



Oregon Parks and Recreation Commission

January 26, 2011

Oregon Exposition Center, Cascade Hall
Salem, Oregon

1/26/2011 Meeting Minutes

Those attending all or part of the meeting included:

Commissioners Present:

Jay Graves, Vice-chair
Robin Risley
Brad Chalfant
Jim Brown
Sharon Rudi
Sue Musser

Staff:

Tim Wood, Director
John Potter, Assistant Director, Operations
Steve Shipsey, Assistant Attorney General
Vanessa DeMoe, Commission Assistant
Chad Montoya, Executive Assistant
Roger Roper, Assistant Director, Heritage Programs
KYLEEN Stone, Assistant Director, Recreation Programs and Planning
Lisa Van Laanen, Assistant Director
Ron Campbell, Master Planner
Cliff Houck, Real Property Manager
Jim Morgan, Natural Resources Manager
Darin Wilson, Engineering Manager
Wayne Rawlins, Grants Program Manager
Richard Walkoski, Recreation Programs Manager
Rocky Houston, Trails Coordinator
Kathy Schutt, Planning Manager
Chris Havel, Associate Director
Steve Janiszewski, Capitol-Cascades District Manager
Carl Shepherd, Park Ranger Supervisor, Silver Falls State Park
Bob Rea, Park Manager, Detroit MU

Visitors Present:

Bennett Burns, Oregon State Parks Trust
Nils Christofferson, Wallowa Land Trust
Nels Gabbert
Mike Hayward, Wallow County Commission
Jean Pekarek, Wallowa Land Trust
James Monteith, Wallowa Land Trust
Neil Svarverud, Public citizen
Mayor Anna Peterson, City of Salem
Al LePage, Director of the National Coast Trail Association

A. Executive Session: 1:00 p.m.

The Commission met in Executive Session to discuss acquisition priorities and opportunities. The Executive Session was held pursuant to ORS 192.660(2)(e). The Executive Session was closed to the public.

B. Workshop: 2:00 p.m.

1) Oregon State Parks Trust – Bennett Burns

Ms. Burns stated that there were three primary goals that she would discuss during her presentation:

- 1) Provide background on the Oregon State Parks Trust (OSPT)
- 2) Current status of OSPT “Where We Are Now”
- 3) Candid conversation about the future of the OSPT

Discussion

Commissioner Brown said it is a matter of how can the Commission, OSPT and the Parks Department identify a short list of iconic ventures and try to run several at once to appeal to different segments of the public and business.

Commissioner Chalfant commented that it may benefit the Trust to focus on key projects. He said that because of Measure 76 people may think that we have the funds we need.

Director Wood suggested that the role trustees can play is to be a voice for what State Parks does, the purpose of the agency, and speak for the value of what we do. He addressed the Commission and welcomed suggestions of individuals that may serve on the board and take on a role at the OSPT.

Director Wood shared that he has invited all of the Trustees to participate in all the meetings and field trips of the Commission.

2) Best Practices

Chris Havel, Associate Director

Mr. Havel explained that the Best Practices review is required by DAS and reported as one of the agency performance measures. He said that each state board and Commission review these same practices. Chris explained the process to the Commission; the Commission will independently review the practices and decide if the Commission is meeting, exceeding or not meeting the practice. Mr. Havel said that after the independent review there will be a full workshop in March to discuss the Commission’s position on each practice. At the workshops the practices will be discussed and voted on as a group; the result of that vote, if the group is in agreement, it counts as a pass, if you don’t agree it counts as a fail. He explained that if the vote results in a fail it is simply recorded back to DAS in our performance measure; the performance measure goal is 100%. Mr. Havel stated that if a report is not 100% it only means that your goal for the next year is to direct the agency or the Commission on what needs to be done to improve. He said it is better to know where the standard is not being met than getting the 100%. Mr. Havel said that between now and the March workshop he will provide a worksheet for the Commissioners to complete by answering whether they meet the best

practice. Once the decision is made, independently, the form is returned to Mr. Havel. The results will be discussed at the meeting with a follow up request to approve the report.

C. Oregon Exposition Center Tour: 3:30 p.m.

Wednesday January 26th

Business Meeting: 9:00 a.m.

1. **Commission Business** (Action)
 - a) Approval of Agenda

Commissioner Chalfant moved to approve the January 2011 Commission meeting agenda as revised. Commissioner Brown seconded. The motion passed unanimously, 6-0.

2. **Public Comment:** *This time was for the public to address matters **not** included in the agenda.*

Neil Svarverud – Grand Island Fish Channel

Mr. Svarverud stated he was trying to find out what is going on at Willamette Mission State Park and Grand Island. He said that for over the last two years Oregon State Parks and Baker Rock Resources have been communicating regarding the fish passage at the south end of Grand Island. He referenced letters and statements regarding the project. He said that he is trying to find out the status of this process.

