



AUDIT COMMITTEE of the OREGON PUBLIC DEFENSE COMMISSION

Members

Chairperson

John Hutzler

External Members

Deanna Horne

Reid Kajikawa

David Terry

Jaclynn Moore

OPDC Commission

Robert Harris

OPDC Agency

Ralph Amador

Kimberley Freeman

Scott Martin (non-voting)

Quarterly Public Meeting

Monday, September 8, 2025 1:00-3:00pm in the Mt. Hood Conference Room and via Zoom.

Public Zoom link: <https://zoom.us/j/91253717838>

Agenda

Approximate Duration(s)	Discussion Item	Presenter
1:00-1:05 (< 5 min)	General Greeting and Announcements (if any)	John H.
1:05-1:10 (< 5 min)	Status of the Preauthorized Expense (PAE) / Court Mandated Expense (CME) Audit Report	Scott M. (Inform)
1:10-1:15 (< 5 min)	Status of the Annual Risk Assessment and the 2025 Audit Plan (Pending).	Scott M. (Inform)
1:15-1:20 (< 5 min)	Brief Status update on the implementation status of Prior Audit recommendations and closures.	Scott M. (Inform)
1:20-1:25 (< 5 min)	OPDC Audit Committee Charter Status Update and Discussion.	Scott M. (Inform)
1:25-1:40 (15 min)	Chief Financial Officer (CFO) and Operations update: Budget/Finance, Compliance, Audit, and Performance (CAP), Emerging Issues/Risks, Legislative Issues...etc.	Ralph A. Kim F. (Inform)
1:40-2:00 (20 Mins)	Round Table: (Open Forum)	Open
2:00-2:30 (30 Mins)	Meeting with Secretary of State (SOS) Audits Division Director (Steve Bergmann) and Deputy SOS (Michael Kaplan) to discuss the pending SOS audit of OPDC in early 2026, general SOS audit criteria and any resources needed from OPDC (e.g. staff support, anticipated documentation...etc.).	Steve Bergmann Michael Kaplan (Inform)

2:30-3:00	Discussion between SOS and the Audit Committee excluding OPDC Management, the Commission Representative, and Chief Audit Executive.	External AC Members & SOS (Discussion)
3:00	Adjourn: (Next meeting: Monday December 8, 2025, from 1 to 3pm)	John H.