



**NOTICE OF PROPOSED RULEMAKING**  
INCLUDING STATEMENT OF NEED & FISCAL IMPACT

CHAPTER 736  
**PARKS AND RECREATION DEPARTMENT**

**FILED**

07/27/2025 9:55 PM  
ARCHIVES DIVISION  
SECRETARY OF STATE

FILING CAPTION: Update agency procurement and contracting rules under 2025 legislative exemption from Oregon Public Contracting Code.

LAST DAY AND TIME TO OFFER COMMENT TO AGENCY: 08/31/2025 5:00 PM

*The Agency requests public comment on whether other options should be considered for achieving the rule's substantive goals while reducing negative economic impact of the rule on business.*

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Filed By:  
Jo Niehaus  
Rules Coordinator

**HEARING(S)**

*Auxiliary aids for persons with disabilities are available upon advance request. Notify the contact listed above.*

DATE: 08/20/2025

TIME: 5:30 PM

OFFICER: Jo Niehaus

**REMOTE HEARING DETAILS**

MEETING URL: [Click here to join the meeting](#)

PHONE NUMBER: 503-580-9210

CONFERENCE ID: 8232316759

**SPECIAL INSTRUCTIONS:**

Please register at the above link if you would like to give testimony, the phone number will not connect you to the hearing.

**NEED FOR THE RULE(S)**

The proposed rule updates seek to implement changes based on SB 838B. That legislation provided OPRD a limited exemption from the state's Public Contracting Code to better serve park visitors and support local businesses. The exemption does not apply to surplus property, information technology, photogrammetric mapping or telecommunications.

During the 2025 Oregon Legislative Session, Senate Bill 838B sought to exempt OPRD from the Public Contracting Code, except as to surplus property and information technology related procurement. Because of the agency's unique service portfolio and public role, statutory purchasing and printing restrictions increase costs and reduce efficiency without providing a parallel increase in public value. SB 838B exempts the agency from procurement and printing requirements that other executive branch agencies follow. With the enrollment of this bill, the agency must update its administrative rules.

Divisions 146, 147, 148 and 149 all outline OPRD’s public contracting and procurement requirements and state printing and printing purchase process requirements. These need updates and they must be clarified to include the new exemption with clearly defined and articulated processes the agency plans to follow. As the agency uses its flexibility to procure goods and services in the most cost-effective ways within the communities we serve, these new processes must remain transparent and accountable. These new rule changes must be adopted and ready to be applied by the 91st day following adjournment sine die of the 2025 Oregon Legislative Session.

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DOCUMENTS RELIED UPON, AND WHERE THEY ARE AVAILABLE

2025's SB 838 materials are available here for the updated statutory language.  
<https://olis.oregonlegislature.gov/liz/2025R1/Measures/Overview/SB838>

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STATEMENT IDENTIFYING HOW ADOPTION OF RULE(S) WILL AFFECT RACIAL EQUITY IN THIS STATE

At this stage, the specific impacts of the proposed procurement and contracting rule changes on racial equity are not yet fully known. However, the Oregon Parks and Recreation Department is committed to advancing equitable outcomes through a fair, transparent, and inclusive rulemaking process

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FISCAL AND ECONOMIC IMPACT:

The proposed rule changes are expected to broaden fiscal and economic impact, particularly in rural areas of Oregon. By streamlining procurement and contracting processes, the rules reduce reliance on the OregonBuys e-procurement system and remove barriers that have historically limited participation by smaller, local businesses. These changes will make it easier for community-based contractors to compete directly for agency work, rather than depending on larger firms as intermediaries. In turn, OPRD anticipates faster response times, more cost-effective service delivery, and a more inclusive vendor base that better reflects the communities we serve.

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COST OF COMPLIANCE:

*(1) Identify any state agencies, units of local government, and members of the public likely to be economically affected by the rule(s). (2) Effect on Small Businesses: (a) Estimate the number and type of small businesses subject to the rule(s); (b) Describe the expected reporting, recordkeeping and administrative activities and cost required to comply with the rule(s); (c) Estimate the cost of professional services, equipment supplies, labor and increased administration required to comply with the rule(s).*

1. While the primary impact of the proposed rule changes will fall on the Oregon Parks and Recreation Department (OPRD), other state agencies and units of local government may indirectly benefit from the model of more streamlined, locally responsive contracting. Members of the public (particularly in rural communities) may see positive economic effects as OPRD is better positioned to contract directly with local service providers, reducing reliance on vendors based in metropolitan areas. This localized approach supports faster response times and keeps more economic activity within the communities where services are delivered.

2a. Estimated Number and Type:

It is difficult to precisely estimate the number and type of small businesses that may be affected, as OPRD engages a wide range of vendors across its operations. As a 24/7, hospitality-based agency with diverse, mission-driven programs, OPRD relies on small businesses for services ranging from facility maintenance and construction to natural resource management and specialized labor. For example, testimony from a small logging contractor in Florence highlighted how prior reliance on the state’s centralized e-procurement system created barriers that limited his ability to continue providing timely, essential services to nearby parks.

