

## RTP Application Attachment Checklist

*Refer to Sections 2 and 3 of the [RTP Grant Manual](#) for instructions and more information about applicable forms*

<p><b>Non-Federal Land: Development &amp; Restoration Construction Projects</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Maps             <ul style="list-style-type: none"> <li>▪ Site Plan</li> <li>▪ Park Boundary Map</li> <li>▪ Vicinity Map</li> </ul> </li> <li><input type="checkbox"/> RTP Environmental Screening Form</li> <li><input type="checkbox"/> State Agency Review Forms</li> <li><input type="checkbox"/> Land Manager Approval Form</li> <li><input type="checkbox"/> Land Use Compatibility Form</li> <li><input type="checkbox"/> Proof of Property Ownership</li> <li><input type="checkbox"/> Project Timeline</li> <li><input type="checkbox"/> Letters of Support (recommended to combine into one attachment)</li> <li><input type="checkbox"/> Other:             <ul style="list-style-type: none"> <li>▪ IPAC report: <a href="https://ipac.ecosphere.fws.gov/location/index">https://ipac.ecosphere.fws.gov/location/index</a></li> <li>▪ Accessibility Assessment Memo (required for single-use hiking trails or multi-use trails designed primarily for hiking/pedestrian use)</li> <li>▪ Photos (recommended to combine into a single document with captions)</li> <li>▪ Other documents applicable to your project</li> </ul> </li> </ul>	<p><b>Federal Land: Development &amp; Restoration Construction Projects</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Maps             <ul style="list-style-type: none"> <li>▪ Site Plan</li> <li>▪ Park Boundary Map</li> <li>▪ Vicinity Map</li> </ul> </li> <li><input type="checkbox"/> Section 106 Documentation (upload under “Other”)             <ul style="list-style-type: none"> <li>▪ BLM or USFS heritage form if the project falls under SHPO’s programmatic agreement, or</li> <li>▪ SHPO concurrence letter (if required)</li> </ul> </li> <li><input type="checkbox"/> NEPA Documentation (upload under “Other”)             <ul style="list-style-type: none"> <li>▪ Letter indicating the categorical exclusion type, or</li> <li>▪ Record of Decision and EA or EIS, as applicable</li> </ul> </li> <li><input type="checkbox"/> Land Manager Approval Form</li> <li><input type="checkbox"/> Project Timeline</li> <li><input type="checkbox"/> Letters of Support (recommended to combine into one attachment)</li> <li><input type="checkbox"/> Other:             <ul style="list-style-type: none"> <li>▪ Accessibility Assessment Memo (required for single-use hiking trails or multi-use trails designed primarily for hiking/pedestrian use)</li> <li>▪ Photos (recommended to combine into a single document with captions)</li> <li>▪ Other documents applicable to your project</li> </ul> </li> </ul>
<p><b>Safety &amp; Education Proposals:</b> •Letters of Support •Samples of education materials • Land Manager Approval Form OR a letter of support from the land manager or other partner</p> <p><i>If any construction or installation is included in the proposal, refer to the lists above</i></p>	
<p><b>Land Acquisition Proposals:</b> •Yellow Book appraisal •Proof of willing seller •RTP Environmental Screening Form •State Agency Review Forms •SHPO Attachments (non-federal) •Land Use Compatibility Form •Letters of Support •Photos of the property</p> <p><i>If any construction is included in the proposal, refer to the lists above.</i></p>	
<p><b>Equipment Purchase Proposals:</b> •Letters of support, include a letter from the land manager if a non-profit is applying • Photos or other examples of comparable products</p>	

*This list is intended as a resource. Documentation requirements may vary depending on your project.*

*For forms not required for your project, but required in the grants system, upload a document stating “not applicable,” or similar.*

*Contact the RTP Grant Coordinator with questions.*