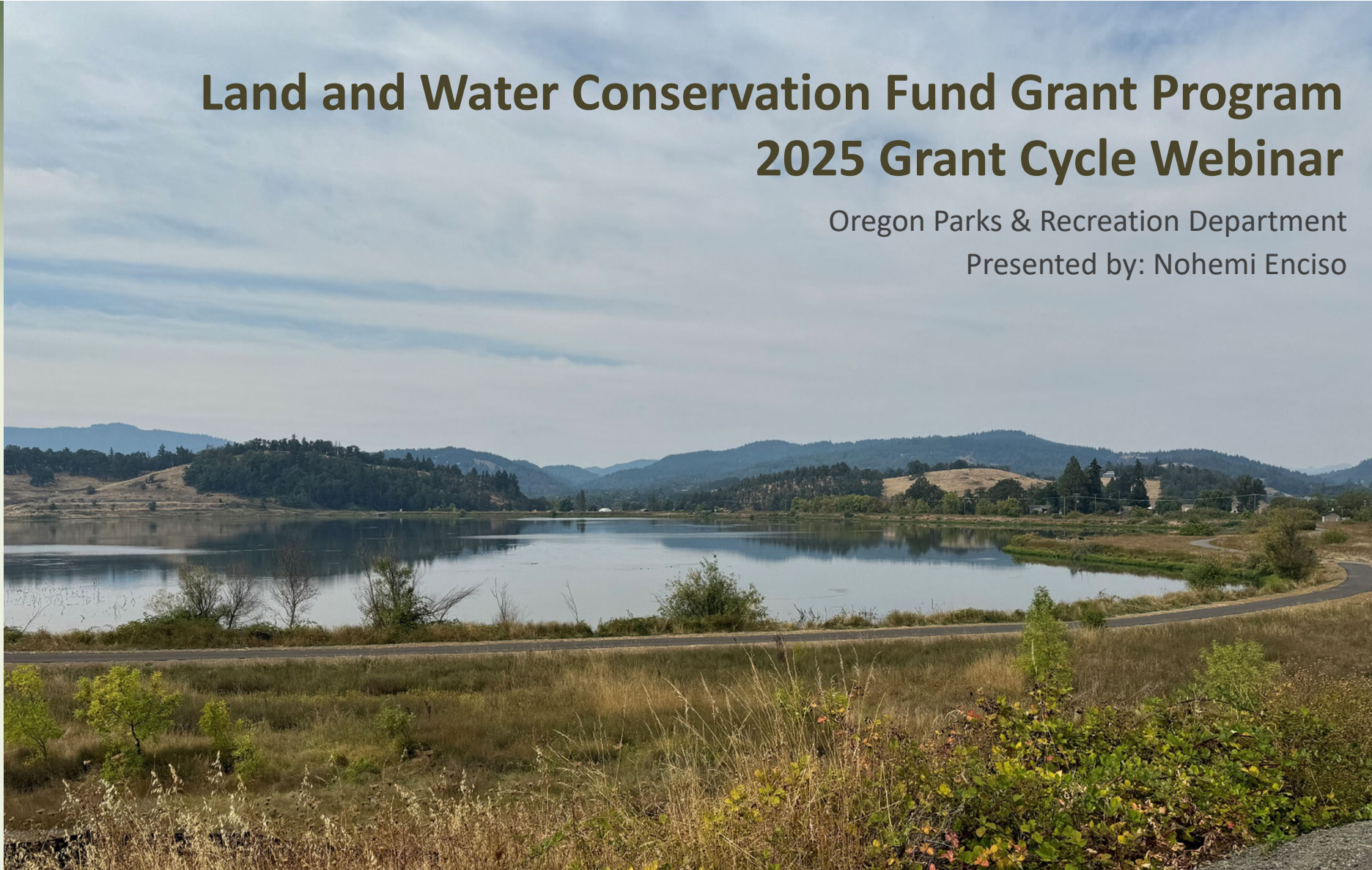




Land and Water Conservation Fund Grant Program 2025 Grant Cycle Webinar

Oregon Parks & Recreation Department
Presented by: Nohemi Enciso





Nohemi Enciso

LWCF Grant Program Coordinator

nohemi.enciso@opr.d.oregon.gov

(503) 480-9092





Webinar Overview

Slides will be emailed to attendees and posted online with a link to the webinar recording

OPRD Grant Programs and Resources

LWCF Overview

Eligibility Requirements

2025 LWCF Application Process

Scoring Criteria

Post-award Responsibilities

Q&A



Recuerdo Park, Tualatin Hills Park & Recreation District





Oregon Park & Recreation Department's Recreation Grants

Land and Water Conservation Fund (LWCF)

Nohemi Enciso

Opens September 15! Applications due November 17

Recreational Trails Program (RTP)

Jodi Bellefeuille

Letters of intent due September 30, Applications due Nov 15

Local Government Grant Program (LGGP)

Mark Cowan

Typically opens every January

All Terrain Vehicle (ATV) Grant Program

Ian Caldwell and Mike Law

Open now! Letter of Intent due October 3

County Opportunity Grant Program (COG)

Julian Fedorchuk

Open now! Applications due October 1



Travel Oregon & Marine Board Opportunities

Travel Oregon, Recreation Ready

- Opens October 1, 2025
- Provides training, technical assistance, and funding for outdoor recreation
- Good resource for projects that need more refinement, planning, community input, etc.
- <https://industry.traveloregon.com/programs/recreation-ready-program/>

Oregon State Marine Board (OSMB) Grants

- Boating Facility & Waterway Access Grant Programs open September 29, 2025
- Eligible projects include planning, engineering, permitting acquisition, construction, education, and more.
- <https://www.oregon.gov/osmb/boating-facilities/Pages/Boating%20Facilities%20Home.aspx>

United States Tennis Association (USTA) Tennis Venue Services Program

- Provides training, technical assistance, business consulting, advocacy support, catchment reports, grant funding
- New or existing tennis courts
- Visit usta.com/facilities or email facilities@usta.com for questions

CATEGORY 1	CATEGORY 2	CATEGORY 3
	(Maximum \$60k)	(Maximum \$200k)
Amenities Maximum \$5k	Lighting Up to \$15k Per Court	New Construction Up to \$35k Per Court
Tennis Court Tech Maximum \$10k	Fencing Up to \$12k Per Court	Reconstruction Up to \$35k Per Court
Inclusive Access* Maximum \$10k	Resurfacing Up to \$8k Per Court	Indoor Structures Up to \$50k Per Court
NOTE: The maximum funding a project is eligible for will not exceed 50% of the total project cost. * An Inclusive Access grant may be combined with another Category 1 or Category 2 grant.		

National Staff

5

TODD CARLSON,
LAUREN PARR, AMELIA STORER,
HECTOR GONZALEZ, KAYLA HOWARD



Consulting Team

5



PROJECT MANAGERS

3



TECHNICAL TEAM

2



BUSINESS CONSULTANTS

1



PARKS ADVISOR

1

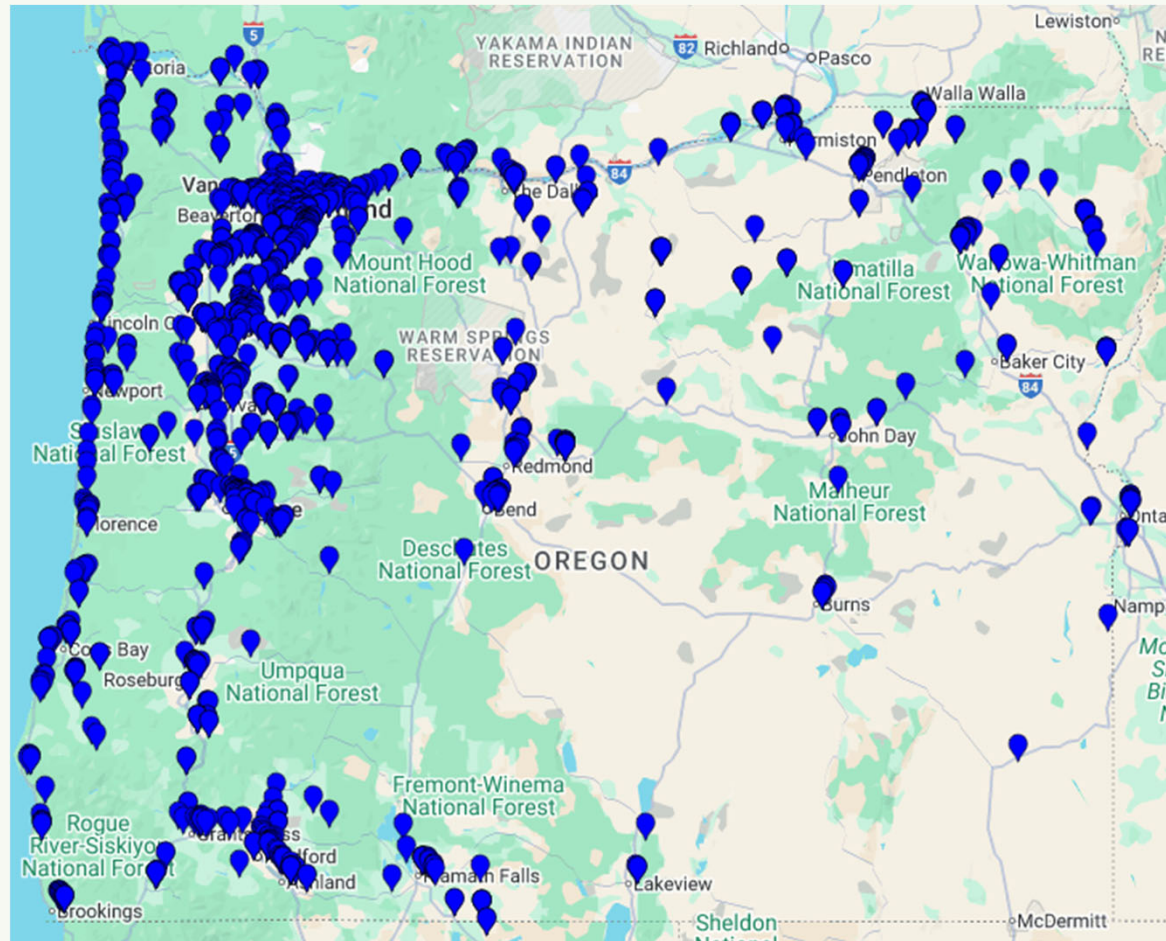


ADVOCACY ADVISOR

1



COLLEGIATE ADVISOR



Since 1965, the Land and Water Conservation Fund program has awarded over **\$90 million** in grant funds for Oregon recreational areas and facilities.





