

Oregon Public Defense Commission

**Oregon Trial
Division**

September 17, 2025

Aaron Jeffers, Chief Deputy Defender

Maddy Ferrando, Senior Research Analyst



**Oregon
Public
Defense
Commission**

Assessing Attorney Capacity

- MAC Utilization is the primary measure of attorney capacity for the Trial Division of OPDC
- The ABA National Public Defense Workload Standards model is essential for collecting workload data that will show how much time we spend on each case type across all jurisdictions.

OTD Overview

- SB 337 & HB 4002
- Experts recommended adopting Oregon Report
- Committee adopted ABA National Standards
- Priority shifted to MAC utilization by stakeholders

Office	Open Date	Current Attorneys	Home Counties*
Northwest	December 2023	8	Multnomah, Washington, Clackamas
Central Valley	February 2024	7	Marion, Polk, Yamhill, Linn
Southern	April 2024	6	Jackson, Douglas, Klamath

**OTD attorneys can take cases in any county. Home counties refer to the areas each office regularly take cases.*

MAC Model

MAC Standards for 1.0 FTE Attorney		
Case Type	Standard	MAC Value
Murder	6	.167
Jessica Law	6	.167
Measure 11	45	.022
Major Felony	138	.007
Minor Felony	165	.006
Misdemeanor	300	.003
Probation Violation	825	.001

- **Maximum Attorney Caseload**
(MAC) is the annual limit of the number of cases for FTE attorneys
- Same case codes as criminal contracts
- Case weights assigned to appointed cases
- Points of departure from contractor MAC calculations
 - Extraordinary Case Circumstances
 - Pre-Appointment Early Resolution

MAC Utilization

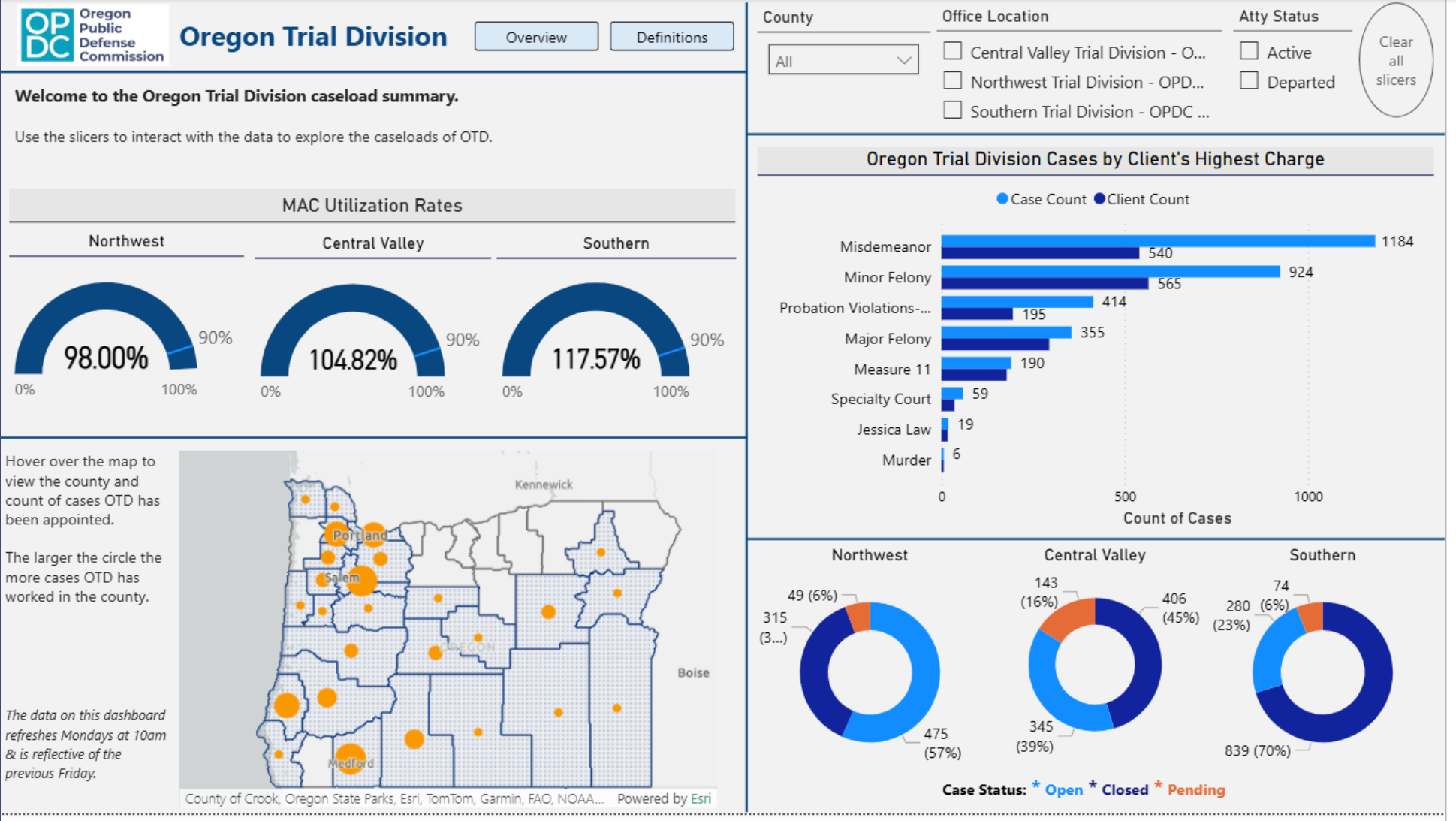
MAC Utilization =

Reported MAC / Prorated MAC

- *Reported MAC* = sum of appointed case weights
- *Prorated MAC* = time adjusted attorney FTE
 - Ex. 1 FTE attorney for 6 months is 0.5 prorated MAC

Oregon Trial Utilization (Excludes Chief Deputies)			
Contractor	Prorated MAC	Reported MAC	Utilization
Central Valley Trial Division - OPDC Trial	6.77	7.12	105.18%
Northwest Trial Division - OPDC Trial	8.13	8.03	98.79%
Southern Trial Division - OPDC Trial	6.26	7.40	118.31%
Total	21.16	22.55	106.61%

Dashboard Update



Thank you



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Unrepresented Persons Update

September 17th, 2025

Ken Sanchagrin, JD PhD, OPDC Interim Executive Director

Adrian Luis Manriquez, PhD, OPDC Senior Research Analyst



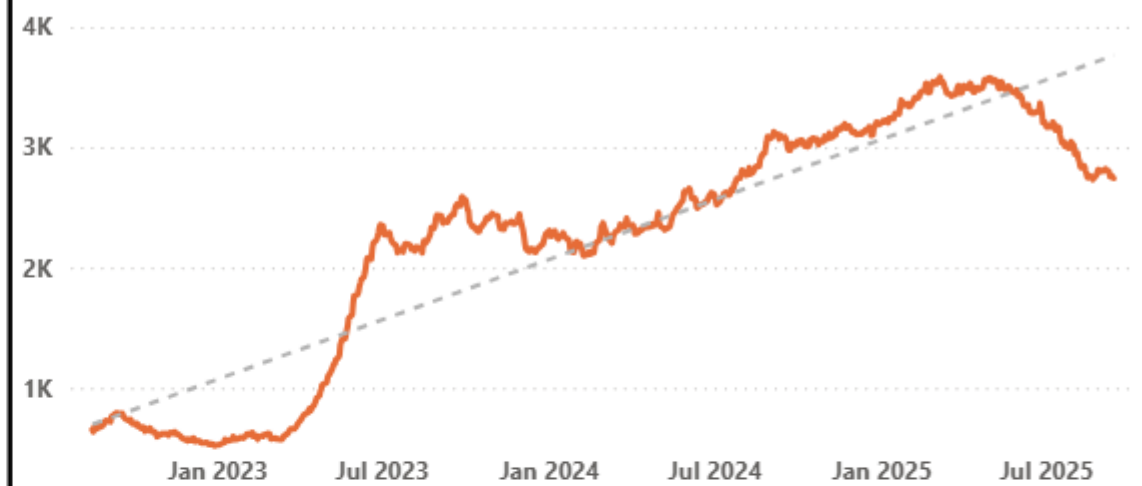
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Unrepresented Population Statewide Trends (8/1/22 – 09/15/25)

