



**OREGON PARKS AND RECREATION
OREGON COMMISSION ON HISTORIC CEMETERIES
FRIDAY, FEBRUARY 7, 2025
ONLINE**

MINUTES

FRIDAY, FEBRUARY 7, 2025

Zoom Meeting: https://us06web.zoom.us/webinar/register/WN_UVY_sUXzSDCFqPUr2aixMw

BUSINESS MEETING: 1:00 pm

Members of the Oregon Commission on Historic Cemeteries (OCHC), and staff from the Oregon Parks and Recreation Department (OPRD) and its State Historic Preservation Office (SHPO), who were present for part or all of the meeting included:

• Sarah Baylinson, Commission Chair	• Kuri Gill, Commission Coordinator
• Peggy Drake, Commissioner	• Kirsten Lopez, OPRD Archaeologist
• Milo Reed, Commissioner	• Koren Tippet, OPRD Archaeologist
• Sarah Silbernagel, Commissioner	• Katie Henry, Oregon Heritage
• Shawn Steinmetz, Commissioner	Commission (OHC) Coordinator

1. Commission Business

- a) Welcome and Introductions (Information)
- b) Approval of Friday, February 7, 2025 Agenda (Action)

ACTION: Commissioner Silbernagel moved to approve the Friday, February 7, 2025 agenda. Commissioner Reed seconded the motion. Chair Baylinson and Commissioners Drake, Reed, Silbernagel and Steinmetz voted in favor. The motion passed, 5-0. (Topic starts at 10:22 and ends 12:39).

- a) Approval of October 10, 2024 (Action)

ACTION: Commissioner Reed moved to approve the October 10, 2024 minutes as presented. Commissioner Drake seconded the motion. Chair Baylinson and Commissioners Drake, Reed, Silbernagel and Steinmetz voted in favor. The motion passed, 5-0. (Topic starts at 12:39 and ends 13:37).

- 2. Public Comment:** *This is the time for the public to address the Commission.* (Information)
(Topic starts at 13:40 and ends 13:56)

- a) No public comment

- 3. OPRD & Oregon Heritage Update** (Information)
(Topic starts at 13:58 and ends 23:49)

- a) Coordinator Gill provided information to the Commission about the current ongoings of Oregon Heritage, SHPO, OPRD, Federal Funding, and Legislative updates.

- 4. Oregon Heritage Vitality Report** (Information)
(Topic starts at 23:50 and ends 1:18:48)

- a) Katie Henry, OHC Coordinator, presented the findings of the most recent Oregon Heritage Vitality Report.

- 5. Oregon Historic Preservation Plan** (Discussion)
(Topic starts at 1:26:15 and ends 2:14:36)

- a) Coordinator Gill.
 - i) Letter to SHPO acknowledging the OCHC role in moving forward the goals outlined in the Oregon Historic Preservation Plan.

- 6. Project Updates** (Discussion)
(Topic starts at 2:14:36 and ends at 2:35:00)
a) Commissioners Silbernagel and Reed will collaborate on a George Fletcher project.
- 7. Cemetery Records Project** (Discussion)
(Topic starts at 2:35:08 and ends 2:42:38)
a) Commissioners will review and send comments to Coordinator Gill by March 31st, on a document that will be sent out as a bulletin to provide guidance on records management and approaches.
- 8. Upcoming Cemetery Resources** (Information)
(Topic starts at 2:42:41 and ends 2:46:16)
a) Coordinator Gill advised on Historic Cemetery grant applications timelines, the Oregon Heritage Summit online April 17-18th, and ongoing opportunities to partner with SOLVE for cleanup days.
- 9. Items for Future Meetings** (Discussion)
(Topic starts at 2:46:20 and ends 2:47:01)
a) Commissioners will email Coordinator Gill with ideas for future meetings.
- 10. Reports: Commissioner Actions and Issues** (Information)
(Topic starts at 2:47:01 and ends 2:57:08)
a) Commissioner Drake – Several downed trees at a local cemetery created the need for cleanup and professional repairs. She recently read an article about the Oregon State Hospital and the mismanagement of remains that took place ~1912. Discussion was had about the Commission's previous involvement with the Memorial now at the State Hospital, and it's continued relevance.
b) No further Commissioner Actions or Issues.
- 11. Commission Planning Calendar** (Information)
a) April 24-25, 2025 – Online
b) May 27, 2025, 10:00am – 11:00am, Online grant approval
c) July 24-25, 2025 – Tentatively the Gorge, Columbia River Highway area
d) October 16-17, 2025 – To be Announced – Joint meeting with Oregon Heritage Commission, State Advisory Committee on Historic Preservation, Historic Assessment Review Committee.
e) February 6, 2026 – Online
f) April 29, 2026 – Woodburn as part of the Oregon Heritage Conference (April 29 - May 2)

Meeting adjourned @ 4:03 PM