

# Land and Water Conservation Fund Grant Program 2020 Grant Cycle Workshop

Oregon Parks & Recreation Department  
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# Agenda

## -General Program Overview

- Funding sources
- Eligibility
- Project types
- Application requirements

## -2020 LWCF Application

- Timeline
- Available funding
- Open Project Selection Process
- Scoring Criteria
- Application tips / Common pitfalls
- Oregon Outdoor Recreation Committee

## -Post-Award Responsibilities

## -Contact Us

## -Questions





# Land & Water Conservation Fund Grant Program

- Established by Congress in 1964
  - To create parks and open spaces
  - Protect wilderness, wetlands, and refuges
  - Preserve wildlife habitat; and
  - Enhance recreational opportunities





## LWCF Act

- Section (6)(f)(3) of the LWCF Act states that:  
*“No property acquired or developed with assistance under this section shall, without the approval of the Secretary, be converted to other than public outdoor recreation uses.”*





## Source of Funds

- Outer Continental Shelf (OCS) revenues derived from leasing of oil and gas sites in coastal waters;
- Sales of federal surplus real property;
- A portion of federal motorboat fuel taxes;
- Fees for recreation use of federal lands; and
- GOMESA (Gulf of Mexico Energy Security Act, Public Law 109-432 105 (a)(2)(B))





# One Fund, Two Programs

## Federal Side

Land acquisition for the natural, cultural, wildlife, and recreation management objectives of federal land management agencies

## State Matching Grant Program

Matching grants to States and local governments for the acquisition and development of public outdoor recreation areas and facilities





# Eligible Project Sponsors

## *State Government*

- Oregon Parks and Recreation Department
- Oregon Department of Forestry
- Oregon Department of Fish and Wildlife
- Oregon Department of State Lands







# Eligible Project Sponsors

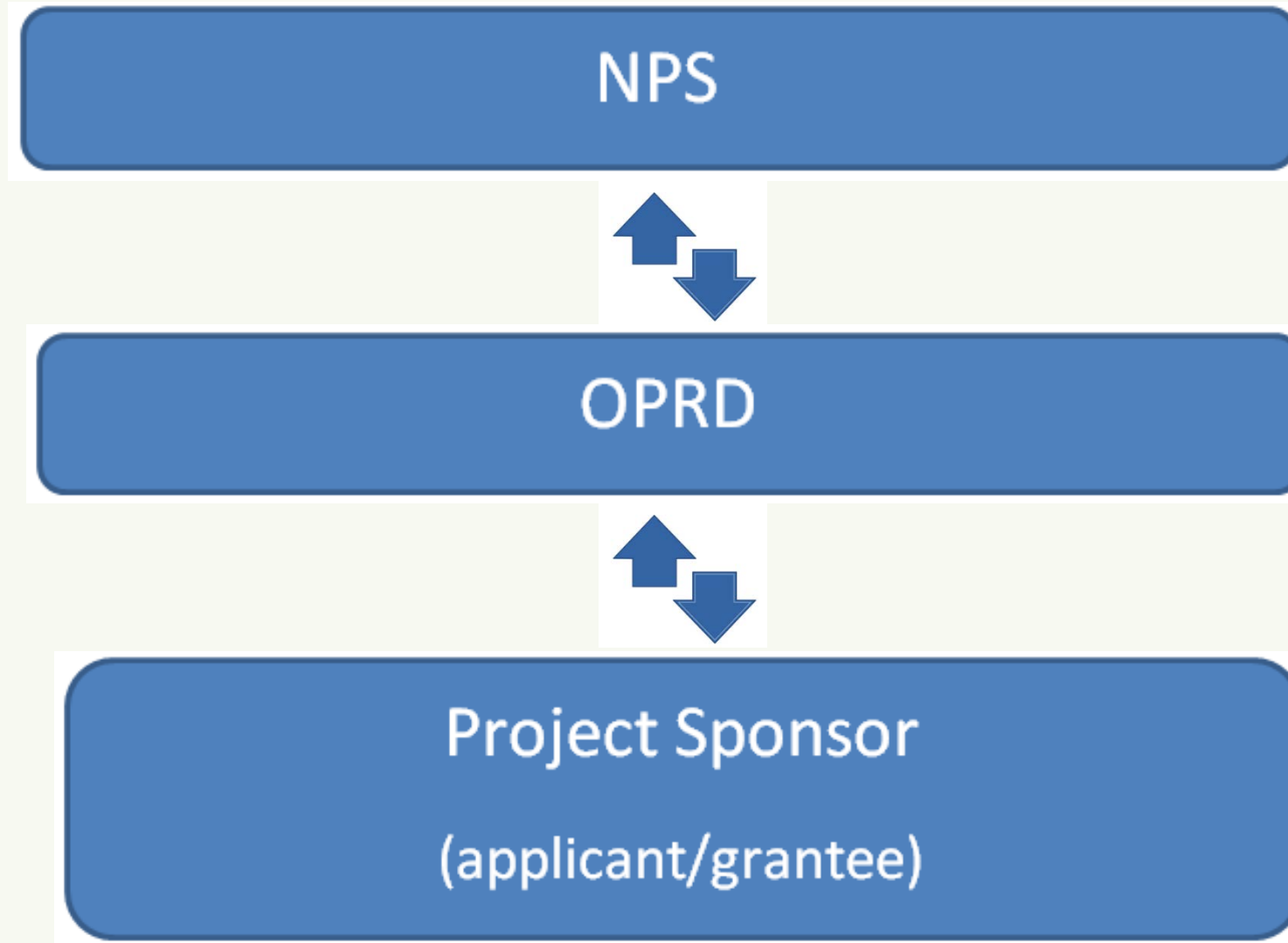
## *Local Government*

- Cities (Municipal Corporations)
- Counties (Political Subdivisions)
- Parks and Recreation Districts
- METRO
- Port Districts
- Tribal Government





# Federal, State, Local Partnerships





# Recent Awards

- **2018 Cycle: \$3M awarded**
  - 16 applications reviewed by committee, 12 projects funded (75%)
  - Average approved grant amount = \$280k
  - Approved grants ranging from \$45,000 - \$665,000
- **2016 Cycle: \$1.5M awarded**
  - 13 applications reviewed by committee, 10 projects funded (77%)
  - Average approved grant amount = \$150k
  - Approved grants ranging from \$43,000 - \$265,000
- **2014 Cycle: \$2M awarded**
  - 20 applications reviewed by committee, 12 projects funded (60%)
  - Average approved grant amount = \$173k
  - Approved grants ranging from \$31,000 - \$500,000





# Grant Type

## Reimbursement grant:

- Grantee will initially pay project expenses
- Grantee submits full accounting of project expenses and payments, and requests reimbursement for grant's percentage of the project.
- State approves and submits request to National Park Service for reimbursement.





# Eligible Project Types

- Land Acquisition
- Development
- Major Rehabilitation and/or Renovation
- Acquisition & Development (Combination)







*Lower Deschutes River Ranch, ODFW*

# Acquisition Projects







# Acquisitions

Acquisition of lands and waters, or interests therein may be accomplished through purchase, transfer or by gift.



*Keizer Rapids Community Park, City of Keizer*





# Acquisitions

## Eligible acquisitions:

- New areas
- Additions to existing parks, forests, wildlife areas, beaches or other similar areas dedicated to public outdoor recreation





# Acquisitions

- Natural areas and preserves may be acquired but must be open to the general public for outdoor recreation use to the extent that natural attributes of the areas will not be seriously impaired or lost
- LWCF assistance may be used to acquire only modest structures which are to be used primarily for outdoor recreation or outdoor recreation support activities.





# Acquisitions

- Funding may be used to acquire property for which development of outdoor recreation facilities is planned at a future date.
- In the interim, between acquisition and development, the property should be open for those public recreation purposes which the land is capable of supporting or which can be achieved with minimum public investment.







