

## Oregon Parks and Recreation Commission

February 11, 2015

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Agenda Item: 5a1

Action

Topic: Approval of Delegated Authority Report - Contracts

Presented by: Lisa Van Laanen

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The attached report includes:

- 7 New agreements for a total of \$99,332
- 32 New contracts for total of \$1,262,310
- 38 Amendments for a total of \$326,276
- 1 Amendment for a total of \$110,000 revenue

Change Orders issued for Public Improvement Contracts have coding added to the Comments section for the type of change:

Change Order Types:

- Type 1 Administrative issues
- Type 2 Cost savings proposals
- Type 3 Errors and omissions in plans and specifications
- Type 4 New requirements and/or compliance issues
- Type 5 Changed conditions
- Type 6 Related new work at OPRD direction

**Action Requested:**

We request the Commission accept the report of contractual instruments signed per authority delegated by the Commission.

Prepared by: Donna M. Fike

**OREGON PARKS AND RECREATION DEPARTMENT**

**Delegated Authority Report for Contract Instruments  
October - December 2014**

Executed	Contractor	Location	Project	FIP	Original Contract \$	Current Amend-ment	Amend-ments To Date	Current Contract Value	Comments
<b>PERSONAL SERVICE CONTRACTS</b>									
10/20/14	Coalfire Systems Inc	Salem Headquarters in Marion County	PCI DSS advisory services		\$9,265			\$9,265	New contract
12/24/14	Hillman Consulting Inc	Oregon State Fair in Marion County	State fair operation and oversight		\$100,000	\$0	\$0	\$100,000	Amendment 001 extends contract term and changes due date of final report
12/29/14	Brian Platz dba The Web Doctor	Salem Headquarters in Marion County	Duplicate and customize Marine Board's law enforcement tracing system		\$3,660	\$1,860	\$1,860	\$5,520	Amendment 002 extends contract term and adds work
12/29/14	Slather Smith	Columbia River Gorge Management Unit	Composition of song for interpretive programs		\$2,000			\$2,000	New contract
12/30/14	Willamette Cultural Resources Associates Ltd	Oswald West State Park in Clatsop and Tillamook Counties	Archaeological monitoring		\$12,225	\$4,200	\$16,384	\$28,609	Amendment 003 extends contract term and adds work
<b>SERVICE AND SUPPLY CONTRACTS</b>									
10/10/14	Kubota Tractor Corporation	Willamette Mission State Park in Yamhill County	Utility vehicle		\$18,774			\$18,774	New contract
10/14/14	CDW-G	Salem Headquarters in Marion County	Laptops		\$4,027			\$4,027	New contract
10/20/14	GeoCue	Salem Headquarters in Marion County	Software license for Agisoft PhotoScan Pro		\$3,500			\$3,500	New contract
