

Local Government Grant Program Advisory Committee Expectations

The **Oregon Parks and Recreation Department (OPRD)** periodically seeks nominations and applications to fill positions on the **Local Government Grant Program Advisory Committee**. Here is what a Committee member can expect.

The **Local Government Grant Program (LGGP)** is funded by the Oregon Lottery and historically awards about \$14 million annually to outdoor recreation projects throughout the State. Eligible applicants to the Program are: Cities, Counties, Parks and Recreation Districts, Port Districts and Metro.

The Program is administered by OPRD and governed by the LGGP Advisory Committee. The 10-member Committee typically meets annually in June or July, for a 3-day meeting. If travel is involved, OPRD will cover all travel expenses for Committee members during the meeting days. This year, the Advisory Committee meeting will be a hybrid format, meaning that members can meet in person or join the meeting via Zoom.

During May and June, Committee members need to review 30-40 project applications using OPRD's online application system. Typically, it takes about 30-40 minutes to review each application, so this can be a significant time commitment leading up to the June meeting.

During the Advisory Committee meetings, 30-40 applicants present their projects in 20-minute timeslots. Committee members score all projects in order to establish a priority ranking list which is then forwarded to the OPRD Commission for final review and approval.

Here is what interested candidates should consider and respond to on the Interest form:

- 1)** Does this position sound interesting to you? Do you think you would be a good fit and find this work rewarding? Do you have a genuine interest in public park and outdoor recreation facilities and projects? Would you enjoy serving on this committee?
- 2)** Do you have the interest, time and ability to attend a 3-day Application Review meeting in Salem or via Zoom, typically in June or July, and the ability to attend that same June or July meeting (as far as you can tell) for the following 3 years? The term of service is for 4 years.
- 3)** Do you have the interest, time and ability to access, read, evaluate and score 30-40 LGGP applications using an online application system? We believe it takes, on average, about 30-40 minutes to review each application.
- 4)** And finally, all State Advisory Committee volunteers must take a one-hour online training module titled *Preventing Discrimination, Harassment, and Sexual Harassment in the Workplace*.

Interested applicants should go to:

- <https://www.oregon.gov/oprd/GRA/pages/GRA-lggp.aspx>
- Select **Committee Roster and Application Information**,
- complete a **Committee Interest Form**, and
- submit it to Mark Cowan at mark.cowan@oprd.oregon.gov.

OPRD is committed to ensuring that all Committees represent the growing age, ethnic and gender diversity of the State. New Committee members will ultimately be appointed by the OPRD Director.

Questions? Feel free to call or email . . .

Mark Cowan, 503-951-1317, Mark.cowan@oprd.oregon.gov