# ATV Application Attachment Checklist

## Operations & Maintenance

### Non-Federal Land

- Maps
  - Location/Vicinity Map

- SHPO Attachments (for trail work that will have ground disturbing activities. Not applicable to projects only purchasing equipment)
  - Google Earth KMZ file or topographic map
  - SHPO Submittal Form
  - SHPO Clearance Form
  - Photos of built environment resources (recommended to combine into a single document with captions)

- **Land Manager Approval Form** (if area covers multiple land managing organizations, provide form for each)

- \[\text{Environmental Self-Assessment Checklist}\] (for trail work that will have ground disturbing activities. Not applicable to projects only purchasing equipment)

- **Proof of Property Ownership**

- Letters of Support (max 10 total, no more than 2 from agencies, recommended to combine into one attachment)

- Photos: (recommended to combine into a single document with captions)

- Bids: (if not applicable, upload Word document stating “N/A”, or similar. One bid for items $5,000 or more. If awarded, items purchased over $10,000 must have 3 bids, with lowest bid taken. If organization has established procurement process, follow that if awarded).

- Other:
  - Other documents applicable to your project

### Federal Land

- Maps
  - Location/Vicinity Map

- Section 106 Documentation (upload under “Other”. For trail work that will have ground disturbing activities. Not applicable to projects only purchasing equipment)
  - BLM or USFS heritage form if the project falls under SHPO’s programmatic agreement, or
  - SHPO concurrence letter, if required

- NEPA Documentation (upload under “Other”. For trail work that will have ground disturbing activities. Not applicable to projects only purchasing equipment)
  - Letter indicating the categorical exclusion type, or
  - Record of Decision and EA or EIS, as applicable

- **Land Manager Approval Form** (Signed by Forest Supervisor/District Ranger or Field Manager)

- Letters of Support (max 10 total, no more than 2 from agencies, recommended to combine into one attachment)

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- Photos: (recommended to combine into a single document with captions)

- Other:
  - Other documents applicable to your project

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Contact the ATV Grant Coordinator with questions.
# ATV Application Attachment Checklist

## Development

### Non-Federal Land

- Maps
  - Location/Vicinity Map/Site Design

- SHPO Attachments
  - Google Earth KMZ file or topographic map
  - SHPO Submittal Form
  - SHPO Clearance Form
  - Photos of built environment resources
    (recommended to combine into a single document with captions)

- **Land Use Compatibility Form** (LUCS)

- **Environmental Self-Assessment Packet** (for trail work that will have ground disturbing activities)

- **Land Manager Approval Form** (if area covers multiple land managing organizations, provide signed form for each)

- Proof of Property Ownership

- Letters of Support (max 10 total, no more than 2 from agencies, recommended to combine into one attachment)

- Photos: (recommended to combine into a single document with captions)

- Bids: (if not applicable, upload Word document stating “N/A”, or similar).

- Other:
  - Other documents applicable to your project

### Federal Land

- Maps
  - Location/Vicinity Map/Site Design

- Section 106 Documentation (upload under “Other”)
  - BLM or USFS heritage form if the project falls under SHPO’s programmatic agreement, or
  - SHPO concurrence letter, if required

- NEPA Documentation (upload under “Other”)
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# ATV Application Attachment Checklist

## Planning

### Non-Federal Land

- Maps  
  - Location/Vicinity Map
- SHPO Attachments  
  - Google Earth KMZ file or topographic map  
  - SHPO Submittal Form  
  - SHPO Clearance Form  
  - Photos of built environment resources  
    (recommended to combine into a single document with captions)
- Land Manager Approval Form
- Land Use Compatibility Form (LUCS)
- Proof of Property Ownership
- Letters of Support (max 10 total, no more than 2 from agencies, recommended to combine into one attachment)
- Photos: (recommended to combine into a single document with captions)
- Other:  
  - Other documents applicable to your project

### Federal Land

- Maps  
  - Location/Vicinity Map
- Section 106 Documentation (upload under “Other”)  
  - BLM or USFS heritage form if the project falls under SHPO’s programmatic agreement, or  
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- NEPA Documentation (upload under “Other”)  
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*For forms not required for your project, but required in the grants system, upload a document stating “not applicable,” or similar.*

*Contact the ATV Grant Coordinator with questions.*
<table>
<thead>
<tr>
<th>Law Enforcement</th>
<th>EMS Projects</th>
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<tbody>
<tr>
<td>□ Maps</td>
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<tr>
<td>□ Location/Vicinity Map</td>
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<tr>
<td>□ ATV Law Enforcement Map (Showing areas with LE Focus)</td>
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<tr>
<td>□ ATV Safety and Enforcement Report (covering past year's LE activities-can be in form of LETS report)</td>
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# ATV Application Attachment Checklist

## Land Acquisition Projects

- Uniform Standards of Professional Appraisal Practice (USPAP) Appraisal
- Appraisal Review (desk review)
- Proof of Willing Seller
- Maps
  - Location/Vicinity Map
- SHPO Attachments
  - Google Earth KMZ file or topographic map
  - SHPO Submittal Form
  - SHPO Clearance Form
  - Photos of built environment resources (recommended to combine into a single document with captions)
- Land Use Compatibility Form (LUCS)
- Environmental Self-Assessment Packet
- Letters of Support (max 10 total, no more than 2 from agencies, recommended to combine into one attachment)
- Photos of property: (recommended to combine into a single document with captions)
- Other:
  - Other documents applicable to your project

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