# Acquisitions

## Ineligible acquisitions:

- Historic sites and structures
- Museums and sites to be used for museums or archeological excavations
- Areas and facilities to meet a public school's minimum site size requirements
- Areas and facilities designed to be used primarily for semi-professional and professional arts and athletics
- Areas for indoor facilities
- Site containing luxury lodges, motels, restaurants
- Federal surplus property





# Uniform Relocation and Assistance

- All acquisitions with LWCF assistance must be conducted in accordance with the applicable provisions of Public Law 91-646, the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended.
- 49 CFR Part 24

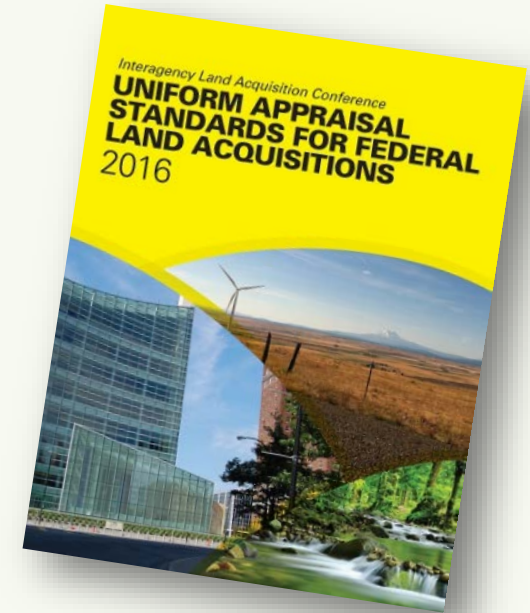




# Acquisitions

## Appraisals

The Uniform Appraisal Standards of Federal Land Acquisitions (UASFLA), commonly referred to as the “Yellow Book,” shall be used by state and local appraisers in the preparation of appraisals for federal LWCF-assisted acquisitions, donations if used for a federal match, and land exchanges for conversions.





# Appraisals

- Must have been completed within the last 12 months
- Appraisals should be reviewed by a qualified appraisal reviewer (Desk Appraisal)
- Completed Appraisal and the Appraisal Review are due at application deadline
- Waiver valuation may be used if the property is valued under \$25,000
- More info in the [Federal LWCF manual](#) (chapter 4.D.)





# Development / Rehabilitation Projects



*Mt. Vernon Neighborhood Park Development,  
Willamalane Park & Recreation District*







*Settlemier Park Skatepark,  
City of Woodburn*





# Development/Rehabilitation

- May consist of one improvement or a group of related improvements designed to provide basic facilities for outdoor recreation including:
  - Facilities for access, safety, health and protection of the area;
  - Required for the outdoor recreation use of the area.
- Construction, renovation, site planning, demolition, site preparation, and architectural services





# Development/Rehabilitation

Eligible projects include but are not limited to:

- Sports and playfields
- Picnic facilities
- Trails
- Swimming facilities
- Boating facilities
- Fishing/hunting facilities
- Camping
- Community gardens
- And more...



*College Park Restroom,  
City of North Bend*







# Development/Rehabilitation

## Ineligible projects:

Support facilities or portions of support facilities which contribute to public indoor activities such as meeting rooms, auditoriums, libraries, study areas, restaurants, lodges, motels, luxury cabins, food preparation equipment, kitchens, and equipment sales areas.





# Rehabilitation

- Major rehabilitation means the repair, restoration, or reconstruction of facilities
  - Facility is beyond its normal **life expectancy** or obsolete
  - Destroyed by **fire, natural disaster** or **vandalism**
  - Does not meet **health and safety** code / requirements (building code changes)
  - Requires rehabilitation to ensure **critical natural resource protection**
  - Does not meet **access requirements** of the American with Disabilities Act
  - **Changing recreational needs** dictate a change in the type of recreation area or facility required







# Rehabilitation

- Major rehabilitation projects do not involve routine maintenance or repair work.
- Routine maintenance/repair includes work such as cleanup, painting, and minor repairs of buildings, structures, equipment and utilities merely maintaining portions of such facilities in a sound and useful state.





# Ownership / Control of Property

Facilities may be developed on land and water that is:

- Owned in fee simple by the sponsoring agency (Deed)
- Leased land or Easements that provide permanent control of the property.
  - Leased from Federal Government with no less than 25 years remaining on the lease and is not revocable at will; **OR**
  - Leased from one public agency to another for 25 years or more, provided that safeguards are included to adequately ensure the perpetual use requirement contained in the LWCF Act.





## Section 6(f)(3) Boundary Map

- The Section 6(f)(3) map must clearly delineate the area to be included under the conversion provisions of Section 6(f)(3) of the LWCF Act.
- The Section 6(f)(3) area must encompass a viable public outdoor recreation unit that is capable of being self-sustaining without reliance upon adjoining or additional areas not identified in the scope of the project.





## Section 6(f)(3) Boundary Map

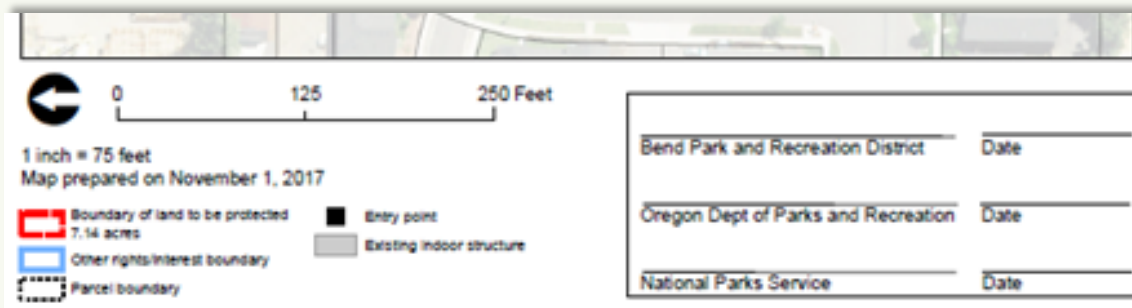
- Official park/site name, location, project number
- Sufficient detail to legally identify property to be protected under Section 6(f)(3)
- All known outstanding rights and interests. Known easements, deed/lease restrictions, reversionary interests etc.
- Total Acreage
- North arrow
- Signature of project sponsor
- Up to 11" x 17" format







# Section 6(f)(3) Boundary Map example



LWCF Section 6(f)(3) Boundary Map for Stone Creek Park, Bend Park and Recreation District,  
LWCF Projects: 41-00403, 41-00548, 41-00950, in the County of Deschutes





# Section 6(f)(3) Boundary Map example



Signature: *[Signature]* Date: *June 17, 16*

OPRD Signature: \_\_\_\_\_ Date: \_\_\_\_\_

March 1, 2016

Eugene









# Environmental Review

- Proposal Description and Environmental Screening Form (PD/ESF) should be used to solicit Natural Resource Agency Comments
  - Can be “mostly complete” to solicit comments
  - Natural Resource Agency Comments can help you update or complete the final PD/ESF
- Final PD/ESF must be submitted with the application







# Environmental Review

## Intergovernmental Consultation Steps:

1. Complete the Proposal Description and Environmental Screening Form (PD/ESF)
2. Complete a Transmittal Memo/State Agency Review Form for each agency (State Natural Agency Review Instructions and Forms).
3. Email to each agency:
  - Transmittal Memo
  - Intergovernmental Consultation Form
  - PD/ESF
  - Project Location Map
4. Upload comments received from State Natural Resource Agencies to application.
5. Follow up with agencies if additional info is requested.

