



## Oregon Parks and Recreation Commission

November 19 & 20, 2019

Jacksonville Inn

175 E. California St

Jacksonville, OR 97530

541-899-1900

### Approved Minutes

#### Tuesday, November 19, 2019

Location: Wolf Creek Inn

#### TOUR:

8:00am Depart from Jacksonville Inn

- Various Parks
- Wolf Creek Inn

5:00pm Return to Jacksonville Inn

#### WORK-SESSION / TRAINING: 12:00pm – 4:00pm

- Best Practices
- Rulemaking
- Budget 101

#### Wednesday, November 20, 2019

Location: Jacksonville Inn

#### Executive Session: 8:00am

*The Commission will meet in Executive Session to discuss acquisition priorities and opportunities, and potential litigation. The Executive Session will be held pursuant to ORS 192.660(2)(e) and (h), and is closed to the public.*

#### Business Meeting: 10:15am

• Cal Mukumoto, Commission Chair	• Chris Havel, OPRD
• Lisa Dawson, Commission	• Katie Gauthier, OPRD
• Jonathan Blasher, Commission	• Tanya Crane, OPRD
• Doug Deur, Commission	• Michele Scalise, OPRD
• Vicki Berger, Commission	• Trevor Taylor, OPRD
• Steve Grasty, Commission	• JR Collier, OPRD
• Lisa Sumption, OPRD Director	• Ross Kihs, OPRD
• MG Devereux, OPRD Deputy Director	• Bevin Clapper, OPRD
• Steve Shipsey, Counsel for Commission, DOJ	• Dennis Comfort, OPRD
• Denise Warburton, OPRD	• Daniel Killam, OPRD

## 1. Commission Business

- a) Welcome and Introductions (Information)
- b) Approval of September 2019 Minutes (**Action**)

**ACTION: Commissioner Blasher moved to approve the September 2019 minutes. Commissioner Berger seconded. Motion passed, 6-0. (Topic starts at 00:05:33 and ends at 00:05:53)**

- c) Approval of November 2019 Agenda (**Action**)

**ACTION: Commissioner Grasty moved to approve the November 2019 Agenda. Commissioner Deur seconded. Motion passed, 6-0. (Topic starts at 00:05:57 and ends at 00:06:18)**

**Public Comment:** *This is the time for the public to address the Commission.*

- Jackson County – Steve – Chair of Jackson County Parks
- Tatiana Resetnikov, Citizen of Winchester Bay Oregon

## 3. **Director's Update**

- a) Office of Outdoor Recreation Update (Information)
- b) Best Practices (**Action**)

**ACTION: Commissioner Grasty moved to adopt the Best Practices report and submit it to DAS. Commissioner Blasher seconded. Motion passed, 6-0. (Topic starts at 00:35:07 and ends at 00:37:45)**

- c) Internal Audit Annual Report (Information)
- d) Audit Committee Charter (**Action**)

**ACTION: Commissioner Berger moved to approve the Audit Committee Charter. Commissioner Grasty seconded. Motion passed, 6-0. (Topic starts at 00:50:33 and ends at 00:54:10)**

## 6. **Community Engagement (Moved here)**

- c) RTP Grant Approval (**Action**)

**ACTION: Commissioner Berger moved to approve the RTP Grant. Commissioner Dawson seconded. Motion passed, 6-0. (Topic starts at 00:55:12 and ends at 01:04:52)**

## 4. **Budget**

- a) 2019-21 Budget Update (Information)

## 5. **Property**

- a) WRG-Kiger Island-Easement Exchange (**Action**)

**ACTION: Commissioner Dawson moved to approve the WRG Kiger Island-Easement Exchange. Commissioner Deur seconded. Motion passed, 6-0. (Topic starts at 01:11:17 and ends at 01:13:24)**

- b) Driftwood Beach SRS-Easement to OSU/PacWav (**Action**)

**ACTION: Commissioner Berger moved to approve the Driftwood Beach SRS-Easement to OSU/PacWav. Commissioner Grasty seconded. Motion passed, 6-0. (Topic starts at 01:13:30 and ends at 01:21:46)**

- c) Robert Sawyer Shop -Right of Way Easement to City of Bend (**Action**)

