Land and Water Conservation Fund Grant Program

2020 Grant Cycle Workshop

Oregon Parks & Recreation Department
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Agenda

- General Program Overview
  - Funding sources
  - Eligibility
  - Project types
  - Application requirements

- 2020 LWCF Application
  - Timeline
  - Available funding
  - Open Project Selection Process
  - Scoring Criteria
  - Application tips / Common pitfalls
  - Oregon Outdoor Recreation Committee

- Post-Award Responsibilities
- Contact Us
- Questions
Land & Water Conservation Fund
Grant Program

- Established by Congress in 1964
  - To create parks and open spaces
  - Protect wilderness, wetlands, and refuges
  - Preserve wildlife habitat; and
  - Enhance recreational opportunities
LWCF Act

• Section (6)(f)(3) of the LWCF Act states that:
  “No property acquired or developed with assistance under this section shall, without the approval of the Secretary, be converted to other than public outdoor recreation uses.”
Source of Funds

- Outer Continental Shelf (OCS) revenues derived from leasing of oil and gas sites in coastal waters;
- Sales of federal surplus real property;
- A portion of federal motorboat fuel taxes;
- Fees for recreation use of federal lands; and
- GOMESA (Gulf of Mexico Energy Security Act, Public Law 109-432 105 (a)(2)(B)
One Fund, Two Programs

Federal Side

Land acquisition for the natural, cultural, wildlife, and recreation management objectives of federal land management agencies

State Matching Grant Program

Matching grants to States and local governments for the acquisition and development of public outdoor recreation areas and facilities
Eligible Project Sponsors

- Oregon Parks and Recreation Department
- Oregon Department of Forestry
- Oregon Department of Fish and Wildlife
- Oregon Department of State Lands

State Government
Eligible Project Sponsors

Local Government

- Cities (Municipal Corporations)
- Counties (Political Subdivisions)
- Parks and Recreation Districts
- METRO
- Port Districts
- Tribal Government
Federal, State, Local Partnerships

NPS

OPRD

Project Sponsor (applicant/grantee)
Recent Awards

• **2018 Cycle: $3M awarded**
  • 16 applications reviewed by committee, 12 projects funded (75%)
  • Average approved grant amount = $280k
  • Approved grants ranging from $45,000 - $665,000

• **2016 Cycle: $1.5M awarded**
  • 13 applications reviewed by committee, 10 projects funded (77%)
  • Average approved grant amount = $150k
  • Approved grants ranging from $43,000 - $265,000

• **2014 Cycle: $2M awarded**
  • 20 applications reviewed by committee, 12 projects funded (60%)
  • Average approved grant amount = $173k
  • Approved grants ranging from $31,000 - $500,000
Grant Type

Reimbursement grant:

• Grantee will initially pay project expenses
• Grantee submits full accounting of project expenses and payments, and requests reimbursement for grant’s percentage of the project.
• State approves and submits request to National Park Service for reimbursement.
Eligible Project Types

- Land Acquisition
- Development
- Major Rehabilitation and/or Renovation
- Acquisition & Development (Combination)
Acquisition Projects

Lower Deschutes River Ranch, ODFW
Acquisitions

Acquisition of lands and waters, or interests therein may be accomplished through purchase, transfer or by gift.

Keizer Rapids Community Park, City of Keizer
Acquisitions

Eligible acquisitions:

• New areas

• Additions to existing parks, forests, wildlife areas, beaches or other similar areas dedicated to public outdoor recreation
Acquisitions

• Natural areas and preserves may be acquired but must be open to the general public for outdoor recreation use to the extent that natural attributes of the areas will not be seriously impaired or lost

• LWCF assistance may be used to acquire only modest structures which are to be used primarily for outdoor recreation or outdoor recreation support activities.
Acquisitions

• Funding may be used to acquire property for which development of outdoor recreation facilities is planned at a future date.

