

OREGON STATE HISTORIC PRESERVATION OFFICE

HISTORIC RESOURCE RECORD

Instructions

Use this form to enter a property into the Oregon Historic Sites Database or to request that staff evaluate a property for inclusion in the National Register of Historic Places.

To have a property evaluated for its potential for listing in the National Register, please complete all blanks and write neatly. Provide as much information about the exterior and interior as possible, such as the number of stories, cladding materials, and general room layout, under "General Description." Under "Building History," include any information about the architect, builder, original owners and subsequent occupants, and historic activities or events that occurred at the property. If available, attach historic photos, newspaper clippings, obituaries, and other documentation to help the reviewer better understand your property. Use additional sheets if necessary.

IMPORTANT: Submit current exterior (all sides) and interior color photographs (entry, living room, dining room, kitchen, master bedroom, hallway spaces, etc). If the property has outbuildings, include these photos too.

Mail completed forms to National Register Program, Oregon State Historic Preservation Office, ATTN: Tracy Collis, 725 Summer St. NE, Salem, OR 97301 or email them to Tracy.Collis@oregon.gov with "HRR" in the subject line. Emailed submissions must be under 10MB in size and include digital photos of the property. Mail submissions must include printed photographs. HRRs are reviewed within two weeks of submission.

All materials submitted to the Oregon State Historic Preservation Office become property of the State of Oregon and are available as public records. Materials submitted to the SHPO will not be returned.

Applicant Information

Name _____ Date _____
 Mailing Address _____
 City/State/Zip _____
 Phone Number _____ E-mail _____

Property Information

Historic Name, if known _____
 Street Address _____
 City/Town _____ County _____

Owner Information

Complete if the applicant is not the owner. Response will be sent to the applicant and owner. Private property cannot be listed in the National without owner consent.

Name/Institution _____
 Contact Name _____
 Mailing Address _____
 City/State/Zip _____
 Phone Number _____ E-mail _____

Application Type

- Add this property to Oregon Historic Sites Database *Staff will enter the data submitted in the Oregon Historic Sites Database, file this application in archive and may make a determination of eligibility for the National Register, but will not respond to the applicant.*
- Evaluate this property for inclusion in the National Register of Historic Places *Staff will enter the data submitted in the Oregon Historic Sites Database, file this application in our permanent archive, and will make a determination of eligibility for the National Register, and respond to the applicant specific instructions on how to nominate the property to the Register.*

Property Name and Address:

Exterior Description

Construction Date _____ Note source (estimated, deed, other record(s)) _____

Original use. Domestic Commercial Government Industrial Agricultural
Check all that apply
 Other: _____

Siding material(s). Horizontal Wood Vertical Board Brick Stone Asbestos Vinyl
Check all that apply
 Other: _____

Write a general exterior description, including building shape, height, roof type, and any special features.

Write a general interior description, including general layout, major rooms, and any special features.

List known or probable alterations and the approximate date the work was done.

Building History

Please explain what events and persons are associated with this property and whether the building's architecture or the construction methods used to build it are noteworthy. Use additional pages if necessary.