Oregon Parks and Recreation Department
ATV Grant Subcommittee Meeting

February 26-27, 2020, 8 AM – 5 PM
BW Mill Creek Inn, Salem, OR 97301

OPRD ATV Grants Subcommittee Members Present:
Tim Custer-Chair
Dave Kimball-Class I Representative
Virgle Osborne- Class II Representative
Barrett Brown- Class III Representative
Matt Miller- Class IV Representative
Sgt Nick Hansen- Law Enforcement Representative

OPRD ATV Grants Subcommittee Member Not Present:
Ann Haak-ADA Representative

Other:
Jahmaal Rebb, Chris Knauf, Ryan Clay,

OPRD Staff Present:
Daniel Killam, Michele Scalise, Ian Caldwell, Mike Law, Jeff Trejo, Nohemi Enciso, Katie Gauthier, and Jayme Jones

1. Meeting called to order at 8:00 AM on Wednesday February 26, 2020 by Tim Custer.
2. Welcome & Introductions
3. Logistics
4. Agenda
5. Approval of September 2019 Meeting Minutes. (ACTION)

Motion: Sgt Nick Hansen moved to accept the September 2019 meeting minutes.
Second: Virgle Osborne
Vote: No objections. Motion passed unanimously.

6. Budget Review:

Review handout for more details. We have enough funding to fund all the grants today. We have 10.4 million dollars for Grants, we want to set aside 1.5 million of that for equipment purchases. 60% O&M, 30% Law Enforcement, 10% Development. With Senate Bill 2017 passing, the transportation bill that would provide funding for ODOT to raise fuel taxes from 30 cents a gallon to 34 cents a gallon. Every 2 years it increases 2 cents for a total of 10
cents. Without this fuel tax increase we would have been in a really tough spot because of increase in PERS and cost of living expenses.

Questions/Comments:
Clarify how carry over works?
Carry over is grants from last biennium that got extended or billed to this biennium instead of last biennium. Carry over happens when there is any issue getting the payments in on time. In the past we have had a lot more carry over. Carry over reduces the amount we can allocate this biennium.

Do the grant funds carry over? They don’t just fall to the general fund?
We have 2 things, then amount money in the bank and the amount we are allowed to spend. We always keep a minimum of about 5-7 million dollars in reserves to be able to fund about 1 year of operations. If we don’t spend the amount we are allocated to spend, then it just adds to our reserves and remains in the ATV Fund Account. Last biennium we spent 96% of our allocations.

Discussion about reciprocity. Barrett suggested that an email between Ian and Jody be included in the minutes, which was sent to all committee members but there was no further discussion and no decisions were made.

Jody Phillips email on 2/23/2020:
Ian, I'll try to make it on a conference call Wednesday. I'm traveling in Nevada with questionable cell coverage. One thing I would like to discuss with everybody is the changing reciprocity with other states. We are by far the least expensive state for off road stickers. I have been traveling to California which honors our stickers but for Glamis there is $30 charge for a week and a $90 charge for longer. Arizona has a $30 charge for out of state off road stickers and if you want to ride on state or city streets you have to literally register for a Arizona registration and license plate which you have to renew every year. (An off-road sticker is not required if you have a license) I just spent a snowy night at Coral Pink Sand and they required a Utah sticker with no reciprocity. I think we need to consider a $60 two year out of state sticker. Both Arizona and Utah require that stickers be acquired on line. Thanks

Ian Caldwell email on 2/25/2020:
Jody, the question of charging more for stickers comes up often. The Legislature directed us to charge $10 to cover the cost of administering the stickers. The rest of the funds come from fuel taxes. Currently that is about $70-90 for each sticker. Out-of-state is a little less, about $50 per sticker because they use less fuel. With Senate Bill 2017 (which passed in 2017) there is a fuel tax increase over several years. The total will be a 10 cent per gallon increase, so far it has increased by 6 cents (currently 36 cents per gallon). The total 10 cents will put 3 million dollars each biennium into the ATV Program, above what was coming in in before 2017. If we doubled the sticker price, we would only increase funds by 10%. Having a cheap sticker helps make compliance easier. They can also be ordered online for both in-state and out-of-state residents. More states are
not accepting stickers. Our laws state if they don’t accept our sticker, then we don’t accept theirs. Idaho just changed their rules so now there is no reciprocity between Idaho and Oregon. For the Western States we only have reciprocity with California, Washington, Nevada and New Mexico. So all residents in the states that do not accept our sticker must by a Oregon Sticker for $10 + $50 fuel taxes, so they are essentially paying $60 for a two year sticker.

Staff is looking at updating ATVs for OPRD. Much of the equipment is 10-20 years old except for a couple pieces. There is starting to be issues with reliability and increased maintenance. Updating some of the equipment because of age and miles. This would be funding from the admin budget and would not impact grants. Wanted to wait until the middle of the biennium to make sure there was plenty of funds to cover everything else. We use this equipment to meet with land managers, site visits, and field trips.