Director Wood provided background on the fish passage project. He stated that it is the Department's understanding that Baker Rock has an application with Yamhill County to establish and operate a quarry on a property adjacent to State Parks' property on Grand Island. He said Baker Rock indicated in their application that part of their plan would be, after they were done using the site, that the property would be reclaimed and perhaps dedicated as park land. Director Wood said that part of their plan apparently includes a fish passage across existing State Park property that would keep fish from being trapped if there was flooding in the quarry from the Willamette River. He clarified that he has not recently talked with anyone from Baker Rock. What State Parks has done is they have told the County that there are some issues that are of concern about the operation of a quarry on adjacent property. He further clarified that State Parks has no arrangement that would allow a fish passage way across our property. Director Wood explained that the agency would need to see a specific proposal from Baker Rock, if and when the project was permitted. He said there is no agreement with Baker Rock or with the County that would allow them to have the access. He explained that there may be other alternatives for fish passage that may or may not involve our property which would have to be evaluated with any proposal along with impacts. He stated that he appreciated Mr. Svarverud's concerns; and added that any decision that would allow an easement or transfer of property would have to go before the Commission for approval.

Mr. Svarerud requested a copy of the letter sent to Yamhill County.

Mr. Svarerud asked how a citizen can be involved in the process. Director Wood explained that he can be put on the mailing list; and anything that comes before the Commission is posted to the web site.

3. Approval of Commission Meeting Minutes (Action)

a) November 2010

Commissioner Chalfant moved to approve the November 2010 Commission meeting minutes. Commissioner Rudi seconded. The motion passed unanimously, 6-0.

4. Director's Update

Permitting of Fireworks

Director Wood said that Fourth of July fireworks are a tradition among many of the communities along the coast; the agency has given permits to have some of those activities occur on State Parks property in the past. He explained that late last summer there were comments voiced to the USFWS from the public regarding the impact of fireworks on bird communities along the coast. He said that USFWS has put the agency on notice that there are issues in this regard and there may be some species affected. Director Wood shared that when we learned of this, staff went to a couple of the communities most affected. He said that we wanted to raise this issue with the communities early enough to provide them time to find alternatives. Communications are ongoing with USFWS and the affected communities, specifically Depoe Bay.

Discussion

Commissioner Rudi stated that if the precedent was set with the coastal parks wouldn't that apply to all of our state parks, especially those with a high fire danger. It certainly could be a broader issue, however the issue here is specific to the coastal bird species.

Delegated authority Report

Director Wood said that discussions regarding the Delegated Authority Report will begin with the March Commission meeting. He said that between now and the March meeting a background paper will be provided to the Commissioners.

Audit committee

Director Wood updated the Commission on the Audit Committees activities. He said that they are finalizing the agency risk assessment and the audit plan; the group will meet again prior to the March meeting and will provide a report to the Commission at the March meeting.

Annual Report

Director Wood explained that he will be asking staff to compile the report annually. He said that this report is intended to show the financial situation of the agency and the factors that affect the financial performance of the agency. Director Wood stated that it is also an opportunity to highlight some of the accomplishments of the agency. He said that he will be sharing this document when talking to legislators and other interested parties

5. Consent Calendar (Action)

a) Approval of Delegated Authority Report

1. Contracts
2. Natural Resources

b) Director's Expense Report

Commissioner Brown asked about two different projects on the Contracts report. He noted that there were two change orders associated with the Banks Vernonia Trail; he asked if there were two different contracts? Ms. Van Laanen replied that she did not know the details of the

contracts and will confirm the information. Commissioner Brown stated that there needs to be a way to keep track of the total cost that is being put into a contract with change orders versus the original bid.

Ms. Van Laanen informed the Commission that modifications will be made to the March report so that the Commission can see what the intended contract amount was to provide the information the Commission would need to make the judgment.

Commissioner Brown asked about the difference in the actual cost and the amount of reimbursement on the Director's Expense Report for travel reimbursement for the NASPD conference. Ms. Van Laanen replied that the difference is the out of pocket expenses for the travel; the report is only the expense payments that are made directly to the Director.

Commissioner Graves asked about the "various" section of the contracts report. Ms. Van Laanen explained that it represents various vendors that IT items were purchased from. She said that this section will be clarified in the next report.

Commissioner Brown moved to approve the consent calendar. Commissioner Musser seconded. The motion passed unanimously, 6-0.

6. Budget & Legislative

a) Budget Update (Information)

Lisa Van Laanen, Assistant Director of Administration

2009-11 Biennium:

Ms. Van Laanen reported that the December 2010 Lottery forecast was released November 19, 2010 reflecting an increase in Lottery Fund revenue for the Department of \$578,478. The Lottery Fund revenue forecast has decreased by \$3,556,665. Ms. Van Laanen explained that the Department's budget was built on a Lottery Fund revenue forecast of \$85.3 million and the December 2010 forecast is \$81.7 million; and that the state will release two more revenue forecasts for the 2009-11 biennium in March 2011 and June 2011. She said each forecast will include the current biennium and the next two biennia. She said the numbers are reflecting a possible decline in Park User Fees and Recreational Vehicle Fees and further research is currently ongoing and should there be a need for adjustments to the budget, information will be brought to the Commission in March.