2b. Reporting, Recordkeeping, and Administrative Requirements:

The proposed rules are expected to reduce the administrative burden on small businesses compared to the

requirements of OregonBuys. Vendors will no longer need to navigate the complexities of a statewide e-procurement platform to work with OPRD. While the agency will maintain robust internal procurement files to ensure fairness, transparency, and accountability, small businesses will experience a simpler, more accessible process with fewer reporting and recordkeeping demands.

2c. Estimated Compliance Costs:

There may be an initial lift in implementation as the agency transitions to a more streamlined system, but overall the rule changes are expected to reduce long-term administrative costs for both the agency and contractors. By eliminating the need for third-party intermediaries and simplifying direct access to contracting opportunities, the rules support more efficient procurement, reduce delays, and ultimately lower the cost of labor, services, and equipment for both OPRD and its business partners.

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DESCRIBE HOW SMALL BUSINESSES WERE INVOLVED IN THE DEVELOPMENT OF THESE RULE(S):

Small businesses were engaged early in the process leading up to these rule changes, particularly during the development and passage of Senate Bill 838 in the 2025 Oregon Legislative Session. Their input was instrumental in shaping both the legislation and OPRD’s approach to implementation. Testimony and presentations from small business owners (many of whom had longstanding relationships with OPRD) highlighted the challenges they faced under the Oregon Public Contracting Code and the OregonBuys e-procurement system. These business owners described how the increased administrative burden, unfamiliar technology platforms, and cost barriers limited their ability to compete for agency work. Their perspectives reinforced the need for a more accessible, responsive procurement model that supports local economic participation and preserves the agency’s ability to respond quickly and efficiently to on-the-ground needs.

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WAS AN ADMINISTRATIVE RULE ADVISORY COMMITTEE CONSULTED? NO IF NOT, WHY NOT?

An Administrative Rule Advisory Committee was not convened for this rulemaking process. Instead, robust public discussions took place during the development and consideration of Senate Bill 838 in the 2025 Oregon Legislative Session. Stakeholder perspectives including those of small business owners, agency partners, and legislators, were thoroughly vetted through committee hearings, public testimonies, and work sessions. These deliberations provided meaningful input that informed both the legislative direction and the agency’s approach to rule implementation.

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RULES PROPOSED:

736-146-0010, 736-146-0012, 736-146-0015, 736-146-0020, 736-146-0050, 736-146-0060, 736-146-0070, 736-146-0090, 736-146-0100, 736-146-0110, 736-146-0120, 736-146-0130, 736-146-0140, 736-147-0010, 736-147-0030, 736-147-0040, 736-147-0050, 736-147-0060, 736-147-0070, 736-148-0010, 736-148-0020, 736-149-0010

AMEND: 736-146-0010

RULE SUMMARY: This rule establishes the framework for procurement that the agency is granted under ORS 279A.025(3)(k) to develop fair procurement and public contracting processes.

CHANGES TO RULE:

736-146-0010  
Application II

The Oregon Parks and Recreation Department adopts OAR 137-046-0100 through 137-046-0480 (effective January 1, 2008), the Department of Justice Model Rules, G(1) Purpose: The purpose of this division is to establish a comprehensive framework governing the procurement processes of the Oregon Parks and Recreation Department (OPRD). Pursuant to the authority granted under ORS 279A.025(3)(k), this division enables OPRD to

develop and implement its own contracting and purchasing procedures. The intent is to ensure consistency in procurement practices, safeguard the interests of OPRD, and promote fairness and transparency in its engagement with the business community.¶

(a) This division applies to OPRD's procurement of goods and services in accordance with ORS 279A.025(3)(k). The intent of these rules is to identify exemptions from public contracting code as identified in ORS 279A.025(3)(k) except as identified in:¶

(A) ORS 279A.250 to ORS 279A.290¶

(B) OPRD's contracting activities related to information technology, as defined in ORS 276A.230,¶

(C) photogrammetric mapping, as defined in ORS 672.002,¶

(D) or telecommunications, as defined in ORS 276A.206. [SS2]¶

(b) This division 146 applies to OPRD's procurement of printing and printing purchase exemptions in accordance with ORS 282.020(1). The intent of these rules allows OPRD the authority to seek the most cost effective, printing services for the products needed while still complying with ORS 282.210 to 282.230 as required of all public agencies.¶

(2) In addition to the source selection methods set forth in this division, OPRD may enteral Provisions Related to Public Contracting including the additional provision provided in these rules into contracts for the types of goods and services described by any method OPRD determines is reasonable in the circumstances, including by direct award and negotiation.¶

(3) Reservation of Rights: Except as set forth in ORS 279A.025(3)(k), OPRD is exempt from the provisions of ORS chapters 279A, 279B and 279C, which govern public contracting and procurement, OPRD reserves the right to consult the following as guidance in making procurement decisions:¶