Land & Water Conservation Fund Grant Program

- LWCF Act was passed by Congress in 1964
 - To create parks and open spaces
 - Protect wilderness, wetlands, and refuges
 - Preserve wildlife habitat; and
 - Enhance recreational opportunities





One Fund, Two Programs

Federal Side

Land acquisition for the natural, cultural, wildlife, and recreation management objectives of federal land management agencies

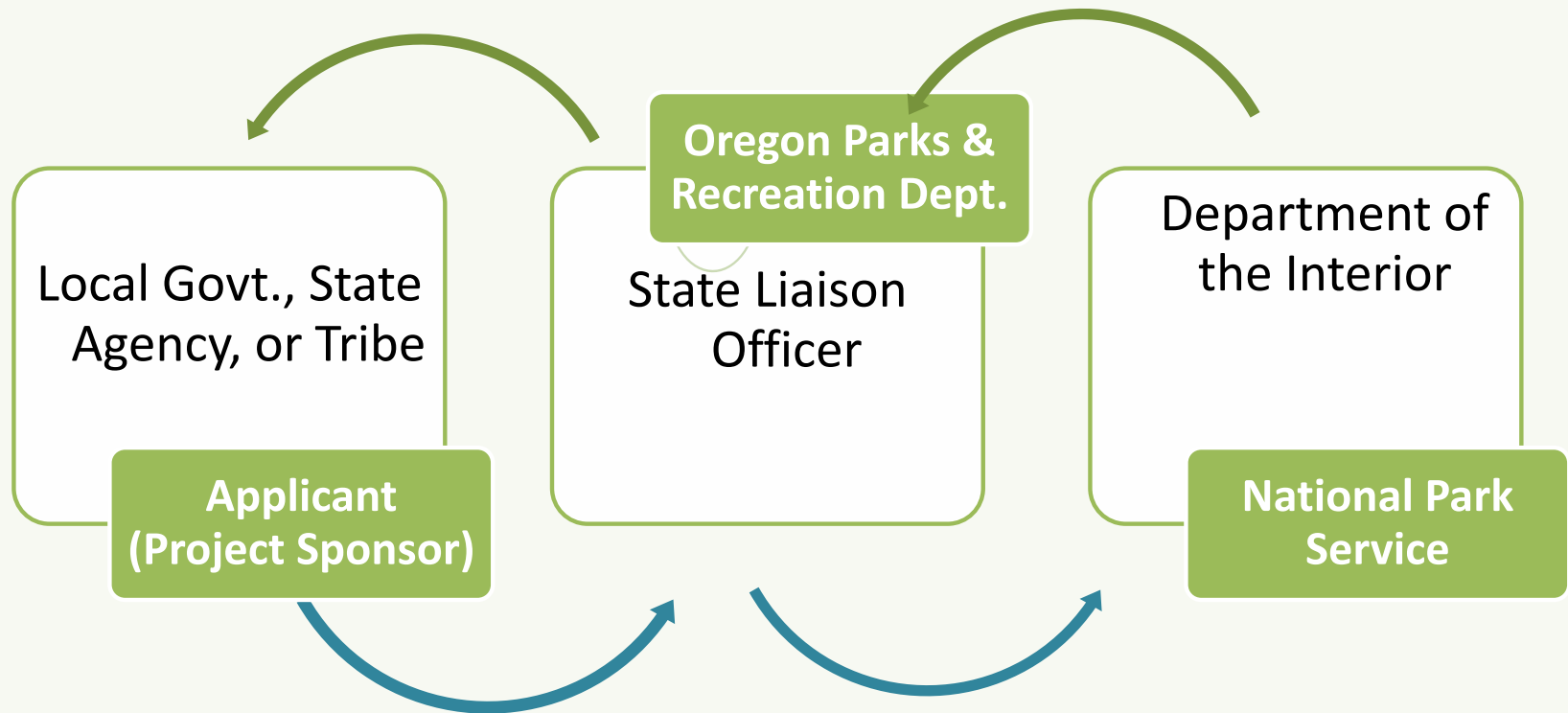
State Matching Grant Program

Matching grants to States and through States to local governments for the acquisition and development of public outdoor recreation areas and facilities





LWCF State Matching Grant Program: Federal, State, Local Partnerships





Eligible Applicants

- Cities (Municipal Corporations)
- Counties (Political Subdivisions)
- Parks and Recreation Districts
- Metro
- Port Districts
- Federally recognized Indian Tribes
- State agencies
 - Oregon Parks and Recreation Department
 - Oregon Department of Forestry
 - Oregon Department of Fish and Wildlife
 - Oregon Department of State Lands





What does LWCF fund?





Ownership / Control of Property

Facilities may be developed on land and water that is:

- Owned in fee simple by the sponsoring agency (Deed)
- Leased land or Easements that provide permanent control of the property.
 - Leased from Federal Government with no less than 25 years remaining on the lease and is not revocable at will; **OR**
 - Leased from one public agency to another for 25 years or more, provided that safeguards are included to adequately ensure the perpetual use requirement contained in the LWCF Act.





Eligible Project Types

- Acquisition
- Development
- Major Rehabilitation and/or Renovation
- Acquisition & Development (Combination)

Grant Limits

- Min: \$50,000
- Max: No fixed amount (max. grant request for a single project shall not exceed the total funds available)

Match

- 50% match requirement





Acquisition Projects

Acquisition of lands and waters, or interests therein may be accomplished through purchase, transfer or by gift.





Acquisition Projects

- Willing seller/donor/tenants/relocation
- Waiver of retroactivity (requires NPS and OPRD approval **before** closing)
- Three-year future development requirement
- Plan for structures
- Environmental screening
- Preliminary title report
- UASFLA/Yellow book appraisal and appraisal review (12-month shelf life)

Waiver valuation may be used instead of an appraisal if the property is valued under \$25,000





Acquisition Projects

Eligible acquisitions:

- New areas
- Additions to existing parks, forests, wildlife areas, beaches or other similar areas **dedicated to public outdoor recreation**
- Natural areas and preserves may be acquired but must be **open to the general public for outdoor recreation use** to the extent that natural attributes of the areas will not be seriously impaired or lost
- LWCF assistance may be used to acquire only modest structures which are to be **used primarily for outdoor recreation or outdoor recreation support activities.**





Acquisition Projects

Ineligible acquisitions:

- Historic sites and structures
- Museums and sites to be used for museums or archeological excavations
- Areas and facilities to meet a public school's minimum site size requirements
- Areas and facilities designed to be used primarily for semi-professional and professional arts and athletics
- Lands, areas, and facilities to be used solely for preservation or production of wildlife; other wildlife areas that exclude the public; and fish hatcheries (such areas may be eligible if they will be open to the public for compatible recreation uses and development)





Acquisition Projects

Ineligible acquisitions:

- Areas for indoor facilities
- Areas with railroad “hardware,” trestles, stations, yards
- Site containing luxury lodges, motels, restaurants
- Agricultural land primarily for preservation in agricultural purposes
- Federal surplus property





Development / Rehabilitation Projects



*Nugent Park before and after
City of Umatilla
2021 LWCF grant*





Development/Rehab Projects

- Control and Tenure: fee simple
- Proposed design/site plan
- Environmental screening
- Federal permitting





Development/Rehabilitation Projects

- May consist of one improvement or a group of related improvements designed to provide basic facilities for outdoor recreation including:
 - Facilities for access, safety, health and protection of the area;
 - Required for the outdoor recreation use of the area.
- Construction, renovation, site planning, demolition, site preparation, and architectural services





Development/Rehabilitation Projects

Eligible projects include but are not limited to:

- Sports and playfields
- Picnic facilities
- Trails
- Swimming facilities
- Boating facilities
- Fishing/hunting facilities
- Camping
- Community gardens
- Support facilities, and more...





Development/Rehabilitation Projects

Ineligible:

- **Indoor facilities** such as community centers, historic buildings, meeting rooms, maintenance buildings and equipment.
- **Routine maintenance / repair** includes work such as cleanup, painting, and minor repairs of buildings, structures, equipment and utilities for maintaining facilities.
- **Professional facilities** and areas designed for semi-professional arts or athletics.
- **Exhibit areas** for academic, historic, economic, entertainment or non-recreational purposes.
- **Exclusive use areas** – only open to one particular group / organization
- Acquisition of **historic sites**, archaeological sites, historic structures and museums.
- Acquisition of land to help meet **public schools** minimum site size requirement.
- **Equipment** to be used for the maintenance of outdoor recreation areas and facilities, including automotive equipment, tractors, mowers, other machinery, and tools.





Development/Rehabilitation Projects

Ineligible projects: Support facilities or portions of support facilities which contribute primarily to public indoor activities such as:

- Meeting rooms
- Auditoriums
- Libraries
- Study areas
- Restaurants
- Lodges
- Motels
- Luxury cabins
- Furnishings
- Food preparation equipment
- Kitchens
- Equipment sales areas





Rehabilitation

- Major rehabilitation means the repair, restoration, or reconstruction of facilities
 - Facility is beyond its normal **life expectancy** or obsolete
 - Destroyed by **fire, natural disaster** or **vandalism**
 - Does not meet **health and safety** code / requirements (building code changes)
 - Requires rehabilitation to ensure **critical natural resource protection**
 - Does not meet **access requirements** of the American with Disabilities Act
 - **Changing recreational needs** dictate a change in the type of recreation area or facility required





Rehabilitation

- Major rehabilitation projects **do not** involve routine maintenance or repair work.
- Routine maintenance/repair includes work such as cleanup, painting, and minor repairs of buildings, structures, equipment and utilities merely maintaining portions of such facilities in a sound and useful state.





Readiness Requirements

- LWCF is a “shovel-ready” program
- Land use compatibility
- Cultural resources review
- Environmental review
- Federal permits





Section 106: Cultural Resources

National Historic Preservation Act, Section 106:

Consider the effects of actions on historic properties and ensure reasonable action is taken to avoid, minimize or mitigate harm to resources.





Section 106: Cultural Resources

- Required for all LWCF projects
- A complete application and developed design will assist the Section 106 process
- OPRD will initiate consultation with the SHPO/THPO
- NPS will initiate tribal consultation
- Depending on the results of consultation, additional work may be required to complete the Section 106 process
- Final determinations are made by NPS
- Costs of compliance = eligible match costs (if project is awarded)





Environmental Review

The National Environmental Policy Act (NEPA) process requires all federal agencies to consider the environmental impacts of proposed federal actions and alternatives on the human environment.

The goal of NEPA is to ensure public participation and informed decision making. NEPA requires all federal agencies to:

- 1) analyze the impacts of and alternatives to proposed major federal actions
- 2) use the analysis in deciding whether to proceed with the proposed actions
- 3) involve the interested and affected public before any decision affecting the human environment is made.





Environmental Review

Intergovernmental Consultation:

- **Highly recommended** to start this right away!
- State Natural Resource Agency packet can be found in the LWCF application (under Files) and on the [LWCF website](#). (Forms were updated August 2025)

▼ Project Information

▼ Financial Information

▼ Supplemental Information

▼ 19 of 17 Required Attachments

▼ 16 Files

Online application

LWCF website

Careers & Employment ▾ Office of Outdoor Recreation

Application & Forms

OPRD utilizes an [online grants application system](#). The application can be accessed online when the grant cycle is open. Interested applicants must have an account on OPRD Grants to apply and if needed, can request an account at any time.