STATE OF OREGON NATURAL RESOURCE AGENCY CONTACT LIST for Review of Proposed Grant Funded Projects		
Mandatory Contact List: Submission to these 3 agencies is required		
<input checked="" type="checkbox"/> DSL	<input checked="" type="checkbox"/> COMBOW	<input checked="" type="checkbox"/> DEQ
AGENCY	CONTACT	SPECIAL REQUIREMENTS
<input checked="" type="checkbox"/> Oregon Department of State Lands (DSL)	Chris Stevenson Acquisitions Coordinator 2775 Southwest 87th Ave, STE 100 Bloomington, OR 97301 503-885-5246 <a href="mailto:christopher.stevenson@state.or.us">christopher.stevenson@state.or.us</a>	<ul style="list-style-type: none"><li>• Submit by email</li><li>• Allow 4 weeks for review</li><li>• Only submit projects with ground identification</li><li>• No resubmits please</li><li>• Please include the following info:<ul style="list-style-type: none"><li>• County</li><li>• Latitude/Longitude</li><li>• Township</li><li>• Accurate Site Map</li><li>• Range</li><li>• Twp Lot(s)</li></ul></li><li>• Section</li></ul>
<input checked="" type="checkbox"/> Oregon Dept of Fish & Wildlife (COMBOW)	Jerry Vaseghian Land Use & Wilderness Acquisitions Coordinator 4034 Fairview Industrial DR SE Bloomington, OR 97302 503-887-4008 <a href="mailto:jerry.vaseghian@state.or.us">jerry.vaseghian@state.or.us</a>	<ul style="list-style-type: none"><li>• Submit by email</li><li>• Jry will forward your review request to the appropriate district biologist.</li></ul>
<input checked="" type="checkbox"/> Dept of Environmental Quality (DEQ) Northwest Region	David Kneer 708 NE Multnomah St. Ste-800 Portland, OR 97232 503-224-6396 <a href="mailto:david.kneer@deq.state.or.us">david.kneer@deq.state.or.us</a>	<ul style="list-style-type: none"><li>• Submit by email</li><li>• Serving Clatsop, Columbia, Clatsop, Clackamas, Multnomah, and Washington Counties</li></ul>
Western Region	Mary Gorman 165 E 7th Ave STE 100 Eugene, OR 97401 541-687-1400 <a href="mailto:mary.gorman@state.or.us">mary.gorman@state.or.us</a>	<ul style="list-style-type: none"><li>• Submit by email</li><li>• Serving Yamhill, Polk, Marion, Lincoln, Benton, Linn, Lane, Douglas, Clatsop, Curry, Jackson, and Josephine Counties</li></ul>
Southern Region	Greg Bratton 475 NE Bellevue DR #110 Bent, OR 97121 541-653-2008 <a href="mailto:greg.bratton@state.or.us">greg.bratton@state.or.us</a>	<ul style="list-style-type: none"><li>• Submit by email</li><li>• Serving Crook, Clatsop, Jefferson, Wasco, Hood River, Sherman, Klamath, Lake, Baker, Clatsop, Grant, Harney, Marion, Morrow, Umatilla, Union, Wallowa, and Washington</li></ul>





# Environmental Review

- State Natural Resource Agencies required to be contacted:
  - Dept. of State Lands (DSL)
  - Dept. of Fish & Wildlife (ODFW)
  - Dept. of Environmental Quality (DEQ)
  - Dept. of Land Conservation & Development (DLCD)
- Others, based on project type:
  - Example: Dept. of Forestry, State Marine Board, Dept. of Agriculture, etc.
  - Agency Contact list provides more information

*State natural resource agencies use the consultation form to communicate requirements, such as permits needed, or other recommendations for improvement*





# Environmental Review

- **Highly recommended** to start this right away!
- Must give State Natural Resource Agencies at least **30 days** to comment.
- Contact list is located in Section 3.5 of the Grant Manual **AND** in the Files section of the application.

## ▲ 16 Files

[ADA Checklist](#)

[ADA Quick Reference Guide - Camping](#)

[ADA Quick Reference Guide - General](#)

[ADA Quick Reference Guide - Parking](#)

[ADA Quick Reference Guide - Restrooms and Showers](#)

[ADA Site Evaluation Tools](#)

[Land Use Compatibility Statement \(LUCS\) - Blank](#)

[Resolution to Apply for a Grant - Blank Form](#)

[2013-2017 SCORP Apdx A - Planning Guide](#)

[2019-2023 SCORP](#)

[Parkland Mapping Tool](#)

[SHPO Clearance Form \(Built environment assessment\) - Blank](#)

[SHPO Submittal Form \(Archaeological assessment\) - Blank](#)

[PD/ESF- Blank](#)

[PD/ESF example with notes](#)

[State Natural Resource Agency Review Instructions and Forms](#)







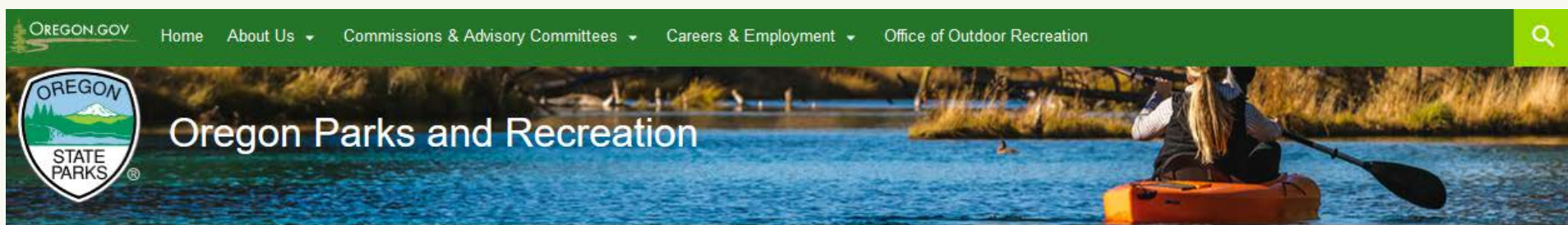
# 2020 LWCF Application



*Reehers Campground Development, Oregon Department of Forestry*







### Parks, Campgrounds, Beaches

[Find Parks and Campgrounds](#)

[Buy a State Park Day-Use Parking Permit](#)

[The Beach and Safety](#)

[Western Snowy Plover Protections](#)

[State Park Tours and Events](#)



### Ride ATVs

[Safety Card/Training](#)

[Buy an ATV Permit Online](#)

[Places to Ride](#)

[ATV Things to Know](#)

[Youth Riders](#)



### Preserve History

[SHPO Project Review and Compliance](#)

[Find or Designate a Historic Place](#)

[I Found an Artifact](#)

[Oregon Main Street](#)

[Technical Resources for Preservation](#)



### Apply for Grants

[County Opportunity Grants](#)

[Land and Water Conservation Fund](#)



### Plans, Rules, Permits

[Comment on Proposed Rulemaking](#)

[Rules and Laws](#)



### Bikeways, Waterways, Trails

[Designate a Scenic Bikeway](#)

[Designate a Scenic or Regional Trail](#)

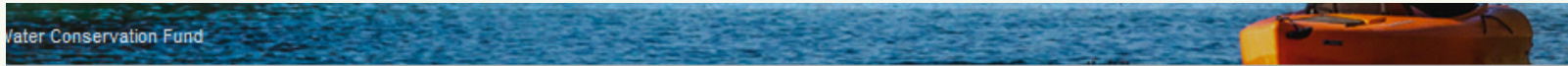


<https://www.oregon.gov/oprd>





# Resources & Grant Info



## Land and Water Conservation Fund

### Grants Overview

#### All-Terrain Vehicle Grant Program

#### County Opportunity Grant Program

#### Land and Water Conservation Fund

#### Local Government Grant Program

#### Recreational Trails Program

#### Oregon Heritage Grants

#### Endangered Invertebrates Grants

The Land and Water Conservation Fund (LWCF) is a Federally funded grant program administered by the Oregon Parks and Recreation Department. Typically, the program awards about \$1.5 million to qualified projects every other year. Since 1964, this national grant program has awarded over \$55 million in grant funds for Oregon recreational areas and facilities.

