Oregon Public Defense Commission

OPDC AC Work Session Mtg.

November 12, 2026

Jaclynn R. Moore CP, CIA
OPDC AC Chair

Scott D. Martin IAP, MBA
OPDC Chief Audit Executive

Audit Committee Call to Order

Purpose: Per OAR 125-700-0135(5), “The primary purpose of the audit committee is to enhance the quality and independence of the of the internal audit function, thereby helping to ensure the integrity of the internal audit process.”

Opening Comments by the AC Chair:

AC Work Session Guidelines

1) Do not request or openly speculate on the specific legal opinions sought by the commission as that is privileged information best suited for an executive session if/when appropriate.

2) Share and discuss AC Charter content that is of most interest or concern to you from the two sources provided. The CAE will use this feedback to draft the next version of the document subject to AC review prior to next steps.

3) Be patient with the process. Updating the existing AC charter to meet specific governance and 2024 IIA standards is new to everyone involved and opportunities for timely feedback will be provided before a new AC charter is implemented.

AC Work Session Sharing and Discussion

Each voting member in attendance will be given a proportionate amount of time within the next **35 minutes** to share their input on the two charter documents provided (the current AC charter and an updated version provided to OGEC in May of 2025).

ROUND TABLE Discussion

After all AC Voting members have had their initial opportunity to share input, these **15 minutes** are set aside for group discussion.

Review of Parking Lot or Pending Action Items

This time (~ 5 minutes) is set aside to review for clarity and completeness.

Meeting Adjourned