In Custody - Unrepresented Individuals



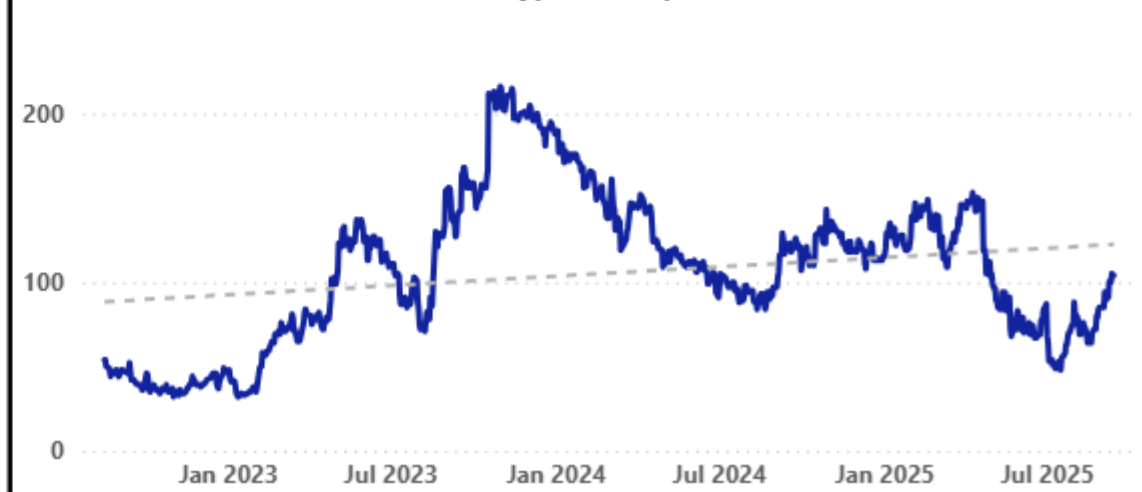
Out of Custody Pretrial - Unrepresented Individuals



