OREGON PARKS AND RECREATION
ATV Grant Subcommittee
June 12 & 13, 2018
Siuslaw Valley Fire & Rescue
2625 US 101, Florence, OR 97439

Minutes (Approved)

**Tuesday, June 12, 2018**

Site Visit: Tour of Oregon Dunes National Recreation Area – Staged out of South Jetty OHV Staging Area, rode to Driftwood and Honeyman State Park Access

**Wednesday, June 13, 2018**

8:00 a.m. New committee members’ orientation

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<thead>
<tr>
<th><strong>Members Present</strong></th>
<th><strong>Staff Present</strong></th>
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<td>Tim Custer, Member at large, Chair</td>
<td>Ian Caldwell, Eastside Rep.</td>
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<td>Virgile Osborne, Class II rep</td>
<td>Jeff Trejo, ATV Safety</td>
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<td>Barrett Brown, Class III rep</td>
<td>Jan Hunt, Grants Manager</td>
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<td>Forest Bohall, Class IV rep</td>
<td>Pamela Berger, ATV Grants &amp; Agreements</td>
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<td>Ann Haak, ADA rep</td>
<td><strong>Public Present</strong></td>
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**Member Excused:**

Jeff Amundson

Wade Bryant, Class I rep

John Los

Chair Custer Called the business meeting to order at 9:36 a.m.

**Introduction of new members:** Virgile Osborne, Barrett Brown, and Nick Hansen

**Public Comment**

Jeff Amundson distributed a brochure and talked about having Side-by-side access from Florence to the Dunes as part of connecting towns to trails. The City is looking at potential to allow Side-by-side use on City roads but would need approval from ODOT/OTC to operate on Highway 101.
Discussion of Chair, co-chair of ATV Advisory/ATV Grant Subcommittee. Pat Harris was the Chair for the 17 member committee. Tim Custer is the co-chair. Since Pat is no longer on the committee, we need to elect a new chair.

Bylaws: Reviewed and edited. Bylaws have evolved from Highway Access Committee and RTP Committee. Bylaws will be for both the 17 member ATV Advisory Committee and 7 member Advisory Grant subcommittee, but we want to start reviewing early. We can review again in September. Would like to have the 17-member committee approve at the November 2018 meeting. Discussion about how meetings are called. Staff plans the meetings but works with chair and committee to set dates and locations. Discussion about conflict of interests, scoring and recusal from voting. Staff will do some research on this.

Highway Access Committee: Committee has been formed and held first meeting in January. Oregon Transportation Committee (OTC) has approved process. State Parks Commission has been briefed on program. Committee can start taking applications to allow ATV use on limited sections of State Highways.

OPRD Equipment Pool: Have agreements with Hood River County Forestry, Union County and Oregon Department of Forestry. Still trying to get agreements with USFS and BLM. SWECO is on loan to Hood River County Forestry. Working on trail 130 to complete a connection in the trail system. Excavator has been used on a few small projects.

OPRD Commission tour: Staff and Chair Custer took the State Parks Commission and Executive staff on a site visit to Sand Lake. Met with USFS Staff, Tillamook County Sheriff’s Deputies and rode on the dunes and beach.

Spanish OHV Guide: Staff has gotten the “Oregon OHV Guide” professionally translated to Spanish. We are printing 15,000 guides and will distribute to Law Enforcement Agencies and others who have expressed interest. State Parks is looking at ways to be more “Welcoming” to recreationists. Tillamook State Forest has been seeing a rise in non-English speaking ATV riders. Often these riders are out of compliance because they just do not know the rules. This guide will help to education riders before they get to the forest and will be a tool for Law Enforcement to communicate with riders. Guide should be printed by June 25, 2018.

Law Enforcement grants: Next grant cycle for law enforcement will provide funding for salaries only. Currently vehicle cost (purchase, maintenance and operation), dispatch and supervision is running 25-40% of the costs of having a deputy. We will require that agencies provide match in the form of vehicle, dispatch, supervision and other supplies. They will only need to show documentation for hourly wages of deputies. This will make it much easier for both parks and sheriff’s offices to reconcile grant reimbursements. ATVs and other equipment purchases can be applied for separately.

Law Enforcement Tracking System (LETS): Accessed OPRDLE.com website and provided LETS overview. The LETS system is collecting data from the 14 counties receiving ATV grant funding along with Oregon State Police. We are now able to track Officer hours, activities, citations and warnings along with incidents in real time. OPRD staff is able to pull reports as needed to see where grantees are within the biennium (grant hours recorded to date) and quarterly reports which provide a summation of personnel, hours, activities, contacts, violations and incidents. If need be, committee members now have a resource at their disposal to help make more informed decisions when it comes to Law Enforcement grant review. Let Jeff know if any reporting is needed for the upcoming grant cycle.
**September ATV Grant Subcommittee Field Trip**: Medford/Roseburg area. September 18-20 was the preferred date. Want to look at MRA recent land Acquisition. Also BLM Timber Mountain. Potential to look at ATV areas in the Roseburg area. Will hold a 2-4 hour business meeting.

**October OHV Safety Summit**: OPRD is looking to host a 1/2 day meeting to specifically address OHV dune safety. The objective of the meeting is to bring agencies and interested people together to share ideas on how to reduce the number of incidents on the dunes. The meeting will take place at the Marina Activity Center in Winchester Bay on October 10th.

**November ATV Advisory Committee meeting**: OPRD is looking to host a 1/2 day meeting on November 7th which will be located in Keizer.

**Additional Agenda items** to be carried over to the fall meeting: Budget discussion and approval of September 2017 meeting minutes

Chair Custer adjourned the Business Meeting at 12:33 p.m.

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Site Visit: Tour of Oregon Dunes National Recreation Winchester area

Submitted by,

ATV Staff