[Online Application Instructions](#): Refer to these instructions to navigate the application system on OPRD Grants

Land and Water Conservation Fund Program

[LWCF Grant Program-Quick Facts](#)

Pre-Application Worksheets:

Use the three worksheets below as a guide when preparing answers for the Online Application. Your answers can then be cut and pasted from the Worksheet to the Application.

- [Development/Rehabilitation project worksheet](#)
- [Acquisition and Development \(Combination\) project worksheet](#)
- [Acquisition-only project worksheet](#)

Forms:

- [Land Use Compatibility Statement form](#)
- [A&R Form for New Applications - updated Aug. 2025](#)
- [Sample Resolution Authorizing Application for a Grant](#)
- [SHPO Submittal Form](#)
- [SHPO Clearance Form](#)
- [State Natural Resource Agency contact list, instructions and forms- updated Aug. 25 2025](#)
- [Application Maps Checklist - updated Aug. 2025](#)





Environmental Review

Intergovernmental Consultation Steps:

1. Download the State Natural Resource Agency Review instructions and forms
2. Complete the Application & Review (A&R) Form
3. Send an email to each agency contact:
 - Transmittal Memo
 - Intergovernmental Consultation Form
 - Application & Revision (A&R) Form
 - Site plan and project location map
4. **Allow 4 weeks for review**
5. Upload comments received to grant application
6. Follow up with agencies if additional info is requested

Table 1 - For each resource, indicate if positive or negative impacts are anticipated to result from the action, or indicate if the resource will not be impacted or is not present.

• Indicates positive impacts are anticipated to result from the action
• Indicates negative impacts are anticipated to result from the action
• Indicates the project will have an insignificant impact positive or negative
• Indicates more research is needed to determine impacts (May indicate the need for an Environmental Assessment)

• No Impact
• Not Present
• Unknown

Resources	+	-	No Impact	Not Present	Unknown
1 Air quality	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2 Circulation and transportation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Climate	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4 Contamination or hazardous materials even if remediated	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5 Endangered species (listed or proposed threatened or endangered) including associated habitat	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6 Geological resources: soils, bedrock, slopes, streambeds, landforms, etc.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7 Historic or cultural resources	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8 Invasive species	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9 Land use plans or policies from other agencies including tribes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10 Landscapes, especially night sky	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11 Migratory birds and/or field and Golden Eagles	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12 Recreation resources	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13 Socioeconomics: changes to tax base or competition with private sector	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14 Sound (noise impacts)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15 Unique ecosystems, such as biosphere reserves, World Heritage sites, old growth forests, etc.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16 Water: quality and/or quantity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17 Water: coastal barrier resources or coastal zone	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18 Water: marine and/or estuarine	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
19 Water: stream flow characteristics	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
20 Water: wetlands and floodplains	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
21 Other important resources	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

TRANSMITTAL MEMO

DATE: _____

TO: (State/Federal Natural Resource Agency)

FROM: _____

SUBJECT: Intergovernmental Review requested (Land and Water)

Attached is a copy of:
1) an Application & Revision (A&R) Form,
2) a project location map,
3) a project site plan, and
4) a blank State / Federal Agency Review form for the

(Project Name) project,

in (City or County)

Brief Project Description:

1. State Agency Review Form addressed to the individual state agencies. Fill out the form with your project information and a brief description of the project. Have the agencies return the form to you, then upload the completed forms to your OPD grant application.
2. Project site plan
3. Project location map

We would appreciate your review of the project and the accompanying documents, as well as completion and return of the enclosed State / Federal Agency Review form to our agency. If concerns about this project are noted on the form, we will be in contact with the person signing the form to address those concerns.

Thank you!

ICY CONTACT LIST
Agency Contacts

mission to these 3 agencies is required.
☐ ODF&W ☐ DEQ

CONTACT	SPECIAL REQUIREMENTS
Version Coordinator 100 NE STE 100 R 97301 7922 version@odfw.org	<ul style="list-style-type: none">• Submit by email• Allow 4 weeks for review• Only submit projects with ground alteration• No resumittable pleasePlease include the following info:<ul style="list-style-type: none">• County• Township• Accurate Site Map• Range• Tax Lots• Section
Jaylor Habitat Incentives Coordinator 100 NE STE 100 R 97302 74099 jaylor@odfw.org	<ul style="list-style-type: none">• Submit by email• Allow 4 weeks for review• Nancy will forward your review request to the appropriate district biologist.• Consultation not needed if there is no ground disturbance and if all work is in an existing footprint (e.g., bathroom remodel).
Graspe 100 NE STE 100 R 97302 74099 graspe@odfw.org	<ul style="list-style-type: none">• Submit by email• Allow 4 weeks for review• Serving Clatsop, Columbia, Tillamook, Clackamas, Multnomah, and Washington Counties.
Camarata 100 NE STE 100 R 97302 74099 camarata@odfw.org	<ul style="list-style-type: none">• Submit by email• Allow 4 weeks for review• Serving Yamhill, Polk, Marion, Lincoln, Benton, Linn and Lane Counties.
Mary Camarata 100 NE STE 100 R 97302 74099 marycamarata@odfw.org	<ul style="list-style-type: none">• Submit by email• Allow 4 weeks for review• Serving Coos, Curry, Douglas, Jackson and Josephine Counties.
Greg Svelund 100 NE STE 100 R 97302 74099 gregsvelund@odfw.org	<ul style="list-style-type: none">• Submit by email• Allow 4 weeks for review• Serving Crook, Deschutes, Jefferson, Wasco, Hood River, Sherman, Klamath, and Lake Counties.
Laura Gilem 100 NE STE 100 R 97302 74099 lauragilem@odfw.org	<ul style="list-style-type: none">• Submit by email• Allow 4 weeks for review• Serving Baker, Gilliam, Grant, Harney, Malheur, Morrow, Wallowa, Union, and Wasco.





Environmental Review

U.S. Fish and Wildlife Review

- Copy of an IPaC report must be attached to application
- Link to run report included in the application and on the LWCF webpage
- Upload report under “Other”
- LWCF Environmental Resources Survey asks about impacts to endangered species, including associated habitat, refer to IPaC when completing that section
- OPRD will consult with USFWS about projects selected for funding

The screenshot shows the IPaC web interface. At the top, it says "IPaC Information for Planning and Consultation" and "U.S. Fish & Wildlife Service" with a "LOG IN" link. The main content is divided into two sections: "1 Find location" and "2 Define area". Under "1 Find location", there is a search bar with "Minto-Brown Island City Park, I" entered. Below the search bar, it says "Or skip this step and: UPLOAD GEOMETRY". A message box states "Selection by state or county is no longer available." To the right of the text is a map showing the location of Minto-Brown Island Park, with labels for "Minto-Brown Island Park", "Minto Island Rd S", and "Crescent Creek". The map has a blue location pin and zoom controls (+/-).

*A user account is not required
Start by searching for the park or
general project location*





Environmental Review

IPaC Information for Planning and Consultation U.S. Fish & Wildlife Service

1 Find location

2 Define area
Draw the area where activities will occur

Select a drawing tool

- SKETCH
- POLYGON**
- LINE

Other options:
UPLOAD GEOMETRY

Selection by state or county is no longer available.

3 Confirm

Layers ADD

Map showing a polygon drawn around a wetland area near West Salem, Oregon. The map includes labels for Winona, Minnie Brown Island Park, and Merlo Island Rd S.

IPaC Information for Planning and Consultation U.S. Fish & Wildlife Service

Explore location
LOCAL OFFICE OR FISH AND WILDL OFC

LOCATION
Marion County, Oregon
CHANGE LOCATION

Resources

ENDANGERED SPECIES	9
BALD & GOLDEN EAGLES	2
MIGRATORY BIRDS	16
FACILITIES	
WETLANDS	✓

PRINT RESOURCE LIST

What's next?
Define a project at this location to evaluate potential impacts, get an official species list, and make species determinations.
DEFINE PROJECT

Endangered species
Listed species and their critical habitats are managed by the Ecological Services Program of the U.S. Fish and Wildlife Service (USFWS) and the fisheries division of the National Oceanic and Atmospheric Administration (NOAA Fisheries).
Species and critical habitats under the sole responsibility of NOAA Fisheries are not shown on this list. Please contact NOAA Fisheries for species under their jurisdiction.
Additional information on endangered species data is provided below.
The following species are potentially affected by activities in this location:

THUMBNAILS LIST

Birds

 Marbled Murrelet Brachyramphus marmoratus Threatened CH	 Northern Spotted Owl Strix occidentalis caurina Wherever found Threatened CH	 Streaked Horned Lark Eremophila alpestris strigata Wherever found Threatened CH
-------------------------------------------------------------------	-------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------

Draw an approximate polygon of the project area, does not need to be perfect.

Click Confirm and Continue

*Click Print Resource List
When prompted, Click "I'm printing this page for other purposes"*

*Print/Save as an Adobe PDF
Upload to application under "Other"*





Environmental Review

- Required for all LWCF projects
- Well-informed Environmental Resources Survey (A&R Form, Section 3.0) will assist the NEPA process
- Expertise: ensure form authors are qualified to assess data and respond to questions
- Documentation: cite existing studies and reports
- Most projects will qualify for Categorical Exclusion from further environmental review
- NPS may concur with another federal agency's NEPA determination (e.g., USACE)

National Park Service NEPA Handbook



Guidance: This CE also applies to biosphere reserves.

- U. Statements for management, outlines of planning requirements, and task directives for plans and studies.

Guidance: Statements for management and outlines of planning requirements are now known as foundation statements and assessments of planning needs, respectively.

- V. Preparation of internal reports, plans, studies, and other documents containing recommendations for action which NPS develops preliminary to the process of preparing a specific Service proposal or set of alternatives for decision.
- W. Documents which interpret existing mineral management regulations and policies and do not recommend action.
- X. Stabilization by planting native plant species in disturbed areas.
- Y. Day-to-day resource management and research activities.

3.3 CATEGORICAL EXCLUSIONS FOR WHICH DOCUMENTATION IS REQUIRED

A variety of CEs exist for actions that generally result in some level of environmental impact but that do not have the potential to cause significant adverse impacts under normal circumstances. For such actions, documentation is required indicating that the action fits within a CE and that no extraordinary circumstances exist. Documenting the use of a CE provides the NPS an opportunity to demonstrate why a decision to use a CE is appropriate.