(a) ORS chapters 279A, 279B and 279C;¶

(b) The Attorney General's Model Public Contract Rules (OAR chapter 137, divisions 46, 47, 48, and 49);¶

(c) The Public Contracting Rules established by the Oregon Department of Administrative Services (OAR chapter 125, divisions 246, 247, 248, and 249) including but not limited to the use of the state electronic procurement tools;¶

(d) Any written opinions issued by the courts of the State of Oregon interpreting any of the foregoing; and¶

(e) The provisions set forth in the foregoing statutes, administrative rules, and interpretations thereof are not binding on OPRD, but OPRD may refer to such statutes, administrative rules, and interpretations for guidance in the interpretation and administration of procurements subject to this division. OPRD will document in the procurement file the extent to which it relied on the foregoing statutes, administrative rules, or interpretations as guidance for its decisions related to the procurement.

Statutory/Other Authority: ORS 279A.07025(3)(k)

Statutes/Other Implemented: ORS 279A.070, 279A.065

AMEND: 736-146-0012

RULE SUMMARY: Defines the necessary terminology used in this division and identifies thresholds for the different procurement levels.

CHANGES TO RULE:

736-146-0012

Definitions ¶¶

(1) "Contract Administration" means all functions related to a given contract between OPRD and a contractor from the time the contract is awarded until the work is completed and accepted or the contract is terminated, payment has been made, and disputes have been resolved.¶

(2) "Designated Procurement Officer" (DPO) means the individual designated and authorized by the Director of the Oregon Parks and Recreation Department to perform certain procurement functions described in these rules.¶

(3) "Direct Award" or "Small Procurement" mean a public contract for goods or services that does not exceed a contract price of \$100,000 in any manner OPRD deems practical or convenient, including by direct selection or award.¶

(4) "Emergency" as defined in ORS 279A.010(1)(f).¶

(5) "Formal Procurement" means a public contract for goods or services that exceeds a contract price of \$500,000 and must be awarded by using a formal Request for Proposal (RFP) process if contractor selection will be based on criteria in addition to cost or if the ability to negotiate terms and conditions with the selected contractor is desired. The solicitation process must provide opportunities for prospective proposers to protest the solicitation and the award.¶

(6) "Intermediate Procurement" means a public contract for goods or services that exceeds a contract price of \$100,000, but does not exceed a contract price of \$500,000. OPRD is required to seek at least three informally solicited competitive price quotes or competitive proposals from prospective contractors.¶

(7) "Sole Source" means a contract for goods or services without competition that exceed a contract price of \$100,000 if OPRD determines in writing that the goods or services are available from only one source.¶

(a) OPRD must base a sole source determination on written findings that may include: ¶

(A) That the efficient utilization of existing goods requires acquiring compatible goods or services; ¶

(B) that the goods or services required to exchange software or data with other public or private agencies are available from only one source; ¶

(C) that the goods or services are for use in a pilot or an experimental project; or ¶

(D) other findings that support the conclusion that the goods or services are available from only one source.¶

(b) OPRD must, to the extent reasonably practical, negotiate with the sole source provider to obtain contract terms that are advantageous to OPRD.

Statutory/Other Authority: ORS 279A.065(5)(a), 279A.07010, ORS 279A.025, ORS 279B.005, ORS 282.020, ORS 279A.025(3)(k)

Statutes/Other Implemented: ORS 279A.050; 279A.065(5); 10, ORS 279A.025, ORS 279AB.070, 279A.14005, ORS 282.020, ORS 279A.025(3)(k)

AMEND: 736-146-0015

RULE SUMMARY: Outlines special approvals and where exemptions are applied. Removes the DAS Printing and Distribution requirement for printing services. Updates the name for DAS Enterprise Information Services division.

CHANGES TO RULE:

736-146-0015

Special Approvals for Public Contracts When Required ¶¶

(1) When Attorney General legal sufficiency approval is required under ORS 291.047, ~~the Oregon Parks and Recreation Department (OPRD)~~ must seek legal approval.¶¶

(2) When OPRD contracts for services normally provided by another contracting agency or for services for which another contracting agency has statutory responsibilities, OPRD is required to seek the other contracting agency's approvals. Examples of these special approvals include, but are not limited to:¶¶

(a) Oregon Department of Administrative Services (DAS), State Services Division, Risk Management for providing tort liability coverage;¶¶

(b) ~~DAS, State Services Division, Publishing and Distribution for printing services;~~¶¶

~~(c) DAS, State Data Center~~ Enterprise Information Services for telecommunications services;¶¶

~~(d)~~ Office of the Treasurer, Debt Management Division, for bond counsel and financial advisory services (bond counsel services also require the approval of the Attorney General);¶¶

~~(e)~~ DAS Enterprise Information Strategy and Policy Division services for information-system related services.¶¶

(3) The Attorney General has sole authority to contract for attorney services. Exceptions may be granted in writing on a case-by-case basis only by the Attorney General.¶¶

(4) The Secretary of State Audits Division has sole authority to contract for financial auditing services. Exceptions may be granted in writing on a case-by-case basis only by the Secretary of State Audits Division.