• In the interim, between acquisition and development, the property should be open for those public recreation purposes which the land is capable of supporting or which can be achieved with minimum public investment.
Acquisitions

Ineligible acquisitions:

• Historic sites and structures
• Museums and sites to be used for museums or archeological excavations
• Areas and facilities to meet a public school’s minimum site size requirements
• Areas and facilities designed to be used primarily for semi-professional and professional arts and athletics
• Areas for indoor facilities
• Site containing luxury lodges, motels, restaurants
• Federal surplus property
Uniform Relocation and Assistance

• All acquisitions with LWCF assistance must be conducted in accordance with the applicable provisions of Public Law 91-646, the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended.

• 49 CFR Part 24
Acquisitions

Appraisals

The Uniform Appraisal Standards of Federal Land Acquisitions (UASFLA), commonly referred to as the “Yellow Book,” shall be used by state and local appraisers in the preparation of appraisals for federal LWCF-assisted acquisitions, donations if used for a federal match, and land exchanges for conversions.
Appraisals

• Must have been completed within the last 12 months
• Appraisals should be reviewed by a qualified appraisal reviewer (Desk Appraisal)
• Completed Appraisal and the Appraisal Review are due at application deadline
• Waiver valuation may be used if the property is valued under $25,000
• More info in the Federal LWCF manual (chapter 4.D.)
Development / Rehabilitation Projects

Mt. Vernon Neighborhood Park Development,
Willamalane Park & Recreation District
Settlmier Park Skatepark, City of Woodburn
Development/Rehabilitation

• May consist of one improvement or a group of related improvements designed to provide basic facilities for outdoor recreation including:
  • Facilities for access, safety, health and protection of the area;
  • Required for the outdoor recreation use of the area.
• Construction, renovation, site planning, demolition, site preparation, and architectural services
Development/Rehabilitation

Eligible projects include but are not limited to:

• Sports and playfields
• Picnic facilities
• Trails
• Swimming facilities
• Boating facilities
• Fishing/hunting facilities
• Camping
• Community gardens
• And more...

College Park Restroom,
City of North Bend
Development/Rehabilitation

Ineligible projects:
Support facilities or portions of support facilities which contribute to public indoor activities such as meeting rooms, auditoriums, libraries, study areas, restaurants, lodges, motels, luxury cabins, food preparation equipment, kitchens, and equipment sales areas.
Rehabilitation

- Major rehabilitation means the repair, restoration, or reconstruction of facilities
  - Facility is beyond its normal life expectancy or obsolete
  - Destroyed by fire, natural disaster or vandalism
  - Does not meet health and safety code / requirements (building code changes)
  - Requires rehabilitation to ensure critical natural resource protection
  - Does not meet access requirements of the American with Disabilities Act
  - Changing recreational needs dictate a change in the type of recreation area or facility required
Rehabilitation

• Major rehabilitation projects do not involve routine maintenance or repair work.
• Routine maintenance/repair includes work such as cleanup, painting, and minor repairs of buildings, structures, equipment and utilities merely maintaining portions of such facilities in a sound and useful state.
Ownership / Control of Property

Facilities may be developed on land and water that is:

- Owned in fee simple by the sponsoring agency (Deed)
- Leased land or Easements that provide permanent control of the property.
  - Leased from Federal Government with no less than 25 years remaining on the lease and is not revocable at will; OR
  - Leased from one public agency to another for 25 years or more, provided that safeguards are included to adequately ensure the perpetual use requirement contained in the LWCF Act.
Section 6(f)(3) Boundary Map

• The Section 6(f)(3) map must clearly delineate the area to be included under the conversion provisions of Section 6(f)(3) of the LWCF Act.