10/27/14	Conrad Forest Products Co	Bullards Beach State Park in Coos County	Building materials for boardwalk construction		\$38,259	\$5,006	\$5,006	\$43,625	Amendment 001 increases materials and funding
10/30/14	Northwest Youth Corps	Heceta Head Lighthouse State Scenic Viewpoint in Lane County	Heceta Head lighthouse trail rehabilitation		\$20,304	\$0	\$0	\$20,304	Amendment 001 extends contract term and work schedule
10/27/14	Suburban Chevrolet	Statewide	One-ton truck chassis (Division 2A Fleet purchase)		\$121,485	\$40,258	\$40,258	\$161,743	Amendment 001 extends contract term and adds purchase for Southern Willamette Management Unit
10/28/14	Foursom Golf Cars	Fort Stevens State Park in Clatsop County	Electric utility vehicles		\$22,748			\$22,748	New contract
10/30/14	CDW-G	Salem Headquarters in Marion County	Laptops		\$4,027			\$4,027	New contract
10/30/14	All Terrain Brushing & Mowing	Bullards Beach State Park in Coos County	Gorse removal	X	\$19,800			\$19,800	New contract
10/31/14	Blumenthal Uniform Co	Statewide	4" emblems of OPRD shield for uniforms		\$9,900			\$9,900	New contract
11/04/14	Oregon Corrections Enterprises	Statewide	Dump bed for one-ton truck chassis (Division 2A Fleet purchase)		\$26,418	\$0	\$0	\$26,418	Amendment 001 extends contract term
11/04/14	Oregon Corrections Enterprises	Statewide	Dump bed for one-ton truck chassis (Division 2A Fleet purchase)		\$26,418	\$8,806	\$8,806	\$35,224	Amendment 002 adds purchase for Southern Willamette Management Unit
11/05/14	Wallowa Resources	Minam State Recreational Area and Wallowa Lake Highway Forest State Scenic Corridor in Wallowa County	Noxious weed control		\$12,000	\$12,000	\$12,000	\$24,000	Amendment 003 increases funding for next biennium
11/24/14	Foursom Golf Cars	Sunset Bay State Park in Coos County	Electric utility vehicle		\$22,748	\$11,374	\$11,374	\$34,122	Amendment 001 adds purchase
12/04/14	All Terrain Brushing & Mowing	Bullards Beach State Park in Coos County	Gorse removal	X	\$19,800	\$8,125	\$8,125	\$27,925	Amendment 001 adds additional work and increases compensation
12/04/14	Andrew's Tree Service LLC	Ainsworth State Park in Multnomah County, Viento State Park in Hood River County and Memaloose State Park in Wasco County	Firewood provider		\$0			\$0	New price agreement
12/15/14	Holiday Inn Express & Suites	Coastal Region	Coastal Region all staff meeting in Astoria		\$0			\$0	New price agreement
12/16/14	Qcoherent Software LLC	Salem Headquarters in Marion County	2015 annual maintenance renewal for LP360		\$2,516			\$2,516	New contract

