***TRANSMITTAL MEMO***

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DATE:

TO: (State Natural Resource Agencies)

FROM:

SUBJECT: **Intergovernmental Review** of Proposed Project for which Federal Grant Assistance is being requested (Recreational Trails Program Grant).

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Attached is a copy of:

1. a **RTP Environmental Screening Form,**
2. a **project location map,**
3. a **project site plan,**
4. a blank **State Agency Review form** for the

(Project Name)                 project,

in (City or County) .

Brief Project Description:

We would appreciate your review of the project and the accompanying documents, as well as completion and return of the enclosed **State Agency Review form** to our agency. If concerns about this project are noted on the form, we will be in contact with the person signing the form to address those concerns.

Thank you!