Statutory/Other Authority: ORS 279A.0625(53)(ak), ORS 279A.070, ORS 279A.025

Statutes/Other Implemented: ~~ORS 279A.140(2)~~025(3)(k), ORS 279A.025

REPEAL: 736-146-0020

RULE SUMMARY: Repealing this rule as this is out of date and no longer in line with the State Procurement Code and its exemptions for OPRD.

CHANGES TO RULE:

~~736-146-0020~~

~~Reporting Requirements for Personal Services Contracts~~

~~The Department of Administrative Services (DAS) State Procurement Office maintains an electronic reporting system called the Oregon Procurement Information Network (ORPIN) and a report form for reporting personal services contracts. OPRD must submit this report form to the DAS State Procurement Office for each contract and subsequent contract amendment. The report form must include OPRD's name, not to exceed amount of the contract, the name of the contractor, the duration of the contract, and its basic purpose. OPRD will use the OPRIN system for reporting personal services contracts, including architectural, engineering and land surveying services contracts and related services contracts pursuant to ORS 729A.140(2)(h)(A)(I) unless directed otherwise by DAS State Procurement Office.~~

~~Statutory/Other Authority: ORS 279A.065(5)(a), 279A.070~~

~~Statutes/Other Implemented: ORS 279A.140(h)(A)~~

AMEND: 736-146-0050

RULE SUMMARY: Removes clauses pursuant to ORS 279A.050 and 279A.075. Expands procurement files for procurements beyond just ones limited to larger than intermediate procurement thresholds. Requires executed contracts in each file.

CHANGES TO RULE:

736-146-0050

Contract Administration; General Provisions ¶¶

(1) OPRD conducts procurements for goods or services, including architectural, engineering, land surveying and related services, and public improvements, ~~pursuant to ORS 279A.050 and 279A.075.~~¶

(2) OPRD must appoint, in writing, a contract administrator as an OPRD representative for each contract. The contract administrator may delegate in writing a portion of the contract administrator's responsibilities to a technical representative for specific day-to-day administrative activities for each contract.¶

(3) OPRD must maintain a procurement file for procurements ~~exceeding the intermediate procurement threshold~~ for goods or services; the informal selection threshold for architectural, engineering, and land surveying services; and the intermediate procurement threshold for public improvements ~~pursuant to OAR 137-047-0270, 137-048-0210, and 137-049-0160, respectively.~~¶

~~(a) Each procurement file must contain:~~¶

~~(A) Documentation required by law and the DOJ Model Rules;~~¶

~~(B) A, respectively.~~¶

(a) Each procurement file must contain an executed contract, if awarded;¶

(b) OPRD must maintain procurement files, including all documentation, for a period not less than six years, except for 10 years beyond each contract's expiration date for architectural, engineering, and land surveying services and related services or for another period in accordance with another provision of law.

Statutory/Other Authority: 279A.070, ORS 279A.0625(5)(a), 279A.070(k)

Statutes/Other Implemented: ~~ORS 279A.050, 279A.065(5), 279A.07140, ORS 279A.140025(3)(k)~~



AMEND: 736-146-0060

RULE SUMMARY: Updates each Attorney General reference to the Department of Justice.

CHANGES TO RULE:

736-146-0060

Payment Authorization of Cost Overruns for Goods or Services including Architectural, Engineering and Land Surveying Services and Related Services Contracts ¶¶

(1) Payments on contracts that exceed the maximum contract consideration require approval from OPRD's designated procurement officer and may require approval from the Department of Justice (DOJ) pursuant to OAR 137-045-0010 et seq. Approval may be provided if there is compliance with all of the following:¶¶

(a) The original contract was duly executed and, if required, approved by the ~~Attorney General~~ DOJ.¶¶

(b) The original contract has not expired, been terminated, or been reinstated under OAR 736-147-0070 as of the date written approval to increase the contract amount is granted.¶¶

(c) The cost overrun is not associated with any change in the statement of work set out in the original contract.¶¶

(d) The cost overrun arose out of extraordinary circumstances or conditions encountered in the course of contract performance that were reasonably not anticipated at the time the original contract or the most recent amendment, if any, was signed. Such circumstances include but are not limited to cost overruns that:¶¶

(A) Address emergencies arising in the course of the contract that require prompt action to protect the work already completed.¶¶

(B) Comply with official or judicial commands or directives issued during contract performance.¶¶

(C) Ensure that the purpose of the contract will be realized;¶¶

(e) The cost overrun was incurred in good faith, results from the good faith performance by the contractor, and is no greater than the prescribed hourly rate or the reasonable value of the additional work or performance rendered.¶¶

(f) Except for the cost overrun, the contract and its objective are within the statutory authority of OPRD and OPRD currently has funds available for payment under the contract.¶¶