Available CEs:

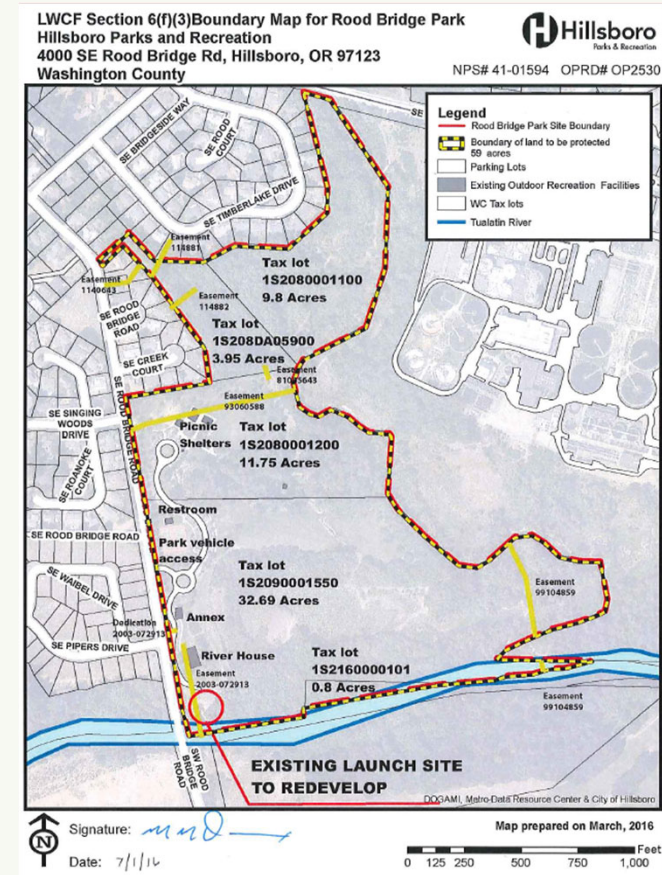
- A. Actions Related to General Administration.
1. Changes or amendments to an approved action when such changes would cause no or only minimal environmental impact.
 2. Minor boundary changes.
Guidance: This CE applies to boundary changes that are accomplished through existing statutory authorities, such as including an area within a park boundary and maintaining the area as open space, or including a historic structure within the boundaries of a park unit and retaining that structure.
 3. Reissuance/renewal of permits, rights-of-way, or easements not involving new environmental impacts.
 4. Conversion of existing permits to rights-of-way when such conversions do not continue or initiate unsatisfactory environmental conditions.
 5. Issuances, extensions, renewals, reissuances, or minor modifications of concession contracts or permits not entailing new construction.
 6. Commercial use licenses involving no construction.





LWCF Boundary Map

- Places **entire park** (not just funded area or improvements) under LWCF conversion policy in perpetuity in order to assure the protection of a viable recreation area
- **The entire LWCF boundary area gets committed to public outdoor recreation use in perpetuity.**
- Early coordination is strongly recommended!
- Disclose existing third-party rights and infrastructure serving outside the park
- OPRD and NPS pre-approval to consider exceptions for a lesser area. Reviewed on a case-by-cases basis prior to award of a grant.





LWCF Conversion Policy - Legal Protection for LWCF-Assisted Sites

Section 6(f)(3) of the LWCF Act (now codified at 54 U.S.C. § 200305(f)(3)) and its implementing regulations at 36 C.F.R. Part 59 requires that:

no property acquired or developed with LWCF assistance shall be converted to other than public outdoor recreation uses without the approval of the Secretary of the Interior, and only if the Secretary finds it to be in accordance with the then existing SCORP

and only upon such conditions as the Secretary deems necessary to assure the substitution of other recreation properties of at least equal fair market value and of reasonably equivalent usefulness and location.





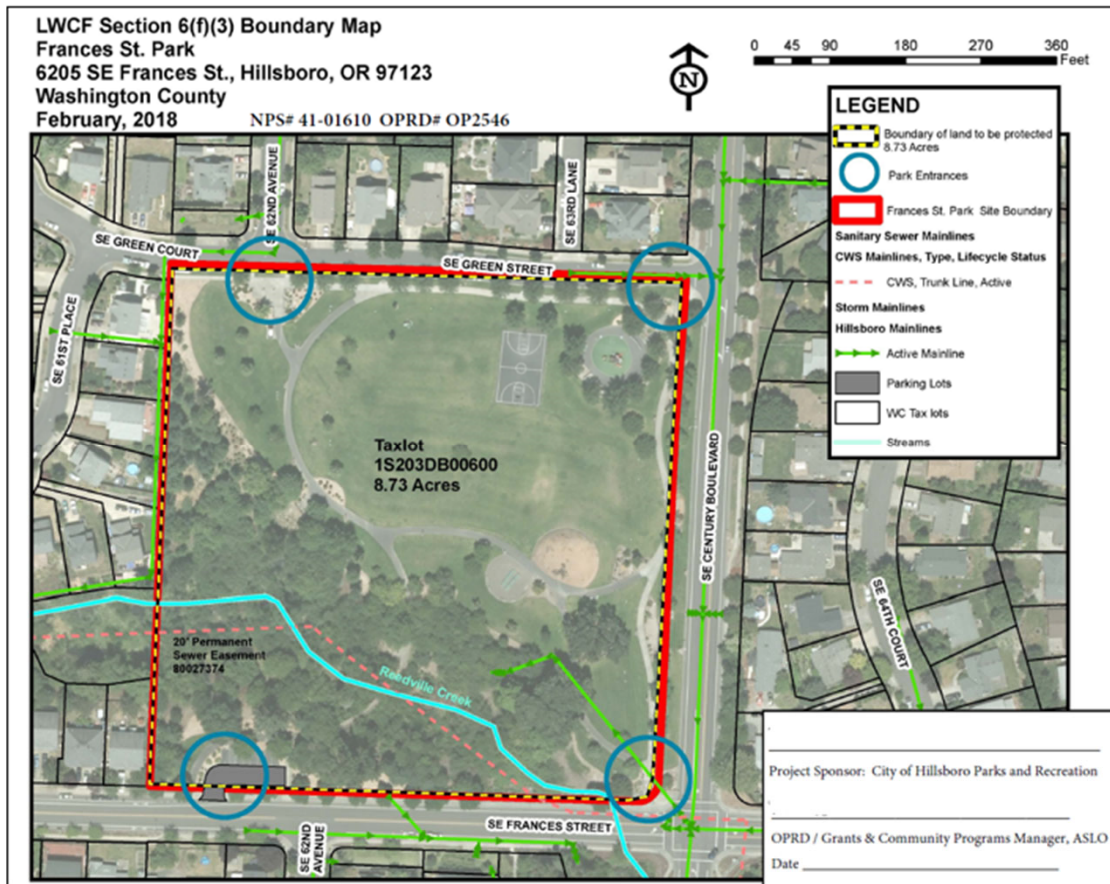
LWCF Conversion Policy

Situations that trigger a conversion include:

- Property interests are conveyed for private use or non-public outdoor recreation uses.
- Non-outdoor recreation uses (public or private) are made of the project area or a portion thereof, including those occurring on pre-existing rights-of-way and easements, or by a lessor.
- Unallowable indoor facilities are developed within the project area without NPS concurrence, such as unauthorized public facilities and sheltering of an outdoor facility.
- Public outdoor recreation use of property acquired or developed with LWCF assistance is terminated.



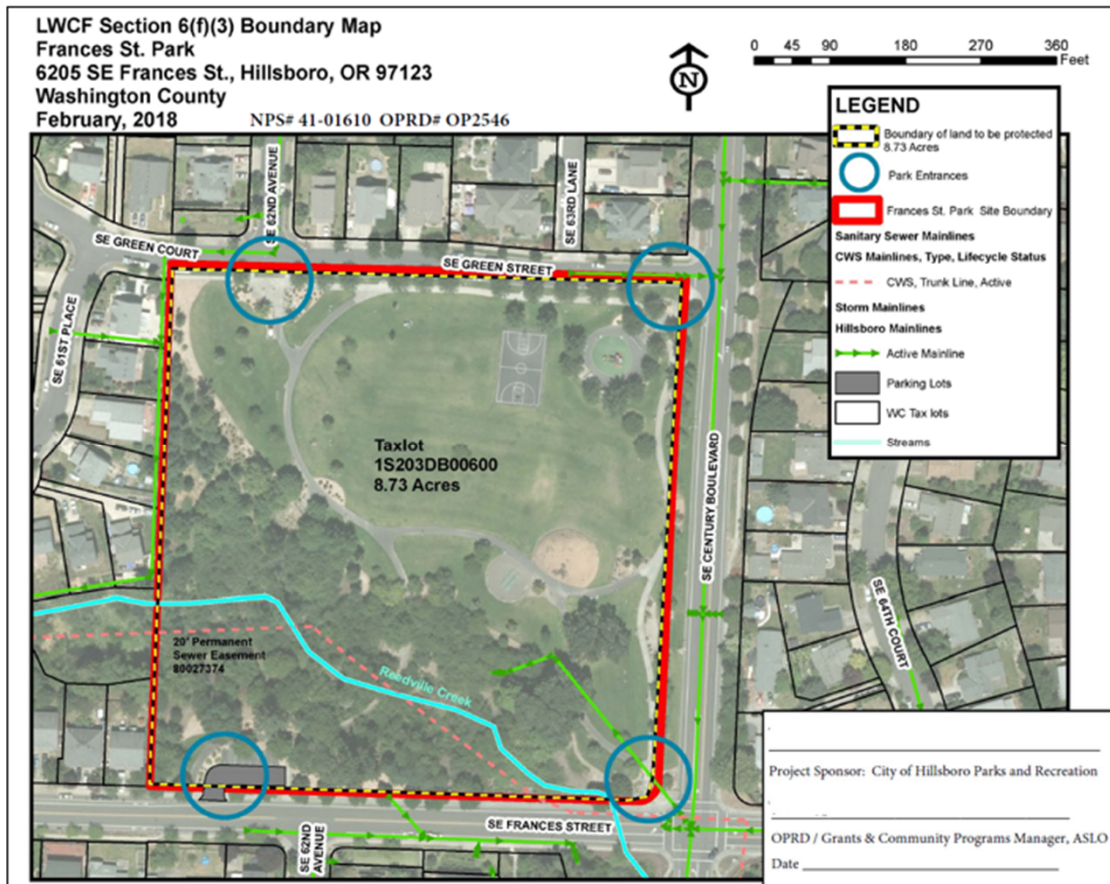
LWCF Boundary Map – Example 1



Must include:

- ✓ Park/Site Name
- ✓ Site Location
- ✓ Assessor's Parcel Number(s) / Deed References / Sufficient detail to legally identify the park boundary LWCF Project Number
- ✓ North Arrow
- ✓ (A)SLO Signature and date
- ✓ Known easements, deed/lease restrictions, and reversionary interests
- [] Including areas under lease with name of lessor(s) and lessee(s), and term remaining on the lease(s)
- ✓ Total Acreage of the encumbered area
- ✓ Avoid use of color as the only means to delineate areas