Out of Custody Probation Violation - Unrepresented Individuals

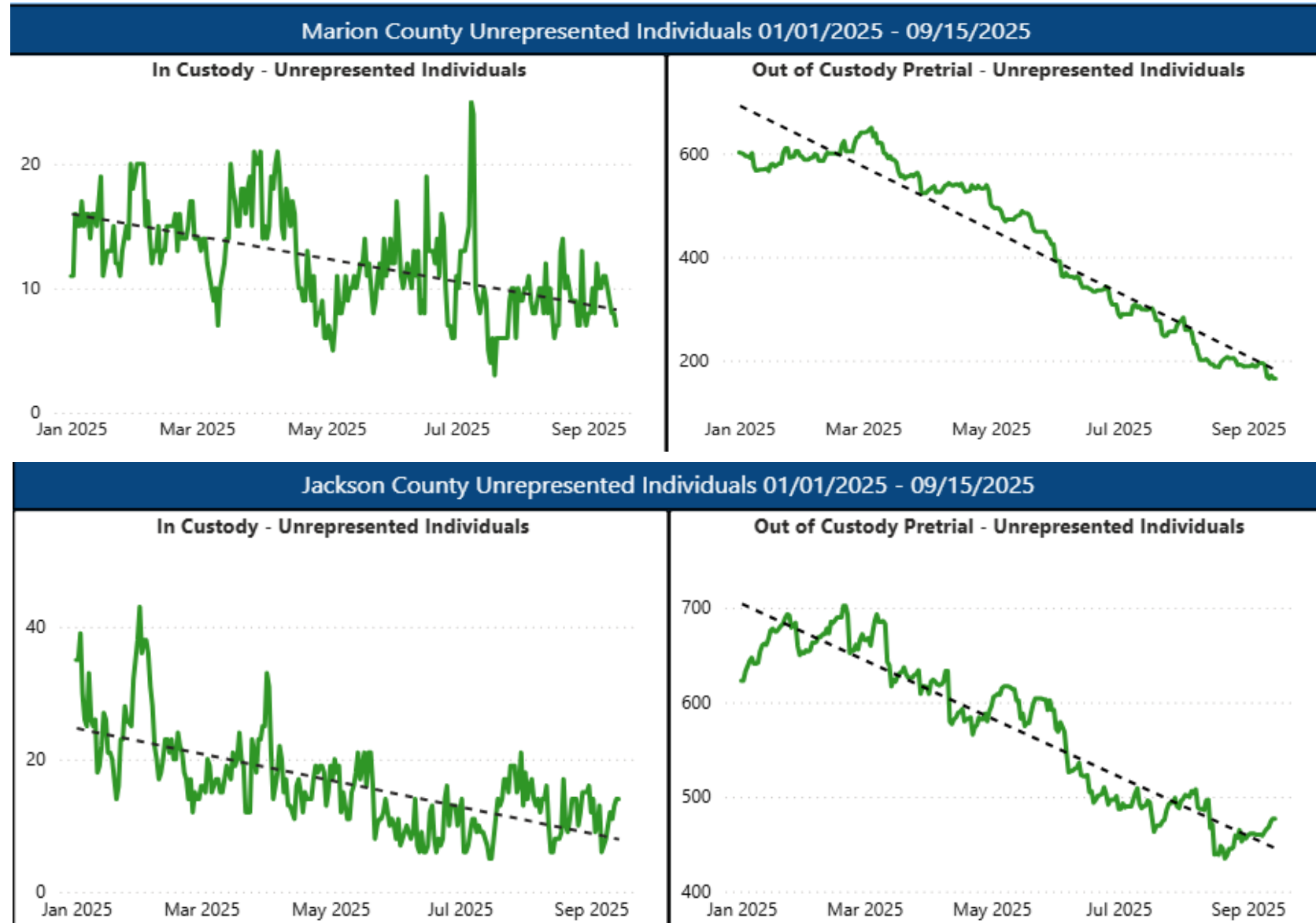


Non-Criminal Case Types - Unrepresented Individuals

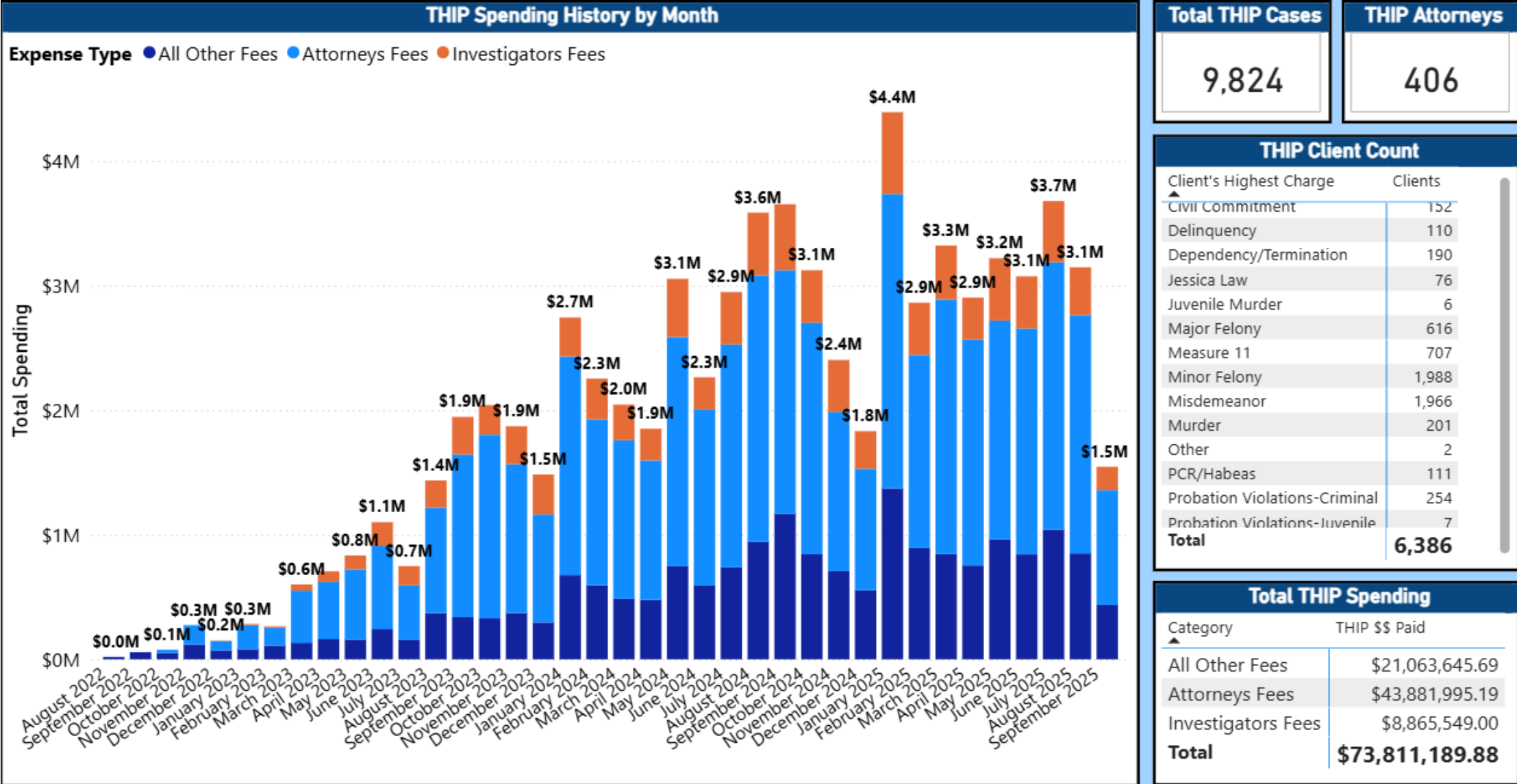


Unrepresented Population Trends

As of 2025, In Custody and Out of Custody Unrepresented Individuals have steadily declined in Marion County, as well as in Jackson County.



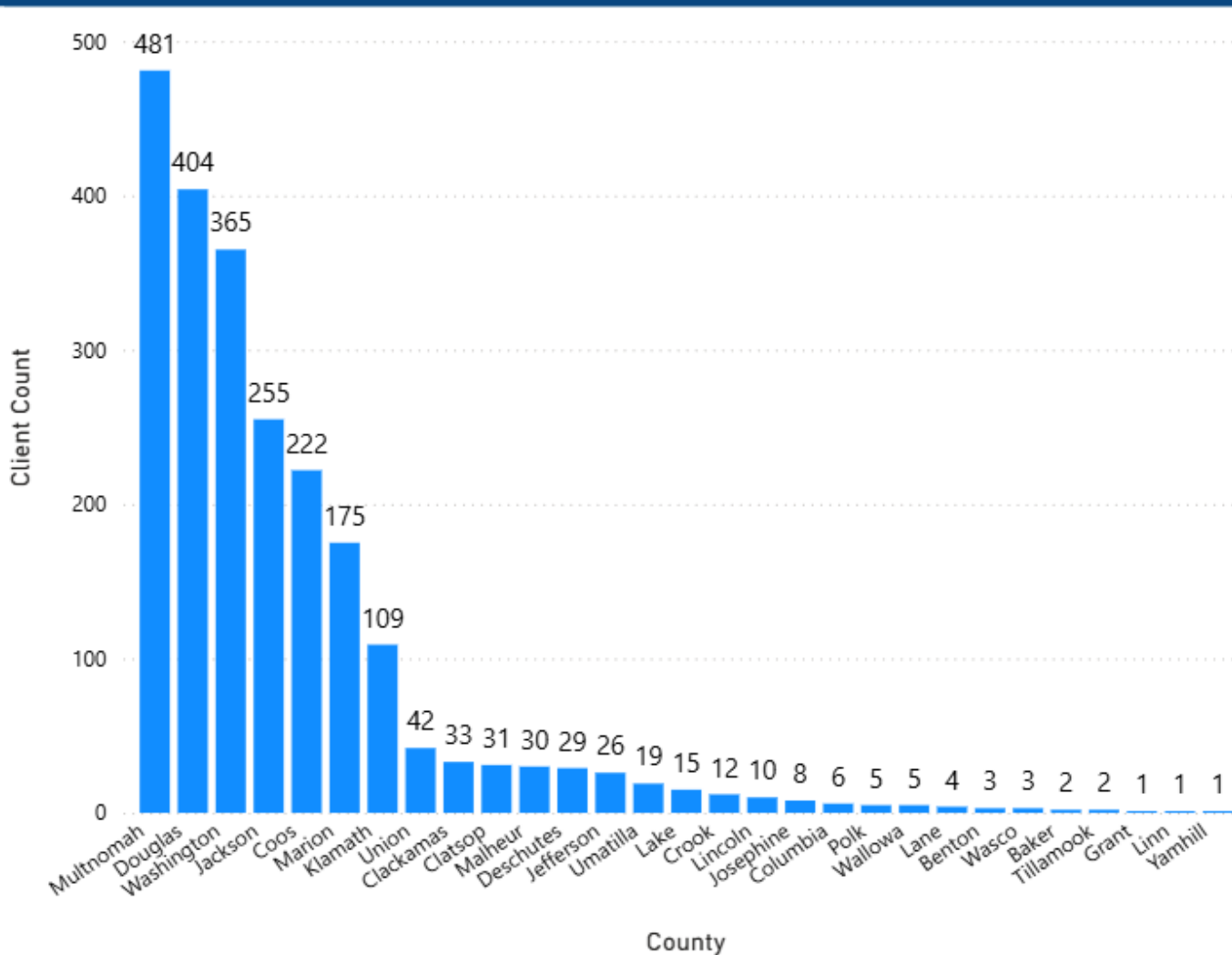
THIP Program Overview (8/1/22 – 09/15/25)



* THIP Attorneys is a count of active Hourly Agreements as of 09/15/2025

Betschart Assignments Coordinated by OPDC Analysts

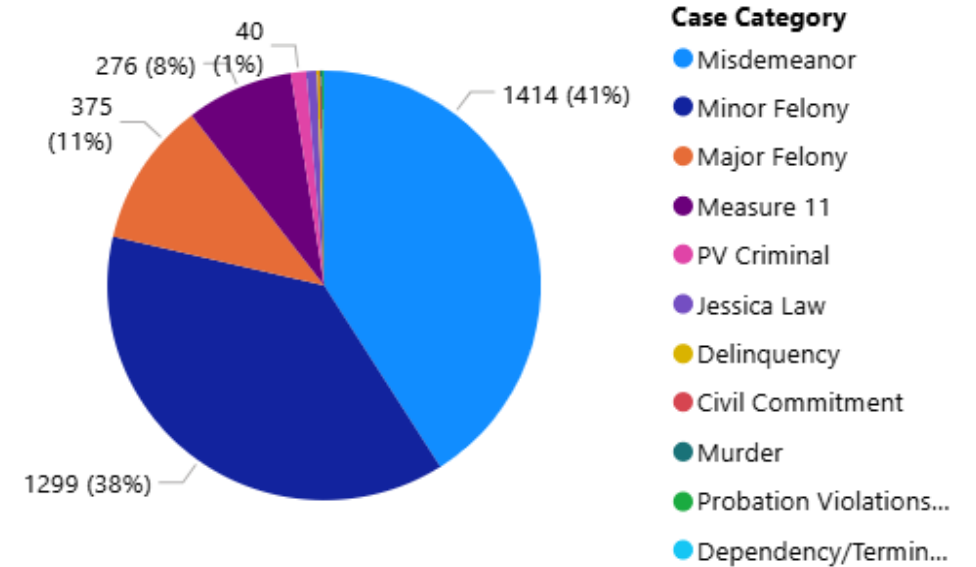
Betschart Assignment Client Count by Case County