(g) An officer or employee of OPRD has presented a written report to OPRD's designated procurement officer within 60 days of the discovery of the overrun that states the reasons for the cost overrun and demonstrates to the satisfaction of OPRD's designated procurement officer that the original contract and the circumstances of the overrun satisfy the conditions stated above.¶¶

(h) OPRD's designated procurement officer approves in writing the payment of the overrun, or such portion of the overrun amount as OPRD's designated procurement officer determines may be paid consistent with the conditions of this rule. If OPRD's designated procurement officer has signed the contract, or has immediate supervisory responsibility over performance of the contract, that person must designate an alternate delegate to grant or deny written approval of payment.¶¶

(2) OPRD must obtain an ~~Attorney General~~ DOJ's approval of the contract amendment, if such approval is required by ORS 291.047, before making any overrun payment.

Statutory/Other Authority: 279A.070, ORS 279A.0625(53)(a), 279A.070k)

Statutes/Other Implemented: ~~ORS 279A.065(5)(a), 279A.070, 279A.14070, 279A.140, ORS 291.047~~

AMEND: 736-146-0070

RULE SUMMARY: Added ORS 279A.025(3)(k) to statutory authority.

CHANGES TO RULE:

736-146-0070

Ethics in Public Contracting - Policy **II**

Oregon public contracting is a public trust. OPRD and contractors involved in public contracting must safeguard this public trust.

Statutory/Other Authority: ORS 244.010 - 244.400, 279A.065(5)(a), ~~279A.07070~~, ORS 279A.025(3)(k)

Statutes/Other Implemented: ORS 244.010 - 244.400, 279A.065(5)(a)~~70~~, ~~279A.07140~~, ORS 279A.140025(3)(k)

REPEAL: 736-146-0090

RULE SUMMARY: Advisory committees are no longer utilized as part of the procurement process.

CHANGES TO RULE:

~~736-146-0090~~

~~Ethics in Appointments to Advisory Committees~~

~~OPRD's designated procurement officer or a delegate may appoint procurement advisory committees to assist with specifications, procurement decisions, and structural change that can take full advantage of evolving procurement methods as they emerge within various industries, while preserving competition pursuant to ORS 279A.015.~~

~~Statutory/Other Authority: ORS 279A.065(5)(a), 279A.070~~

~~Statutes/Other Implemented: ORS 279A.065(5)(a), 279A.070, 279A.140~~

AMEND: 736-146-0100

RULE SUMMARY: Removes reference of the Public Contracting Code since the agency is now exempt.

CHANGES TO RULE:

736-146-0100

Non-retaliation **II**

Retaliation against anyone who complies with the ~~Public Contracting Code~~ and rules in this division related to ethics is prohibited. Any officer, employee or agent of OPRD or contractor who engages in retaliation action will be subject to penalties pursuant to ORS 279A.990, 244.350 to 244.400 and related rules. Also, any contractor who engages in a retaliation action may be debarred.

Statutory/Other Authority: ORS 279A.0625(53)(ak), 279A.070

Statutes/Other Implemented: ORS 279A.0625(53)(ak), 279A.070, 279A.140

AMEND: 736-146-0110

RULE SUMMARY: Removes the reference to the state's public contracting code since it is now exempt.

CHANGES TO RULE:

736-146-0110

Ethics in Specification Development ¶

(1) OPRD and contractors must not develop specifications that primarily benefit a contractor, directly or indirectly, to the detriment of OPRD or the best interest of the state.¶

(2) OPRD must not develop specifications that inhibit or tend to discourage public contracting with qualified rehabilitation facilities (QRF) under ORS 279.835 through 279.855 and OAR 125-055-0005 through 125-055-0045 where those specifications inhibit or tend to discourage the acquisition of QRF-produced goods or services without reasonably promoting the satisfaction of bona fide, practical procurement needs of OPRD.¶

(3) OPRD and contractors must not develop specifications that inhibit or tend to discourage public contracting under other public procurement laws or policies of OPRD.

Statutory/Other Authority: ORS 279A.0625(53)(ak), 279A.070

Statutes/Other Implemented: ORS 279A.0625(53)(ak), 279A.070, 279A.140

AMEND: 736-146-0120

RULE SUMMARY: Updated statutory authority to: ORS 279A.025(3)(k)

CHANGES TO RULE:

736-146-0120

Ethics in Sole Source **II**

OPRD may not select a sole-source procurement pursuant to ORS 279B.075 and avoid a competitive procurement if the purpose of the selection is to primarily benefit the contractor, directly or indirectly, to the detriment of OPRD or the best interest of the state.

Statutory/Other Authority: ORS 279A.0625(~~53~~)(~~ak~~), 279A.070

Statutes/Other Implemented: ORS 279A.0625(~~53~~)(~~ak~~), 279A.070, 279B.075, 279A.140

AMEND: 736-146-0130

RULE SUMMARY: Changed limitations to thresholds for direct awards, small procurements and intermediate procurements outside of the state procurement code to exercise the agency's exemption.