2011-13 Biennium:

Ms. Van Laanen reported that the development of the Governor's Budget was currently underway and Governor Elect Kitzhaber is planning to publish his budget by the required date of February 1, 2011. She said the Department's budget will need to be based on the December 2010 Lottery Fund revenue forecast of \$85 million which is a reduction from the Agency Request Budget which was based the June 2010 Lottery Fund revenue forecast of \$87 million. In addition, the budget will need to be adjusted for the passage of Ballot Measure 76 (November 2010). She stated that all discussions are confidential until the Governor's budget is released.

b) Legislative Update (Information)

Kyleen Stone, Assistant Director of Recreation Programs and Planning

Ms. Stone explained the changes in the Legislative Session to the Commission. She shared that Legislature will meet for a set number of days in the annual sessions. In order to accommodate the new process legislators were in session for three days in January; during

that time they introduced over 1,600 bills. They will be back to start the 160-day session on February 1st.

Ms. Stone provided a handout to the Commission of the key committees. She explained the different committees and shared that most of the bills that pertain to us will go through the Energy, Environment and Water Committee. She said that the final budget will go to the Natural Resource Committee; it is a joint committee that is the sub-committee of Ways and Means. The full Ways and Means committee will make the final decisions about all of the budgets.

Ms. Stone provided information on SB 578. As required in SB 578, staff presented the ATV Advisory Committee Report to the House Interim Committee on Transportation on December 14, 2010 and to the Senate Interim Committee on Business and Transportation on December 15, 2010. Both presentations were well received. In addition, the House Interim Committee on Transportation voted to approve LC 1511 (Attachment A) for pre-session filing. That concept has now been assigned a bill number -- HB 2329.

Director Wood said that when the legislature convened in January they did some organization, adopted rules, and first readings of bills. He said that staff had been reviewing the bills to see what the impact may be for the agency. Director Wood provided a spreadsheet, explaining that it was pulled together to have a tool to talk with legislatures and show the cumulative cost impact that the bills have on the department. He said it shows costs added to the department through legislative action. This spreadsheet will be updated as the session goes forward; a more comprehensive list will be provided at the March meeting.

7. Real Property

a) Wallowa Partners East Moraine (Information)

Presentation by: Nils Christofferson, James Monteith of the Wallowa Land Trust; and Mike Hayward, Wallow County Commission

Mr. Hayward said that they want to talk about a potential partnership between Oregon State Parks, Wallowa County, Wallowa Resources, Wallowa Land Trust, Cycle Oregon and others. He discussed a partnership with the Nez Pierce Tribe. He said that the Tribe is also a potential partner, and has expressed interest to see this area protected.

Mr. Hayward said that as we move forward, the Wallowa Lake Moraine is not a new issue for the citizens of Wallowa County. He said work has been going on for many years regarding securing and protecting the land. He said the group would like to share with the Commission the history of the Moraine and the significance to the people of Wallowa County, the State and the nation; as well as discuss where planning is to date, land ownerships and opportunities with some of the ownerships.

Mr. Monteith thanked the Commission for their time and also State Parks staff for their part in the Iwetemlaykin project. He said he appreciated the tremendous outreach and the role that the agency and staff played.

Mr. Monteith shared the history of the area with the Commission; touching on the following highlights:

- The Moraine site is approximately 17,000 years old; the lake was formed during that time

- Understood that the Nez Pierce people came to the valley and occupied the site for many years, this is an area inseparable to the Tribe
- First Chief Joseph Days occurred on the East Moraine
- The Moraine is all private lands with 100 landowners
- Work is being done to secure open use of the Moraines; recreational use but also the working land element as well
- Maintain a tradition of multiple use on the Moraine system that compliments the uses at Wallowa Lake State Park and Iwetemlaykin
- Spent considerable years in a variety of community efforts to talk with landowners to maintain the current use and opportunities of the Moraine
- There is a focus on the largest landowner of the East Moraine, the Yanke property

Mr. Christofferson reported the current situation with the East Moraine, discussing the following highlights:

- Partnerships are actively being pursued
- Currently have support from Cycle Oregon,
- Working with the Yanke family, largest property owner on the Moraine
 - Appraisal was completed in January of 2009 with a suggested value of four million dollars
 - Met with the family and they felt the appraisal had not captured the true value at the time
 - Agreed to wait and use the time to explore partnerships
- Time has come to commission a new appraisal with new partners
- Explore the partnership with State Parks
 - State Parks has a history of protecting the treasured places in Oregon
 - This site is significant to all Oregonians
- The want is to have a working landscape; see the land protected; preserve access
- Not asking State Parks to come with money only, would like State Parks to be a part of the management and decision making around the Moraine

Commissioner Rudi asked about the zoning on the Yanke property and discussed the options for subdividing.

Commissioner Brown asked Mr. Monteith to expand on the thought process of a working landscape, what is the vision? Mr. Monteith explained that the Moraine has been lightly grazed, used for grain production, and has a very strong commitment to weed management. He shared that there is a real focus on controlling noxious weeds and encouraging native grasses. He said that this effort has been voluntary with landowners. In addition the landowners agreed to support a trail system.

Mr. Christofferson added that of the working landscape, about 500 acres of the 1700 is actively managed timber. He shared that there are regular timber harvests and grazing. Mr. Christofferson said that these activities are not significant to the revenue but symbolic to the community.

Commissioner Brown asked how the landowners would like to see this proceed. Mr. Christofferson replied that the landowners, specifically the Yanke property, could have a preference to sell if they felt the appraisal was fair. Mr. Monteith added that there are many landowners that would be interested in a lease or easement option as well.

