



# METROPOLITAN PUBLIC DEFENDER SERVICES, INC.

**MPD** has been on the cutting edge of public defense since our inception in 1971. Formed as a non-profit law firm, MPD contracts with the State of Oregon for public defense services. MPD was the first public defender organization under this system. MPD is the largest single provider of trial level public defense services in the state of Oregon, with offices in both Multnomah and Washington counties.

**Join our dynamic team** and a part of MPD's commitment to being a leader in public defense which includes not just excellence in client representation but a strong commitment to hiring and developing a professional staff of defenders. For more information on MPD and our work [visit our website](#).

**MPD is currently searching for a Case Manager to join our Washington County Office.** The Case Manager engages with clients, completes an assessment and an initial client success plan, and assists with implementation, monitoring, and evaluation of the success plan. The case manager provides information, referral to clients, check-in regularly with client about goals in success plan. The case manager meets with clients at the gate when releasing from jail and develop strong connections to coordinate client services with social and health service providers. The case manager advocates for clients with social and health services and helps clients navigate systems. The case manager assists clients with transportation to and from appointments and attends appointments and meetings with clients as needed. The ideal candidate will have familiarity and/or lived experience with substance use disorders and the recovery process with the criminal justice system.

This position pays \$48,000.16 - \$76,504.80 per year. Staff are members of a union. This is a full-time non-exempt position. In addition to compensation, MPD also offers:

- Medical (choice of PPO or HDHP), Dental and Vision – 100% employer paid for employee only coverage
- Flexible Spending Account (FSA) or Health Savings Account (HSA)
- Basic Life, STD, LTD and ADD&D – 100% employer paid
- 401(K) – MPD will contribute 6% of your annual salary with full vesting after the completion of 5 years of service
- PTO – 24 hours upon hire and accrue 80 hours and increase to 120 hours starting at 24 months
- 10 paid holidays + 2 floating holidays
- 4 Mental Health Days per year
- Sick Leave – 48 hours upon hire + 48 hours after the completions of six months of employment

### **Position Qualifications**

- ACCBO certified CRM (Certified Recovery Mentor) or the ability to obtain a CRM within six months of hire.
- A minimum of two (2) years of experience with case management.
- Familiarity with substance use disorders and the recovery process.
- Familiarity with the criminal justice system.
- Excellent verbal and written communication skills

### **Position Preferences**

- Fluent in Spanish highly preferred
- Lived experience with the criminal justice system.
- Training and experience with Trauma Informed Care.
- Ability to pass background check to access clients and witnesses in correctional facilities (may preclude employees and applicants arrested and jailed) and to testify in court without impeachment (may preclude employees and applicants convicted of certain crimes within the prior 15 years).
- Maintains confidentiality of agency records.
- Ability to work independently and as part of a team.

### **Work Environment:**

- MPD fosters a work environment that is friendly, cooperative, and respectful.
- Work is generally sedentary, in an office setting, courthouse, field location or jail facility.
- There are frequent requirements for some physical activity such as carrying boxes of records weighing up to 10 pounds, stooping to extract records from files, or carrying and setting up display easels in court.

### **To apply:**

Submit a current resume and cover letter on why you are interested in the position and/or in supporting public defense work via the [Career Center on our website](#).

*Diversity and Inclusion: At MPD, we do not just accept difference; we value it and support it to create a culture of dignity and respect for all our staff.*

*MPD is proud to be an Equal Opportunity Employer. Qualified applicants will receive consideration for employment without regard to race, color, religion, sex, age, disability, military status, national origin, or any other characteristic protected under federal, state, or applicable local law.*

*Accommodation under the Americans with Disabilities Act: We gladly provide reasonable accommodation to anyone whose specific disability prevents them from completing an application or participating in this recruitment process. Please contact Human Resources in advance to request assistance.*

*Under Oregon Law, qualifying veterans may apply for veterans' preference.*