Betschart Assignments by Program

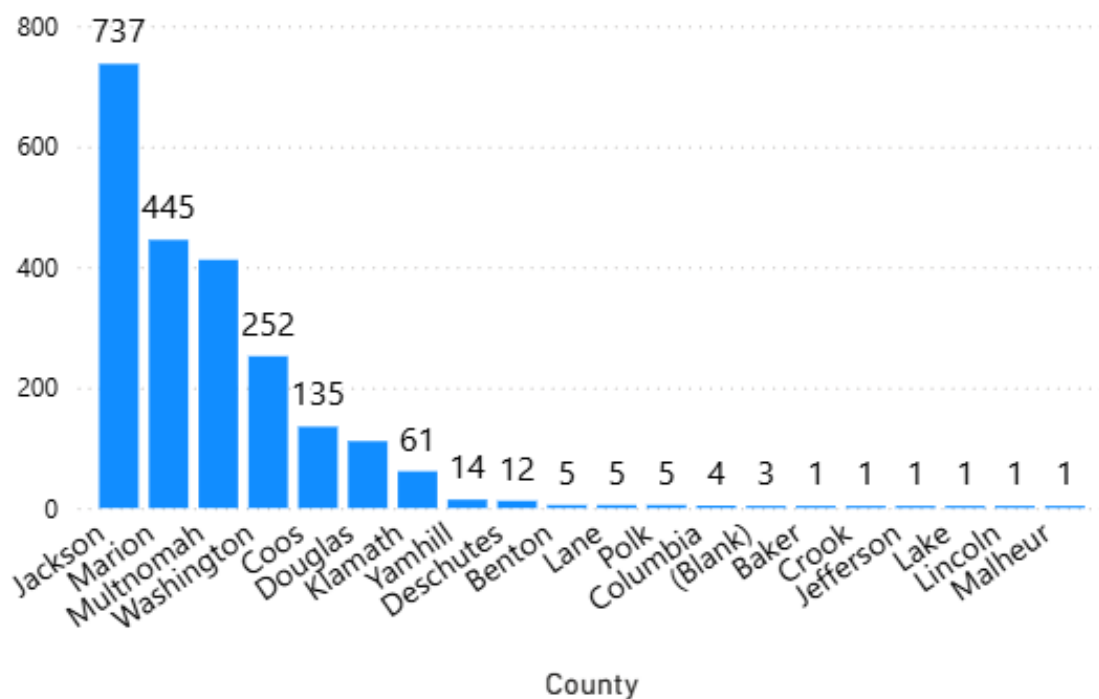
Assignment	Attorney Count	Client Count	Case Count
Contract	135	435	575
Hourly	193	1508	2312
Trial Division	22	386	573
Total	309	2279	3444

Betschart Assignments by Count of Cases

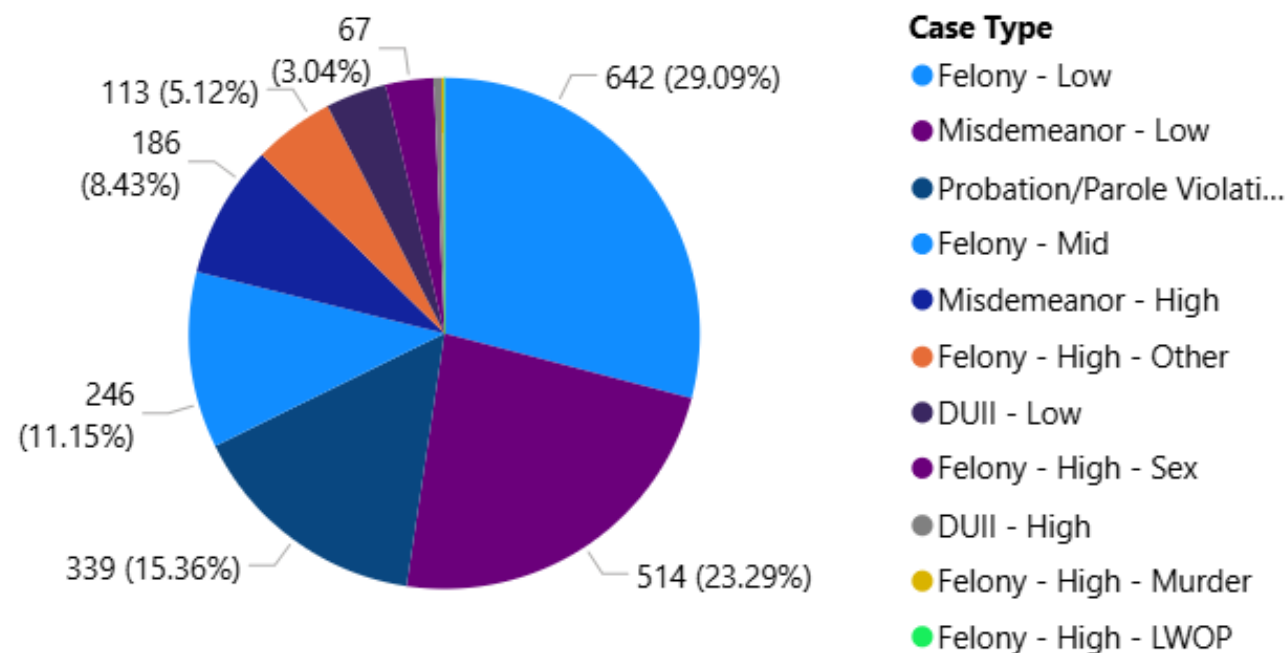


Oregon Trial Division Cases – Previously Unrepresented

Oregon Trial Division Cases from Unrepresented List



Oregon Trial Division Cases from Unrepresented List



Thank You



Oregon Public Defense Commission

Budget Presentation

Period ending – July 31, 2025

September 17, 2025

Kenneth Sanchagrin, Executive Director
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Ralph Amador, Chief Financial Officer
Ralph.H.Amador@opdc.state.or.us