**OREGON PARKS AND RECREATION DEPARTMENT**

**Delegated Authority Report for Contract Instruments  
October - December 2014**

<b>Executed</b>	<b>Contractor</b>	<b>Location</b>	<b>Project</b>	<b>FIP</b>	<b>Original Contract \$</b>	<b>Current Amend-ment</b>	<b>Amend-ments To Date</b>	<b>Current Contract Value</b>	<b>Comments</b>
<b>SERVICE AND SUPPLY CONTRACTS (continued)</b>									
12/17/14	All Terrain Brushing & Mowing	Bullards Beach State Park in Coos County	Gorse removal		\$19,800	\$0	\$8,125	\$27,925	Amendment 002 decreases insurance limits and extends contract term
12/23/14	EMP Industries	The Cove Palisades State Park in Jefferson County	Peristaltic pump-out system		\$25,299			\$25,299	New contract
12/24/14	GeoLine Inc	Salem Headquarters in Marion County	Control Unit Field software maintenance support		\$513			\$513	New contract
12/24/14	GeoLine Inc	Salem Headquarters in Marion County	Survey Trimble software maintenance support		\$890			\$890	New contract
12/24/14	NW TechRep	Salem Headquarters in Marion County	2015 Novell annual maintenance renewal		\$18,856			\$18,856	New contract
12/24/14	CDW-G	Salem Headquarters in Marion County	Disk drive replacement		\$779			\$779	New contract
12/24/14	CXT	Deschutes River State Recreation Area in Sherman and Wasco Counties	Double vault toilet building		\$30,315			\$30,315	New contract
12/24/14	Herndon Recognition Company	Statewide	Badges		\$0	\$0	\$0	\$0	Amendment 004 extends contract term
<b>ARCHITECTURAL AND ENGINEERING CONTRACTS</b>									
10/21/14	Sargent Engineers Inc	Banks-Vernonia State Trail in Columbia and Washington Counties	Tophill trestle inspection	X	\$5,355			\$5,355	New contract
10/22/14	DCI Engineers	Sumpter Valley Dredge State Heritage Area in Baker County	Structural beam assessment and design	X	\$12,600			\$12,600	New contract
10/28/14	DC Engineering Inc	Yaquina Bay State Recreation Site in Lincoln County	Electrical safety evaluations		\$5,000			\$5,000	New contract
10/28/14	Willamette Cultural Resources Associates Ltd	Oswald West State Park in Clatsop and Tillamook Counties	Archaeological monitoring	X	\$12,225	\$2,851	\$2,851	\$15,076	Amendment 001 increases funding and extends contract term
11/20/14	Willamette Cultural Resources Associates Ltd	Oswald West State Park in Clatsop and Tillamook Counties	Archaeological monitoring	X	\$12,225	\$9,333	\$12,184	\$24,409	Amendment 002 increases funding and extends contract term
<b>PUBLIC IMPROVEMENT CONTRACTS</b>									
10/01/14	Road and Driveway Co	H.B. Van Duzer Forest State Scenic Corridor in Tillamook, Polk, and Lincoln Counties	Wayside paving	X	\$167,708			\$167,708	Change order 001 extends completion date - Type 1
10/02/14	Knife River Materials	Cape Arago State Park in Coos County	Crack sealing and paving	X	\$104,285	\$18,003	\$18,003	\$122,288	Change order 001 increases in asphalt excavation, aggregate, asphalt concrete, rock and curb, changes signage, and removes/replaces culvert - Type 1,6
10/03/14	Ram Jack of Southern Oregon LLC	Cape Lookout State Park in Tillamook County	Trail bridge remediation		\$19,750	\$400	\$2,967	\$22,717	Change order 005 changes design due to unanticipated field conditions, and extends completion date - Type 1,5
10/03/14	Sid Johnson & Co	Frenchglen Hotel State Historic Site in Harney County	Roof replacement and painting	X	\$95,152	\$8,893	\$8,893	\$104,045	Change order 001 adds shingles not part of original contract - Type 3
10/07/14	Taylor Northwest LLC	Smith Rock State Park in Deschutes County	Canyon access trail repair		\$96,270			\$96,270	New contract
10/13/14	Tidewater Contractors Inc	Harris Beach State Park in Curry County	Campground paving	X	\$200,700			\$200,700	New contract
10/14/14	Mountain Lakes Const Inc dba Sky Lakes Const Co	Maud Williamson State Recreation Site in Yamhill County	House roof replacement	X	\$47,228			\$47,228	New contract
10/22/14	Kodiak Pacific Construction	Tryon Creek State Natural Area Multnomah and Clackamas Counties	Bicycle path repair	X	\$11,772			\$11,772	New contract
10/22/14	Steven Scopelleti	Thompson's Mills State Heritage Site in Linn	West canopy repair	X	\$28,280			\$28,280	New contract
10/23/14	JAL Construction Inc	Thompson's Mills State Heritage Site in Linn	Offline water supply system	X	\$497,200	\$0	\$23,166	\$520,366	Change order 003 extends completion date - Type 1