CHANGES TO RULE:

736-146-0130

Fragmentation ¶

(1) A procurement may not be artificially divided or fragmented so as to constitute a small procurement, pursuant to ORS 279B.065, or an intermediate procurement, pursuant to ORS 279B.070.¶

(2) Limitations to Direct Awards or Small Procurements could include:¶

(a) a contract awarded as a small procurement may be amended to exceed \$100,000 only in accordance with rules adopted under this division; or¶

(b) a procurement may not be artificially divided or fragmented so as to constitute a small procurement under this section.¶

(3) Limitations to Intermediate Procurements could include:¶

(a) a contract awarded under this section that may be amended to exceed \$500,000 only in accordance with rules adopted under this division; ¶

(b) this procurement may not be artificially divided or fragmented so as to constitute a intermediate procurement under this section.

Statutory/Other Authority: ORS 279A.0625(53)(ak), 279A.070

Statutes/Other Implemented: ORS 279A.0625(53)(ak), 279A.070, 279B.065

AMEND: 736-146-0140

RULE SUMMARY: Amends for clarity in the research phase and other communications between the contractor and the agency.

CHANGES TO RULE:

736-146-0140

Ethics in OPRD and Contractor Communications ¶

(1) ~~Research Phase~~. OPRD is encouraged to conduct research with contractors who can meet the state's needs. This research phase includes but is not limited to:¶

(a) Meetings;¶

(b) Industry presentations; and¶

(c) Demonstrations with contractors that, in OPRD's discretion, may be able to meet OPRD's needs.¶

(2) OPRD must document the items discussed during the research phase of solicitation development. The research phase ends the day of a solicitation release or request for a quote pursuant to an intermediate procurement, unless the solicitation or intermediate procurement provides for a different process that permits on-going research.¶

(3) ~~Solicitation and Contracting Phase~~. Any communication between OPRD and contractors regarding a solicitation, that occurs after the solicitation release or request for a quote and before the award of a contract, must only be made in the solicitation and contracting phase within the context of the solicitation document or intermediate procurement requirements.¶

(4) Communication may allow for discussions, negotiations, addenda, contractor questions, and OPRD's answers to contractor questions about terms and conditions, specifications, amendments, or related matters. During this phase, telephone conversations, electronic communications and meetings must be documented in the procurement file. Written inquiries regarding the solicitation should be responded to by OPRD in writing.¶

(5) A record of all material communications regarding the solicitation by interested contractors must be made a part of the procurement file pursuant to OAR 736-146-00350.

Statutory/Other Authority: ORS 279A.0625(53)(ak), 279A.070

Statutes/Other Implemented: ORS 279A.0625(53)(ak), 279A.070, 279A.140



REPEAL: 736-147-0010

RULE SUMMARY: This application is outdated.

CHANGES TO RULE:

~~736-147-0010~~

~~Application~~

~~The Oregon Parks and Recreation Department adopts OAR 137-047-0000 through 137-047-0810 (effective January 1, 2008) with the exception of 137-047-0270(4), the Department of Justice Model Rules, Public Procurements for Goods or Services General Provisions including the additional provisions provided in these rules.~~

~~Statutory/Other Authority: ORS 279A.065~~

~~Statutes/Other Implemented: ORS 279B.015~~

AMEND: 736-147-0030

RULE SUMMARY: Amends to apply the exemptions from the public procurement and contracting rules including applying a higher emergency contract limit and reporting requirements.

CHANGES TO RULE:

736-147-0030

Emergency Procurements Process ¶

(1) The Director of OPRD or person designated ~~under ORS 279A.075~~ by the Director, may authorize OPRD personnel to award a public contract for goods and services as an emergency procurement ~~pursuant to the requirements of 279B.080~~. Emergency contracts are exempt from Department of Justice legal sufficiency review under OAR 173-045-0070 as set out in subsection (3)(b) of this rule.¶

(2) Pursuant to the requirements of this rule, OPRD may, in its discretion, enter into a public contract without competitive solicitation if an emergency exists. Emergency means circumstances that could not have been reasonably foreseen that create a substantial risk of loss, damage, interruption of services or threat to public health or safety that requires prompt execution of a contract to remedy the condition.¶

(3) For contracts above \$~~5100,000~~, when entering into an emergency contract, OPRD must:¶

(a) Encourage competition that is reasonable and appropriate under the circumstances;¶

(b) Award contract within sixty ~~(60)~~ days following the event triggering the need for an emergency contract unless an extension has been granted by the Director of OPRD or person designated by the Director;¶

(c) Have a written report prepared and signed by an executive of OPRD who is responsible for oversight of the public contract within ten ~~(10)~~ business days after execution of the public contract, said report to contain:¶

(A) A concise summary of the circumstances that constitute the emergency and the character of the risk of loss, damage, interruption of services, or threat to public health or safety created or anticipated to be created by the emergency circumstances;¶