LWCF Boundary Map – Example 1 continued

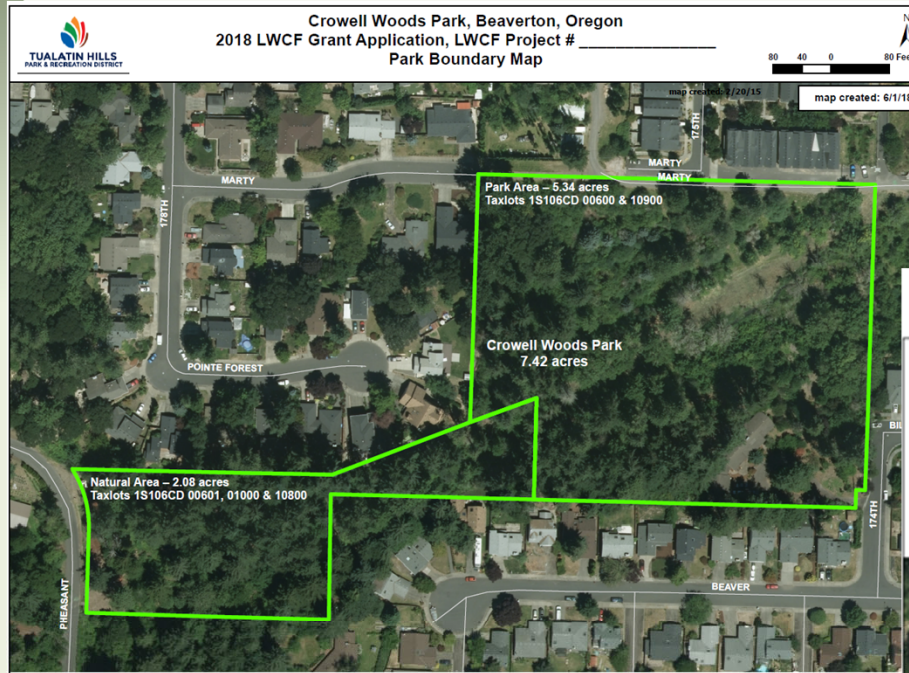


Helpful to include (but not required):

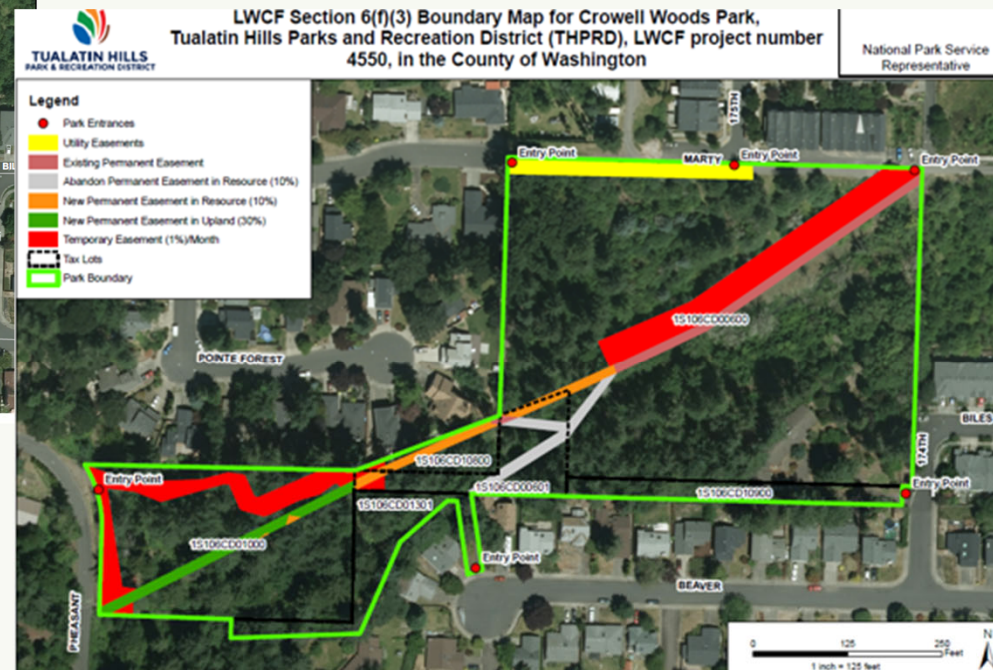
- ✓ Key/Legend that clearly identifies map symbols
- ✓ Map Scale
- [] Project Name
- ✓ County, State
- [] Latitude and Longitude point(s) of park entrance(s)
- [] Other/Previous Park Names
- [] Parcel/Deed Reference Number
- [] Past LWCF Grant(s) #
- [] Previously Encumbered Acres
- ✓ Newly Encumbered Acres (Project #)



LWCF Boundary Map – Example 2



Proposed boundary with grant application (2018)



Final boundary upon project closeout (2020)
Includes additional parkland acquired prior to grant closeout





LWCF Boundary Map - Example 3

LWCF Boundary Map for Bowne Park

LWCF Grant # 41-01652



The dots on the map indicate the approximate location of the power poles described in the map notes.

Proposed LWCF Boundary Map, Sander Estate Park





Site Plan

Helpful to Include (But not required):

- Type and location of proposed facilities and existing facilities
- Area of Potential Effect (APE)
 - All ground disturbing activity to be performed
- Overlay of known Floodplains (if present)
- Overlay of known wetlands (if present)
- Overlay of known archeological sites (if present)
- Overlay of known critical habitat of Threatened and Endangered Species (if present)
- Overlay of known Easements and/or Leases (if present)

Laws to bear in mind when drafting site development plans

- National Environmental Protection Act (NEPA)
- National Historic Preservation Act (NHPA)
- Endangered Species Act (ESA)
- Floodplain Management and Wetland Protection, Executive Orders 11988 and 11990
- Secretary of the Interior's Standards for Archeology and Historic Preservation

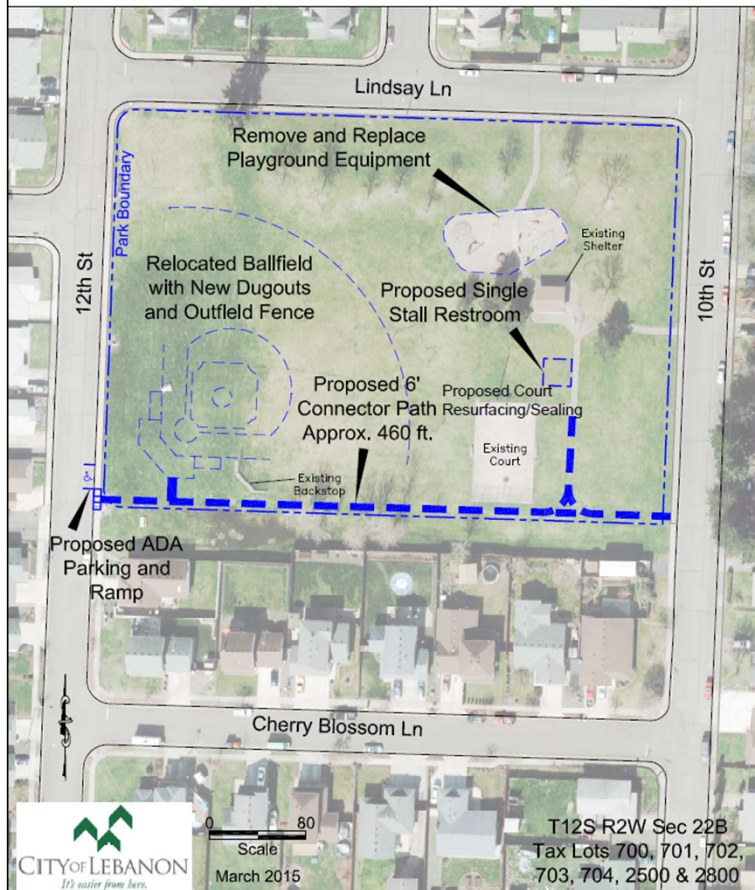




Site Plan

Submitted with grant application

Christopher Columbus Park Playground and Ballfield Rehabilitation Project: Site Map



Site Development Plan

- ✓ Area of Potential Effect
- ✓ Type and location of proposed facilities

Completed Site Plan:

- ✓ Type and location of fund-assisted facilities
- ✓ Official park or site name
- ✓ Aerial/Satellite view
- ✓ Clearly outlined project area
- ✓ Labeled facilities
- ✓ Basic map components
- ✓ Legend
- ✓ North arrow
- ✓ Scale
- ✓ Labeled cross streets
- ✓ Pre-existing vs newly constructed facilities and features

Completed Site Plan

Submitted at grant closeout

Christopher Columbus Park Playground and Ballfield Rehabilitation Project: Site Map





Additional Considerations





Build America, Buy America Act

1. **All iron and steel used in the project are produced in the United States**-this means all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States;
2. **All manufactured products used in the project are produced in the United States** - this means the manufactured product was manufactured in the United States; and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55 percent of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation; and
3. **All construction materials are manufactured in the United States** - this means that all manufacturing processes for the construction material occurred in the United States.





Build America, Buy America Act

- Exemption – projects that are not considered infrastructure
 - Past projects exempted include playgrounds, parking areas, pedestrian bridge, campground, visitor center, trails, and more
- General Applicability Waivers may be available:
 - Projects under \$250,000
 - Waiver for up to 5% of total applicable project costs, up to \$1M





2025 LWCF Schedule

Online application available	September 15, 2025
Application deadline	November 17, 2025 (11:59 PM)
Grant Committee Meeting (project presentations by applicants)	Feb/March 2026 (dates TBD)
Oregon State Parks and Recreation Commission Approval	April 2026 (date TBD)
Other steps: SHPO review, NPS review of projects, federal compliance, pre-award site visits, Federal/State agreement, DOJ legal sufficiency review of State/Local grant agreements, routing agreements for signature	
Notice to Proceed	Fall 2026 (earliest, varies by project)

Projects may not start until Notice to Proceed is received!