Commissioner Brown stated that a challenge that State Parks is facing is the decrease in lottery revenue. He said that while he believed the agency and Commission want to be a

partner, the support may need to come from the quality staff support and the State Parks name association with the project. Commissioner Brown suggested the idea of asking the legislature to appropriate lottery backed bonds. He added that there is going to have to be a specific business plan about economics associated with this area.

Mr. Monteith said that there is an increased interest from businesses. He said they know a variety of partnerships is needed for this to be a success. Mr. Monteith explained that the opportunity with the Yanke property is one that they would like to act on soon. He said that the interest in the Moraine is broad; and as a land trust, they are willing to go out and raise the money from a variety of sources, especially for the easement properties. He said the enormity of this project is appreciated.

Commissioner Brown stated that the Oregon State Parks Trust is looking for an iconic project that captures the broader public attention; it could be a partnership that would benefit both parties.

Commissioner Chalfant stated that Commissioner Brown brought up some really good points regarding the obstacles that we face. He agreed with Commissioner Brown regarding the need for a business plan. Commissioner Chalfant said if there is an iconic spot, this is one of those and what Wallowa Resources has done is nothing less than groundbreaking. He stated that State Parks needs to be a partner in the process; what we can bring to the table is unclear at this time. Commissioner Chalfant said it will take some time before the business plan is refined, however, State Parks as a partner brings credibility, unifies a vision for connecting the two parks and a greater vision for what this can be for the local community and the state. Strongly encourage the Commission to urge, direct and encourage staff join in a partnership and help shape the vision.

The Commission and the representatives from Wallowa County discussed the significance of the area.

Commissioner Brown moved that State Parks enter into a partnership with the Wallowa County Land Trust on the East Moraine project; with the role of State Parks yet to be defined. Commissioner Risley seconded. The motion passed unanimously, 6-0

- b) Concession Program Review (Information)
Cliff Houck, Property Resource Manager

Mr. Houck gave an update on the current status of concession agreements. He provided a summary of the existing contracts (or opportunities) that are being managed:

CONCESSIONAIRES

<u>Park</u>	<u>Concessionaire</u>	<u>Services Offered</u>	<u>Expiration Date</u>
Joseph Stewart	Lost Creek Marina, Inc.	Store/food/marina	12/31/2020
Frenchglen Hotel	J.M. Ross Enterprises, Inc.	Hotel/food service	12/31/2010
Silver Falls	DeShaw House Co.	Food service	1/31/2012
Cove Palisades	Cove Palisades Resort Inc.	Store/food /marina houseboat rentals	9/30/2015
Wallowa Lake	Wallowa Lake Marina, Inc.	Store/boat rentals	12/31/2012
Lake Owhyee	Vacant	Store/food/marina	RFP in process
Nehalem Bay	Northwest Equine Outfitters	Horse riding	9/30/2012
Wolf Creek Inn	Quist Hospitality LLC	Inn/food service	6/30/2015
Cove Palisades	Vacant	Store/day use	RFP out

2010 INCOME REPORT

<u>Park</u>	<u>Concessionaire</u>	<u>Revenue to OPRD*</u>
Joseph Stewart	Lost Creek Marina, Inc	\$6,980
Frenchglen Hotel	J.M. Ross Enterprises, Inc.	\$18,220
Silver Falls	The DeShaw House Co.	\$132,076
Cove Palisades	Cove Palisades Resort Inc.	\$76,855
Wallowa Lake	Wallowa Lake Marina, Inc.	\$21,266
Nehalem Bay	Northwest Equine Outfitters	\$23,604
Wolf Creek Inn	Quist Hospitality LLC	\$10,411

*estimated through 12/31/10 for Calendar Year 2010.

Mr. Houck explained that two of these concessions (Frenchglen Hotel, Silver Falls South Falls Lodge) are operated in historic structures; the Cove Palisades and Wallowa Lake concessions were constructed as part of the overall park development. He said that the Joseph Stewart concession is the only operation that has been leased on a long-term arrangement. In this instance, the state developed plans for the concession and competitively bid the construction and operation. He explained, in general, OPRD gets between 5 and 11 percent of the concessionaire's gross income. Currently, in most cases, 50 percent of concession revenue is put into the general park operating fund and 50 percent into a general concession sinking fund. Mr. Houck said new concession contracts have been structured with a monthly or lump sump payment from the concessionaire with an additional percentage of "gross income." This provides for a predetermined monthly income with less concern for income verification, also encourages the concessionaire to market and grow the business with a lower rate applied to the increased business.

Mr. Houck said that currently all concession contracts and RFP's are developed by a team of people including the District Manager, Park Manager, Real Property Specialist, and Contract Specialist. He explained that all RFP's and contracts are reviewed and approved by the Department of Justice prior to offering or signing and the Park Manager is responsible for implementing the contract and overseeing the concession's use of the property.

Discussion

Commissioner Graves asked at what point you have to use an RFP versus re-negotiate. Mr. Houck explained that if the original contract states the ability to re-negotiate than it can be done. The decision to re-negotiate or extend rests with OPRD.