Criminal

Budget	330,688,123
Spent	11,139,429
Planned	16,500,000
Remaining	303,048,694

Juvenile

Budget		52,810,615
Spent		2,036,359
Planned		2,300,000
Remaining		48,474,256

Parent Child Representation Program

Budget		58,422,417
Spent		2,218,389
Planned		2,300,000
Remaining		53,904,028

Trial Representation Division

Budget		18,090,808
Spent		705,765
Planned		1,000,000
Remaining		16,385,043

Preauthorized Expense

Budget		102,459,670
Spent		5,194,109
Planned		-
Remaining		97,265,561

Court Mandated Expense

Budget		69,942,017
Spent		4,176,279
Planned		-
Remaining		65,765,738

Appellate Division

Budget		28,821,352
Spent		1,272,668
Planned		-
Remaining		27,548,684

Compliance, Audit, and Performance Division

Budget	8,645,518
Spent	361,394
Planned	-
Remaining	8,284,124

Administrative & Executive Divisions

Budget		27,165,236
Spent		1,820,309
Planned		-
Remaining		25,344,927

Financial Case Management System

Budget		17,039,105
Spent		-
Planned		-
Remaining		17,039,105

Special Programs, Contracts, Distributions

Budget	11,414,014
Spent	166,108
Planned	-
Remaining	11,247,906

Oregon Public Defense Commission

Budget		725,498,875
Spent		29,090,809
Planned		22,100,000
Remaining		674,308,066

Agency Overview

SCR	Appropriation	Funding Purpose:	Original Budget Total Appropriation	Unscheduled Appropriation	Available Appropriation	July 2025 Expenditures	Planned Expenditures	Unused Appropriation
	General Funds							
100	Executive Division	Main Appn	\$ 3,356,449		\$ 3,356,449	\$ 122,477		\$ 3,233,972
200	Compliance, Audit, and Performance Division	Main Appn	\$ 8,645,518		\$ 8,645,518	\$ 361,394		\$ 8,284,124
300	Appellate Division	Main Appn	\$ 28,821,352		\$ 28,821,352	\$ 1,272,668		\$ 27,548,684
400	Adult Trial Division	Main Appn	\$ 329,576,667	\$ (16,500,000)	\$ 313,076,667	\$ 11,139,429		\$ 301,937,238
400	Adult Trial Division	Civil Commitment	\$ 1,111,456		\$ 1,111,456	\$ -		\$ 1,111,456
415	Juvenile Trial Division	Main Appn	\$ 45,417,129	\$ (2,300,000)	\$ 43,117,129	\$ 2,036,359		\$ 41,080,770
425	Preauthorized Expenses Division	Standard-Main Appn	\$ 94,115,182		\$ 94,115,182	\$ 4,608,059		\$ 89,507,123
425	Preauthorized Expenses Division	THIP	\$ 7,307,131		\$ 7,307,131	\$ 586,050		\$ 6,721,081
450	Court Mandated Expenses Division	Standard-Main Appn	\$ 52,272,158		\$ 52,272,158	\$ 1,687,554		\$ 50,584,604
450	Court Mandated Expenses Division	THIP	\$ 11,121,931		\$ 11,121,931	\$ 2,488,714		\$ 8,633,217
475	Trial Representation Division	Main Appn	\$ 18,090,808	\$ (1,000,000)	\$ 17,090,808	\$ 705,765		\$ 16,385,043
500	Parent Child Representation Program	Main Appn	\$ 46,737,940	\$ (2,300,000)	\$ 44,437,940	\$ 2,218,389		\$ 42,219,551
600	Administrative Services Division	Main Appn	\$ 23,808,787		\$ 23,808,787	\$ 1,697,832		\$ 22,110,955
600	Administrative Services Division	FCMS	\$ 693,886		\$ 693,886	\$ -		\$ 693,886
700	Special Programs, Contracts and Distributions Division	Guardianship	\$ 1,627,594		\$ 1,627,594	\$ 63,499		\$ 1,564,095
700	Special Programs, Contracts and Distributions Division	County Discovery	\$ 6,348,960		\$ 6,348,960	\$ 102,609		\$ 6,246,351
700	Special Programs, Contracts and Distributions Division	Law School Program	\$ 3,437,460		\$ 3,437,460	\$ -		\$ 3,437,460
800	Debt Service	Capital Debt Service	\$ 2,400,000		\$ 2,400,000	\$ -		\$ 2,400,000
	Total General Funds		\$ 684,890,408	\$ (22,100,000)	\$ 662,790,408	\$ 29,090,798	\$ -	\$ 633,699,610
	Other Funds							
415	Juvenile Trial Division	Title IV-E	\$ 7,393,486	\$ -	\$ 7,393,486	\$ -		\$ 7,393,486
425	Preauthorized Expenses Division	Title IV-E	\$ 1,037,357	\$ -	\$ 1,037,357	\$ -		\$ 1,037,357
450	Court Mandated Expenses Division	ACP	\$ 4,449,667	\$ -	\$ 4,449,667	\$ 11		\$ 4,449,656
450	Court Mandated Expenses Division	Title IV-E	\$ 2,098,261	\$ -	\$ 2,098,261	\$ -		\$ 2,098,261
500	Parent Child Representation Program	Title IV-E	\$ 11,684,477	\$ -	\$ 11,684,477	\$ -		\$ 11,684,477
600	Administrative Services Division	FCMS	\$ 13,800,000	\$ -	\$ 13,800,000	\$ -		\$ 13,800,000
600	Administrative Services Division	FCMS	\$ 145,219	\$ -	\$ 145,219	\$ -		\$ 145,219
	Total Other Funds		\$ 40,608,467	\$ -	\$ 40,608,467	\$ 11	\$ -	\$ 40,608,456
	Total All Funds		\$ 725,498,875	\$ (22,100,000)	\$ 703,398,875	\$ 29,090,809	\$ -	\$ 674,308,066

Thank you



Oregon Public Defense Commission

Action Items:

- Pre-Authorized Expense Policy
- Routine Expense Policy

Ralph Amador, Chief Financial Officer

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Kristen McClelland, Program Analyst

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September 17, 2025



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Background

- The OPDC Pre-Authorized Expenses and Routine Expenses policies were last updated December 6, 2024.
- The Agency presents revisions to this policy once every six months or as changes are needed.
- The proposed changes provide policy clarifications and updates.

Pre-Authorized Expenses

The following sections of the policy are the proposed revisions:

- Replaced “Schedule of Guideline Amounts” (SGA) with “Hourly Service and Expense Rates” throughout the policy
- Section 1 – Clarified that an appointment order may be signed by a judge or their designee and added language making it clear that authorizations are not contracts
- Section 1.1 – Added language to confirm whose responsibility it is to request authorizations with change of counsel
- Section 2.3 – Updated language to remove 30-day deadline for amendments and instead specify that authorizations must not be expired
- Section 3.3 – Removed THIP reference and added language regarding associate/research counsel

Pre-Authorized Expenses

- Section 3.15 – Added language to clarify when a PAE is needed for process service versus routine billing
- Section 3.23 – Re-structured the paragraphs related to lodging and car rental above GSA rates and added language confirming OPDC does not fund travel expenses for clients
- Section 3.25 – Added language referencing rideshare/taxi travel reimbursements
- Section 3.26 – Updated instruction that travel can be billed on either a travel worksheet or invoice and updated language to confirm lodging for multiple locations can be approved on one authorization, if it is documented when approved on the PAE. Added language referencing rentals for lodging, and the requirement that they be refundable.

Routine Expenses

The following sections of the policy are the proposed revisions:

- Replaced “Schedule of Guideline Amounts” (SGA) with “Hourly Service and Expense Rates” throughout the policy
- Opening section – Added language referring attorneys to the billing and invoice policy for guidance on when to bill routine expenses.
- Section 1.4 – Updated statute to reference specific subsection and added language for routine billing requirements
- Section 1.5(B,G,H) – Increased the interpreter minimum from one hour to two hours, to be in line with OJD. This is based on consistent provider feedback and creates more equity for these providers and incentive to work with OPDC. Added language to clarify that start and stop work times are required for interpretation and written translation.
- Section 1.10(B,C,D) – Added language to clarify when a PAE is needed for process service versus routine billing
- Section 1.13 – Added language for clarity between routine and PAE witness fees and mileage
- Section 1.15 – Added language to clarify the “reasonable” fee payable for court-ordered psychological examinations
- Section 1.16 – Removed full section, no longer needed due to the creation of the billing and invoice policy

Thank you



Oregon Public Defense Commission

Key Performance Measures

September 17, 2025

Kim Freeman, CAP Manager
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Presentation Overview

1

The Annual Performance Progress Report (APPR)

2

OPDC Key Performance Measures (KPM)

3

Stakeholder Feedback

- Customer Service Survey
- Best Practices for Boards and Commissions
- Trial Level Representation – Continued Legal Education (CLE)

Annual Performance Progress Report (APPR)

Annual Performance Progress Report

- The Annual Performance Progress Report (APPR)
 - Primary expression of agency performance measured against legislatively approved Key Performance Measures (KPM)
- The APPR report is required by each state agency
 - Report is due **10/1/2025**
 - To view completed reports:
 - [LFO KPM \(oregonlegislature.gov\)](https://oregonlegislature.gov/LFO/KPM)

Key Performance Measures

Key Performance Measures

- **Appellate Case Processing** – Median number of days to file opening brief.
- **Customer Service** – Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent", overall customer service, timeliness, accuracy, helpfulness, expertise and availability of information.
- **Best Practices for Boards and Commissions** – Percentage of total best practices met by Commission.
- **Trial Level Representation** – During the term of the OPDC contract, percent of attorneys who obtain at least 12 hours per year of continuing legal education credit in the area(s) of law in which they provide public defense representation.
- **Parent Child Representation Program (PCRP)** – Percent of PCRP attorneys who report spending approximately 1/3 of their time meeting with court appointed clients in cases which the attorney represents a parent or child with decision-making capacity.