(B) A statement of the reason or reasons why the prompt execution of the proposed public contract was required to deal with the risk created or anticipated to be created by the emergency circumstances;¶

(C) A brief description of the services or goods to be provided under the public contract, together with its anticipated cost; and¶

(D) A brief explanation of how the public contract, in terms of duration, services, or goods provided under it, was restricted to the scope reasonably necessary to adequately deal only with the risk created or anticipated to be created by the emergency circumstances.¶

(d) Maintain a copy of report described in (c) of this rule in OPRD's emergency public contract file ~~and provide a copy of the report to the Attorney in Charge, Business Transactions Section, Department of Justice, within thirty (30) days after preparing the report;~~¶

~~(e) Provide a summary of the contract on the Oregon Procurement Information Network (ORPIN) maintained by the DAS State Procurement Office.~~

Statutory/Other Authority: ORS 279A.06~~25~~(53)(ak), 279A.070

Statutes/Other Implemented: ORS 279A.025(3)(k), ORS 279B.080

AMEND: 736-147-0040

RULE SUMMARY: While OPRD may create or use price agreements, there is no requirement to do so.

CHANGES TO RULE:

736-147-0040

Price Agreements ¶

(1) OPRD may create price agreements designed for the exclusive use of OPRD or use DAS multi-agency price agreements. ¶

(2) OPRD may create price agreements for the purposes of ~~minimizing paper work~~, achieving continuity of product, securing a source of supply, reducing inventory, combining requirements for volume discounts, standardization among agencies, and reducing lead time for ordering. ¶

(23) If OPRD conducts a purchase of goods or services pursuant to a DAS or OPRD price agreement, OPRD does not need to undertake an additional competitive solicitation.

Statutory/Other Authority: ORS 279A.0625(53)(a), 279A.070, ORS 282.020

Statutes/Other Implemented: ORS 279A.025(3)(k), ORS 279A, ORS 282.020

AMEND: 736-147-0050

RULE SUMMARY: OPRD is not required to use price agreements.

CHANGES TO RULE:

736-147-0050

Mandatory Use Contracts ¶

(1) For the purposes of this rule, a Mandatory Use Contracts or Mandatory Use Price Agreements means a public contract, DAS price agreement, or other agreement that OPRD is required to use for the procurement of goods and services.¶

(2) If DAS State Procurement Office establishes a price agreement that is designated mandatory for state agency use, OPRD ~~must~~ may procure applicable goods and services pursuant to the Mandatory Use Contract ~~unless otherwise specified in the contract, allowed by law or these rules~~ or Mandatory Use Price Agreements unless otherwise specified in this division.¶

(3) OPRD is exempted from Mandatory Use Contracts for ~~acquisition of the following, regardless of dollar amount:~~¶

~~(a) Goods or services from another government public agency, provided that a formal written agreement is entered into between the parties;~~¶

~~(b) Goods or services from the federal government pursuant to ORS 279A.180;~~¶

~~(c) Personal property for resale through student stores operated by public educational~~ Mandatory Price Agreements for acquisition except for duties or obligations OPRD has under ORS 279A.250 to 279A.290 and OPRD's contracting agencies; and¶

~~(d) Emergency purchases de~~ activities related by a contracting agency pursuant to ORS 279B.080.¶

~~(4) If a DAS price agreement is not mandatory, the designated procurement officer or other designated person will decide whether to contract pursuant to the price agreement based on what best meets the business needs of OPRD~~ to information technology, as defined in ORS 276A.230, photogrammetric mapping, as defined in ORS 672.002, or telecommunications, as defined in ORS 276A.206.

Statutory/Other Authority: ~~ORS 279A.06~~ 25(53)(ak), 279A.070, ORS 282.020

Statutes/Other Implemented: ~~ORS 279B.09~~ A.025(3)(k), ORS 279B.090, ORS 282.020

AMEND: 736-147-0060

RULE SUMMARY: Amendments are now held to the procurement threshold, not the original contract agreement and includes required reporting to the DOJ after value exceeds \$250,000.

CHANGES TO RULE:

736-147-0060

Amendments for Intermediate Goods or Services Procurements ¶

~~(1) OPRD may amend a public contract awarded as an intermediate procurement in accordance with OAR 137-047-0800, but the cumulative amendments shall not increase the total contract price to a sum that is greater than 125 percent of the original contract price, except:¶~~

~~(1) OPRD may amend a public contract awarded as an intermediate procurement in accordance with OAR 137-047-0800 over the 25 percent cumulative amount but not exceeding the \$150,000 threshold with written approval from the OPRD Designated Procurement Officer based upon a determination of the best interests of the state.¶~~

~~(2) OPRD may amend a procurement threshold.¶~~

~~(2) Any public contract awarded as an intermediate procurement in accordance with OAR 137-047-0800 over the 25 percent cumulative amount exceeding the with a total value amended over \$250,000 and every \$125,000 threshold with written approval from after must be approved by the OPRD Designated Procurement Officer and Department of Justice based upon a determination of the best interests of the state.~~

Statutory/Other Authority: ORS 279A.0625(53)(ak), 279A.070

Statutes/Other Implemented: ORS 279A.025(3)(k), ORS 279A.050, 279A.065(5), 279A.070, 279A.140

AMEND: 736-147-0070

RULE SUMMARY: Clarifies the process to amend contracts after they have expired or terminate.