- c) Redmond-Bend Juniper SSC – Land Exchange with Department of State Lands (DSL)
(Action)
Cliff Houck, Property Resource Manager

Mr. Houck reported that DSL has recently approached OPRD regarding the possibility of a land exchange. DSL owns an 80-acre timbered parcel in Lincoln County in the Ona Beach/Beaver Creek area that they recently identified as excess lands. This parcel adjoins the property OPRD acquired from Forest Capital in September. Mr. Houck said DSL is offering OPRD the exchange of properties to facilitate their acquisition needs in the Redmond area. He shared that appraisals of both the DSL property in Lincoln County and this portion of the OPRD Redmond-Bend Juniper SSC property were completed by independent appraisers. He said that an appraisal in August 2010 placed a fair market value of \$128,000 on the DSL property; and in September 2010 a fair market value of \$95,550 on the OPRD property. Mr. Houck said that third party reviews have been completed of both

appraisals and a Phase I Environmental Site Assessments had also been completed on both properties.

Mr. Houck asked for approval for the Department to exchange the 6.37 acre Redmond-Bend Juniper SSC parcel for the DSL 75.15 acre Lincoln County property with OPRD paying the difference in value of \$32,450 in cash.

Discussion

Commissioner Chalfant commented that he was curious what sort of public notice is given to the local community regarding this kind of exchange? Mr. Houck replied that the process involves notification of surplus property which notifies the city and counties. He said there is no direct announcement to the public, however public notice is given through the Commission agendas and packet information that is posted to the agency web site prior to each meeting.

Commissioner Chalfant suggested that notification to local communities be enhanced for actions such as this in the future.

Commissioner Brown moved to approve the Redmond-Bend Juniper SSC – Land Exchange with DSL. Commissioner Musser seconded. The motion passed unanimously, 6-0.

8. Natural Resource Management

- a) John Day River Water Quality Management (Information)
Jim Morgan, Natural Resource Manager

Mr. Morgan said there is a regulatory requirement that State Parks will have to respond to as a result of the Federal Clean Water Act. He said it requires the state to identify streams and rivers throughout the state that are water quality limited, meaning they do not meet federal standards for water quality. Mr. Morgan stated that the Department of Environmental Quality (DEQ) has identified streams and rivers in Oregon that do not meet state and federal standards. He said DEQ has identified State Parks as a designated management agency; with this designation comes the requirement to develop an implementation plan to manage the sources of the pollutants listed in the TMDL (temperature, bacteria, dissolved oxygen, and biological criteria) on lands under our control in the John Day Basin. Mr. Morgan reported that the agency has been given 18 months to develop that plan. OPRD's plan must be received and accepted by May 9, 2012. OPRD properties to be addressed include Bates, Cottonwood Canyon, Clyde Holliday, Ukia-Dale Forest State Scenic Corridor, and Clarno.

Next Steps

OPRD staff (region and district managers and natural resource specialist) will meet with DEQ staff shortly to better understand DEQ's expectations for a TMDL implementation plan. The projected outcome of this meeting is a framework and structure for developing such a plan.

DEQ has acknowledged our ongoing efforts in planning and improving resource conditions in the John Day Basin, and they are excited to support us in developing a TMDL implementation plan.

9. Grants Program

- a) County Opportunity Grant Requests (Action)
Wayne Rawlins, Grant Program Manager

Mr. Rawlins said that the County Parks Assistance Advisory Committee met November 9, 2010 in Salem and is recommending the provided list of grants for Commission approval.

Commissioner Musser moved to approve the County Opportunity Grant Requests. Commissioner Chalfant seconded. The motion passed unanimously, 6-0.

10. Recreation Programs and Planning/Land Use

- a) Coast Trail Plan (Information)
Richard Walkoski, Recreation Programs Manager

- 1) Al LePage, Director of the National Coast Trail Association

Mr. Walkoski introduced Al LePage, Director of the National Coast Trail Association

Mr. LePage spoke in support of the Oregon Coast Trail Connection Strategy. He provided a one-page handout to the Commission covering his public comment. Mr. LePage also shared an entry from his personal journal that he wrote on the 10 year anniversary of his first hike of the Oregon Coast trail in 1988.

Coast Trail Plan

Richard Walkoski, Recreation Programs Manager
Rocky Houston, Recreation Trails Coordinator

Mr. Walkoski and Mr. Houston shared a presentation with the Commission covering the following highlights of the Coast Trail Plan:

- Oregon Coast Trail spans Oregon's 362 mile coastline
- The trail is a result of Governor Oswald West designating the ocean shorelines for public use in 1914 (followed up with the Beach Bill of 1966);
- and a trail concept proposed by Dr. Samuel N. Dicken in his book "Old Oregon", published in 1959.
- The Oregon Recreation Trails System Act of 1971 established the Oregon Recreation Trails Advisory Council (ORTAC)
- A comprehensive plan for the Oregon Coast Trail had not been completed since 1972.
- In 2005, a gap assessment prepared by the National Coast Trails Association provided the framework for OPRD's current plan. The plan focuses on three goals:
 - Review existing gaps and develop a short term and long term strategy to connect the trail.
 - Create a regional identity and local support for sections of the trail
 - Identify key partners to assist OPRD in raising the awareness of the Oregon Coast Trail and provide local advocates for Oregon Coast Trail needs.

