

# **Oregon Heritage Commission**

**November 4, 2013**

**History Museum of Hood River County**

**300 E. Port Marina Drive, Hood River**

## **Approved MINUTES**

**Members present:** Daniel Cantrall, Brian Carter (for Oregon Historical Society), MaryKay Dahlgreen, MariLou Diamond, Kimberly Jensen, David Lewis, Eric Martin, Carol Michael, Jan Mitchell, Roger Roper, Layne Sawyer, Jon Tullis.

**Staff Present:** Kyle Jansson, Kuri Gill.

**Public Present:** David Meriweather, Mikel Dwain, Kimberly Howard, Connie Nice, Karly Squires.

Lewis called the meeting to order at 9:02 a.m. Commissioners introduced themselves.

County administrator Meriweather, public works director Dwain, and museum administrator Nice welcomed the Commission to Hood River, and talked about the museum.

Tullis moved the revised preliminary agenda be approved, Jensen second. Approved unanimously.

**Minutes:** Michael moved the draft minutes of July 22 be approved. Martin second. Approved unanimously.

**Public Comments:** None.

**Commissioner Comments and Reports:** Diamond, Martin, Jensen, Cantrall, Lewis, Tullis, Sawyer, Michael, Carter, Dahlgreen and Roper reported on their recent activities and current Oregon heritage issues.

**Announcement of new Heritage Bulletins:** Jansson said Heritage Bulletin 21 (Planning a Digitization Project) and Heritage Bulletin 22 (Implementing a Digitization Project) have been published. They were written by Matt Carmichael of the Hood River Museum, whose expertise had been found while working on a Commission grant-funded project.

**Heritage Programs Overview:** Jansson reviewed a list of 19 Commission responsibilities and programs, and said that fewer than 10 existed when he began work for the Commission in 2002. He also said that when he started the Commission staffer worked alone, and that the OPRD heritage operational structure has changed so that his work often intersects now with that of other OPRD heritage programs and staff. The issues and solutions are more complex. He said these changes have also changed how he and commissioners work. Roper said the OPRD model

emphasizes a wholesaler-retailer model, where the Commission and OPRD are the wholesalers of heritage services and the retailers are the many organizations. Commissioners talked about defining their roles, how to make its activities more relevant to its advisory members, and wanting to understand how these programs/responsibilities/services relate to the proposed Heritage Plan. A suggestion was made for commissioners to discuss their roles and operations at the February meeting.

**Cultural Trust Funds process:** Jansson made a presentation about how the funds received from the Cultural Trust are important for the Commission to provide services that help complete projects, access professional resources, build capacity and engage the public. He showed examples of how technical assistance had enabled Phoenix and Echo to more fully participate in heritage. Jansson then reviewed how staff, in looking at how to use the FY14 distribution from the Cultural Trust, focused on 1) funding services that meet goals and recommendations of key statutes, documents and studies of the Commission and Cultural Trust and 2) services that align with the values of the Commission and the Cultural Trust.

**FY 2013 Trust post-grant service review:** Commissioners reviewed the work of the services and projects it funded with the FY13 distribution.

**FY 2014 Trust grant distribution:** Jansson reviewed the staff recommendation. In addition to the \$10,000 for technical assistance approved at the Commission's July 22 meeting, staff proposed: an additional \$10,000 for technical assistance, \$5,000 for work on the Commission's Historic Properties inventory, \$3,500 for a heritage tourism workshop, \$3,000 for support of mentor training, and \$16,462 for use in funding additional grants. Commissioners talked about the process for determining the recommendations and their role in that process. In order for the Commission to be able to be fully involved in making FY15 recommendations at their July 2014 meeting, a committee will need to be appointed at the February meeting. Tullis moved the staff recommendation be approved. Diamond second. Motion approved 5-0, with one abstention.

**Oregon Cultural Trust update:** Howard, the Cultural Trust manager, reviewed the Trust's successes of the past year and the past decade. The Trust has raised more than \$30 million from 25,000 donors during the past decade.

**Museum Grant fund distribution:** Gill presented the recommendations of the Museum Grant Review committee that included Diamond, Jansson, Tom Chandler, Heather Kliever and Yousef Al Rahmani. Diamond made a motion to fund those ranked 1-6 (Klamath County Museums, Boston Mill Society, Scotts Mills Historical Society, Oregon Jewish Museum, Harney County Historical Society, Architectural Heritage Center, Washington County Museum, Baker Heritage Museum, Linn County Museum Friends and High Desert Museum) per their requests. Mitchell second. Approved unanimously.

**Oregon Heritage Traditions applications:** Applications were received from the Caledonian Games of Athena and the Scandinavian Festival of Junction City. A subcommittee of Carole Astley, Michael and Jansson reviewed them. Mitchell moved the Scandinavian Festival be designated an Oregon Heritage Tradition. Diamond second. Approved unanimously. Jensen moved that the Caledonian Games be sent a letter expressing appreciation for their efforts in

putting on the Games annually and encouraging them to continue that work. Mitchell second. Approved unanimously.

**Discussion of 2014-2019 Oregon Heritage Plan:** Commissioners reviewed the first compilation of the work by the subcommittees. They reviewed and revised some draft goals. Jansson will incorporate those changes and others requested by commissioners or the subcommittees prior to Nov. 29. The revised plan will be released for public comment on Dec. 5. There will be a deadline of Jan. 15 for public comments, which will be forwarded to commissioners. A decision on the plan is anticipated for the Feb. 10 Commission meeting.

**Bylaws discussion:** Commissioners postponed this time as it will be part of the roles and operations discussion in February. Commissioners were asked to let the chair or the coordinator know if they would like to serve on a planning committee for the February discussion.

**Oregon Studies Project Update:** Jansson reported on the preliminary efforts to carry out the curriculum development required by the state law.

**Other business:** There was none.

**Adjournment:** Lewis adjourned the meeting at 2:20 p.m.