

Public Service Loan Forgiveness Certification for Contractors

The Oregon Public Defense Commission (OPDC) will provide agency certification for Contractors that have contracted with OPDC that provide representation to those entitled to public defense services to be eligible for Public Service Loan Forgiveness (PSLF). The PSLF Certification for Contractors Form was established in accordance with 404.070.008 (Public Service Loan Forgiveness for Contractors) and is to be completed and signed by the Contract Administrator and/or employer.

CONTRACTOR INFORMATION

| | | | |
|----------------------------|--|-------------------------|--|
| SSN | | Date of Birth | |
| First Name | | Last Name | |
| Address | | City | |
| State | | Zip | |
| Telephone - Primary | | Email | |
| OR State Bar Number | | Vendor ID Number | |

PREVIOUS KNOWN NAMES:

| | | | |
|----------------------|--|---------------------|--|
| First Name(s) | | Last Name(s) | |
| | | | |

EMPLOYMENT PERIOD:

| | |
|---|--|
| Contractor Entity Name | |
| Employment or Certification Begin Date | |
| Employment or Certification End Date | |

A Contractor is eligible for OPDC agency certification if they have been engaged in public defense work “full-time” for ten years, which is defined by PSLF as working during the period of being certified:

***Full-Time employment**, for PSLF purposes, means working 30 or more hours per week on average for the employment period on the form regardless of whether the employer considers that Full-Time for other purposes. Working less than 30 hours per week on average is considered Part-Time. When determining if a borrower is Full-Time, an employer must include all hours, including vacation, leave time, or any leave taken under the Family Medical Leave Act of 1993. However, do not include time spent performing volunteer services.*



The Contract Administrator and/or employer certifies to OPDC (under penalty of perjury) that the information contained in the Contractor’s PSLF application is accurate. The Contract Administrator and/or employer certify that the Contractor engaged in public defense work full-time for the time period provided in Employment Period box above.

| Contractor Administrator and/or Employer Certification | | |
|---|---------------|-----------------|
| Name: | Phone Number: | |
| Title: | Email: | |
| Signature: | | Signature Date: |

OPDC will review the OPDC’s PSLF Application and the Full-Time Employment Certification and Established Time Period Certification Form signed by the Contract Administrator and/or employer to verify the Contractor’s established time period for contract employment. If OPDC concludes a PSLF application and/or OPDC Certifications are untruthful, the OPDC will notify PSLF and any other agency with regulatory authority over the person’s licensure and/or profession.

The Contractor certifies to OPDC (under penalty of perjury) that the information contained in the Contractor’s PSLF application is accurate. The Contractor certifies that they engaged in public defense work full-time for the time period provided in Employment Period box above.

| Contractor Signature | | |
|-----------------------------|---------------|-----------------|
| Name: | Phone Number: | |
| Title: | Email: | |
| Signature: | | Signature Date: |

An approval from OPDC does not guarantee that the federal government will approve the application, as it is not yet clear how the federal government will interpret and apply the new rule.