

# Qualified Person Checklist for Aerial Lift / Scissor Lift Operation, Training, and/or Repair

Worker Name: \_\_\_\_\_ Date: \_\_\_\_\_

(Check all that apply)

## 1. Training & Education

- ☐ Has completed formal training in aerial device / scissor lift operation.
- ☐ Has completed formal training in aerial device / scissor lift repair.
- ☐ Understands the specific **make and model** of the equipment.
- ☐ Has been trained on applicable standards (reference Page 1 of this policy).

## 2. Experience

- ☐ Has hands-on experience operating aerial device / scissor lifts.
- ☐ Has hands-on experience repairing aerial device / scissor lifts.
- ☐ Can demonstrate knowledge of **hydraulic, mechanical, and electrical systems** used in lifts.
- ☐ Has experience troubleshooting and diagnosing lift malfunctions.

## 3. Manufacturer-Specific Knowledge

- ☐ Familiar with the **manufacturer's service manual** and maintenance procedures.
- ☐ Can identify and use **OEM parts** and follow manufacturer-recommended repair protocols.

## 4. Safety Knowledge

- ☐ Understands and applies **lockout/tagout (LOTO)** procedures.
- ☐ Can identify and mitigate hazards associated with lift repair.
- ☐ Uses appropriate **PPE** and follows site-specific safety protocols.

## 5. Employer Designation

- ☐ Has been **designated by the employer** as a qualified person for operation.
- ☐ Has been **designated by the employer** as a qualified person for repair.

## 6. Certifications (if applicable)

- ☐ Holds relevant certifications (e.g., **MEWP Technician Certification, Lift Manufacturer**).
- ☐ Certification is current and applicable to the type of device / lift being repaired.

## 7. Inspection & Documentation

- ☐ Can perform and document **pre-use inspections** and **post-repair checks**.
- ☐ Maintains accurate **maintenance logs** and **repair records**.

This worker \_\_\_ IS \_\_\_ IS NOT QUALIFIED to \_\_\_ Operate \_\_\_ Train \_\_\_ Repair

the following equipment: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_