



## Oregon Parks and Recreation Department

### ATV Highway Access Committee

ODOT

Maintenance & Operations Branch

455 Airport Rd. SE Bldg. K,  
Salem, OR

Monday, August 20, 2018

### Minutes - Approved

#### OHV Committee Members present

Ian Caldwell, Angela Kargel, Brian Worley, John Omlin, Lt. Craig Heuberger

#### OHV Committee Members on Conference Call

Wade Bryant, Barrett Brown

#### ATV Staff present

Mike Law, Jeff Trejo

Ian called the meeting to order at 10:09 a.m.

Ian is leading the meeting today since both Wade (Chair) and Barrett (Vice Chair) are off-site

There were no public comments

We're going to review the Lakeside Frontage Road application and discuss how we're going to proceed.

#### **Lakeside Frontage Road Background:**

Ian and Angela went to an OPRD commission meeting on April 18 to provide an update about the ATV Highway Access program & its process. The Oregon Transportation Commission (OTC) met on April 19<sup>th</sup> and approved the process for ATV Highway Access Routes on their Consent Agenda. The biggest question that came up was from the OTC was... do we need to make OARs? The Department of Justice (DOJ) determined that there was no need since the process was described within the bill. On April 19, Ian and Angela went to Spinreel to meet with Rich Burkholder. They saw the route and spoke to Rich about designating as an ATV Highway Access Route.

#### **Lakeside Frontage Road Application Discussion:**

The estimated number of vehicles that travel on the road is about 500 vehicles per day which is very low usage. Posted speed limit is 40 MPH. Advisory speed of 20 MPH is posted going under 101 overpass due to the curves. Ian reviewed the Spinreel dune access route application. Angela reviewed her discussion with Rich about just having the shorter section on the application or to include the whole section which

connects to a Lakeside road. The possibility to approve the whole section would be beneficial so as to not approach the access route again in the future.

Discussion about the route from Spinreel Dunes Access to the Overpass, vs Spinreel Dunes Access to Airport Road. Ian provided three options: 1) Entire Route 2) Dunes access to overpass 3) second half of route is Conditional based on City and county opening other roads to make connections. Felt that the original concept was to make connections to existing routes and that we should stick with that policy. Once the city/county opens roads then we could review that extension. Unknown timeframe and conditions might change over that time period.

We should send recommendation back to applicant that this be handled in two pieces – Spinreel to Overpass and all of the other routes in a separate application. There are different stakeholders on each piece. Staff will work with applicant to revise application.

**Motion:**

**Accept application from Dunes Access to Highway Overpass**

First – John Omlin

Second – Barrett Brown

All in favor – All

Opposed - None

**Motion passes**

Application will go back to Rich to modify.

**Next Step:**

Ian – we have a site visit planned for next Monday August 28<sup>th</sup>. The only two committee members going are John and Barrett. On Monday, we will meet with the stakeholders and Tuesday will be the site tour. Are we rushing this or do we need other members to go? We have two options, do we move forward or do we delay to get more people to attend. Committee is okay moving forward with the timeline... the sooner the better. Ian - The Senate Bill says we need to conduct a public meeting... library or more official public location.

Ian - do members of the committee want to attend stakeholder meeting. Statute says we need to consult... if we follow the letter of the law it could be an email, phone call or face to face. Ian prefers face to face or email at a minimum.

Mayor of Lakeside is available to meet Monday August 27<sup>th</sup> along with the City Manager and City Councilor. Then, we plan to meet with Coos County Sgt. Will Coleman. John could be there on Monday. More than 2 members would be a quorum.

For the public meeting, we need a 14-day notice at the earliest for public meeting notice. Maybe the week of 9/25 would work best. Staff can run the meeting or any committee members could be attend if desired. Ian envisions, Tues – Thurs evening and about a 10 to 15 minute PPT... then, break-up into listening sessions followed by one-on-one discussions. Angela – the meeting could be an open-house format, provide comment cards... we don't know if two people or a hundred people will show up. John – a map of the road section on foam core 25" x 36" would be good for the meeting. General discussion –

does this allow all OHVs or is it vehicle class specific. Ian - bill says all OHVs. We can have recommendation on pavement, shoulder, or right-of-way. We'll set something up for the week of Sept 25<sup>th</sup>. After that, we need to come together as a group to talk about findings and write a report. Meeting scheduled for October 9<sup>th</sup>.

**General Discussion:**

Discussion about signage. Angela – we've (ODOT) already started the process. Each route will use the framework established. Craig – is curious to see what the county and stakeholders say along with the process of how information is collected and disseminated. Angela – emails and notes will be shared with group. John - as far as documentation, we could keep track of who was contacted and the specific points. Barrett – I would want the committee to document and store the comments so that we can track how we considered those comments. It may just be a line or two that we report. John - there could be a short follow-up to the meeting saying thank you for the meeting here's the concern and here's what we're doing.

**Review of previous minutes – January 25, 2018:**

Add Barrett Brown to those in attendance during the previous meeting.

**Motion to accept minutes with the addition Barrett Brown to minutes**

First – Craig Heuberger

Second – Brian Worley

All in favor – All

Opposed – None

**Motion passes**

**General Discussion about other Potential Routes:** Wade provided comments...

- Silver Lake – access within down.. ¼ mile access from the North to get to the South
- Brother's – BLM property comes in next to state shops. In the past used frontage road
- Hampton – off of Schrader road – access glass butte to desert

John – is curious as to when we can open up the application period. Maybe there are other places that we don't know about. Florence is eager to get going. We may find there are legacy roads from the current highways. Wade – discussion about prioritizing them once they all come in. Communities may not be totally on board as they'll need help moving the process forward and finding a lead.

Ian – will work with Mike in getting the application up. General Discussion – we don't feel we'll be getting a lot of applications. Mike – is there anything that needs to be changed on the form. John – maybe what we want regarding a map of the area in question along with speed zone change etc. We'll want to encourage applicants to provide a detailed map so we can go back on map details if need be.

Mike updated website on August 21, saying applications are available and to contact Ian so he can discuss proposal and send an application

<https://www.oregon.gov/oprd/ATV/Pages/ATV%20Highway%20Access%20Routes%20Advisory%20Committee.aspx>

Meeting adjourned 12:11pm