## Program Overview

[Overview](#)

## Grant Cycle Schedule

[Schedule](#)

## Grant Program Guidance and Forms

[Policy Manual](#)[Workshops](#)[Application & Forms](#)[Accessibility Guidance](#)[Grant Management & Reporting Requirements](#)

## Contact:

[Noemi Enciso](#)

Land and Water Conservation Fund  
Program Coordinator  
725 Summer St. NE Suite C  
Salem, OR 97301  
503-986-0708

## Resources

- [Online Grants System](#)
- [SCORP](#)
- [Statewide Trails Plan](#)
- [Parkland Mapping Project](#)
- [Potential Outdoor Recreation Funding Sources](#)
- [Potential Trail Funding Sources](#)
- [Non-Motorized Trail Cost Estimator](#)

- Resources
- Guidance
- Forms
- Policies
- LWCF Federal Manual
- Parkland Mapping Tool
- 2019-2023 SCORP
- And more!

<https://www.oregon.gov/oprd/GRA/Pages/GRA-lwcf.aspx>







# Resources & Grant Info

## ▲ 16 Files

ADA Checklist

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PD/ESF example with notes

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- Resources
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- Policies
- LWCF Federal Manual
- Parkland Mapping Tool
- 2019-2023 SCORP
- And more!



<https://OPRDGrants.org> (within your application)



# Application Deadlines

Application available	February 24, 2020
<b>Application deadline</b>	<b>April 13, 2020 (11:59 PM)</b>
Grant Committee Meeting	May 2020
Oregon Parks Commission Approval	June 2020
Applications to NPS for Qualification and Obligation of Funds	July 2020
State/Federal Agreements	Winter 2020/Spring 2021* (subject to change)
State/Local Agreements	
Notice To Proceed	

- Projects may not start until Notice to Proceed received







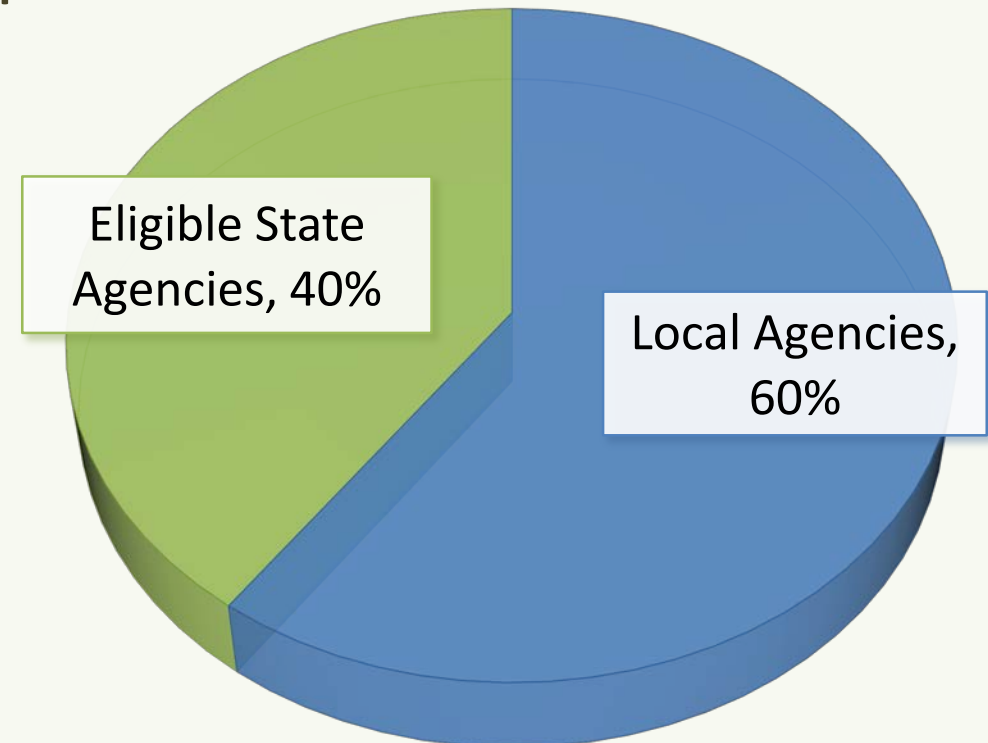
# Available Funding

**Approximately \$5M 2019/2020**

Local agencies: Approx. \$3M

Eligible state agencies: Approx. \$2M

**FUNDING ALLOCATION**





# Grant Requests

- No maximum grant request
  - Maximum grant request for a single project shall not exceed the total funds available for the grant cycle
- Minimum grant request shall be no less than \$12,500 (\$25,000 total project costs)
- Grant requests for less than \$50,000 should be for projects within an existing 6(f)(3) boundary or expanding an existing 6(f)(3) boundary.





# Project Budget

- Not too brief, not too detailed
- Include sufficient line items to show all major work elements
- Identify how much of a line item is coming from match (i.e. labor, cash, donations, etc.)
- Do not include “Contingency” as a line item.

Financial Information

Financial fields are updated once you have filled out your Project Budget Worksheet and clicked the 'Save Application' Button.

This section auto-fills.

Requested Amount *	\$25,000.00
Match Amount *	\$25,000.00
Total Project Cost *	\$50,000.00
Grant %	50 %
Match %	50 %

Project Budget Worksheet

Add budget line items by clicking here.

Add Worksheet Item

Labor	\$50,000.00	
-------	-------------	--

Source of Funding Worksheet

Labor (Test account funds)	\$25,000.00	
----------------------------	-------------	--

Total Project Cost	\$50,000.00
Total Match from Sponsor	\$25,000.00
Grant Funds Requested	\$25,000.00





# Match Requirements

- LWCF provides up to 50 percent funding assistance
- Local Match can include:
  - Local budgeted funds
  - Agency force account & equipment use
  - Donations (Cash, equipment, materials, private property)
  - Volunteer labor
  - Grants (No federal grants, except CDBG and RTP)
- Everything you use as match has to be an eligible item.





# Match Requirements

## Pre-agreement Planning Costs – Development projects:

- Eligible and must be described in grant application
- The costs of site investigation and selections, site planning, feasibility studies, preliminary design, environmental review, preparation of cost estimates, construction drawings and specifications
- All such pre-award planning costs incurred within three (3) years prior to project are allowable
- Professional costs (whether pre-agreement or not) can only be a **maximum of 15% of total project cost**







# Match Requirements

Volunteer labor: must be documented with a volunteer labor timesheet.

- Consistent with those regular rates paid for similar work in other activities of the state (BOLI rates)
- Valued at the rate paid as a general laborer unless the person is professionally skilled in the work being performed (i.e., plumber doing work on pipes, mason doing work on a brick building).
- Laborer's wages may be charged in the amount of that which the city or cities in the immediate area pay their city employees for performing similar duties.





# Match Requirements

- **Donated materials:** Should be reasonable and should not exceed current market prices at the time they are charged to the project. Records of in-kind contributions of material shall indicate the **fair market value** by listing the comparable prices and vendors.
- **Donated equipment:** Hourly rate shall not exceed its **fair-rental value**. Hourly rates in the annual edition of Rental Compilation or Rental Rate Guide or similar publications that provide the national or regional average rates for construction equipment may be used.