Stakeholder Engagement

Stakeholder Engagement



The agency conducted stakeholder engagement for three of the five KPM's again this year:



1) Best Practices for Boards and Commissions

Sent to 10 commission members

8 (80%)
responded



2) Trial Level Representation

Sent to 928 attorneys

260 (28%)
responded



3) Customer Service

Sent to 1,423 providers

220 (15%)
responded

Customer Service Survey Results

Customer Service Survey

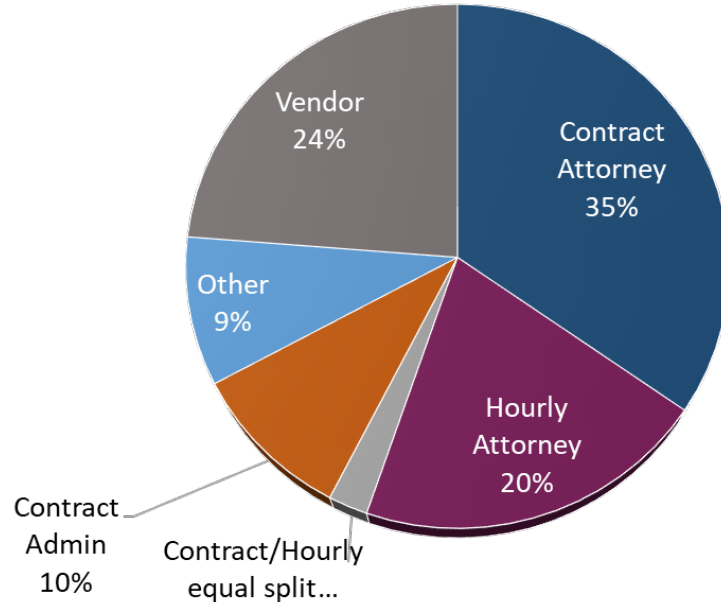


3) Customer Service Survey

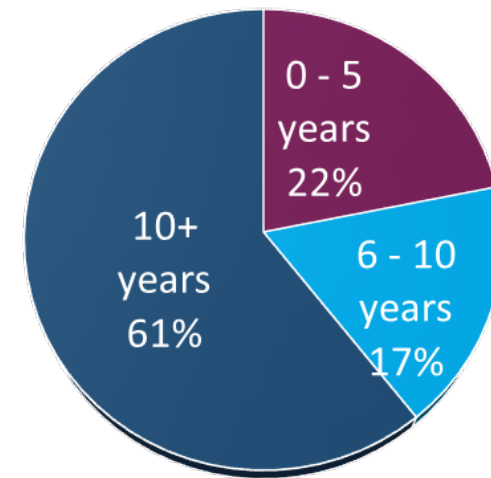
5% increase in response rate compared to 2024

220 (15%)
responded

Respondents by Current Role



Years in Public Defense



Summary Results

2025: 2.6 out of 4

2024: 2.2 out of 4

- Improvement across all questions
- Largest improvement in timeliness and overall quality

Table 1: Customer Service Survey – Numerical Averages		
	2024	2025
Total Average	2.2	2.6
Correct Services	2.5	2.8
Accessibility & Distribution	2.0	2.4
Helpfulness of Staff	2.6	3.0
Knowledge & Expertise of Staff	2.6	2.8
Timeliness of Services	1.6	2.2
Overall Quality of Services	1.8	2.4

Customer Service Survey Results

Results:

- 60% excellent or good
- Under 10% poor

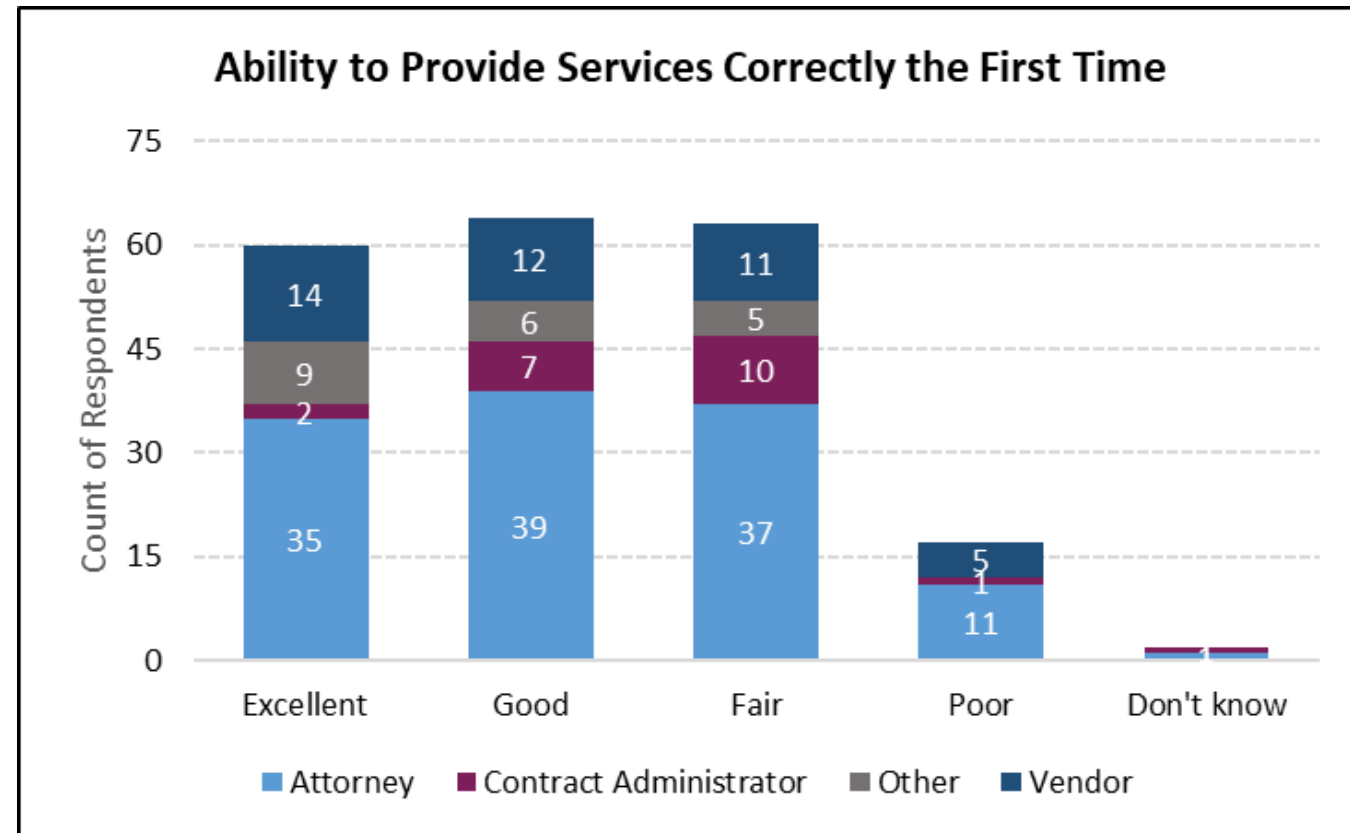
Provider Type:

- Vendors more favorable responses than attorneys
- Hourly attorneys more favorable than contract attorneys

2024 Comparison:

- ↑ 9% increase of excellent or good
- ↓ 9% decrease of poor

How do you rate the ability of OPDC staff to provide service correctly the first time?



Customer Service Survey Results

Results:

- 46% excellent or good
- 21% of poor

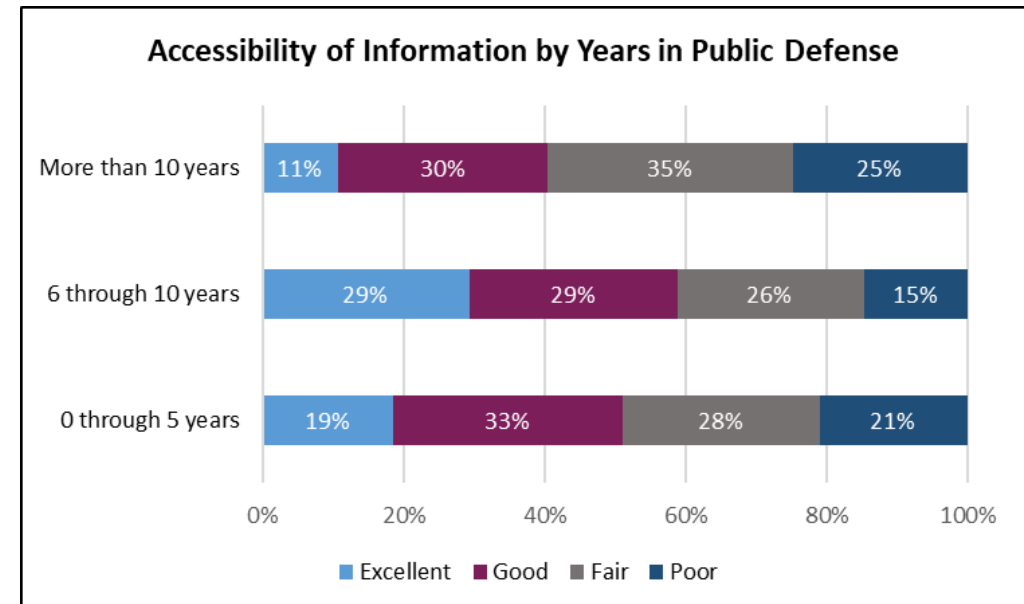
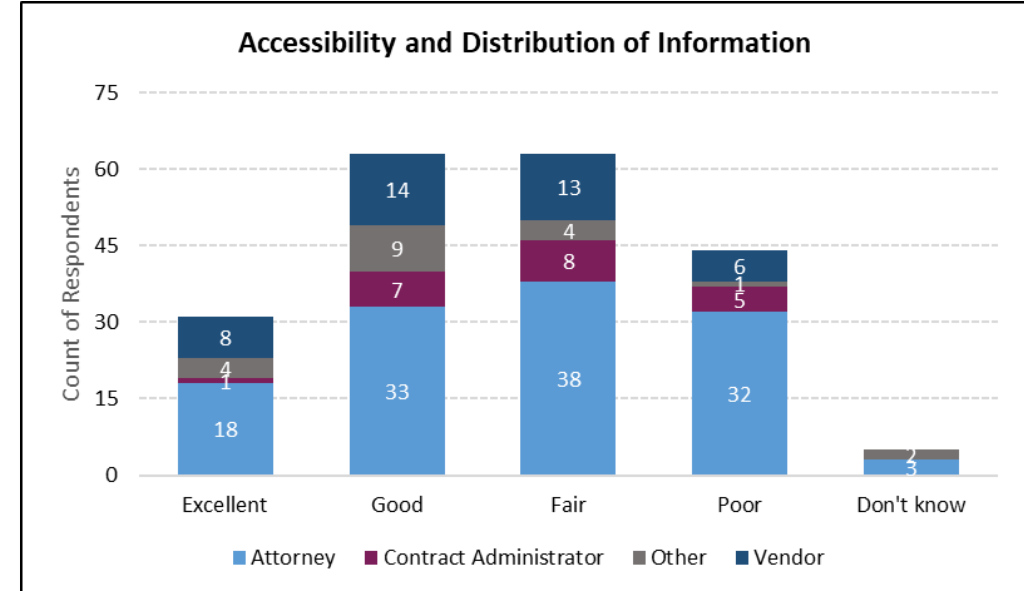
Provider Type:

