



OREGON MILITARY DEPARTMENT
JOINT FORCE HEADQUARTERS, OREGON NATIONAL GUARD
230 Geer Drive NE
P.O. BOX 14350
SALEM, OREGON 97309-5047

30 September 2021

NGOR-HRO

MEMORANDUM OF INSTRUCTION

SUBJECT: FY22 Title 5/Title 32 Technician Supervisor Development Course

1. Overview: Per CNGBI 1400.25 Vol. 400, dated 05 September 2018, "Supervisors of NG employees must complete the NG Joint Supervisor Development Course within the first year of appointment." The three day course combines hands-on learning with live instruction from HRO personnel. Supervisor Development (formerly Supervisor Essentials) is mandatory for personnel (AGR or Technician) supervising Technicians. Attendance is required every three years. This course is for current supervisors of Technicians.

2. Training Details:

Instructors: HRO Subject Matter Experts

Dress Code: Duty Uniform for AGR/T32 Dual Status Technicians; business casual for Civilians

Location: In person: 230 Geer Dr. NE Salem Oregon 97309 Virtual: Via MS Teams

Class Dates:

In Person	Virtual
3-4 November 2021	5-6 January 2022
2-3 March 2022	11-12 May 2022
8-9 June 2022	7-8 September 2022

*class times for all dates are 0830-1600

3. Instructions: Individuals will email annaka.r.slough.civ@army.mil to register for the course. For the in-person travel expenses may be authorized for reimbursement if traveling over 50 miles to attend. Course materials will be provided by the instructor. * For in person instruction please see second page with current restrictions prior to registering

4. For questions/concerns please contact the Human Resources Development Specialist, Mrs. Annaka Slough at (503) 584-3847.



ANNAKA R. SLOUGH, Civ, NGOR-HR
Human Resources Development Specialist