• The Section 6(f)(3) area must encompass a viable public outdoor recreation unit that is capable of being self-sustaining without reliance upon adjoining or additional areas not identified in the scope of the project.
Section 6(f)(3) Boundary Map

- Official park/site name, location, project number
- Sufficient detail to legally identify property to be protected under Section 6(f)(3)
- All known outstanding rights and interests. Known easements, deed/lease restrictions, reversionary interests etc.
- Total Acreage
- North arrow
- Signature of project sponsor
- Up to 11” x 17” format
Section 6(f)(3) Boundary Map example
Section 6(f)(3) Boundary Map example
Site Plan example
Environmental Review

• Proposal Description and Environmental Screening Form (PD/ESF) should be used to solicit Natural Resource Agency Comments
  • Can be “mostly complete” to solicit comments
  • Natural Resource Agency Comments can help you update or complete the final PD/ESF
• Final PD/ESF must be submitted with the application
Environmental Review

Intergovernmental Consultation Steps:
1. Complete the Proposal Description and Environmental Screening Form (PD/ESF)
2. Complete a Transmittal Memo/State Agency Review Form for each agency (State Natural Agency Review Instructions and Forms).
3. Email to each agency:
   • Transmittal Memo
   • Intergovernmental Consultation Form
   • PD/ESF
   • Project Location Map
4. Upload comments received from State Natural Resource Agencies to application.
5. Follow up with agencies if additional info is requested.
Environmental Review

• State Natural Resource Agencies required to be contacted:
  • Dept. of State Lands (DSL)
  • Dept. of Fish & Wildlife (ODFW)
  • Dept. of Environmental Quality (DEQ)
  • Dept. of Land Conservation & Development (DLCD)

• Others, based on project type:
  • Example: Dept. of Forestry, State Marine Board, Dept. of Agriculture, etc.
  • Agency Contact list provides more information

State natural resource agencies use the consultation form to communicate requirements, such as permits needed, or other recommendations for improvement
Environmental Review

- Highly recommended to start this right away!
- Must give State Natural Resource Agencies at least 30 days to comment.
- Contact list is located in Section 3.5 of the Grant Manual AND in the Files section of the application.
2020 LWCF Application

Reehers Campground Development, Oregon Department of Forestry
Resources & Grant Info

- Resources
- Guidance
- Forms
- Policies
- LWCF Federal Manual
- Parkland Mapping Tool
- 2019-2023 SCORP
- And more!

https://www.oregon.gov/oprd/GRA/Pages/GRA-lwcf.aspx
### Resources & Grant Info

<table>
<thead>
<tr>
<th>16 Files</th>
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</thead>
<tbody>
<tr>
<td>ADA Checklist</td>
</tr>
<tr>
<td>ADA Quick Reference Guide - Camping</td>
</tr>
<tr>
<td>ADA Quick Reference Guide - General</td>
</tr>
<tr>
<td>ADA Quick Reference Guide - Parking</td>
</tr>
<tr>
<td>ADA Quick Reference Guide - Restrooms and Showers</td>
</tr>
<tr>
<td>ADA Site Evaluation Tools</td>
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<td>Land Use Compatibility Statement (LUCS) - Blank</td>
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<td>Resolution to Apply for a Grant - Blank Form</td>
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<td>2019-2023 SCORP</td>
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<tr>
<td>Parkland Mapping Tool</td>
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<tr>
<td>SHPO Clearance Form (Built environment assessment) - Blank</td>
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<tr>
<td>SHPO Submittal Form (Archaeological assessment) - Blank</td>
</tr>
<tr>
<td>PD/ESF - Blank</td>
</tr>
<tr>
<td>PD/ESF example with notes</td>
</tr>
<tr>
<td>State Natural Resource Agency Review Instructions and Forms</td>
</tr>
</tbody>
</table>

- Resources
- Guidance
- Forms
- Policies
- LWCF Federal Manual
- Parkland Mapping Tool
- 2019-2023 SCORP
- And more!

https://OPRDGrants.org (within your application)
## Application Deadlines

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
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<tbody>
<tr>
<td>Application available</td>
<td>February 24, 2020</td>
</tr>
<tr>
<td><strong>Application deadline</strong></td>
<td>April 13, 2020 (11:59 PM)</td>
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<tr>
<td>Grant Committee Meeting</td>
<td>May 2020</td>
</tr>
<tr>
<td>Oregon Parks Commission Approval</td>
<td>June 2020</td>
</tr>
<tr>
<td>Applications to NPS for Qualification and Obligation of Funds</td>
<td>July 2020</td>
</tr>
<tr>
<td>State/Federal Agreements</td>
<td>Winter 2020/Spring 2021* (subject to change)</td>
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<tr>
<td>State/Local Agreements</td>
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<tr>
<td>Notice To Proceed</td>
<td></td>
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</tbody>
</table>