- Vendors more favorable responses than attorneys
- 6 – 10 years of experience more favorable
- 10+ years of experience less favorable

2024 Comparison:

- ↑ 18% increase of excellent or good
- ↓ 20% decrease of poor

How do you rate the accessibility and distribution of information provided by OPDC?



Customer Service Survey Results

Results:

- Highest rated question
- 65% excellent or good

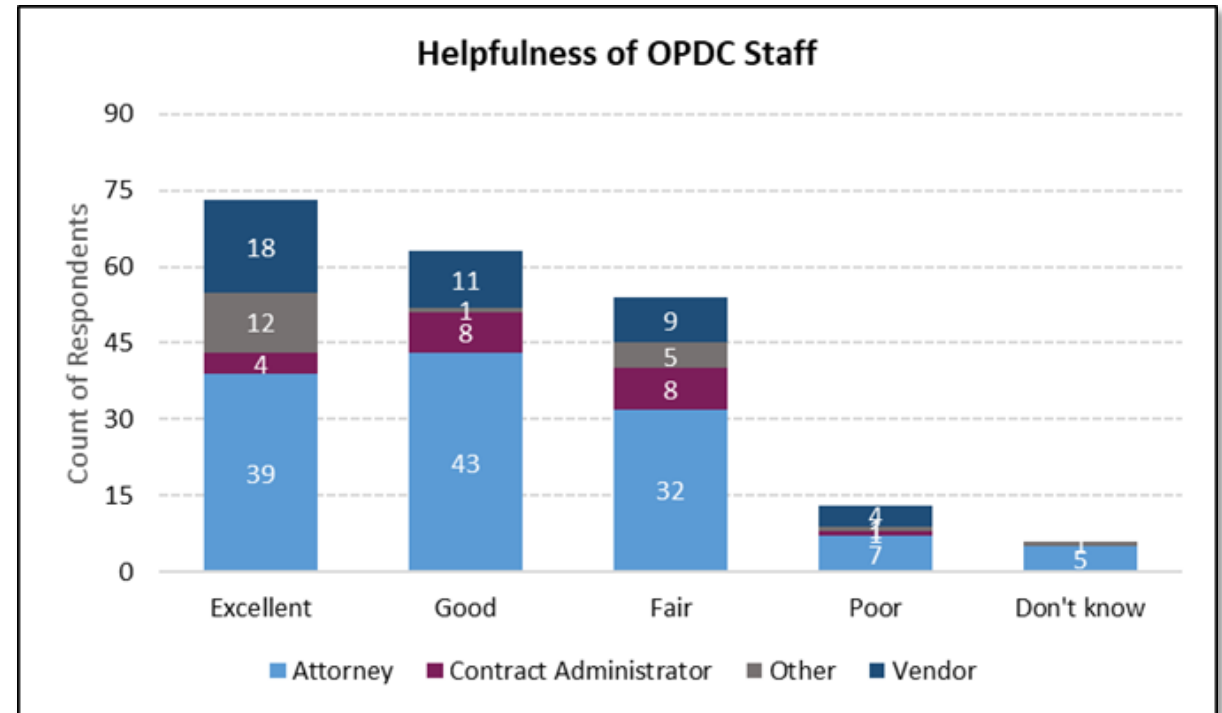
Provider Type:

- 50% of vendors rated excellent
- Hourly attorneys more favorable than contract attorneys

2024 Comparison:

- ↑ 13% increase of excellent or good
- ↓ 7% decrease of poor

How do you rate the helpfulness of OPDC staff?



Customer Service Survey Results

Results:

- 60% excellent or good

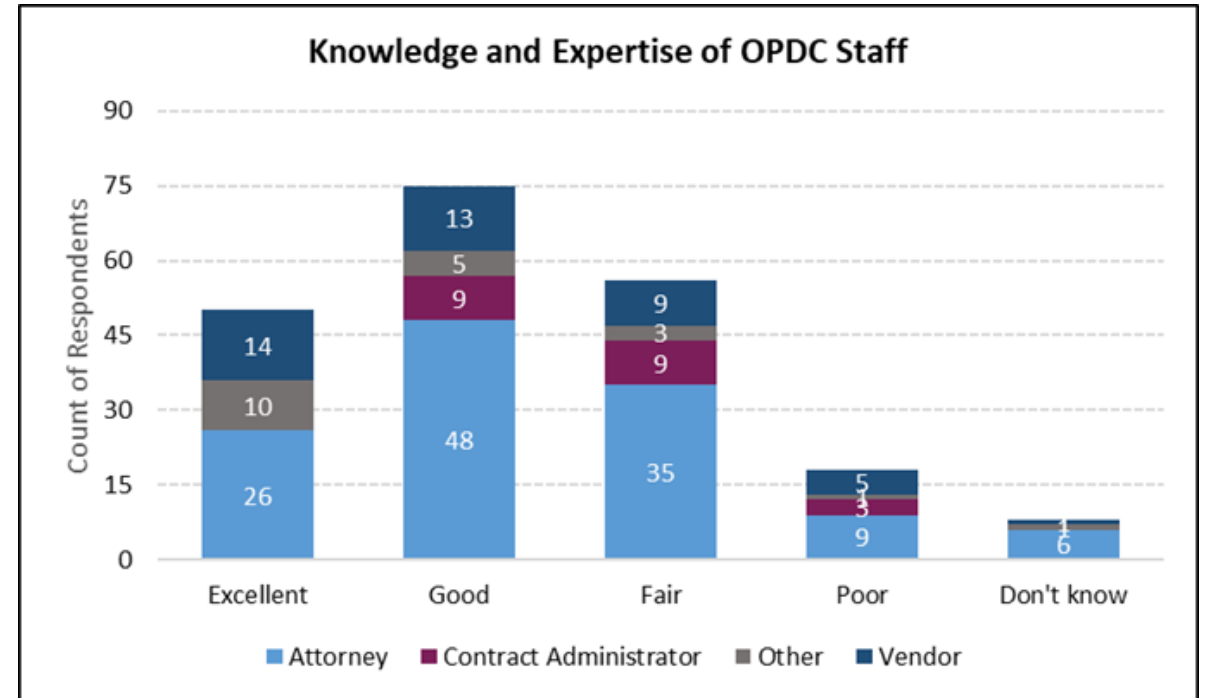
Provider Type:

- 50% of vendors rated excellent
- Over 65% of investigators rated excellent or good

2024 Comparison:

- ↑ 13% increase of excellent or good
- ↓ 5% decrease of poor

How do you rate the knowledge and expertise of OPDC staff?