Connection Strategy:

The Coast Trail Plan is the result of a series of stakeholder meetings held at various locations along the coast. Land managers, public agencies, trail advocate groups and OPRD staff met at a series of 11 meetings from Brookings to Astoria where attendees identified gaps and proposed solutions to close them. The trail was divided into 10 sections to make capturing

information easier. The process identified 33 gaps in the 10 sections, and a short-term and long-term goal was developed for each gap. The short-term goals focus on providing a basic route to close the gaps while raising awareness of the need for a more permanent solution. The long-term goals focus on permanent routing options that will maximize the safety and recreational value of the route.

After the initial stakeholder meetings, OPRD held four public meetings in August 2010 to seek a broader public review of the connection strategy that was developed. The final plan incorporates the local stakeholder input and the comments from the four public meetings. ORTAC has been involved in the planning process from the beginning. They provided advice to OPRD regarding the goals for the plan, attended stakeholder meetings, provided input on early drafts of the plan and reviewed the final draft. ORTAC strongly supports the implementation of the plan, with the hope that the gaps can be closed by the 50th anniversary of the Oregon Coast Trail in 2021.

The document included in the Commission packet, the Connection Strategy, can be viewed online at: <http://egov.oregon.gov/OPRD/PLANS/index.shtml>

Discussion

Commissioner Brown asked how the agency allocates money within a biennium for the different projects, of a plan like the Oregon Coast Trail Plan; and asked for clarification on the role of the Commission in making that decision. Director Wood replied that we have a certain amount of money allocated for trails. He explained that through the work planning effort and staff interaction, the projects are identified and money allocated.

Commissioner Chalfant asked if credit is given when scoring the local government grants for plans that fit into a strategy like this. Mr. Rawlins replied that there are a variety of grant evaluation criteria including SCORP and community need that helps identify how it fits in.

Commissioner Chalfant asked if this plan is being integrated with land use plans of the cities and counties. Mr. Houston replied that it is done in an informal way through conversations with planners and city officials.

b) Cape Lookout Master Plan (Information) Ron Campbell, Master Planner

Mr. Campbell shared that over the past year staff had been working on the master planning process for Cape Lookout State Park to plan for relocation of park facilities threatened by shoreline erosion and ocean flooding. He said that visitor surveys have been completed to help understand the demographic makeup and activity preferences of both day use and overnight visitors. He said that key questions were also included to ask their opinions regarding what type of facilities should be emphasized; the full report on the results are available. Mr. Campbell said that staff had recently held the first set of public meetings and comments have been supportive. He stated that staff are now in the process of beginning design work of facility concepts

Mr. Campbell shared the key objectives for the plan; to maintain and improve resource values and recreational experience, maintain public safety, to protect and maintain the existing facilities where doing so is realistic giving the ongoing erosion and flooding and based on cost and benefits, and at the same time keep the facilities that are more threatened in operation as long as we can, again, while doing so is realistic. He said there is also a need to be ready to act when there are events that trigger the need to relocate facilities.

Mr. Campbell outlined some of the key challenges for the Commission. He said that there is limited space for new development and shared a map of the opportunity areas for the different kinds of development. He explained that most of the area suitable for new development is in marginal condition in terms of the forest health; those areas will require active and ongoing forest management. He discussed the flow diversion of Jackson Creek done several decades ago to flow into Netarts Bay. Mr. Campbell explained that as part of the natural resources management plan and the studies that support the future management actions, staff will be examining the merit of restoring the flow from the diversion channel back into the original channel. He said that the implications are not yet known and the study will go on some time. He said this is a situation that doesn't really affect, to a large degree, how the facilities are being designed and will not affect our future development opportunities.

Mr. Campbell shared that the next steps will be to; produce a draft plan over the next couple of months, hold the next round of public meetings in late March or early April to introduce the draft plan to public and get comments. He said staff would like to be presenting the draft plan to the Commission in May.

Discussion

Commissioner Graves asked about the map showing the primary and secondary flood hazard; he noticed that in camp loop A and B trees are dead and dying. He asked if it only takes one salt water bath to affect the trees and if it will affect the secondary areas soon? Mr. Campbell replied that the salt water intrusion depends on the saturation and the current health of the trees. He stated that he believed most of the damage is done through multiple intrusions and that over time it is likely more trees will die. He shared that one step staff are taking is to look at the possibility of introducing more tolerant vegetation.

Commissioner Brown asked if the areas marked for development have suitable terrain. Mr. Campbell replied that it depends on the type of development. Mr. Campbell discussed the areas that are most accommodating for development.

Commissioner Brown asked about the historic reason for the diversion of the creek. Mr. Campbell replied that he was not aware of the entire history, but it is very likely because of oyster farming.

Mr. Campbell explained the secondary access issue. He said that a couple of key actions to take in the near future are to provide for emergency egress through an existing service road connection out to the county road. He explained that the second action is to find a different access route into the existing campground; a longer term planning effort is to find a new entrance road into the park.

Commissioner Chalfant asked about the difference between the primary and secondary flood hazard. Mr. Campbell replied that the primary ocean flood hazard is created by a combination of different circumstances, both environment and elevation; the secondary ocean flood hazard is related directly to the elevation.