# Match Requirements

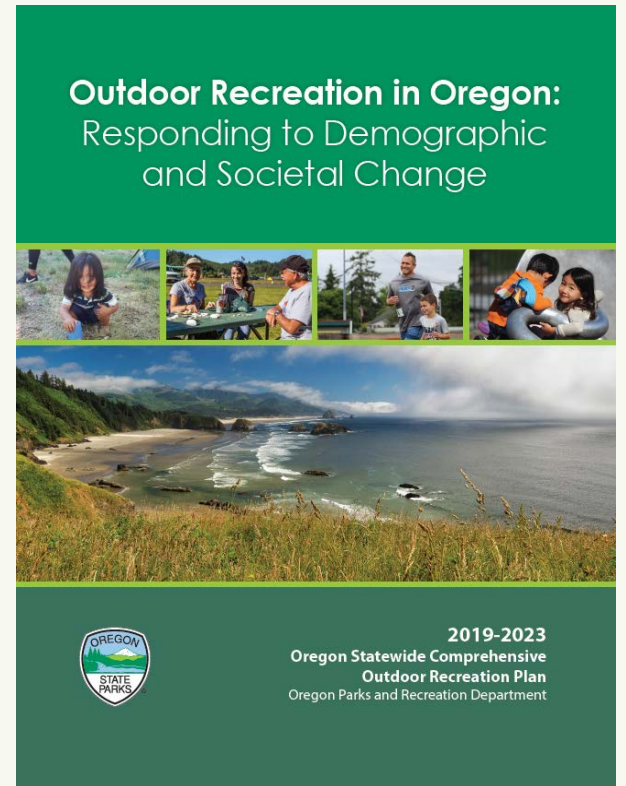
- **Donated property:** The value of donated real property shall be established by an independent appraiser in accord with the Uniform Appraisal Standards for Federal Land Acquisitions, or “Yellow Book”.
- Donated property must occur within the project period (after Notice to Proceed has been issued by OPRD)





# Open Project Selection Process

- Applications must be in accord with the priorities in the 2019-2023 SCORP
- Establishes objective scoring criteria and standards
- Staff technical review
- Project sponsor presentations before the Oregon Outdoor Recreation Committee







# Open Project Selection Process

- Connection between planning documents and project proposals
- Address highest priority recreation needs
- Ensures public participation





# Advisory Committee Scoring Criteria

CRITERIA TYPE	Possible Points
1. Technical Review – OPRD Staff	0
2. SCORP Criteria	
A. Consistency With Statewide Priorities	0-20
B. Consistency With Statewide Issues	0-10
C. Local Needs And Benefits	0-25
D. Physical Activity Benefits	0-5
E. Need For Major Rehabilitation	0-5
F. Accessibility Accommodations	0-5
3. Inclusive Outdoor Recreation Opportunities Criteria	0-5
4. Community Support Criteria	0-5
5. Financial Commitment Criteria	0-10
6. Discretionary Committee Criteria	0-10
<b>Total Points Possible</b>	<b>100</b>





# OPRD Technical Review

## Grant Performance & Compliance

- Is the applicant in compliance with other OPRD grants?
- Serious instances of non-compliance may be cause for denial or for special conditions to be placed on the award

## Minimum Policy Requirements, Project Suitability

- Is the project eligible? Does it meet the intent of federal RTP guidelines?
- Are all budget and scope elements eligible?
- Is the application complete?





## Supplemental Section: SCORP Criteria

### Consistency with Statewide Priorities (0-20 points)

- a. Does the project meet needs identified in the Oregon Public Provider Survey, and if so, which needs are addressed? Select the Close-To-Home priorities or Dispersed-Area priorities that apply. (See Table 12.1, page 216 of the 2019-23 SCORP)”
- b. Does the project meet needs identified in the Oregon Resident Survey, and if so, which needs are addressed? Select the Close-To-Home priorities or Dispersed-Area priorities that apply. (See Table 12.2, page 216 of the 2019-23 SCORP).







# Supplemental Section: SCORP Criteria

## Consistency with Statewide Priorities (0-20 points)

**Table 12.1.** Statewide priorities – Oregon public provider survey

Close-To-Home Priorities	Dispersed-Area Priorities
Community trail systems	Restrooms
Restrooms	RV / trailer campgrounds & facilities
Children's playgrounds and play areas built with manufactured structures	Day-use hiking trails
Picnic areas and shelters for small visitor groups	Connecting trails into larger trail systems
Trails connected to public lands	Interpretive displays
Picnicking/ day use and facilities	

**Table 12.2.** Statewide priorities – Oregon resident outdoor recreation survey

Close-To-Home Priorities	Dispersed-Area Priorities
Dirt/ other soft surface walking trails and paths	Dirt/ other soft surface walking trails and paths
More restrooms	Nature and wildlife viewing areas
Children's playgrounds and play areas made of natural materials (logs, water, sand, boulders, hills, trees)	More restrooms
Nature and wildlife viewing areas	Public access sites to waterways
Public access sites to waterways	More places and benches to observe nature and others





## Supplemental Section: SCORP Criteria

Consistency with Statewide Issues (0-10 points)

Does the project meet outdoor recreation needs of:

- a. An Aging population
- b. An increasingly Diverse population
- c. Families with Children
- d. A Low-Income population

If so, what needs are addressed?

See Tables 12.3-12.20, pages 216-223 of the 2019-23 SCORP.





# Supplemental Section: SCORP Criteria

## Consistency with Statewide Issues (0-10 points)

**Table 12.3.** Young old population high priority counties

Clackamas	Lane	Sherman	Washington
Gilliam	Morrow	Umatilla	
Hood River	Multnomah	Wasco	

**Table 12.4.** Young old population high priority UGBs

Amity	Coquille	Gold Hill	Lafayette
Arlington	Depot Bay	Huntington	Lincoln City
Bay City	Donald	Independence	Lyons
Chiloquin	Estacada	Jordan Valley	Malin
Maupin	Medford	Philomath	Vernonia
McMinnville	Mill City	Reedsport	

**Table 12.5.** Middle old population high priority counties

Baker	Grant	Sherman	Yamhill
Clackamas	Lane	Union	
Columbia	Morrow	Wallowa	
Gilliam	Multnomah	Washington	

**Table 12.7.** Young old population SCORP funding priorities – Oregon resident outdoor recreation survey

### Camping Opportunities

Provide drive-in tent campsites

### Actions to Increase Outdoor Recreation Engagement

Providing more free-of-charge recreation opportunities

Making parks safer from crime

Developing walking / hiking trails closer to home

Expanding park facilities

### Close to Home Priority Projects Within Urban Growth Boundaries – URBAN AREAS

More restrooms

Public access sites to waterways

Nature and wildlife viewing areas

Dirt / other soft surface trails and paths

More places and benches to observe nature and others

### Close to Home Priority Projects Within Urban Growth Boundaries – SUBURBAN AREAS

More restrooms

Dirt / other soft surface trails and paths

Nature and wildlife viewing areas

Young-old (age 60-74 years)  
Middle-old (age 75-84 years)





# Supplemental Section: SCORP Criteria

## Local Needs and Benefits (0-25 points)

Needs identified through:

- a. Public Recreation Provider Survey (county level)
- b. Oregon Resident Survey
- c. Local Planning (Local Planning Document, Park Master Plan)
- d. Public involvement effort (public workshops, public meetings, etc.)
- e. Parkland Mapping process

The Parkland Mapping tool can be accessed at:

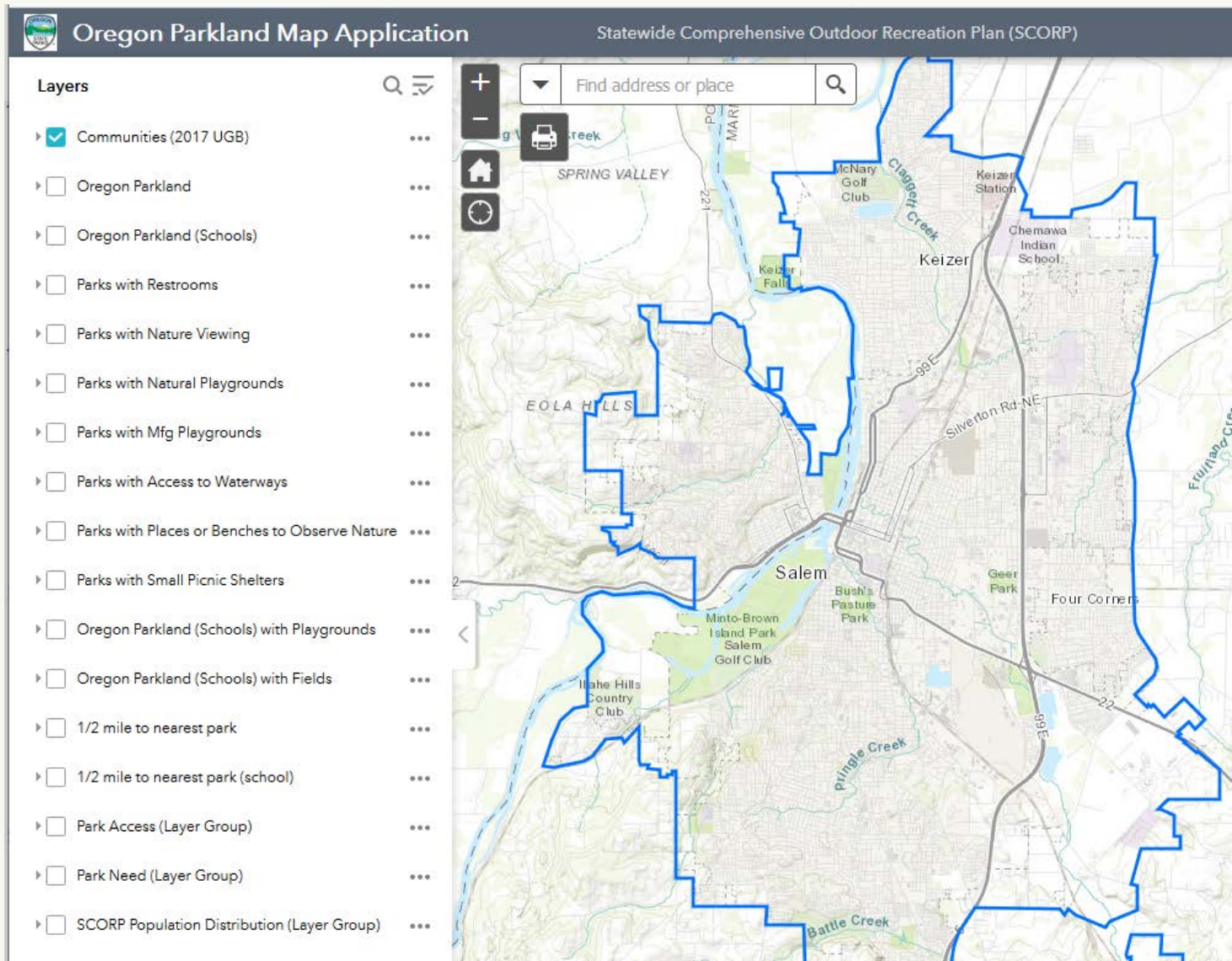
[oprdrgrants.org](http://oprdrgrants.org) > Grants Programs > LWCF > Files > Parkland Mapping Tool - **OR** - at [www.oregon.gov/oprd](http://www.oregon.gov/oprd)