Project Budget

- Detailed budget
- Include sufficient line items to show all major work elements
- Identify all sources of match (e.g. labor, cash, donations, etc.)
- Do not include “Contingency” as a line item.
- Identify pre-agreement costs and the earliest date the costs were incurred

General Cost Principles:

- Federal LWCF Financial Assistance Manual (chapter 5)
- 2023 Oregon LWCF Grant Program Manual (chapter 6)

General Conditions/insurance/bond/mobilization/project administration
Site Work
Futsal Courts Construction (pavement/post tensioned concrete, court base aggregate, cement-amended subgrade, sport court surface)
Perimeter Fence
Stormwater Management Facilities
Concrete for access paths and spectator's areas
Site Furniture (shade system, bleachers, trashcans, ADA benches, signage, futsal nets)
Landscape
Lighting
Cultural Resources Survey (pre-award cost)

Example budget breakdown





Project Budget – adding project costs

1. Click “Add Worksheet Item” button

▲ Project Budget Worksheet Add Worksheet Item

Project Budget Worksheet

Architectural & Engineering (pre-award cost, incurred xx/xx/xxxx)	\$97,000.00	✎ ✖
Athletic Fields: Baseball field development	\$733,900.00	✎ ✖
Athletic Fields: Installation of athletic field amenities	\$74,800.00	✎ ✖
General Site Improvements: Develop circulation paths or access routes	\$42,900.00	✎ ✖
General Site Improvements: Install fencing/barriers	\$192,800.00	✎ ✖

2. Enter the budget item and its full cost, then click “Add Item” button

▲ Project Budget Worksheet Add Worksheet Item

Description *

Amount

Does this item include Match? ☐ ← Leave this box unchecked in this step

Refer to the [Online Grant Application Instructions](#) for more details





Project Budget – How to Add Match (not from another grant)

▲ Project Budget Worksheet

1. Click this button →

Add Worksheet Item

Description *

Cash

a. Enter the match description (e.g. cash)

Amount

0

b. Enter "0" in the Amount field

Does this item include Match?



c. Click this box

Match Amount *

600000

d. This is where you will enter the total match from the source, not per item

Source of Funding

Agency budgeted funds

e. Enter the source of funding (e.g. agency budgeted funds, etc.)

Check here if the source of
your funds is from another
Grant?



2. Once steps 1.a - 1.e are complete, click Add Item →

Add Item

Nevermind





Project Budget – How to Add Match (from another grant)

Project Budget Worksheet

1. Click this button →

Add Worksheet Item

Description * RTP Grant a. Enter the match description (e.g. RTP Grant)

Amount 0 b. Enter "0" in the Amount field

Does this item include Match? ☒ c. Click this box

Match Amount * 55200.00 d. Enter the total amount from the source

Source of Funding Local Government Grant Program e. Enter the name of the source

Check here if the source of your funds is from another Grant? ☒ f. Click this box

Grant Name Recreational Trails Program Grant

Grant Type Federal grant

Granting Agency FHWA

Grant Status Pending

Complete these fields about the grant you are using as match

2. Click Add Item →

Add Item

Nevermind





Project Budget

Auto-filled

Requested Amount *	\$655,200.00
Match Amount *	\$655,200.00
Total Project Cost *	\$1,310,400.00
Grant %	50 %
Match %	50 %

Project Budget Worksheet

Add Worksheet Item

Project Budget Worksheet

Architectural & Engineering (pre-award cost, incurred xx/xx/xxxx)	\$97,000.00		
Athletic Fields: Baseball field development	\$733,900.00		
Athletic Fields: Intallation of athletic field amenities	\$74,800.00		
General Site Improvements: Develop circulation paths or access routes	\$42,900.00		
General Site Improvements: Install fencing/barriers	\$192,800.00		
General Site Improvements: Install site furnishings	\$10,500.00		
General Site Improvements: Landscaping improvements	\$73,600.00		
Parking: Parking development	\$15,000.00		
Permits: Obtain permits	\$13,000.00		
Utilities: Install power utilities	\$22,400.00		
Utilities: Install stormwater system	\$34,500.00		

Source of Funding Worksheet

Cash (Agency budgeted funds)	\$600,000.00		
RTP Grant (Grant - Rreational Trails Program Grant FHWA Federal grant(pending))	\$55,200.00		

Auto-filled

Total Project Cost	\$1,310,400.00
Total Match from Sponsor	\$655,200.00
Grant Funds Requested	\$655,200.00





Match Requirements

LWCF provides up to 50 percent funding assistance

Allowable Sources of Match

- Other OPRD grant programs ([RTP](#), [LGGP](#), and [COG](#))
- Grants
- Local budgeted funds
- Agency force account & equipment use
- Donations (cash, equipment, materials, private property)
- Volunteer labor

Unallowable: Use of other federal financial assistance in a project assisted with LWCF is prohibited





Match Requirements

- Pre-agreement costs are allowable as match if incurred within three years prior to application submission to the NPS
 - Architectural & Engineering / Design, cultural resources, environmental review, site planning, feasibility studies, preparation of construction drawings and specifications
- Must be described in the application and identified in the budget
- Consider application/award/construction start timeline and estimate costs accordingly
- Professional costs (whether pre-agreement or not) can only be a **maximum of 15% of total project cost**





Match Requirements

Volunteer labor: must be documented with a volunteer labor timesheet.

- Consistent with those regular rates paid for similar work in other activities of the state
- Valued at the rate paid as a general laborer unless the person is professionally skilled in the work being performed (i.e., plumber doing work on pipes, mason doing work on a brick building).
- Laborer's wages may be charged in the amount of that which the city or cities in the immediate area pay their city employees for performing similar duties.





Match Requirements

- **Donated materials:** Should be reasonable and should not exceed current market prices at the time they are charged to the project. Records of in-kind contributions of material shall indicate the **fair market value** by listing the comparable prices and vendors.
- **Donated equipment:** Hourly rate shall not exceed its **fair-rental value**. Hourly rates in the annual edition of Rental Compilation or Rental Rate Guide or similar publications that provide the national or regional average rates for construction equipment may be used.





Match Requirements

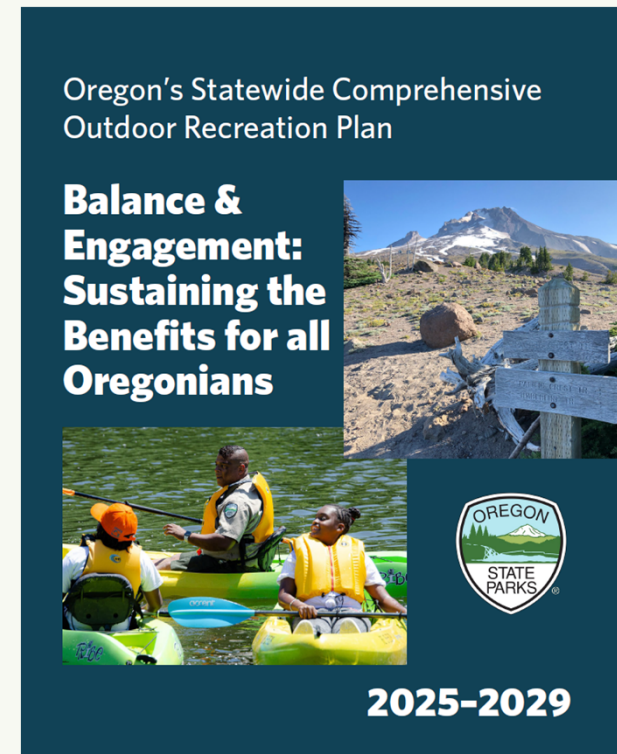
- **Donated property:** The value of donated real property shall be established by an independent appraiser in accord with the Uniform Appraisal Standards for Federal Land Acquisitions, or “Yellow Book”.
- Donated property must occur within the project period (after Notice to Proceed has been issued by OPRD)





Open Project Selection Process

- Applications must be in accord with the priorities in the 2025-2029 SCORP
- Establishes objective scoring criteria and standards
- Connection between planning documents and project proposals
- Address highest priority recreation needs
- Ensures public participation





2025 LWCF Scoring Criteria

LWCF Grant Rating Criteria Point Summary

Criteria Type	Possible Points
1. Technical Review	0
2. SCORP Criteria	
A. Consistency with Statewide Priorities	0-20
B. Diversity, Equity, and Inclusion Priorities	0-10
C. Accessibility Accommodations	0-5
D. Balancing Conservation and Recreation	0-5
E. Local Needs and Benefits	0-25
F. Physical Activity Benefits	0-5
G. Universal Design / Inclusive Outdoor Recreation Opportunities Criteria	0-10
H. Need for Major Rehabilitation	0-5
3. Community Support Criteria	0-5
4. Financial Commitment Criteria	0-10
5. Sustainability Criteria	0-5
6. Readiness to Proceed Criteria	0-5
7. Discretionary Committee Criteria	0-15
TOTAL POINTS POSSIBLE	125





Technical Review

Grant Performance & Compliance

- Is the applicant in compliance with other OPRD grants?
- Serious instances of non-compliance may be cause for denial or for special conditions to be placed on the award

Minimum Policy Requirements, Project Suitability

- Is the project eligible? Does it meet the intent of federal LWCF guidelines?
- Are all budget and scope elements eligible?
- Is the application complete?





SCORP Criteria

Consistency with Statewide Priorities (0-20 points)

Select the statewide priorities that your project will address, using either the Close-To-Home priorities or Dispersed Area priorities. (See Tables 11.1 & 11.2, page 152 of the 2025-29 SCORP)

11.1 - Public recreation provider identified need (state-wide level)

11.2 - Oregon resident identified need (state-wide level)

- Close-to-home area: located within an Urban Growth Boundary, unincorporated community boundary, or in a Tribal Community.
- Dispersed area: located outside these boundaries





Consistency with Statewide Priorities (0-20 points)

Table 11.1 Statewide Priorities—Oregon Provider Survey

Close-to-home Priorities	Dispersed-area priorities
Restrooms	Accessibility and opportunities for people with disabilities (e.g., trails for hand cycles or trail chairs)
Community trail system	Restrooms
Accessibility and opportunities for people with disabilities (i.e., trails for hand cycles or trail chairs)	Connecting trails into larger trail systems
Children's playgrounds and play areas built with manufactured structures like swing sets, slides, and climbing apparatuses	Interpretive displays
Outdoor sports courts (pickleball, tennis, basketball, hockey, volleyball, in-line skating, hockey)	Day-use hiking trails
Sports fields (soccer, baseball, football)	Tent campgrounds and facilities (car camping)

Table 11.2 Statewide Priorities—Oregon Resident Outdoor Recreation Survey

Close-to-home Priorities	Dispersed-area priorities
Restrooms	Restrooms
Free-of-charge recreation opportunities	Free-of-charge recreation opportunities
Directional signs and details about trails (e.g., distance, difficulty, elevation gain) at the trailhead	Nature and wildlife viewing areas
Nature and wildlife viewing areas	Directional signs and details about trails (e.g., distance, difficulty, elevation gain) at the trailhead
Accessibility and opportunities for people with disabilities (e.g., trails for hand cycles or trail chairs)	Accessibility and opportunities for people with disabilities (e.g., trails for hand cycles or trail chairs)
Natural/dirt or other soft surface walking trails	Natural/dirt or other soft surface walking trails





SCORP Criteria

Diversity, Equity, and Inclusion Priorities (0-10 points)

- Outdoor Recreation Needs of The Low-Income Population (Table 11.3)
- Outdoor Recreation Needs of Underserved Racial/Ethnic Communities (Tables 11.4-11.7)
- Outdoor Recreation Needs of Additional Underserved Communities (Table 11.8)
- Needs Identified for the Rural Population (Table 11.9)
- Describe how the needs have been identified through citizen involvement, such as public workshops, public meetings, or surveys.
- Describe your organization's Diversity, Equity, and Inclusion Strategy as it relates to this project





