

## 10 Basic Board Responsibilities (BoardSource)

1. **Determine the organization's mission and purpose.** It is the board's responsibility to create and review a statement of mission and purposes that articulates the organization's goals, means, and primary constituents.
2. **Select the chief executive.** When the time has come to hire the first or the next chief executives, boards must reach consensus on the position responsibilities and undertake a careful search to find the most qualified person for the job.
3. **Support and evaluate the chief executive.** The board should ensure that the chief executive has the moral and professional support he or she needs to further the goals of the organization.
4. **Ensure effective planning.** Boards must participate actively in an overall planning process and assist in implementing and monitoring the plan's goals.
5. **Monitor and strengthen programs and services.** The board must ensure that current and proposed programs and services are consistent with the organization's mission and monitor their effectiveness.
6. **Ensure adequate financial resources.** One of the board's main responsibilities is to ensure that the organization has adequate financial resources to fulfill its mission.
7. **Protect assets and provide financial oversight.** The board must approve the annual budget and ensure that proper financial controls are in place.
8. **Build a competent board.** All boards have a responsibility to articulate prerequisites for candidates, orient new members, and periodically and comprehensively evaluate their own performance.
9. **Ensure legal and ethical integrity.** The board is ultimately responsible for seeing that legal standards and ethical norms are respected.
10. **Enhance the organization's public standing.** The board should clearly articulate to the public the organization's mission, accomplishments, and goals and garner support for the community.