- Projects may not start until Notice to Proceed received
Available Funding

Approximately $5M 2019/2020

Local agencies: Approx. $3M

Eligible state agencies: Approx. $2M
Grant Requests

- No maximum grant request
  - Maximum grant request for a single project shall not exceed the total funds available for the grant cycle
- Minimum grant request shall be no less than $12,500 ($25,000 total project costs)
- Grant requests for less than $50,000 should be for projects within an existing 6(f)(3) boundary or expanding an existing 6(f)(3) boundary.
Project Budget

- Not too brief, not too detailed
- Include sufficient line items to show all major work elements
- Identify how much of a line item is coming from match (i.e. labor, cash, donations, etc.)
- Do not include “Contingency” as a line item.

This section auto-fills.

Add budget line items by clicking here.
Match Requirements

• LWCF provides up to 50 percent funding assistance
• Local Match can include:
  • Local budgeted funds
  • Agency force account & equipment use
  • Donations (Cash, equipment, materials, private property)
  • Volunteer labor
  • Grants (No federal grants, except CDBG and RTP)
• Everything you use as match has to be an eligible item.
Match Requirements

Pre-agreement Planning Costs – Development projects:

- Eligible and must be described in grant application
- The costs of site investigation and selections, site planning, feasibility studies, preliminary design, environmental review, preparation of cost estimates, construction drawings and specifications
- All such pre-award planning costs incurred within three (3) years prior to project are allowable
- Professional costs (whether pre-agreement or not) can only be a maximum of 15% of total project cost
Match Requirements

Volunteer labor: must be documented with a volunteer labor timesheet.

• Consistent with those regular rates paid for similar work in other activities of the state (BOLI rates)

• Valued at the rate paid as a general laborer unless the person is professionally skilled in the work being performed (i.e., plumber doing work on pipes, mason doing work on a brick building).

• Laborer's wages may be charged in the amount of that which the city or cities in the immediate area pay their city employees for performing similar duties.
Match Requirements

• Donated materials: Should be reasonable and should not exceed current market prices at the time they are charged to the project. Records of in-kind contributions of material shall indicate the **fair market value** by listing the comparable prices and vendors.

• Donated equipment: Hourly rate shall not exceed its **fair-rental value**. Hourly rates in the annual edition of Rental Compilation or Rental Rate Guide or similar publications that provide the national or regional average rates for construction equipment may be used.
Match Requirements

• Donated property: The value of donated real property shall be established by an independent appraiser in accord with the Uniform Appraisal Standards for Federal Land Acquisitions, or “Yellow Book”.

• Donated property must occur within the project period (after Notice to Proceed has been issued by OPRD)
Open Project Selection Process

• Applications must be in accord with the priorities in the 2019-2023 SCORP
• Establishes objective scoring criteria and standards
• Staff technical review
• Project sponsor presentations before the Oregon Outdoor Recreation Committee
Open Project Selection Process

- Connection between planning documents and project proposals
- Address highest priority recreation needs
- Ensures public participation
# Advisory Committee Scoring Criteria