Diversity, Equity, and Inclusion Priorities (0-10 points)

Table 11.3 Low-Income Population—
SCORP Funding Priorities

Camping Opportunities
Provide drive-in tent campsites
Provide cabin and yurt sites
Close-to-Home Priorities Within Urban Growth Boundaries
Restrooms
Free-of-charge recreation opportunities
Nature and wildlife viewing areas
Directional signs and details about trails (e.g., distance, difficulty, elevation gain) at the trailhead
Accessibility and opportunities for people with disabilities (e.g., trails for hand cycles or trail chairs)
Community Recreation Program Needs
Farmers' markets
Community gardens
Outdoor concerts and movies
Educational activities (e.g., environmental, health, computer, orienteering and geocaching, historical tours)
Accessibility and opportunities for people with disabilities (e.g., trails for hand cycles or trail chairs)
Dispersed-Setting Priorities Outside Urban Growth Boundaries
Restrooms
Free-of-charge recreation opportunities
Accessibility and opportunities for people with disabilities (e.g., trails for hand cycles or trail chairs)
Nature and wildlife viewing areas

Table 11.4 Asian Population—
SCORP Funding Priorities

Camping Opportunities
Provide drive-in tent campsites
Provide cabin and yurt sites
Close-to-Home Priorities Within Urban Growth Boundaries
Restrooms
Free-of-charge recreation opportunities
Directional signs and details about trails (e.g., distance, difficulty, elevation gain) at the trailhead
Nature and wildlife viewing areas
Accessibility and opportunities for people with disabilities (e.g., trails for hand cycles or trail chairs)
Community Recreation Program Needs
Farmers' markets
Community gardens
Outdoor sports (youth and adult)
Quiet zones for reading, meditating, or games (e.g., chess, cards)
Dispersed-Setting Priorities Outside Urban Growth Boundaries
Restrooms
Free-of-charge recreation opportunities
Nature and wildlife viewing areas
Directional signs and details about trails (e.g., distance, difficulty, elevation gain) at the trailhead
Public pools and/or waterparks

Table 11.5 Black/African American Population—
SCORP Funding Priorities

Camping Opportunities
Provide cabin and yurt sites
Provide drive-in group sites
Close-to-Home Priorities Within Urban Growth Boundaries
Restrooms
Accessibility and opportunities for people with disabilities (e.g., trails for hand cycles or trail chairs)
Free-of-charge recreation opportunities
Directional signs and details about trails (e.g., distance, difficulty, elevation gain) at the trailhead
Children's playgrounds and family-friendly areas
Community Recreation Program Needs
Educational activities (e.g., environmental, health, computer, orienteering and geocaching, historical tours)
Farmers' markets
Community gardens
Outdoor concerts and movies
Functional strength training (training the body for activities performed in daily life)
Dispersed-Setting Priorities Outside Urban Growth Boundaries
Restrooms
Free-of-charge recreation opportunities
Accessibility and opportunities for people with disabilities (e.g., trails for hand cycles or trail chairs)
Directional signs and details about trails (e.g., distance, difficulty, elevation gain) at the trailhead
Nature and wildlife viewing areas

Table 11.6 Mixed Race Population—
SCORP Funding Priorities

Camping Opportunities
Provide drive-in tent campsites
Provide cabin and yurt sites
Close-to-Home Priorities Within Urban Growth Boundaries
Free-of-charge recreation opportunities
Restrooms
Directional signs and details about trails (e.g., distance, difficulty, elevation gain) at the trailhead
Nature and wildlife viewing areas
Accessibility and opportunities for people with disabilities (e.g., trails for hand cycles or trail chairs)
Community Recreation Program Needs
Farmers' markets
Community gardens
Outdoor concerts and movies
Educational activities (e.g., environmental, health, computer, orienteering and geocaching, historical tours)
Dispersed-Setting Priorities Outside Urban Growth Boundaries
Restrooms
Free-of-charge recreation opportunities
Directional signs and details about trails (e.g., distance, difficulty, elevation gain) at the trailhead
Nature and wildlife viewing areas
Natural/dirt or other soft surface walking trails





SCORP Criteria

Accessibility Accommodations (0-5 points)

Will the project satisfy one or more of the needs identified in Table 11.10? (See 2025-29 SCORP, page 156)



Table 11.10 Households with disabilities—
SCORP Funding Priorities

Camping Opportunities
Provide drive-in tent campsites (ADA accessible)
Provide cabin and yurt sites (ADA accessible)
Close-to-Home Priorities Within Urban Growth Boundaries
Restrooms
Free-of-charge recreation opportunities
Accessibility and opportunities for people with disabilities (e.g., trails for hand cycles or trail chairs)
Directional signs and details about trails (e.g., distance, difficulty, elevation gain) at the trailhead
Nature and wildlife viewing areas
Community Recreation Program Needs
Farmers' markets
Community gardens
Seniors' activity centers
Outdoor concerts and movies
Educational activities (e.g., environmental, health, computer, orienteering and geocaching, historical tours)
Dispersed-Setting Priorities Outside Urban Growth Boundaries
Restrooms
Free-of-charge recreation opportunities
Accessibility and opportunities for people with disabilities (e.g., trails for hand cycles or trail chairs)
Directional signs and details about trails (e.g., distance, difficulty, elevation gain) at the trailhead
Nature and wildlife viewing areas



SCORP Criteria

Balancing Conservation and Recreation (0-5 points)

Describe how this project expands opportunities in existing recreation areas. If applicable, explain how this project will address crowding while also decreasing the burden on current natural resources.





SCORP Criteria

Local Needs and Benefits (0-25 points)

Needs identified through at least one of the following:

- **Public Recreation Provider Survey:** addresses county-level needs (Tables 11.11-11.46). Use either close-to-home or dispersed area priorities, not both.
- **Oregon Resident Survey:** addresses needs identified by residents. Use Tables 11.47-11.49 for close-to-home areas, or 11.50 for dispersed areas)
- **Coordinated, Long-range planning:** park and recreation master plan, city or county comprehensive plan, trails master plan, transportation system plan or a bicycle and pedestrian plan.
- **Public Involvement Process:** public involvement effort that led to the selection of the project including citizen involvement through public workshops, public meetings, surveys, and local citizen advisory committees during the project's planning process.





SCORP Criteria

Physical Activity Benefits (0-5 points)

- Does the project satisfy one of the five physical activity infrastructure priorities included in Table 11.51?
- Is the project located in one of the physical activity priority counties listed in Table 11.52

Table 11.51 Statewide Physical Activity

Infrastructure Priorities
Trails for walking, hiking, biking, and rolling
Fields for dog parks, playing sports such as soccer, softball, baseball, football, ultimate frisbee, disc-golf, lacrosse, etc.
Courts for playing sports such as tennis, pickleball, basketball, badminton, futsal, beach volleyball, etc.
Places for nature immersion and nature observation
Places for camping, including RV, tent, and yurts/cabins
Children's playgrounds and family-friendly areas

Table 11.52 Physical Activity Priority Counties

Clackamas	Grant	Jefferson	Malheur	Morrow	Sherman	Wheeler
Crook	Hood River	Lincoln	Marion	Polk	Tillamook	Yamhill





SCORP Criteria

Universal Design / Inclusive Outdoor Recreation Opportunities (0-10 points)

- Describe how your project goes beyond ADA and strives to incorporate Universal Design concepts and design considerations.





SCORP Criteria

Need for Major Rehabilitation (0-5 points)

- a. Beyond its normal life expectancy
- b. Destroyed by fire, natural disaster or vandalism
- c. Does not meet health and safety codes/requirements
- d. Requires rehabilitation to ensure critical natural resource protection
- e. Changing recreation needs
- f. Does not meet access requirements of the Americans with Disabilities Act





Other Scoring Criteria

Community Support (0-5 points)

- a. Letters of support
- b. Survey analysis from park users, neighbors, stakeholders, etc.



Financial Commitment (0-10 points)

- a. Does agency budget demonstrate financial commitment?
- b. Is the match secure?
- c. A Resolution to Apply must be submitted to indicate a commitment of local match funding (and long term maintenance) for the project





Other Scoring Criteria

Sustainability (0-5 points)

- Sustainability means using, developing, protecting, and managing resources in a manner that enables people to meet current and future needs from the multiple perspectives of environmental, economic and community objectives.
- Describe how sustainability was considered in the intent, strategies, and long-term management plans for the proposed project.
- Examples may include but are not limited to: sustainable design methods; projects that will have a minimal impact on the surrounding ecosystem; projects that will result in user protection of natural resources such as water quality/conservation, plant conservation, wildlife conservation, energy conservation, pollution control and environmental protection and restoration.





Other Scoring Criteria

Readiness to Proceed (0-5 points)

Project applicants should demonstrate that the project is compatible with land use requirements and the degree to which site plans, construction plans, or other planning documents have been completed. What is the status of the required permits? Project applicants are also encouraged to demonstrate how they will complete the next steps in order to complete the project in a timely manner.





Application Attachments

▲ 0 of 16 Required Attachments [Add Attachment](#)

File *	For *	Description *
Browse...		
		Additional Attachment
		Construction Drawings
		LWCF Park Boundary Map - 6(f)(3) Map
		Land Use Compatibility Statement (LUCS) - Completed
		Letters of Support
		PD/ESF - Completed
		Photos
		Property Deed or Easement or Lease Agreement
		Resolution to Apply for Grant
		SHPO Clearance Form - Completed
		SHPO Map: 7.5 min. USGS Topo Map or 1 Sq. Mile Map
		SHPO Submittal Form - Completed
		Site Plan
		State Agency Review - Completed
		Urban Growth Boundary Map
		Vicinity Map

▲ 14 of 12 Required Attachments

✓ Land Manager Approval Form - Completed	Land Manager Approval Form	pdf
	Land Manager Approval	pdf
✓ Land Use Compatibility Statement (LUCS) - Completed	Land Use Compatibility Statement	pdf
✓ Letters of Support	Letter of Support	pdf

- Must submit document for each required attachment.
- Upload a document marked as “N/A” for attachments that don’t apply to your project.
- System will not allow you to submit until all mandatory questions are answered and all attachments uploaded.