- c) HCRH Trail Reconnection Plan (Action)
Kathy Schutt, Planning Manager

Ms. Schutt stated that at the November Commission meeting, staff presented the draft plan document for a proposed trail connection from Wyeth to Hood River that would largely run

along the alignment of the Historic Columbia River Highway. She explained that this reconnection of segments of the old highway would not include vehicular use, except where the trail crosses the access roads.

Ms. Schutt said that the final plan includes an Executive Summary brochure, a Project Summary and a Final Report with appendices. She shared that the additions to the final plan include cost estimates, and more illustrations and highlights.

Ms. Schutt stated that the final plan has been edited to address comments and recommendations to:

- Have OPRD management address the following topics that are outside of the scope of this trail plan; mountain bike courses, natural resource restoration projects, sign design and placement, maintenance, interpretation, rockfall mitigation, property boundary determination, cultural resource management and natural resource mitigation.
- Remove the proposed 25 car parking lot from the east side of Mitchell Point, as per the neighborhood request.
- Look Gorge-wide at access and recreational demand in the area.
- Schedule Master Planning or Comprehensive Park Planning for parks in the Gorge.
- Include cost estimates for the project.
- Complete an updated Master Plan for OPRD's Gorge parks, and a new maintenance and management MOA between OPRD and ODOT.

Commissioner Chalfant moved to approve the HCRH Trail Reconnection Plan. Commissioner Rudi seconded. The motion passed unanimously, 6-0.

- d) Oregon SCORP Statewide Survey Interagency Agreement (Action)
Kathy Schutt, Planning Manager

Ms. Schutt explained that staff are asking approval of a contract with OSU to undertake the next round of the Statewide Comprehensive Outdoor Recreation Plan (SCORP.) She said this contract is largely taking care of the "demand survey" for SCORP. She explained that this report involves a collection of opinions from Oregon and adjacent states and is updated every ten years. Ms. Schutt said that the design of the survey is similar to the kind of information that was collected previously to create continuity; it also provides the opportunity to add questions to get at more emerging issues and needs. She stated that a statewide survey about outdoor recreation participation will be useful for many levels of local and regional planning; and statistically reliable information will be gathered and analyzed for each county.

Commissioner Brown asked about how successful the past surveys have been. Ms. Schutt replied that they have had excellent results and have built a stronger partnership with OSU's forestry and recreation programs as well as the Bend and Corvallis offices.

Commissioner Brown moved to approve the Oregon SCORP Statewide Survey Interagency Agreement. Commissioner Musser seconded. The motion passed unanimously, 6-0.

11. Rulemaking

- a) Adopt OAR 736, division 19; Acquisition Policy (Action)
Cliff Houck, Property Resource Manager

Mr. Houck provided information on the revised acquisition rule. Mr. Houck shared that Council Shipsey had reviewed the rule; the revised wording was provided to the Commission. Mr. Houck said that agency staff conducted a hearing on December 2, 2010 at park headquarters to gather public comments and the public comment period will close on January 28, 2011; there had not been any comment received at this time.

Director Wood explained that in previous discussion regarding the draft language provided by Counsel Shipsey, Commissioner Brown proposed revised wording for consideration to paragraph A to read, "one or more properties in areas of interest on the list established."

Discussion

Commissioner Chalfant explained that he had a concern that as the acquisition budget gets smaller there will be more exchanges. He said he had complete confidence with exchanges initiated by staff; however he anticipates there will be more exchanges initiated from outside of the department. He said that there may be risk of these exchanges being driven by local community interest; and because we have a responsibility to the larger state park system, there is a need to make sure the agency is not made to look like they are trading stock.

Commissioner Chalfant said the intent was to make sure that overwhelming public interest raises the bar on exchanges initiated outside of the department. He said it makes it so the agency can speak with a great deal of comfort when talking about exchanges and be able to state what we exchanged for were properties of interest and clearly show an equalization of value. He explained that it was not clear that the overwhelming public benefit was optional, it needed clarity.

Commissioner Brown explained that he is uncomfortable with adopting a rule before the public comment period is closed. Director Wood said that final review and approval can be done at the March meeting.

Commissioner Brown said he would move to approve Counsel Shipsey's revised wording with the added pencil edits for final adoption and consideration in March.

Commissioner Brown moved to continue the discussion and final consideration for adoption of OAR chapter 736, division 19; Acquisition Policy to the March 2011 meeting. Commissioner Chalfant seconded. The motion passed unanimously, 6-0.

- b) Adopt OAR 736-010-0066, State Capitol Recognitions (Action)
John Potter, Assistant Director of Operations

Mr. Potter stated that the revised draft of the State Capitol Recognitions rule is before the Commission for approval. He explained that edits had been made according to the suggestions from the Commission at the November meeting. Mr. Potter directed the Commission's attention to section 4 where it addressed the criteria. He asked for Commission approval to adopt the revised rule.

Discussion

Commissioner Chalfant asked about the cost being 15% of the project replacement value; how did you arrive at the 15% and is it enough for long-term maintenance. Mr. Potter stated

that it was a starting point; that he believes that amount would help build a fund to address the features over time; but it may have to be re-visited in the future.

Commissioner Brown moved to Adopt OAR 736-010-0066, State Capitol Recognitions. Commissioner Risley seconded. The motion passed unanimously, 6-0.