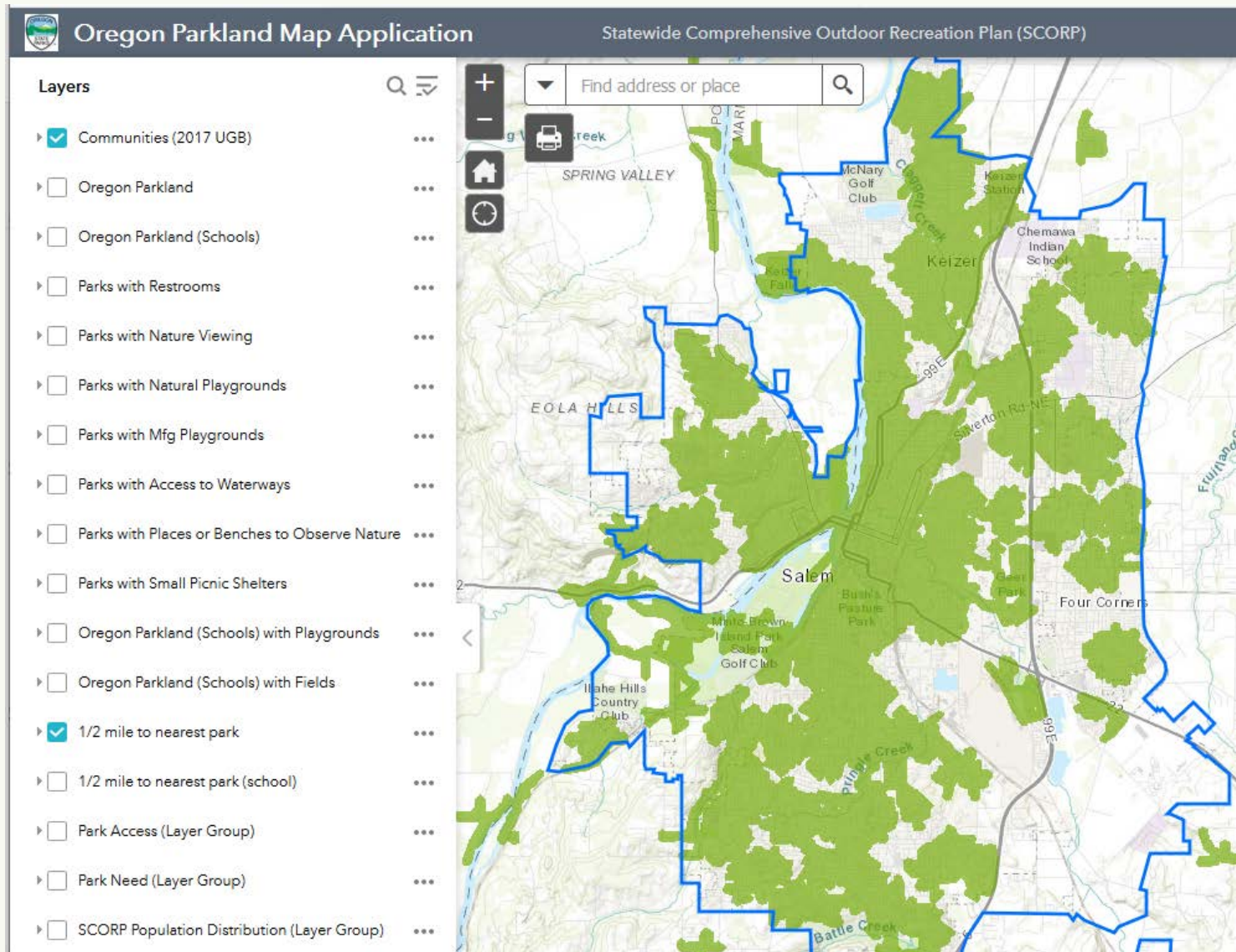


# Local Needs and Benefits – Parkland Mapping Tool





# Local Needs and Benefits – Parkland Mapping Tool



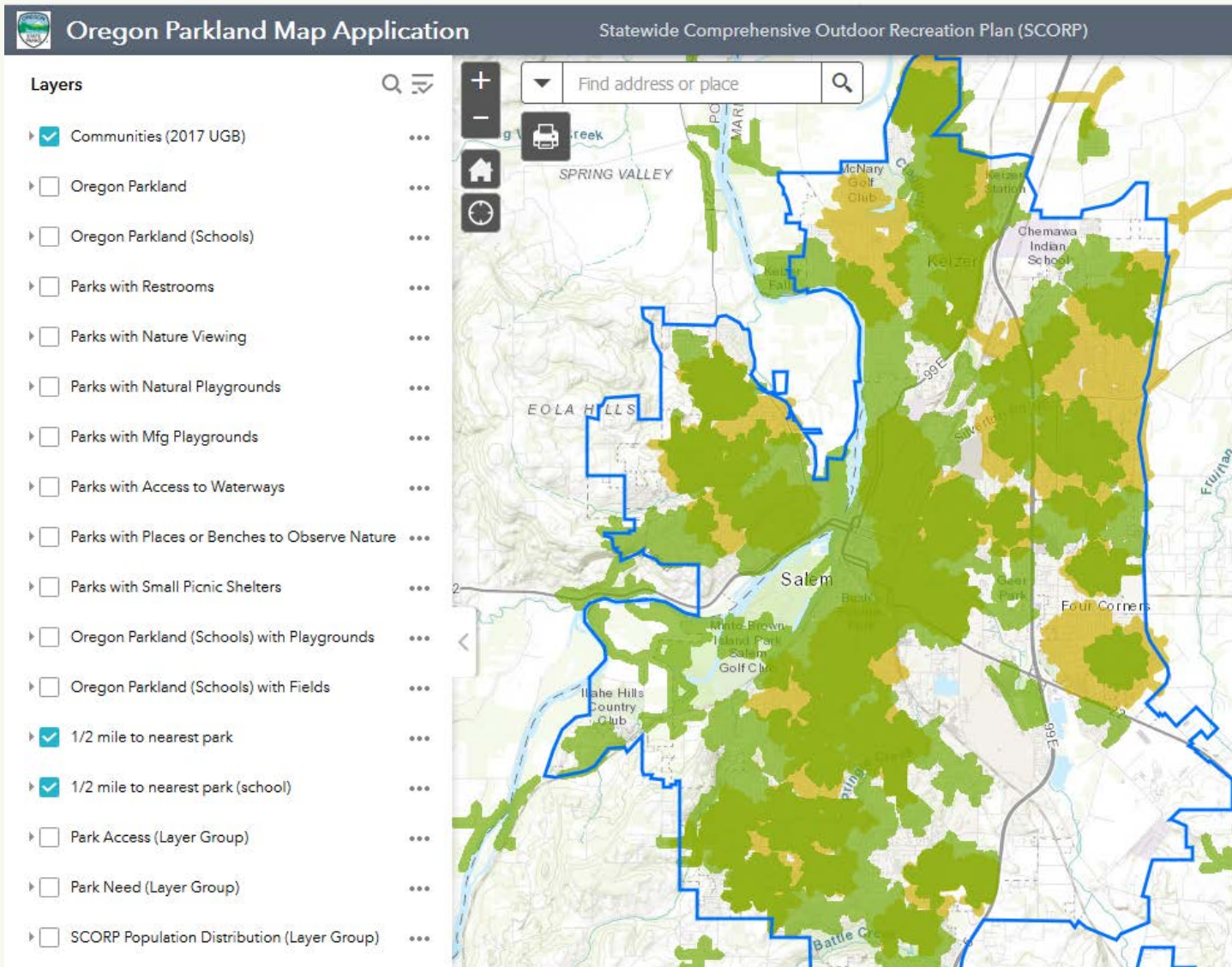
Green layer indicates residents within 1/2 mile of a park.







# Local Needs and Benefits – Parkland Mapping Tool

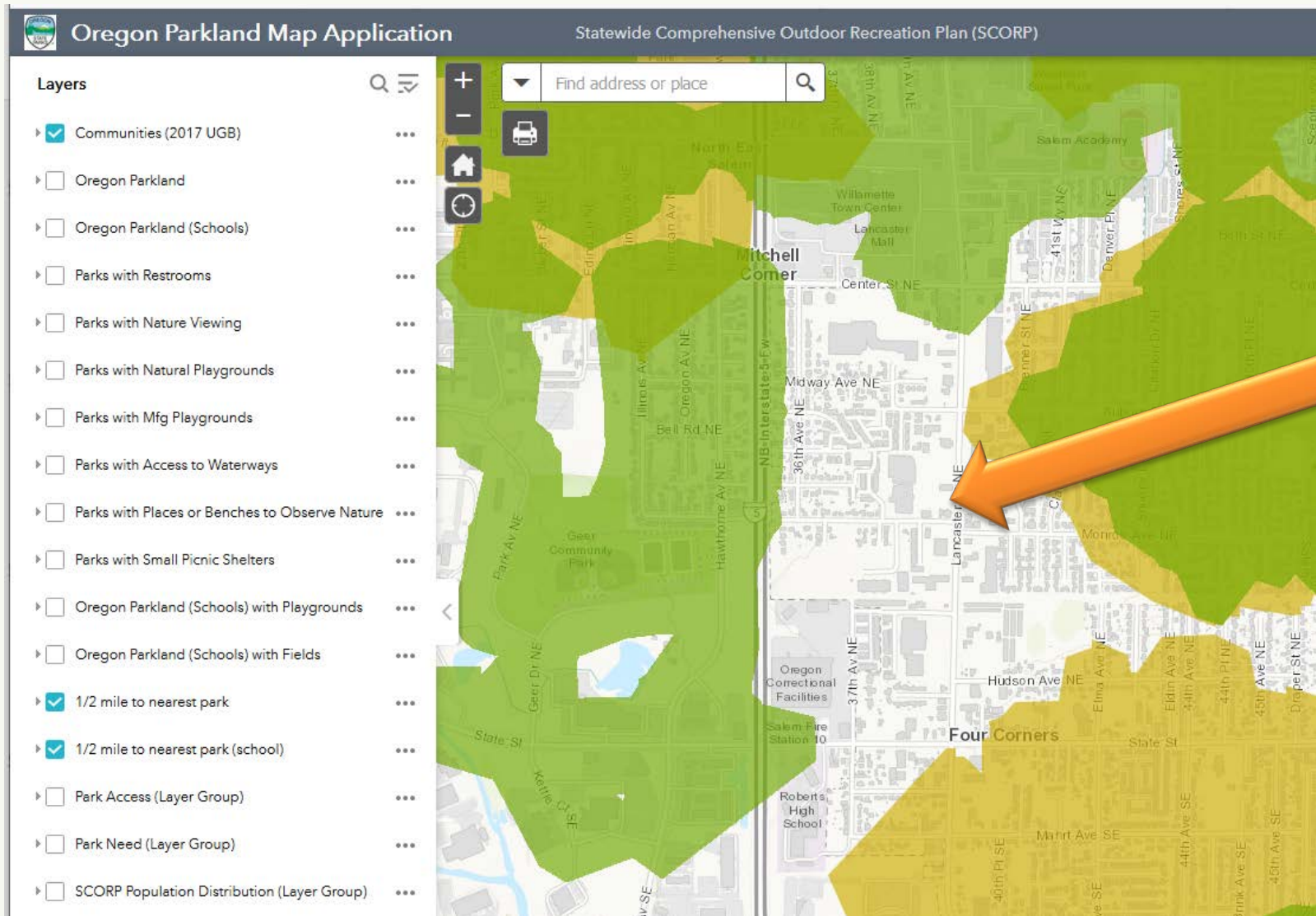


  
Yellow layer  
indicates  
residents  
within 1/2  
mile of a  
school park.





# Local Needs and Benefits – Parkland Mapping Tool



May indicate area of park land need.







# Supplemental Section: SCORP Criteria

## Physical Activity Benefits (0-5 points)

Is the project located within a high-priority area?

Does the project meet one of the four physical activity priorities identified in Table 12.61 (page 231 of the 2019-23 SCORP)?