CHANGES TO RULE:

736-147-0070

Reinstatement of Expired or Terminated Contracts ~~¶~~

(1) If OPRD enters into a contract for goods or services and that contract subsequently expires or is terminated, OPRD may reinstate the contract subject to the following: ~~¶~~

(a) The type or aggregated value (including all amendments) of the contract, after reinstatement, falls under OPRD procurement ~~authority thresholds~~ in accordance with ~~law, the Department of Justice Model Rules and these rules~~ this division; ~~¶~~

(b) OPRD may reinstate and amend for time only; ~~¶~~

(c) The purpose must be for: ~~¶~~

(A) Fulfillment of its term, up to the maximum time period provided in the contract; or ~~¶~~

(B) Completion of a deliverable, provided: ~~¶~~

(i) The deliverable, including but not limited to goods, services, or work, was defined in the contract as having a completion date or event; and ~~¶~~

(ii) OPRD documents the uncompleted work as of the date of the reinstatement of the expired contract in the procurement file. ~~¶~~

(d) The expired or terminated contract was previously properly executed; and ~~¶~~

(e) The failure to extend or renew the contract in a timely manner was due to unforeseen circumstances, unavoidable conditions or any other occurrence outside the reasonable control of OPRD or the contracting party. ~~¶~~

~~(2) If the type or aggregated value (including all amendments) of the contract after reinstatement will exceed OPRD's procurement authority, then OPRD may reinstate and amend for time only, and OPRD must submit a written justification demonstrating the satisfaction of the requirements for reinstatement, as set forth in subsections (1)(a)-(e) of this rule. ¶~~

~~(3) OPRD may amend an expired contract for time only in accordance with section (1) of this rule. OPRD may amend the contract purposes other than time in accordance with OAR 137-047-0800. ¶~~

~~(4) If OPRD reinstates and amends an expired contract for time, pursuant to this rule, OPRD may compensate the contracting party for work performed in the interim between the expiration of the original contract and the effective date of the reinstatement and amendment. ¶~~

~~(5) Once a contract is reinstated, it is in full force and effect as if it had not expired or terminated.~~

Statutory/Other Authority: ORS 279A.06~~25(53)~~(ak), 279A.070

Statutes/Other Implemented: ORS 279A.025(3)(k), ORS 279A

REPEAL: 736-148-0010

RULE SUMMARY: This rule is outdated.

CHANGES TO RULE:

~~736-148-0010~~

~~Application~~

~~The Oregon Parks and Recreation Department adopts OAR 137-048-0100 through 137-048-0320 (effective January 1, 2008), the Department of Justice Model Rules, Consultant Selection: Architectural, Engineering, Land Surveying, and Related Services Contracts including the additional provisions provided in these rules.~~

~~Statutory/Other Authority: ORS 279A.065~~

~~Statutes/Other Implemented: ORS 279A.065~~

REPEAL: 736-148-0020

RULE SUMMARY: This rule is outdated, OPRD does not have mandatory price agreements.

CHANGES TO RULE:

~~736-148-0020~~

~~Price Agreement Selection Process~~

~~Consultants for price agreements must be selected, and Oregon Parks and Recreation Department (OPRD) must obtain architectural, engineering, land surveying and related services by selecting a consultant or consultants in the following manner:¶¶~~

~~(1) When OPRD selects more than one consultant in accordance with the price agreement solicitation process under OAR 137-048-0130(1), OPRD must identify objective criteria in the solicitation document and the price agreement to be used in assigning particular architectural, engineering land surveying or related services to the most qualified consultant.¶¶~~

~~(2) Design-Build contracts involve the provision of both design and construction services for public improvements under one contract. Under most circumstances, Design-Build contracts are mixed contracts with the predominate purpose of the contract involving construction of the public improvement. If the predominate purpose of the contract is to obtain architectural, engineering, land surveying and related services, selection may proceed under this division and shall not be considered a Design-Build project.~~

~~Statutory/Other Authority: ORS 279A.065(5)(a), 279A.070~~

~~Statutes/Other Implemented: ORS 279C.110, 279C.115~~



REPEAL: 736-149-0010

RULE SUMMARY: This rule is outdated.

CHANGES TO RULE:

~~736-149-0010~~

~~Application~~

~~The Oregon Parks and Recreation Department adopts OAR 137-049-0100 through 137-049-0910 (effective January 1, 2008), the Department of Justice Model Rules, General Provisions Related to Public Contracts for Construction Services.~~

~~Statutory/Other Authority: ORS 279A.065~~

~~Statutes/Other Implemented: ORS 279A.065~~