**OREGON PARKS AND RECREATION DEPARTMENT**

**Delegated Authority Report for Contract Instruments  
October - December 2014**

Executed	Contractor	Location	Project	FIP	Original Contract \$	Current Amendment	Amendments To Date	Current Contract Value	Comments
<b>PUBLIC IMPROVEMENT CONTRACTS (continued)</b>									
10/28/14	Kodiak Pacific Construction	Tryon Creek State Natural Area Multnomah and Clackamas Counties	Bicycle path repair	X	\$11,772			\$11,772	Change order 001 extends substantial and final completion dates - Type 1
10/30/14	R-2 Contractors Inc	The Cove Palisades State Park in Jefferson County	Cabin area septic system improvements	X	\$93,105			\$93,105	New contract
10/31/14	Road and Driveway Co	H.B. Van Duzer Forest State Scenic Corridor in Tillamook, Polk, and Lincoln Counties	Wayside paving	X	\$167,708			\$167,708	Change order 002 extends substantial and final completion dates - Type 1
10/30/14	Columbia Pacific Construction	Fort Stevens State Park in Clatsop County	Sewer pump replacements	X	\$26,050			\$26,050	New contract
10/31/14	Americorp Construction	Illinois River Forks State Park in Josephine County	Development of host site and potable water system	X	\$72,662	\$47,067	\$47,067	\$119,729	Change order 001 adds additional base rock, pressure main, sewer and water line, upgrades pumps, changes plumbing, electrical and adds additional weatherization - Type 3,4,6
11/05/14	Road and Driveway Co	Carl G. Washburne Memorial State Park in Lane County	Paving project	X	\$242,157			\$242,157	Change order 002 extends completion date - Type 1
11/05/14	Road and Driveway Co	Carl G. Washburne Memorial State Park in Lane County	Paving project	X	\$242,157	(\$6,411)	(\$6,411)	\$235,746	Change order 003 increases rock and asphalt - Type 1
10/30/14	Columbia Pacific Construction	Fort Stevens State Park in Clatsop County	Sewer pump replacements	X	\$26,050			\$26,050	New contract
11/20/14	Sid Johnson & Co	Stumpter Valley Dredge State Heritage Area in Baker County	Dredge preservation		\$289,800	\$10,713	\$100,671	\$390,471	Change order 003 changes siding and increases cost - Type 2,6
11/20/14	Kodiak Pacific Construction	Tryon Creek State Natural Area in Multnomah and Clackamas Counties	Bicycle path repair	X	\$11,772			\$11,772	Change order 002 extends substantial and final completion dates - Type 1
12/01/14	JAL Construction Inc	Thompsons Mills State Heritage Site in Linn	Offline water supply system	X	\$497,200	\$13,858	\$37,024	\$534,224	Change order 004 reshapes mill pond - Type 4
12/11/14	Sid Johnson & Co	Frenchglen Hotel State Historic Site in Harney County	Roof replacement and painting	X	\$95,152	\$473	\$9,366	\$104,518	Change order 002 decreases shiplap siding, soffit, rake and fascia boards, and trim, increases porch paint - Type 1,6
12/11/14	Road and Driveway Co	H.B. Van Duzer Forest State Scenic Corridor in Tillamook, Polk, and Lincoln Counties	Wayside paving	X	\$167,708	(\$25,843)	(\$25,843)	\$141,865	Change order 003 changes aggregate size, decreases cost, and increases hot mix - Type 1,2,6
12/11/14	Road and Driveway Co	Carl G. Washburne State Park in Lane County	Wayside paving	X	\$242,157	\$1,236	(\$5,175)	\$236,982	Change order 004 adjusts aggregate base cost - Type 1,2,6
12/15/14	Tidewater Contractors Inc	Harris Beach State Park in Curry County	Campground paving	X	\$200,700	\$39,870	\$39,870	\$240,570	Change order 001 adds catch basin risers and adjusts final quantities for excavation, aggregate, hot mix and curbing - Type 1,6
12/18/14	R-2 Contractors Inc	Goose Lake State Recreation Area in Lake County	Water reservoir replacement	X	\$129,600			\$129,600	New contract
12/18/14	Kunert Electric Inc	Silver Falls State Park in Marion County	Conference center electrical upgrade	X	\$218,525	\$32,800	\$35,017	\$253,542	Change order 002 replaces electrical feeder at Smith Creek cabin - Type 5
12/19/14	Colton Construction Co	Lewis and Clark State Recreation Site in Multnomah County	Sandy River Trail eastside connection		\$216,600	\$41,404	\$41,404	\$258,004	Change order 001 increases fill, aggregate, guardrail; decreases steps, curb; adds rock, erosion control and removal of old structures - Type 1,6
12/19/14	Elk Mountain Construction	Collier Memorial State Park in Klamath County	Water system improvements	X	\$312,541			\$312,541	New contract
12/29/14	Jones Drilling Company Inc	Unity Lake State Recreation Site in Baker County and Frenchglen Hotel State Heritage Site in Harney County	Well construction	X	\$94,550			\$94,550	New contract

