

RTP Application Attachment Checklist

Refer to Sections 2 and 3 of the [RTP Grant Manual](#) for instructions and more information about applicable forms

<p>Non-Federal Land*: Development & Restoration Construction Projects</p> <ul style="list-style-type: none"> <input type="checkbox"/> Maps <ul style="list-style-type: none"> ▪ Site Plan ▪ Park Boundary Map ▪ Vicinity Map <input type="checkbox"/> RTP Environmental Screening Form <input type="checkbox"/> State Agency Review Forms <input type="checkbox"/> Land Manager Approval Form <input type="checkbox"/> Land Use Compatibility Form <input type="checkbox"/> Proof of Property Ownership <input type="checkbox"/> Project Timeline <input type="checkbox"/> Letters of Support (recommended to combine into one attachment) <input type="checkbox"/> Other: <ul style="list-style-type: none"> ▪ IPAC report: https://ipac.ecosphere.fws.gov/location/index ▪ Accessibility Assessment Memo (required for single-use hiking trails or multi-use trails designed primarily for hiking/pedestrian use) ▪ Photos (recommended to combine into a single document with captions) ▪ Other documents applicable to your project 	<p>Federal Land: Development & Restoration Construction Projects</p> <ul style="list-style-type: none"> <input type="checkbox"/> Maps <ul style="list-style-type: none"> ▪ Site Plan ▪ Park Boundary Map ▪ Vicinity Map <input type="checkbox"/> Section 106 Documentation (upload under “Other”) <ul style="list-style-type: none"> ▪ BLM or USFS heritage form if the project falls under SHPO’s programmatic agreement, or ▪ SHPO concurrence letter (if required) <input type="checkbox"/> NEPA Documentation (upload under “Other”) <ul style="list-style-type: none"> ▪ Letter indicating the categorical exclusion type, or ▪ Record of Decision and EA or EIS, as applicable <input type="checkbox"/> Land Manager Approval Form <input type="checkbox"/> Project Timeline <input type="checkbox"/> Letters of Support (recommended to combine into one attachment) <input type="checkbox"/> Other: <ul style="list-style-type: none"> ▪ Accessibility Assessment Memo (required for single-use hiking trails or multi-use trails designed primarily for hiking/pedestrian use) ▪ Photos (recommended to combine into a single document with captions) ▪ Other documents applicable to your project
<p>Safety & Education Proposals: •Letters of Support •Samples of education materials • Land Manager Approval Form OR a letter of support from the land manager or other partner</p> <p><i>If any construction or installation is included in the proposal, refer to the lists above</i></p>	
<p>Land Acquisition Proposals: •Yellow Book appraisal •Proof of willing seller •RTP Environmental Screening Form •State Agency Review Forms •SHPO Attachments (non-federal) •Land Use Compatibility Form •Letters of Support •Photos of the property</p> <p><i>If any construction is included in the proposal, refer to the lists above.</i></p>	
<p>Equipment Purchase Proposals: •Letters of support, include a letter from the land manager if a non-profit is applying • Photos or other examples of comparable products</p>	

**For projects on tribal land, documentation such as land use compatibility, natural resource review, and cultural resource review should be requested from the relevant tribal government office(s). Contact the RTP Grant Coordinator to go over this.*

This list is intended as a resource. Documentation requirements may vary depending on your project.

For forms not required for your project, but required in the grants system, upload a document stating “not applicable,” or similar.

Contact the RTP Grant Coordinator with questions.