Information about the Committee Handbooks and undated information were passed out to Grant Committee Members: 2020 Grant Manual’s and Great Trails book by NOHVCC. Because there is so many new members, Tim Custer suggest that in fall meeting we have a discussion about the ethics, including responsibilities of being a representative of a State Program.

Information on the Hood River County staffing. The County has selected Andrew Wells as the new Recreation Manager.

Will there will be an increase in the OSP transfer? Is the presentation for an increase or update?
Craig Heuberger will be presenting. Staff has meet with him on multiple occasions but want the committee to know more on what they do and what they see on the ground. They are not asking for anything tomorrow it is only informational. We are funding 2 full time employees (FTEs) at this time. The hours are divided among 125 Wildlife Trooper throughout the state. The transfer will increase to cover the cost of 2 FTE.

LETS Program Update- Work in process. Working with Marine Board and OSP-IT Dept. We are trying to take the information the officer is entering into the system and translate that into our law enforcement tracking system.

### 7. ATV Advisory Committee Meeting 10:45am – 12:00pm (separate minutes)

#### 8. Grant Presentations. 12:20 – 4:20pm

| 12:20 | 1 | 6238 Motorcycle Riders Association | Forest Inventory and Fire Fuels Treatment | Maintenance | $147,000.00 | Jack LeRoy |
| 12:40 | 2 | 6245 Coos County Sheriff | Polaris Ranger Purchase | O&M/LE Equipment | $28,000.00 | Richard Stevens |
| 1:00 | 3 | 6122 U.S. Forest Service | Oregon Dunes NRA Recreation Equipment | O&M/LE Equipment | $90,000.00 | Samantha Solomon |
| 1:20 | 4 | 6162 Western Lane Ambulance District | WLAD Sand Dunes Rescue Vehicle | Emergency Medical Services | $48,130.00 | Charlie York |
| 1:40 | Break |
| 2:00 | 5 | 6242 USDA Forest Service | McCabe Gulch Development Grant, Phase 1 | Development | $137,668.30 | Tyson Cross |
| 2:20 | 6 | 6206 USDA Forest Service | Mount Hood OHV Program Equipment Purchase | O&M/LE Equipment | $42,541.00 | Tyson Cross |
| 2:40 | 7 | 6232 Douglas County Parks Department | Umpqua Dunes Trailhead Enhancement | Development | $72,270.00 | Rocky Houston |
| 3:00 | 8 | 6172 Douglas County Parks Department | Umpqua Dunes Truck | O&M/LE Equipment | $52,000.00 | Rocky Houston |
| 3:40 | Break |
| 4:00 | 9 | 6102 Marion County Sheriff’s Office | Marion County LE Equipment | Law Enforcement | $18,378.00 | |
| 4:40 | 10 | 6229 Deschutes County Sheriff’s Office | Deschutes Co Sheriff’s ATV Acquisition | O&M/LE Equipment | $6,856.00 | Bryan Husband |
9. Meeting adjourned at 4:23 PM on Wednesday February 26, 2020 by Tim Custer.

10. Meeting called to order at 8:00 AM on Thursday February 27, 2020 by Tim Custer.

11. Grant Presentations. 8:00 – 11:00 am

<table>
<thead>
<tr>
<th>Start Time</th>
<th>Order</th>
<th>ID #</th>
<th>Applicant</th>
<th>Project Name</th>
<th>Type</th>
<th>Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:00</td>
<td>11</td>
<td>6252</td>
<td>USFS Rogue River-Siskiyou National Forest</td>
<td>ATV Trail Development Equipment Request</td>
<td>Maintenance</td>
<td>$6,856.00</td>
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<tr>
<td>8:20</td>
<td>12</td>
<td>6296</td>
<td>Wallowa Whitman NF</td>
<td>Wallowa Whitman NF OHV Trails Equipment</td>
<td>OM &amp; LE Equipment</td>
<td>$19,600.00</td>
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<tr>
<td>8:40</td>
<td>13</td>
<td>6210</td>
<td>Umatilla National Forest, Walls Wats Rd</td>
<td>Umatilla NF South Zone ATV Equipment Request</td>
<td>OM &amp; LE Equipment</td>
<td>$11,156.00</td>
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<tr>
<td>9:00</td>
<td>14</td>
<td>6233</td>
<td>Union County, OR</td>
<td>MERA Trail Equipment 2020</td>
<td>OM &amp; LE Equipment</td>
<td>$158,870.00</td>
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<tr>
<td>9:20</td>
<td>15</td>
<td>6213</td>
<td>Union County Sheriff’s Office</td>
<td>Union County Dist 1 UTV</td>
<td>OM &amp; LE Equipment</td>
<td>$16,800.00</td>
</tr>
<tr>
<td>9:40</td>
<td>Break</td>
<td></td>
<td></td>
<td></td>
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<td></td>
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<tr>
<td>10:00</td>
<td>16</td>
<td>6158</td>
<td>Umatilla County Sheriff’s Office</td>
<td>ATV Purchase for LE Patrol</td>
<td>OM &amp; LE Equipment</td>
<td>$24,900.00</td>
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<tr>
<td>10:20</td>
<td>17</td>
<td>6211</td>
<td>Morrow County</td>
<td>OHV Equipment</td>
<td>OM &amp; LE Equipment</td>
<td>$149,000.00</td>
</tr>
<tr>
<td>10:40</td>
<td>18</td>
<td>6213</td>
<td>Morrow County Sheriff’s Office</td>
<td>Morrow County Sheriff OHV, 4 Wheeler</td>
<td>OM &amp; LE Equipment</td>
<td>$6,715.19</td>
</tr>
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12. Oregon State Police

