**Preservation Planning for Local Governments**

### Survey

**Reconnaissance Level Survey (RLS)** —
- A systematic, inventory of all the buildings in an area. RLS identifies which buildings have potential to be "historic" based on age and integrity and merit additional documentation and preservation efforts. This does not trigger regulation.

**Intensive Level Survey (ILS)** —
- An in-depth historical research on the construction, ownership, and uses of an individual building over the years. It refines the historical status and provides a base for designation.

**Archaeological** —
- Identifies location of historic or pre-historical archaeological deposits.

### Designation

**Local Historic Sites** —
- Created by a local preservation ordinance to recognize the historic value of the property, criteria are often more lenient.

**Local Landmark Register** —
- Created by a local preservation ordinance. It is usually more restrictive and engages a regulatory or design review process.

**National Register of Historic Places** —
- Created by the National Park Service. It has specific requirements and must be coordinated through the State Historic Preservation Office.

### Treatment

**Pre-development** —
- Buildings - architectural & engineering services include preservation plans renderings, etc.
- Archaeology – preservation, interpretive and mitigation plans

**Development** —
- Buildings - rehabilitation of buildings
- Archaeology – stabilization & preservation of sites

**Local Design and Demolition Controls** —
- implemented through a local ordinance

### Public Education & Incentives

**Before & During**
- Media outreach - newspapers, website, newsletters, utility bill
- Website development & updates
- Contact property owners, public presentation for questions, mailing, etc.
- Presentations to planning commission, city council, and community

**After**
- Public presentation of results (community groups, schools, etc.)
- Tours of historic sites, walking tour tools
- Display of historic photos & information at city hall, library, etc.

### Public Education

- Media outreach - newspapers, website, newsletters, utility bill (including "before & after" photos)
- Preservation awards for outstanding projects
- Tours & public presentations of projects
- Ribbon-cuttings involving local & state officials
- "Project in progress" signs displayed on site
- Exhibit of architectural drawings, results & archaeological work at city hall, library, etc.

### Incentives

- Local Preservation Incentives - conditional uses, relaxed building code requirements, grant programs, design assistance, etc.
- Tax incentives - federal tax credits & state property tax program
- Grants - state & federal funds for rehabilitation
- Coordination with planning commission and city council on planning and zoning-related issues
- Support working with building code officials