<table>
<thead>
<tr>
<th>CRITERIA TYPE</th>
<th>Possible Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Technical Review – OPRD Staff</td>
<td>0</td>
</tr>
<tr>
<td>2. SCORP Criteria</td>
<td></td>
</tr>
<tr>
<td>A. Consistency With Statewide Priorities</td>
<td>0-20</td>
</tr>
<tr>
<td>B. Consistency With Statewide Issues</td>
<td>0-10</td>
</tr>
<tr>
<td>C. Local Needs And Benefits</td>
<td>0-25</td>
</tr>
<tr>
<td>D. Physical Activity Benefits</td>
<td>0-5</td>
</tr>
<tr>
<td>E. Need For Major Rehabilitation</td>
<td>0-5</td>
</tr>
<tr>
<td>F. Accessibility Accommodations</td>
<td>0-5</td>
</tr>
<tr>
<td>3. Inclusive Outdoor Recreation Opportunities Criteria</td>
<td>0-5</td>
</tr>
<tr>
<td>4. Community Support Criteria</td>
<td>0-5</td>
</tr>
<tr>
<td>5. Financial Commitment Criteria</td>
<td>0-10</td>
</tr>
<tr>
<td>6. Discretionary Committee Criteria</td>
<td>0-10</td>
</tr>
<tr>
<td><strong>Total Points Possible</strong></td>
<td><strong>100</strong></td>
</tr>
</tbody>
</table>
OPRD Technical Review

Grant Performance & Compliance

• Is the applicant in compliance with other OPRD grants?
• Serious instances of non-compliance may be cause for denial or for special conditions to be places on the award

Minimum Policy Requirements, Project Suitability

• Is the project eligible? Does it meet the intent of federal RTP guidelines?
• Are all budget and scope elements eligible?
• Is the application complete?
Supplemental Section: SCORP Criteria

Consistency with Statewide Priorities (0-20 points)

a. Does the project meet needs identified in the Oregon Public Provider Survey, and if so, which needs are addressed? Select the Close-To-Home priorities or Dispersed-Area priorities that apply. (See Table 12.1, page 216 of the 2019-23 SCORP)

b. Does the project meet needs identified in the Oregon Resident Survey, and if so, which needs are addressed? Select the Close-To-Home priorities or Dispersed-Area priorities that apply. (See Table 12.2, page 216 of the 2019-23 SCORP).
Supplemental Section: SCORP Criteria

Consistency with Statewide Priorities (0-20 points)

### Table 12.1. Statewide priorities – Oregon public provider survey

<table>
<thead>
<tr>
<th>Close-To-Home Priorities</th>
<th>Dispersed-Area Priorities</th>
</tr>
</thead>
<tbody>
<tr>
<td>Community trail systems</td>
<td>Restrooms</td>
</tr>
<tr>
<td>Restrooms</td>
<td>RV / trailer campgrounds &amp; facilities</td>
</tr>
<tr>
<td>Children’s playgrounds and play areas built with manufactured structures</td>
<td>Day-use hiking trails</td>
</tr>
<tr>
<td>Picnic areas and shelters for small visitor groups</td>
<td>Connecting trails into larger trail systems</td>
</tr>
<tr>
<td>Trails connected to public lands</td>
<td>Interpretive displays</td>
</tr>
<tr>
<td>Picnicking/ day use and facilities</td>
<td></td>
</tr>
</tbody>
</table>

### Table 12.2. Statewide priorities – Oregon resident outdoor recreation survey

<table>
<thead>
<tr>
<th>Close-To-Home Priorities</th>
<th>Dispersed-Area Priorities</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dirt/ other soft surface walking trails and paths</td>
<td>Dirt/ other soft surface walking trails and paths</td>
</tr>
<tr>
<td>More restrooms</td>
<td>Nature and wildlife viewing areas</td>
</tr>
<tr>
<td>Children’s playgrounds and play areas made of natural materials (logs, water, sand, boulders, hills, trees)</td>
<td>More restrooms</td>
</tr>
<tr>
<td>Nature and wildlife viewing areas</td>
<td></td>
</tr>
<tr>
<td>Public access sites to waterways</td>
<td>More places and benches to observe nature and others</td>
</tr>
</tbody>
</table>
Supplemental Section: SCORP Criteria

Consistency with Statewide Issues (0-10 points)

Does the project meet outdoor recreation needs of:

a. An Aging population
b. An increasingly Diverse population
c. Families with Children
d. A Low-Income population

If so, what needs are addressed?