Craig Heuberger, Lieutenant, Oregon State Police, Fish & Wildlife Division
Fish and Wildlife Division: 2017-19 Governor’s Budget: All Finds: $44,183,189
OSP’s current contract with OPRD: 2019-2021 ATV Enforcement is $717,000 which funds two Trooper positions.

We have a total of 125 sworn Troopers in the F&W division of which 24 are not assigned ATV hours to work because they are in special assignments/units or are in management positions (Lieutenants, Captain). With the two F&W Trooper positions funded by OPRD, we take the 6,800 ATV enforcement hours and disperse them out across the state to be worked by 101 F&W Troopers. East Region: 2,550 hours. South Region: 2,550 hours. Northwest Region: 1,700. Two Troopers are ASI Certified Instructors ATV and Side-by-Side out of Florence and Roseburg.

Jeff Trejo: OSP has been a big part of our law enforcement workshops, they have a segment at the workshop and sending seven troopers for April workshop. Craig sits on our Highway Access Committee.

13. Recommendation for Next Meeting & Update Roster

Fall field trip- Sept/Oct 2020- Week of the 21st. Tim Custer suggest Morrow County or Mt. Emily with business meeting included.
Summer August 2020 trip- Week of the 10th. McCubbin Trail.
14. Recusals:

Sgt. Nick Hansen: Application I.D. # 6252, Douglas County Parks Department, Umpqua Dune Trailhead Enhancement.

Sgt Nick Hansen: Application I.D. # 6172, Douglas County Parks Department, Umpqua Dunes Truck.

15. Motion

Motion: Virgle Osborne moved to fund the dozer and pass on the rest of it for this cycle on Application I.D. # 6256, Wallowa-Whitman NF for $117,957.61.  
Second: Dave Kimball  
Opposed: Tim Custer, Matt Miller, and Barret Brown  
Vote: Motion fails

Motion: Barrett Brown moved to fund the Wallowa-Whitman NF, Application I.D. # 6256 project minus one of the 500 Class ATV quad.  
Second: Matt Miller  
Opposed: Sgt Nick Hansen, Tim Custer, Dave Kimball, and Virgle Osborne.  
Vote: Motion fails

Motion: Virgle Osborne moved that we fund Application I.D. #6256, Wallowa-Whitman NF: including the dozer, one 500 Class quad, one 750 Class quad, and trail equipment.  
Second: Matt Miller  
Opposed: Tim Custer and Sgt. Nick Hansen  
Vote: Motion passed

Motion: Virgle Osborne moved to fund Application I.D.#6212, Morrow County Sheriff’s Office, that we double the amount to fund the second quad.  
Second: Barrett Brown  
Vote: Motion passed

Motion: Virgle Osborne moves to pull out Application I.D. # 6252 Douglas County Parks Department, Umpqua Dunes Trailhead Enhancement & Application I.D.# 6172 Douglas County Parks Department, Umpqua Dunes Truck applications and vote on those separately.  
Second: Barrett Brown  
Vote: Motion passed

Motion: Sgt Nick Hansen moves that we fund Application I.D. # 6211,6158,6213, 6233, 6210,6253, 6229,6102, 6206,6242,6162,6122,6245,6265 at the requested rates. Fund Application I.D. #6212, Morrow County Sheriff's Office at the adjusted/recommended
previous motions. Fund Application I.D.# 6256, Wallowa- Whitman NF at the adjusted/recommended previous motions.
Second: Virgle Osborne
Opposed: Tim Custer
Vote: Motion passed

Motion: Barrett Brown moves that we fund Application I.D.# 6252, Douglas County Parks Department, Umpqua Dunes Trailhead Enhancement and Application I.D.# 6172, Douglas County Parks Department, Umpqua Dunes Truck applications as summitted.
Second: Dave Kimball
Vote: Motion passed
Recusal: Sgt Nick Hansen

16. Meeting adjourned at 1:55 PM on Wednesday February 27, 2020 by Tim Custer.