**OREGON PARKS AND RECREATION DEPARTMENT**

Delegated Authority Report for Contract Instruments  
October - December 2014

Executed	Contractor	Location	Project	FIP	Original Contract \$	Current Amend-ment	Amend-ments To Date	Current Contract Value	Comments
<b>INTERAGENCY AGREEMENTS</b>									
10/16/14	Oregon Department of Veterans Affairs	State Capitol State Park in Marion County	Maintenance of Oregon World War II memorial		\$0			\$0	New agreement - No payments required. Each party is responsible for its own maintenance costs.
10/31/14	Oregon Southern University Laboratory of Anthropology	Collier Memorial State Park in Klamath County	Archaeological testing, monitoring and reporting		\$53,613			\$53,613	New agreement
11/24/14	Department of Geology and Mineral Industries	Wallowa Lake State Park in Wallowa County	Lidar data		\$10,000			\$10,000	New agreement
12/12/14	Oregon Southern University Laboratory of Anthropology	Tumalo State Park in Deschutes County	Archaeological monitoring and reporting		\$16,529			\$16,529	New agreement
<b>INTERGOVERNMENTAL AGREEMENTS</b>									
10/16/14	Portland State University - Oregon Consensus	Bates State Park in Grant County	Collaborative assessment		\$19,190			\$19,190	New agreement
10/24/14	Gilliam County	Cottonwood Canyon State Park in Gilliam and Sherman Counties	Land use and emergency services		\$0			\$0	New agreement
10/30/14	Curry County Soil and Water Conservation District	Harris Beach State Park and Samuel H. Boardman State Scenic Corridor in Curry County	Manage funds from a National Fire Plan grant		\$0			\$0	New agreement
10/31/14	Tillamook County	Cape Lookout State Park in Tillamook County	Law enforcement		\$64,000	\$40,000	\$40,000	\$104,000	Amendment 001 updates contact information, increases hourly rates, increases funding and extends contract term
12/15/15	Oregon State University	Statewide	2014 Oregon statewide trails survey		\$157,978	\$0	\$0	\$157,978	Amendment 001 extends contract term
12/15/14	U.S Department of the Interior, Bureau of Land Management	Deschutes River State Scenic Waterway in Sherman and Wasco Counties	Boater pass operations		\$0	\$0	\$0	\$0	Amendment 002 extends contract term
12/23/14	University of Oregon	Tumalo State Park in Deschutes County	Archaeological testing		\$38,306	\$0	\$0	\$38,306	Amendment 001 extends contract term
<b>REVENUE</b>									
					<b>Revenue</b>				
11/20/14	Friends of Old Fort Stevens	Fort Stevens State Park in Clatsop County	Firewood concession services		\$110,000	\$110,000	\$110,000	\$220,000	Amendment 001 extends contract term

## Oregon Parks and Recreation Commission

February 11, 2015

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Agenda Item:	5a2	<b>Action</b>
Topic:	Report of Actions Taken under Delegated Authority for Natural Resources Management from October 24, 2014 through January 12, 2015	
Presented by:	Scott Nebeker, Acting Stewardship Manager	

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Pursuant to a duly adopted delegation order, and acting in accordance therewith, the Director, or her designee, has approved the following actions on behalf of the Oregon Parks & Recreation Commission:

### **SCENIC WATERWAYS NOTIFICATIONS**

September 16, 2014, approved Notification of Intent (7-711-14) from ODOT to repair and improve District 8 rumble strips and warning signs on OR State Route 230 in Jackson and Douglas Counties within the Upper Rogue River Scenic Waterway.

November 5, 2014, approved Notification of Intent (4c-03-14) from Wildwood Investments Inc. for salvage timber harvest in the area of the South Fork Complex Fire which burned in 2014 in Grant County within the South Fork John Day River Scenic Waterway.

November 7, 2014, approved Notification of Intent (17-62-14) from ODOT to improve pullouts on OR State Route 138 in Douglas County within the Umpqua River Scenic Waterway.

December 16, 2014, approved Notification of Intent 4-197-14 from Tyler Wright to replace an older single wide manufactured home with a newer double wide manufactured home near Twickenham in Wheeler County within the John Day River Scenic Waterway.

### **OCEAN SHORE ALTERATION DECISIONS**

No Ocean Shore actions to report for this time period.

## Oregon Parks and Recreation Commission

February 11, 2015

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Agenda Item: 5a3 Action

Topic: County Opportunity Grant Program (funded by RV Licensing Fees)  
2014-15 Annual Grant Awards

Presented by: Larry Warren

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### **Background:**

The County Opportunity Grant Program is funded by a portion of Recreational Vehicle Licensing Fees as prescribed in Oregon Administrative Rules – Division 7: 736-007-0000 through 736-007-0040.

For the 2014-15 County Opportunity Grant cycle, \$668,760 is available for grants.

Ten County Opportunity Grant applications were submitted to OPRD totaling \$1,221,759 in funding requests. After scoring project applications against established criteria, six projects are recommended for funding for a total of \$668,759.