Combine files when possible (such as photos, clearly labeled)





Oregon Outdoor Recreation Committee

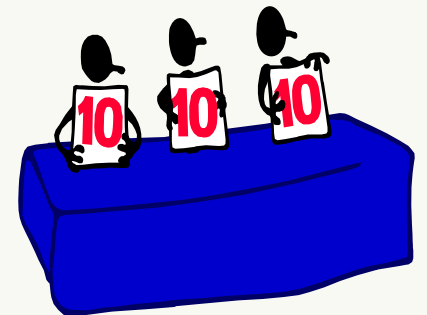
- Counties east of the Cascade Mountains;
- Counties west of the Cascade Mountains;
- Cities under 15,000 populations;
- Cities over 15,000 populations;
- Park and Recreation Districts, Metropolitan Service District or Port Districts
- Oregon Parks and Recreation Department
- People with Disabilities
- Member of a historically underrepresented community; or Representatives from Tribal Governments
- Public-at-Large





Oregon Outdoor Recreation Committee Review

- Establishes priority list for funding LWCF grant applications
- Recommendations to OPRD Director
- List approved by Oregon Parks and Recreation Commission





LWCF Website

<https://www.oregon.gov/oprd/GRA/Pages/GRA-lwcf.aspx>

- Resources and forms
- Policies
- Manuals
- 2025-2029 SCORP
- Interactive map of LWCF sites
- And more!

Land and Water Conservation Fund

Grants Overview

All-Terrain Vehicle Grant Program

County Opportunity Grant Program

Land and Water Conservation Fund

Local Government Grant Program

Recreational Trails Program

Oregon Heritage Grants

Endangered Invertebrates Grants

The Land and Water Conservation Fund (LWCF) is a Federally funded grant program administered by the Oregon Parks and Recreation Department. The program generally relieves approximately \$4 million annually to award to qualified projects. Since 1964, this national grant program has awarded over \$80 million in grant funds for Oregon recreational areas and facilities.

Program Overview

[Overview](#)

Grant Cycle Schedule

2025-2026 Schedule

September 10, 2025 from 10am to 12pm: Informational webinar for the 2025 LWCF grant cycle. The recording and presentation slides will be made available in the Workshops section of this page.
https://us06web.zoom.us/join/register?WV_4z-v0Hu-RnuaWIDQjy_8Q

September 15, 2025: Grant cycle opens
November 17, 2025: Grant applications due
February/March 2026: The Oregon Outdoor Recreation Committee (OORC) meets to rank and recommend grant applications. Exact dates TBD.
April 2026: The OPRD Commission votes whether to approve the LWCF Committee's funding recommendations at the Commission meeting.

Dates may be subject to change.

Contact:

[Noemi Enciso](#)
Land and Water Conservation
Program Coordinator
725 Summer St. NE Suite
Salem, OR 97301
503-480-9092

[Julian Fedorchuk](#)
Land and Water Conservation
Program Coordinator (c)
725 Summer St. NE Suite
Salem, OR 97301
503-689-3009

To receive email updates about LWCF, please contact [Enciso](#) and request to be added to the email distribution list.

Resources

- [Online Grants System](#)
- [SCORP](#)
- [Statewide Trails Program](#)
- [Parkland Mapping](#)
- [Potential Outdoor Recreation](#)

Application & Forms

OPRD utilizes an [online grants application system](#). The application can be accessed online when the grant cycle is open. Interested applicants must have an account on OPRD Grants to apply and if needed, can request an account at any time.

[Online Application Instructions](#): Refer to these instructions to navigate the application system on OPRD Grants

Land and Water Conservation Fund Program

[LWCF Grant Program-Quick Facts](#)

Pre-Application Worksheets:

Use the three worksheets below as a guide when preparing answers for the Online Application. Your answers can then be cut and pasted from the Worksheet to the Application.

- [Development/Rehabilitation project worksheet](#)
- [Acquisition and Development \(Combination\) project worksheet](#)
- [Acquisition-only project worksheet](#)

Forms:

- [Land Use Compatibility Statement form](#)
- [A&R Form for New Applications - updated Aug. 2025](#)
- [Sample Resolution Authorizing Application for a Grant](#)
- [SHPO Submittal Form](#)
- [SHPO Clearance Form](#)
- [State Natural Resource Agency contact list, instructions and forms- updated Aug. 25 2025](#)
- [Application Maps Checklist - updated Aug. 2025](#)

Federal LWCF Grant Manual

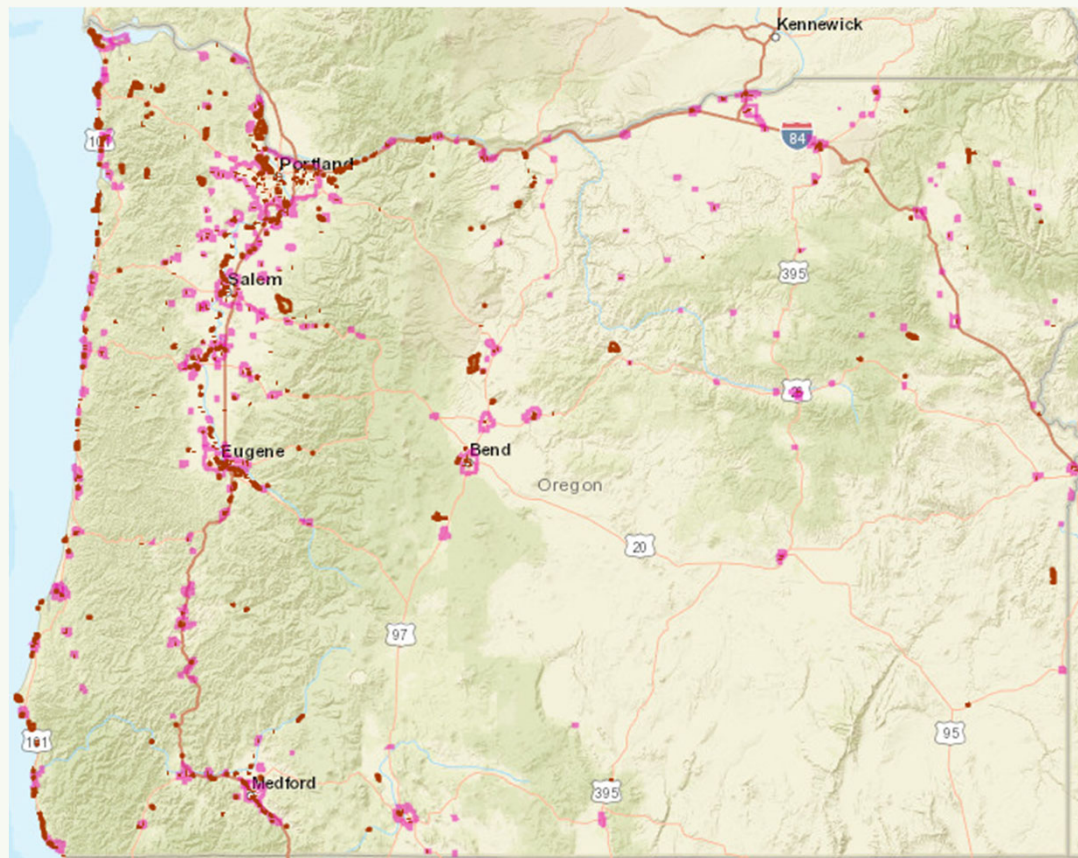
- [Federal LWCF Financial Assistance Manual](#)





Resources & Grant Info

- [Interactive Map of Oregon LWCF Sites](#)





Resources & Grant Info

Within your application in
<https://OPRDGrants.org> :

- Resources
- Guidance
- Forms
- Policies
- LWCF Federal Manual
- 2025-2029 SCORP
- And more!

▲ 19 Files

ADA Checklist
ADA Quick Reference Guide - Camping
ADA Quick Reference Guide - General
ADA Quick Reference Guide - Parking
ADA Quick Reference Guide - Restrooms and Showers
ADA Site Evaluation Tools
Land Use Compatibility Statement (LUCS) - Blank
Resolution to Apply for a Grant - Blank Form
2019-2023 SCORP
Parkland Mapping Tool
A Guide to Community Park and Recreation Planning
SHPO Clearance Form (Built environment assessment) - Blank
SHPO Submittal Form (Archaeological assessment) - Blank
State Natural Resource Agency Review Instructions and Forms
Application & Revision (A&R) Form
NPS LWCF Manual
Online Grant Application Instructions
Pre-application Worksheet
Oregon LWCF Grant Program Manual





Application Tips

- Get started early: some attachments require an outside entity to reply (**State Natural Agency review**)
- Start with the [Pre-Application worksheets](#), then copy/paste responses into online application
- Read and follow application instructions carefully
- **Save the online application often!**



George Miller Skate Park, City of Florence





Application Tips

- Aim to submit early in case of technical issues
- Don't bury key elements
- Be concise - use plain language
- Use pictures, diagrams, plans and maps instead of long confusing descriptions
- Avoid voluminous attachments
- Please be patient – the LWCF program tends to take longer than our other OPRD recreation grant programs





What makes a good project?

- Public involvement
- Partnering with external sources for match, donations, contributions
- Local match available and secured
- Enough information to commit to an LWCF boundary required for perpetual compliance
- Demonstrated financial need
- Good access, visibility
- Inclusive, accessible
- Planning
- Grass-roots community support
- Project readiness





Be mindful of...

- Having a scope of work not well-defined and subject to significant changes
- Compliance issues with previous LWCF projects
- No public access
- Inaccurate maps or documents
- Failing to disclose all pertinent information
- Reminder: Do not begin ground disturbance (or acquire property) before receiving Notice to Proceed!





Common Pitfalls

- Not proofreading before submitting
- Inaccurate or unrealistic budget
- Not requesting enough money
- Ineligible match
- Timing
- No communication





What to Expect if Your Project is Recommended for Funding

- Pre-award inspection
- Finalize all required documents
- Go over timing
- Respond quickly to requests for additional information





Grantee Responsibilities

- Progress reports – quarterly
- Accurate record keeping
- Request for reimbursements
- Complete project within project period, usually 2 years
- Amendments/extensions are possible but not guaranteed
- Project area and/or facility must meet ADA requirements
- Plan for staff transitions





Long-Term Compliance

- Retention and use – **LWCF boundary** in tact and property being used for outdoor recreation purposes
- Property shall be **maintained** so it appears attractive and inviting to the public.
- Property shall be kept reasonably **safe** for public use.
- Property shall be kept in **reasonable repair** throughout their estimated lifetime to prevent undue deterioration.
- The facility shall be kept **open** for public use at reasonable hours and times of the year, according to the type of area or facility.





Long-Term Compliance

- Signing. Is the area properly signed to allow for user information and safety, and proper acknowledgement of the federal Land and Water Conservation Fund?
- Interim use. Where lands have been acquired but not yet developed, the inspection should determine whether the interim uses of the property are in accordance with agreements with the NPS.





Contact Us/More Information

- OPRD Website:
<https://www.oregon.gov/oprd/GRA/Pages/GRA-lwcf.aspx>
- NPS Website:
<https://www.nps.gov/subjects/lwcf/lwcf-manual.htm>
- Online Grant Application Website (*Chrome or Firefox only, do not use Internet Explorer*):
<http://OPRDGrants.org/>
- Oregon Parks and Recreation Department
725 Summer St. NE, Suite C, Salem, OR 97301
- Nohemi Enciso, LWCF Grant Program Coordinator
nohemi.enciso@oprd.oregon.gov / 503-480-9092



Questions?

