Wednesday, September 19, 2018
8:00 a.m. Business Meeting

<table>
<thead>
<tr>
<th>Members Present</th>
<th>Staff Present</th>
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<tr>
<td>Tim Custer, Member at large, Chair</td>
<td>Ian Caldwell, Eastside Rep.</td>
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<td>Virgle Osborne, Class II rep</td>
<td>Jeff Trejo, ATV Safety</td>
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<td>Barrett Brown, Class III rep</td>
<td>Pamela Berger, ATV Grants &amp; Agreements</td>
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<td>Forest Bohall, Class IV rep</td>
<td>Mike Law, Westside Rep.</td>
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<td>Sgt. Nick Hansen, Law Enforcement rep</td>
<td>Public Present</td>
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<td>Ann Haak, ADA rep</td>
<td>Jack Leroy, MRA</td>
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<td>Wade Bryant, Class I rep</td>
<td>Dan Haak</td>
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Chair Custer called the meeting to order at 8:00 a.m.

Committee Business
- Welcome and Introductions

Approval of Meeting Minutes

**MOTION:** Wade moved to approve the ATV September 2017 meeting minutes. Forest seconded.

**VOTE:** All in favor, the minutes were approved.

**MOTION:** Virgle moved to approve the ATV June 18, 2018 meeting minutes. Ann seconded.

**VOTE:** All in favor, the minutes were approved.

**Public Comments:** None

**Chair Discussion:**
Pat Harris previously was the chair of the advisory committee. At the next advisory committee scheduled for November 7, 2018, the chair for the advisory committee will be selected. Tim encouraged members to be thinking of whom to nominate. Previously this was done by a ballot vote.
Ian and Tim explained the duties, makeup, processes and timelines for both the Grant Subcommittee and the Advisory Committees.

**MOTION:** Barrett moved to reaffirm Tim as chair and Wade as vice-chair for the ATV Grants Subcommittee. Nick seconded. 
**VOTE:** All in favor, the motion was accepted.

**Bylaws:**
Members discussed the committee bylaws that will need to reviewed and approved by the Advisory Committee. Discussion about differences between the Committee and Subcommittee. Members talked about conflict of interest scenarios when voting to fund ATV projects.

**Budget**
Ian discussed the grant program spending limitation, reserve funds, administration, and transfers, funding amounts per category, proposed expenditures, equipment needs, and transfer of ATV funds to State Police, State Forestry, and ODOT. Due to an increase of the fuel tax from 30 to 34 cents per gallon and higher than projected purchase of ATV Stickers our request for spending is at a higher rate. The 17-19 grant amount was 7.31 million. The proposed 19-21 grant amount would be 10.5 million. The intent is to have 1.5 for equipment purchases. This amount must be approved by State Legislature and many not occur until June 2019.

**Break**

**Safety and Education Program and Safety Summit**
Jeff: Safety Summit scheduled October 10, 2018 in Winchester Bay. The focus being the high number of incidents that have been reported in dunes area (Coos, Tillamook, and Douglas counties). Representation from these counties and others will share experiences in hopes to share and develop productive ideas to reduce incidents.

**Legislative Activity**
The only piece of legislation that OPRD is moving forward with is ATV Safety Education Card requirements for Class II and Class IV operators. Jeff – we will work on incorporating Class II and Class IV elements as part of the new online course curriculum. It’s anticipated that these changes (if approved) will take effect January 1, 2021.

**Highway Access Committee**
Ian said the first ATV Highway Access Route application has been recieved. The next step is a public meeting in Lakeside next Tuesday, September 25, 2018.

**ATV Guide**
15,000 ATV guides have been printed in Spanish and are being distributed to Law Enforcement Officers and selected areas.
Equipment Pool Update
Ian updated the committee on the status of various pieces of equipment in the ATV equipment pool.

2019 Grant Cycle
Ian reviewed grant schedule. Letters of intent are due October 15, 2018 with full applications due November 15, 2018 in preparation for the February 2019 grant meeting. The biggest change affected our Law Enforcement grants. We’re asking for Law Enforcement salary at 80%. The remaining 20% is match are associated costs with having a deputy, such as vehicle costs and supervision. Not requiring documentation will simplify the process for both LE agencies and State Parks. This will still allow purchases of ATVs and Side by Sides.

Staff reviewed the online grant system and explained the process to review the Letters of Intent, and to read and score the grant requests once submitted.

Chair Custer adjourns the Business meeting at 12:03 p.m.

Following the business meeting, committee members toured land that the MRA acquired through an ATV grant.

Thursday, September 20, 2018
Site Visit at Bunny Meadows. BLM OHV riding area west of Jacksonville.