See Tables 12.3-12.20, pages 216-223 of the 2019-23 SCORP.
Supplemental Section: SCORP Criteria

Consistency with Statewide Issues (0-10 points)

Table 12.3. Young old population high priority counties

<table>
<thead>
<tr>
<th>County</th>
<th>County</th>
<th>County</th>
<th>County</th>
<th>County</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clackamas</td>
<td>Lane</td>
<td>Sherman</td>
<td>Washington</td>
<td></td>
</tr>
<tr>
<td>Gilliam</td>
<td>Morrow</td>
<td>Umatilla</td>
<td>Wasco</td>
<td></td>
</tr>
<tr>
<td>Hood River</td>
<td>Multnomah</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Table 12.4. Young old population high priority UGBs

| Amity          | Coquille | Gold Hill | Lafayette |
| Arlington      | Depot Bay | Huntington | Lincoln City |
| Bay City       | Donald   | Independence | Lyons |
| Chiloquin      | Estacada | Jordan Valley | Malin |
| Maupin         | Medford  | Philomath  | Vernonia   |
| McMinnville    | Mill City | Reedsport  |           |

Table 12.5. Middle old population high priority counties

| Baker          | Grant    | Sherman    | Yamhill   |
| Clackamas      | Lane     | Union      |          |
| Columbia       | Morrow   | Wallowa    |          |
| Gilliam        | Multnomah |         | Washington |

Table 12.7. Young old population SCORP funding priorities – Oregon resident outdoor recreation survey

- **Camping Opportunities**
  - Provide drive-in tent campsites

- **Actions to Increase Outdoor Recreation Engagement**
  - Providing more free-of-charge recreation opportunities
  - Making parks safer from crime

- **Developing walking / hiking trails closer to home**

- **Expanding park facilities**
  - Close to Home Priority Projects Within Urban Growth Boundaries – URBAN AREAS
  - More restrooms
  - Public access sites to waterways
  - Nature and wildlife viewing areas

- **Dirt / other soft surface trails and paths**
  - More places and benches to observe nature and others
  - Close to Home Priority Projects Within Urban Growth Boundaries – SUBURBAN AREAS
  - More restrooms

- **Dirt / other soft surface trails and paths**
  - Nature and wildlife viewing areas
Supplemental Section: SCORP Criteria

Local Needs and Benefits (0-25 points)

Needs identified through:

a. Public Recreation Provider Survey (county level)
b. Oregon Resident Survey
c. Local Planning (Local Planning Document, Park Master Plan)
d. Public involvement effort (public workshops, public meetings, etc.)
e. Parkland Mapping process

The Parkland Mapping tool can be accessed at:
oprdsgrants.org > Grants Programs > LWCF > Files > Parkland Mapping Tool - OR - at www.oregon.gov/oprd
Local Needs and Benefits – Parkland Mapping Tool
Local Needs and Benefits – Parkland Mapping Tool

Green layer indicates residents within ½ mile of a park.
Local Needs and Benefits – Parkland Mapping Tool

Yellow layer indicates residents within ½ mile of a school park.
Local Needs and Benefits – Parkland Mapping Tool

May indicate area of park land need.
Supplemental Section: SCORP Criteria

Physical Activity Benefits (0-5 points)

Is the project located within a high-priority area?
Does the project meet one of the four physical activity priorities identified in Table 12.61 (page 231 of the 2019-23 SCORP)?
Supplemental Section: SCORP Criteria

Need for Major Rehabilitation (0-5 points)

a. Beyond its normal life expectancy
b. Destroyed by fire, natural disaster or vandalism
c. Does not meet health and safety codes/requirements
d. Requires rehabilitation to ensure critical natural resource protection
e. Changing recreation needs
f. Does not meet access requirements of the Americans with Disabilities Act
Supplemental Section: SCORP Criteria

Accessibility Accommodations (0-5 points)

a. Statewide Accessibility needs - facilities

b. Statewide Accessibility needs – demographic groups

Universal Design Concepts / Inclusive Outdoor Recreation Opportunities (0-5 points)

a. Describe how your project goes beyond ADA requirements and strives to incorporate Universal Design concepts and considerations.
Supplemental Section: SCORP Criteria

