



Meeting: Office Hours – Caseload & Data Reporting

Date & Time: February 2024

Invitees: OPDC Contractors and Support Staff

Agenda		
Item	Description	
1	Welcome & Introduction	
2	Meeting is recorded and all comments in the chat are subject to public records law	
3	<p>Common Reporting Errors</p> <ul style="list-style-type: none">• Disposition Dates• Disposition Codes• Case Type Codes• Type of cases to report and type of cases not required on contractor’s monthly caseload reports (retained cases, THIP cases) <p>Visual display of caseload report when reported correctly with the report month - how the system determines a new appointed case versus an open case and how this affects case weight</p>	
4	Questions, Comments, Suggestions	