**Prior Action by Commission:** County Opportunity Grant Program requests have been approved in prior years.

**Action Requested:** Staff seeks Commission approval to award County Opportunity Grant Program Requests as detailed on the attached spreadsheet in the amount of **\$668,759**.

**Attachment:** Exhibit A – County Opportunity Grant Request Recommendations

**Prepared by:** Larry Warren

**County Opportunity Grant Program  
County Parks Assistance Advisory Committee**

**February 11, 2015**

**\$668,760 Available**

<b>Rank</b>	<b>Applicant</b>	<b>Project Name</b>	<b>Project Description</b>	<b>Total Project Cost</b>	<b>Grant Request</b>	
<b>Projects Recommended for Funding</b>						
<b>1</b>	Linn County Parks & Recreation	Whitcomb Campground Expansion	The project will expand Whitcomb Creek County Park campground on Green Peter Reservoir by adding 52 full hook-up campsites including site clearing, roads and campsites, base rock and asphalt, water and electrical system, concrete picnic tables, fire rings and concrete table pads.	\$655,252	\$250,000	
<b>2</b>	Jackson County Parks	Howard Prairie Resort-South Loop Renovation	The project will provide a new ADA accessible restroom / shower building and install a new underground water and electrical system servicing 36 campsites at the south camping loop at Howard Prairie Resort.	\$528,917	\$195,000	
<b>3</b>	Wheeler County	Shelton Wayside County Park Development	The project will add a vault toilet restroom and replace all old picnic tables with 50 new concrete picnic tables at Shelton Wayside Park.	\$59,297	\$42,477	
<b>4</b>	Curry County	Conversion to Electrical RV Sites	This project will add electrical service with 20/30/50 amp boxes to 18 RV sites at Boice Cope County Park.	\$40,000	\$30,000	
<b>5</b>	Hood River County	Tollbridge Park Septic Improvements	The project will consist of excavating portions of a failing septic system, evaluating the need for repair versus replacement, possibly designing and constructing a replacement system, and replacing current fixtures with water saving, low-flow fixtures at Tollbridge Park.	\$106,900	\$79,900	
<b>6</b>	Clackamas County	Clackamas County Parks Playground Development	This project will replace three existing campground play structures that have aged beyond their useful life in Barton Park (West), Metzler and Feyrer Parks. A playground structure will be added to Barton Park (East).	\$142,764	\$71,382	
<b>Totals:</b>				<b>\$1,533,130</b>	<b>\$668,759</b>	
<b>\$668,760.00 - Funding is unavailable below this point</b>						
<b>7</b>	Tillamook County Parks Department	Barview Jetty County Campground Core Area Playground	The project will consist of the selection, purchasing and installation of state of the art play equipment at the Barview Jetty County Campground Core Area.	\$120,000	\$90,000	
<b>8</b>	Morrow County	Cutsforth - Improvements	The project will replace an aging visitor center / restroom / shower facility with a new visitor center building that will include an ADA accessible restroom, plus install an ADA accessible vault restroom in the upper campground area at Cutsforth Park.	\$494,019	\$370,000	
<b>9</b>	Lane County	Archie Knowles Park Rehabilitation	The project will rehabilitate and reopen Archie Knowles Campground by replacing the septic and electrical system components, pumphouse, and water system, paving the parking spurs, repairing restroom, making one site ADA accessible, replacing water spigot posts, host site pedestal, kiosk, and entry sign.	\$162,740	\$75,000	
<b>10</b>	Lincoln County Parks Dept.	Brown Memorial Park Master Planning / DEQ Septic Permitting	The project will provide for a site-specific Master Plan for the development of Brown Memorial Park, including DEQ septic system design, permitting and system lay-out.	\$36,000	\$18,000	
				Totals not selected for funding:	\$812,759	\$553,000
				Totals selected for funding:	\$1,533,130	\$668,759
				Total Grant Cycle:	\$2,345,889	\$1,221,759

## Oregon Parks and Recreation Commission

February 11, 2015

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Agenda Item: 5a4

Action

Topic: Collier Water System Improvements – Contract Award

Presented by: Scott Nebeker

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Collier State Park's water system suffers from low water system pressures, old deteriorating piping and an old redwood reservoir. A project was bid in November 2014 to address these deficiencies. Sufficient 13-15 biennium funding was not available to address all of the planned improvements.