Community Support (0-5 points)
- Letters of support
- Survey analysis

Financial Commitment (0-10 points)
- Does agency budget demonstrate financial commitment?
- Is agency match secure?
- Resolution to Apply for a grant that clearly states financial commitment?
Application Attachments

- Must submit document for each required attachment.
- Upload a document marked as “N/A” for attachments that don’t apply to your project.
- System will not allow you to submit until all mandatory questions are answered and all attachments uploaded.
Application Tips

• Get started early: some attachments require an outside entity to reply (PD/ESF and State Natural Agency review)

• Start with the Pre-Application worksheets, then copy/paste responses into online application

• Read and follow application instructions carefully

• Save the online application often!
Application Tips

- Review 2019-23 SCORP scoring criteria (chapter 12)
- Aim to submit early in case of technical issues
- Don’t bury key elements
- Be concise - use plain language
- Use pictures, diagrams, plans and maps instead of long confusing descriptions
- Be patient
What makes a good project?

- Demonstrated financial need
- Good access, visibility
- Inclusive
- Accessible
- Planning
- Grass-roots community support
- Public Involvement
- Cost/benefit of proposed project
What makes a good project?

• Projects teamed with other dedicated funds, donations/contributions to maximize available funds
• Broad multi-use potential
• Local match available
• Project area that will be in recreation use in perpetuity
Common Pitfalls

• Compliance issues with previous LWCF projects
• No public access
• Inaccurate maps or documents
• Environmental / Cultural Resources
Common Pitfalls

• Inaccurate or unrealistic budget
• Not requesting enough money
• Ineligible match
• Timing
• Not attending a workshop
• No communication
Oregon Outdoor Recreation Committee

- Composed of nine members appointed by the OPRD Director, to serve four year terms
- Establishes priority list for funding grant applications
- Recommendations to OPRD Director
- List approved by Oregon Parks and Recreation Commission
Project Presentation: May 2020

• Applicants are required to present to the Committee.
• 20 minutes to set up, make presentation and take questions.
• Committee members will have already reviewed application.

Presentation tips:
• Be simple and to the point
• Emphasize importance of and need for project
• Don’t repeat all the information in your application, this is a chance to make your final case for funding
• Use good visuals
• Presenting handouts to the committee is not advised
• Bring a backup version of your presentation
State-Local Agreement

If recommended by the OORC Committee

• Pre-award inspection
• Finalize all required documents
• Go over timing
• Respond quickly to OPRD requests for additional information
Post-Award Responsibilities

• Progress reports – quarterly
• Accurate record keeping
• Request for reimbursement
• Complete project within project period, usually 2 years
• Amendments/extensions are possible but not guaranteed
• Project area and/or facility must meet ADA requirements
• Plan for Staff transitions
Post-Award Responsibilities

• Retention and use – *Section 6(f)(3) boundary* in tact and property being used for outdoor recreation purposes

• Property shall be *maintained* so it appears attractive and inviting to the public.

• Property shall be kept reasonably *safe* for public use.

• Property shall be kept in *reasonable repair* throughout their estimated lifetime to prevent undue deterioration.

• The facility shall be kept *open* for public use at reasonable hours and times of the year, according to the type of area or facility.
Post-Award Responsibilities

• Signing. Is the area properly signed to allow for user information and safety, and proper acknowledgement of the federal Land and Water Conservation Fund?

• Interim use. Where lands have been acquired but not yet developed, the inspection should determine whether the interim uses of the property are in accordance with agreements with the NPS.
Contact Us/More Information

• OPRD Website:  
  https://www.oregon.gov/oprd/GRA/Pages/GRA-lwcf.aspx

• NPS Website:  
  https://www.nps.gov/subjects/lwcf/index.htm

• Online Grant Application Website *(Chrome or Firefox only, do not use Internet Explorer)*:  
  http://OPRDGrants.org/

• Oregon Parks and Recreation Department  
  725 Summer St. NE, Suite C, Salem, OR 97301

• Nohemi Enciso, LWCF Grant Program Coordinator  
  nohemi.enciso@oregon.gov / 503-986-0708
Questions?