



# Oregon

## Oregon Public Defense Commission

198 Commercial St. SE, Suite #205

Salem, Oregon 97301

Telephone (503) 378-3349

Fax (503) 378-4462

[www.oregon.gov/opds](http://www.oregon.gov/opds)

To: Jessica Kampfe, Executive Director

From: Jennifer Nash, Chair

Re: Governance Subcommittee Members

Date: January 8, 2024

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Effective today, I am making the following appointments to the OPDC Governance Subcommittee:

Robert Harris

Susan Mandiberg

Jennifer Parrish Taylor

Addie Smith

Brook Reinhard, nonvoting

Jasmine Wright, nonvoting

The subcommittee is charged with gathering information and making recommendations to the full commission on (1) commission bylaws, (2) the authorization of additional commission subcommittees, and (3) any additional actions that will ensure good governance of the OPDC. The subcommittee should select a chair at its first meeting. The subcommittee shall meet as often as necessary and shall provide updates of those meetings to the full commission.



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To: Members, Oregon Public Defense Commission (“OPDC”)

From: Eric Deitrick, General Counsel

Re: Governance Subcommittee

Date: January 2, 2024

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**Background:** The commission provides oversight to the agency’s work, and the workload for this agency is significant. The use of subcommittees is one way to streamline information flow and discussion between staff and commission members. Commission subcommittees could gather information and make recommendations to the full commission.

In order to establish good agency governance, subcommittees should have specific charges that relate to the agency’s most pressing work.

**Agency Recommendation:** OPDC recommends the commission approve the creation of a governance subcommittee to be charged with gathering information and making recommendations to the full commission on (1) commission bylaws, (2) the authorization of additional commission subcommittees, and (3) any additional actions that will ensure good governance of the OPDC. The subcommittee should have no more than four voting commission members and should only consist of commission members.

**Proposed Motion:** I move the commission to authorize a governance subcommittee that is charged with gathering information and making recommendations to the full commission on (1) commission bylaws, (2) the authorization of additional commission subcommittees, and (3) any additional actions that will ensure good governance of the OPDC.

The subcommittee should have no more than four voting commission members and should only consist of commission members. The chair is authorized to select the subcommittee members.