**Table 12.61.** Statewide physical activity priorities – Oregon resident outdoor recreation survey

Walking trails or paths
More parks closer to where I live
Trails or paths that lead to parks
Bicycle trails or paths

**Table 12.62.** Body Weight Index (BMI) high priority counties

Morrow	Umatilla	Lincoln	Malheur
Coos	Jefferson	Lake	Clatsop
Curry	Linn	Harney	Columbia
Douglas	Klamath	Marion	

**Table 12.63.** Body Weight Index (BMI) high priority UGBs

Jordan Valley	Spray	Waterloo	Garibaldi
Grass Valley	Prescott	Lakeside	Elgin
Huntington	Monroe	Pilot Rock	Willamina
Monument	Chiloquin	Richland	





## Supplemental Section: SCORP Criteria

### Need for Major Rehabilitation (0-5 points)

- a. Beyond its normal life expectancy
- b. Destroyed by fire, natural disaster or vandalism
- c. Does not meet health and safety codes/requirements
- d. Requires rehabilitation to ensure critical natural resource protection
- e. Changing recreation needs
- f. Does not meet access requirements of the Americans with Disabilities Act





## Supplemental Section: SCORP Criteria

### Accessibility Accommodations (0-5 points)

- a. Statewide Accessibility needs - facilities
- b. Statewide Accessibility needs – demographic groups

### Universal Design Concepts / Inclusive Outdoor Recreation Opportunities (0-5 points)

- a. Describe how your project goes beyond ADA requirements and strives to incorporate Universal Design concepts and considerations.





# Supplemental Section: SCORP Criteria

## Community Support (0-5 points)

- a. Letters of support
- b. Survey analysis



## Financial Commitment (0-10 points)

- a. Does agency budget demonstrate financial commitment?
- b. Is agency match secure?
- c. Resolution to Apply for a grant that clearly states financial commitment?








# Application Attachments

- Must submit document for each required attachment.
- Upload a document marked as “N/A” for attachments that don’t apply to your project.
- System will not allow you to submit until all mandatory questions are answered and all attachments uploaded.

▲ 0 of 16 Required Attachments [Add Attachment](#)

File *	For *	Description *
<a href="#">Browse...</a>		Picture1.jpg
Additional Attachment		Additional Attachment
Construction Drawings		Construction Drawings
LWCF Park Boundary Map - 6(f)(3) Map		LWCF Park Boundary Map - 6(f)(3) Map
Land Use Compatibility Statement (LUCS) - Completed		Land Use Compatibility Statement (LUCS) - Completed
Letters of Support		Letters of Support
PD/ESF - Completed		PD/ESF - Completed
Photos		Photos
Property Deed or Easement or Lease Agreement		Property Deed or Easement or Lease Agreement
Resolution to Apply for Grant		Resolution to Apply for Grant
SHPO Clearance From - Completed		SHPO Clearance From - Completed
SHPO Map: 7.5 min. USGS Topo Map or 1 Sq. Mile Map		SHPO Map: 7.5 min. USGS Topo Map or 1 Sq. Mile Map
SHPO Submittal Form - Completed		SHPO Submittal Form - Completed
Site Plan		Site Plan
State Agency Review - Completed		State Agency Review - Completed
Urban Growth Boundary Map		Urban Growth Boundary Map
Vicinity Map		Vicinity Map

▲ 14 of 12 Required Attachments 

✓ Land Manager Approval Form - Completed	<a href="#">Land Manager Approval Form</a> pdf
	<a href="#">Land Manager Approval</a> pdf
✓ Land Use Compatibility Statement (LUCS) - Completed	<a href="#">Land Use Compatibility Statement</a> pdf
✓ Letters of Support	<a href="#">Letter of Support</a> pdf





# Application Tips

- Get started early: some attachments require an outside entity to reply (**PD/ESF and State Natural Agency review**)
- Start with the [Pre-Application worksheets](#), then copy/paste responses into online application
- Read and follow application instructions carefully
- **Save the online application often!**



*George Miller Skate Park, City of Florence*





# Application Tips

- Review 2019-23 SCORP scoring criteria (chapter 12)
- Aim to submit early in case of technical issues
- Don't bury key elements
- Be concise - use plain language
- Use pictures, diagrams, plans and maps instead of long confusing descriptions
- Be patient





# What makes a good project?

- Demonstrated financial need
- Good access, visibility
- Inclusive
- Accessible
- Planning
- Grass-roots community support
- Public Involvement
- Cost/benefit of proposed project







# What makes a good project?

- Projects teamed with other dedicated funds, donations/contributions to maximize available funds
- Broad multi-use potential
- Local match available
- Project area that will be in recreation use in perpetuity





# Common Pitfalls

- Compliance issues with previous LWCF projects
- No public access
- Inaccurate maps or documents
- Environmental / Cultural Resources





# Common Pitfalls

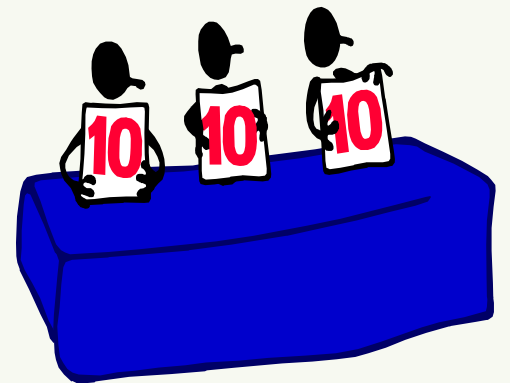
- Inaccurate or unrealistic budget
- Not requesting enough money
- Ineligible match
- Timing
- Not attending a workshop
- No communication





# Oregon Outdoor Recreation Committee

- Composed of nine members appointed by the OPRD Director, to serve four year terms
- Establishes priority list for funding grant applications
- Recommendations to OPRD Director
- List approved by Oregon Parks and Recreation Commission







# Project Presentation: May 2020

- Applicants are required to present to the Committee.
- 20 minutes to set up, make presentation and take questions.
- Committee members will have already reviewed application.

## Presentation tips:

- Be simple and to the point
- Emphasize importance of and need for project
- Don't repeat all the information in your application, this is a chance to make your final case for funding
- Use good visuals
- Presenting handouts to the committee is not advised
- Bring a backup version of your presentation





# State-Local Agreement

If recommended by the OORC Committee

- Pre-award inspection
- Finalize all required documents
- Go over timing
- Respond quickly to OPRD requests for additional information





## Post-Award Responsibilities

- Progress reports – quarterly
- Accurate record keeping
- Request for reimbursement
- Complete project within project period, usually 2 years
- Amendments/extensions are possible but not guaranteed
- Project area and/or facility must meet ADA requirements
- Plan for Staff transitions





## Post-Award Responsibilities

- Retention and use – **Section 6(f)(3) boundary** in tact and property being used for outdoor recreation purposes
- Property shall be **maintained** so it appears attractive and inviting to the public.
- Property shall be kept reasonably **safe** for public use.
- Property shall be kept in **reasonable repair** throughout their estimated lifetime to prevent undue deterioration.
- The facility shall be kept **open** for public use at reasonable hours and times of the year, according to the type of area or facility.







## Post-Award Responsibilities

- Signing. Is the area properly signed to allow for user information and safety, and proper acknowledgement of the federal Land and Water Conservation Fund?
- Interim use. Where lands have been acquired but not yet developed, the inspection should determine whether the interim uses of the property are in accordance with agreements with the NPS.





# Contact Us/More Information

- OPRD Website:  
<https://www.oregon.gov/oprd/GRA/Pages/GRA-lwcf.aspx>
- NPS Website:  
<https://www.nps.gov/subjects/lwcf/index.htm>
- Online Grant Application Website (*Chrome or Firefox only, do not use Internet Explorer*):  
<http://OPRDGrants.org/>
- Oregon Parks and Recreation Department  
725 Summer St. NE, Suite C, Salem, OR 97301
- Nohemi Enciso, LWCF Grant Program Coordinator  
[nohemi.enciso@oregon.gov](mailto:nohemi.enciso@oregon.gov) / 503-986-0708



# Questions?