Customer Service Survey Results

Results:

- Lowest rated question
- 39% excellent or good

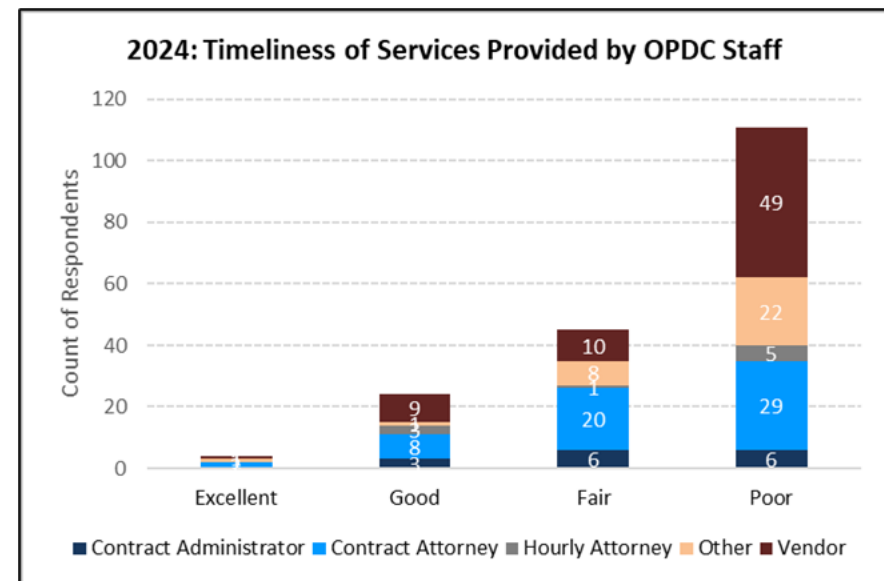
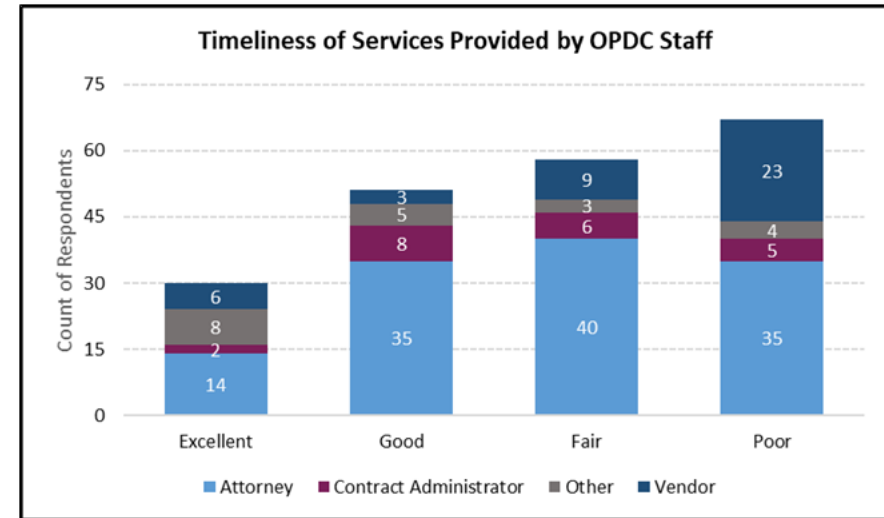
Provider Type:

- Attorneys more favorable than vendors
- Hourly attorneys more favorable than contract attorneys

2024 Comparison:

- ↑ 13% increase of excellent or good
- ↓ 27% decrease of poor

How do you rate the timeliness of the service provided to you by OPDC staff?



Customer Service Survey Results

Results:

- 47% excellent or good

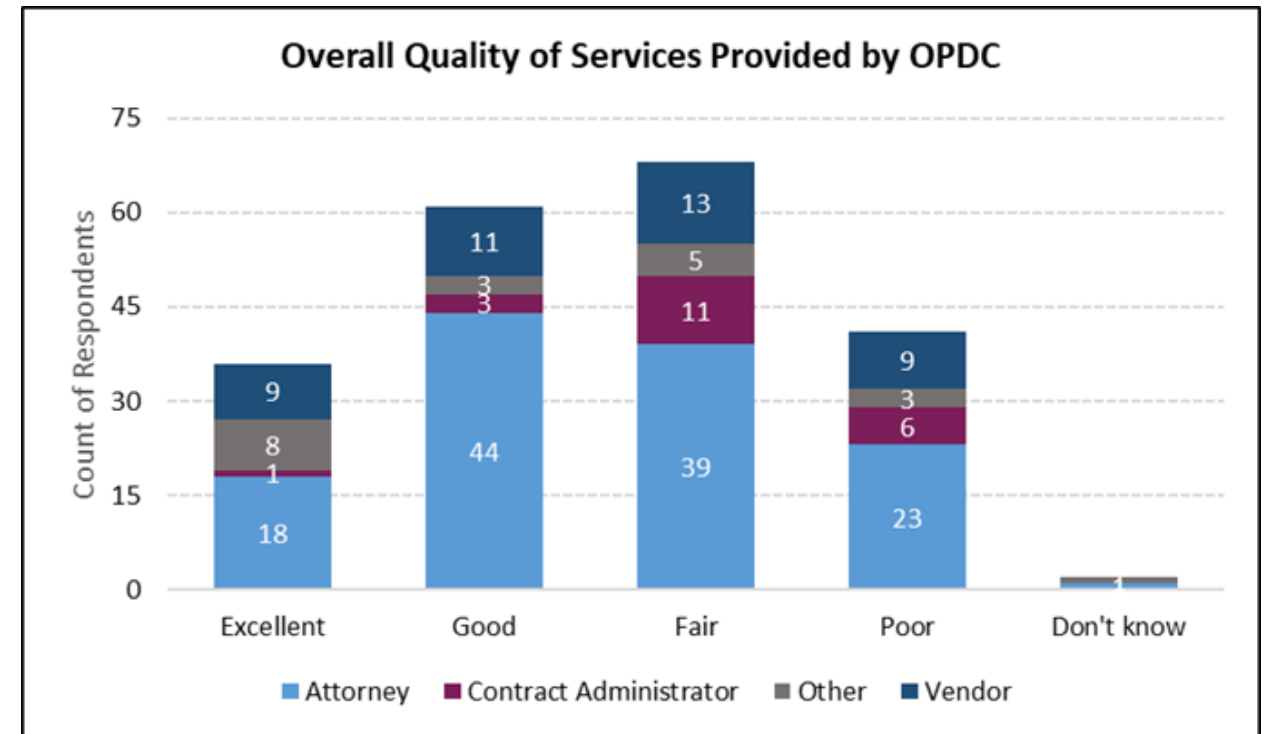
Provider Type:

- Hourly attorneys most favorable

2024 Comparison:

- ↑ 20% increase of excellent or good
- ↓ 31% decrease of poor

How do you rate the overall quality of services provided by OPDC?



Please share your thoughts based on your answer to the overall quality of OPDC services.



Suggestions for improving OPDC customer service.



New KPM 2026

- New KPM:
 - Percent of financially eligible individuals receiving a public defender with a target of 100%
 - Related to the individuals identified as unrepresented by the courts, reflected in the Oregon Judicial Department (OJD) unrepresented dashboard.

Thank You



Oregon Public Defense Commission

Director's Report

September 17, 2025

Kenneth Sanchagrin, Interim Executive Director

Kenneth.sanchagrin@opdc.state.or.us



**Oregon
Public
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Commission**

Upcoming Dates and Events

01

Governance Subcommittee Meeting

Thursday, October 2, 2025, 9:00 to 10:30am via Zoom

02

Commission Workgroup Meeting

Thursday, October 2, 2025, 5:00 to 6:30pm via Zoom

03

October Commission Meeting

Wednesday, October 15, 2025, 9:00am to 1:00pm via Zoom

Updates

01



Contracting

02



Governor's Letter

03



**Financial Case
Management System**

Thank you