Funds available from the 13-15 biennium budget totaled approximately \$340,000 (including construction contingency) and a contract was signed with Elk Mountain Construction, Sandy, Oregon for Phase 1 improvements. Phase 1 improvements are at the reservoir site. This represents the commitment of funds under this contract from the 13-15 biennium budget.

The contract also gives OPRD the option of paying for Phase 2 improvements in the fall of 2015 out of the 15-17 biennium budget. Phase 2 improvements would primarily be pipeline replacement and total an estimated \$280,000 including a construction contingency.

Although the initial commitment of funds is below the \$500,000 threshold for Commission approval, eventual completion of Phases 1 and 2 would exceed \$500,000. Staff requests Commission acceptance of the Elk Mountain Construction contract and approval to proceed with Phase 2 improvements in the future.

**Prior Action by Commission:** Approval of 13-15 FIP Project List

**Action Requested:** Commission approval of contract award to Elk Mountain Construction.

**Attachments:** None

**Prepared by:** Scott Nebeker



**Oregon Parks and Recreation Department**  
**Report of Director Lisa Van Laanen Expenses**  
**For the Period January 11, 2014 through December 31, 2014**

<b>Date</b>	<b>Travel Destination and Purpose</b>	<b>Actual Cost</b>	<b>Expense Reimbursement</b>
04/01/14 - 04/02/14	Visit with new Commissioner Lisa Dawson & Region Tour Stayed overnight in Joseph - Lodging	86.11	0.00
04/07/14 - 04/09/14	Commission meeting in Bend - Lodging & meal per diem	265.39	0.00
04/27/14 - 04/28/14	Governor's Conference on Tourism in Bend - Lodging, meal per diem & registration	406.15	165.76
05/02/14	Meetings with City of Hillsboro & BLM - Parking	15.00	15.00
04/30/14 - 05/01/14	Salmonberry Trail & Tillamook Trust Meetings in Tillamook - Lodging	90.72	0.00
06/23/14 - 06/25/14	Commission Meeting in Klamath Falls - Lodging & meal per diem	327.90	114.50
07/21/14 - 7/24/14	Field Visits Mountain Region - Lodging	396.27	0.00
08/19/14 - 08/21/14	Oregon Host Economic Summit in Florence - Lodging	213.40	0.00
9/15/14 - 09/17/14	Commission Meeting at Silver Falls - Lodging & meal per diem	234.34	0.00
09/30/14 - 10/02/14	Tour South Coast Parks - Lodging & meal per diem	288.47	115.00
10/20/14 - 10/22/14	Exec Team Authentic Leadership Workshop at Silver Falls - Lodging & meal per diem	334.11	0.00
11/17/14 - 11/19/14	Commission Meeting in Astoria - Lodging & meal per diem	349.44	63.75
12/01/14 - 12/03/14	All Managers Meeting in Eugene - Lodging & meal per diem	313.27	0.00
<b>TOTAL</b>		<b>3,320.57</b>	<b>474.01</b>

## Oregon Parks and Recreation Commission

February 11, 2015

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Agenda Item: 5c

Action

Topic: Lower Deschutes River Boater Pass System Reimbursing Agreement

Presented by: Jerry Winegar

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**Background:** This is a reimbursing agreement between BLM and OPRD that allows BLM to operate a combined boater pass authorization system on behalf of the state of Oregon, serving both agencies in collection of fees and gathering of boater use data for the Lower Deschutes River. The Boater Pass System includes both State and BLM fees, which are distributed back to the respective agencies. This operation provides a system that achieves continuity in collection of fees and data, which helps improve Boater Pass use data reflecting actual use on the river.

The revenue distributed back to OPRD through this agreement is dedicated to the Lower Deschutes River Program. It is used to cover operation maintenance costs for OPRD facilities, law enforcement costs on the river associated with boater passes, and capital project improvements.

It averages around \$260,000 in revenue to OPRD each year, and a total of around \$520,000 each biennium.

**Prior Action by Commission:** None

**Action Requested:** Staff seeks approval of the BLM/OPRD Reimbursement Agreement

**Attachments:** None

**Prepared by:** Jerry Winegar