**ACTION: Commissioner Dawson moved to approve the Robert Sawyer Shop -Right of Way Easement to City of Bend. Commissioner Deur seconded. Motion passed, 6-0. (Topic starts at 01:21:57 and ends at 01:24:18)**

- d) Wallowa Lake State Park-non-adjacent parcel-transfer to County (Information)

## 6. Community Engagement

- a) ATV Committee Member Appointment (**Action**)

**ACTION: Commissioner Blasher moved to approve the Appointment of -ATV Committee Member. Commissioner Grasty seconded. Motion passed, 6-0. (Topic starts at 01:30:03 and ends at 01:32:05)**

- b) ORTAC Member Appointment (**Action**)

**ACTION: Commissioner Deur moved to approve the Appointment of Owen Rodabaugh, Fraser MacDonald and Jenna Beh for ORTAC Committee Members, and the reappointment of Robert Spurlock -ORTAC Committee Member. Commissioner Dawson seconded, with Commissioner Blasher recusing himself because Robert Spurlock is an employee of Metro and Commissioner Blasher is the Director of that Agency. Motion passed, 5-0. (1-recused). (Topic starts at 01:32:43 and ends at 01:34:46)**

- c) RTP Grant Approval (**Action**): Moved to after item 3(d)

- d) Doug Newman Award (Information)

## 7. Park Development Division

- a) Wallowa River Restoration Contract (Information)
- b) Brian Booth Update (Information)
- c) Pilot Butte (Information)

## 8. Heritage

- a) Heritage Division Updates (Information)

## 9. Rulemaking

- a) Request to adopt rulemaking adding Nehalem River Scenic Waterway Management Rules-736-040-0120 (**Action**)

**ACTION: Commissioner Deur moved to adopt the rulemaking for Nehalem River Scenic Waterway Management Rules-adding- 736-040-0120. Commissioner Blasher seconded. Motion passed, 6-0. (Topic starts at 02:03:40 and ends at 02:10:18)**

- b) Request to adopt rulemaking Bicycle and Pedestrian Grant Process-adding 736-006-0121; amending 736-009-0021 (**Action**)

**ACTION: Commissioner Berger moved to adopt the rulemaking for Bicycle and Pedestrian Grant Process-adding 736-006-0121; and amending 736-009-0021. Commissioner Dawson seconded. Motion passed, 6-0. (Topic starts at 02:10:23 and ends at 02:12:50)**

- c) Request to adopt rulemaking ATV Class IV definition amending 736-004-0015(**Action**)

**ACTION: Commissioner Grasty moved to adopt the rulemaking for the ATV Class IV definition amending 736-004-0015. Commissioner Deur seconded. Motion passed, 6-0. (Topic starts at 02:12:53 and ends at 02:14:50)**

- d) Request to adopt rulemaking Heritage Commemorations amending 736-053-0300 to 736-053-0325; adding 736-053-0320 (**Action**)

**ACTION: Commissioner Grasty moved to adopt the rulemaking for Heritage Commemorations amending 736-053-0300 to 736-053-0325; and adding 736-053-0320. Commissioner Deur seconded. Motion passed, 6-0. (Topic starts at 02:15:02 and ends at 02:16:14)**

- e) ~~Request to adopt rulemaking Heritage Grants adding 736-057-0000 to 736-057-0160 (Removed, will be on February's Meeting Agenda)~~
- f) Request to open rulemaking Special Access Pass reservation limits 736-015-0035 (**Action**)

**ACTION: Commissioner Berger moved to open the rulemaking for Special Access Pass reservation limits 736-015-0035. Commissioner Blasher seconded. Motion passed, 6-0. (Topic starts at 02:17:35 and ends at 02:19:38)**

## **10. Reports (Information)**

- a) Actions Taken Under Delegated Authority (Information)
- i. Contract and Procurement Report
  - ii. Scenic Waterway Program Notification Actions
  - iii. Ocean Shores Permits Issued
  - iv. Timber Harvest Revenue

## **11. Commission Planning Calendar (Information)**

- a) 2020 Commission Planning Calendar (Information)

Meeting adjourned @ 02:26:18; Commissioner Blasher moved to adjourn the November 2019 Commission Meeting. Commissioner Deur seconded. Motion passed, 6-0.

*The services, programs and activities of the Oregon Parks and Recreation Department are covered by the Americans with Disabilities Act (ADA).*