12. Heritage Programs

- a) Heritage Programs Report (Information)
Roger Roper, Assistant Director of Heritage Programs

Historic Painting Provides Clues to Fort Yamhill's Past

An oil painting depicting Fort Hoskins in Benton County has recently been “discovered” and it promises to be extremely useful in guiding OPRD’s interpretive efforts at Fort Yamhill State Heritage Area. Both forts were built in the 1850s by the U.S. military, and some of the same people were involved in the construction of both. The painting shows details about the buildings, parade grounds, fencing, and many other aspects of the fort and fort life that could only be speculated about previously. The painting remains in private hands, but copies have been made available to OPRD and historical archaeologists who have worked at Fort Yamhill and Fort Hoskins over the years. At least one scholarly article is forthcoming on the painting and how it both corrects and corroborates our previous assumptions about the military forts that played such a prominent role in western Oregon in the 1850s and ‘60s.

Heritage Funding Task Force

Members of the heritage community are hoping the 2011 Legislative Assembly will support the creation of a Task Force to study funding options for local, regional, and statewide historical societies and history museums. The successful 2010 ballot measure in Multnomah County to “save” the Oregon Historical Society through a local tax provided only a short-term solution to that organization’s financial crisis. A more comprehensive solution is needed, and it should be one that addresses the needs of more than just the largest historical society in the state. At this point (January 3rd), proponents are trying to secure a legislative sponsor. The bill would not have a fiscal component; any costs associated with it (which should be minimal) would be absorbed by the Oregon Heritage Commission.

Webinar Trainings Initiated

During the late summer and early fall, SHPO’s National Register staff prepared and conducted several online training sessions on various aspects of the National Register nomination process. Approximately 85 people from around the state participated, including consultants, Certified Local Government representatives, students, and property owners. Participants were connected by both telephone and computer, and were able to ask questions and interact with one another. They enjoyed the convenience of not having to travel and not having to devote several hours of their day. Given the success of these trainings—and the lack of cost—we will be conducting more webinar trainings in the future, including cultural resource training for OPRD field staff.

Heritage Conference

Mr. Roper shared that the Heritage Conference will be held in Astoria in April 2011. The schedule and events will be shared with the Commission as it gets closer.

13. Operations Procurements and Facilities Investment Program (FIP) Projects

Darin Wilson, Engineering Manager

- a) South Beach Rest Room Shower Building Project (Action)

Commissioner Musser moved to approve the South Beach Rest Room Shower Building Project. Commissioner Risley seconded. The motion passed unanimously, 6-0.

- b) Uniform Apparel Procurement (Action)

Commissioner Brown moved to approve the Uniform Apparel Procurement. Commissioner Chalfant seconded. The motion passed unanimously, 6-0.

- c) Facilities Investment Program (FIP) Update (Information)

Mr. Wilson stated that this update was presented to the Commission as information on future projects that may come before the Commission. He asked for any questions or comments regarding the report.

- d) FIP Program Report (Information)

Mr. Wilson shared a presentation with the Commission on the FIP program. He stated that the information will focus on the following:

- Explanation of the FIP program
- Review of projects and accomplishments from this biennium
- Next bienniums budget
- 20-Year Park Improvement Plan

Explanation of the FIP program

Mr. Wilson explained that program funding comes from Lottery and Grants

(*e.g.* Marine Board, ODOT, Bureau of Reclamation, other federal and state agencies.)

He shared highlights of the program, one being the Park a Year Program. He said the FIP programs typical projects included trails, roads, buildings, historic preservation and other infrastructure upgrades.

Review of projects and accomplishments from this biennium

Mr. Wilson shared projects and accomplishments from the 2009-11 biennium, including:

- Opening of Beaver Creek Natural Area
- Completion of the Banks Vernonia Trail
- New South Trail Head in the city of Banks
- Cazadero Trail – First 3 miles
- Powder House Cove parking lot
- Portland Women’s Forum Paving project
- CXT Rest Room Replacement Projects
- Site Built Rest Room Replacement Projects
- Deluxe Cabin Projects
- Pete French Round Barn Restoration
- Vista House critical weather repairs
- Detroit Lake Mongold Boat Ramp

Next Biennium's budget

- 11/13 FIP Program Budget is \$18.5M +/-
- Parks of the Year included:
 - Opening of Bates State Park - 2011
 - Rogue Valley Greenway – 2012
 - Cottonwood Canyon State Park - 2013
- Heceta Head Lighthouse Renovation (FIP and ODOT grant)
- Fort Stevens Campground Expansion
- More Cabins (location TBD)
- Focus will be on Deferred Maintenance projects

20-Year Park Improvement Plan

- Park Improvement Projects are entered into HUB Database separated between Deferred Maintenance and “Improvement” projects including:
 - All Deferred Maintenance projects
 - Efficiency and Enhancement projects
 - New Park Projects and Projects from Park Master Plans
- Project Review Board prioritizes for funding in the next biennium
 - PRB uses a matrix for scoring projects based on specific criteria
 - PRB will be using more business-model decisions such as ROI analyses
- PRB is: Region Managers, Operations Support Manager, Engineering Manager, Assistant Director of Operations
- Striving for 20-Year Horizon to capture possible projects

Discussion

Commissioner Brown commented that as staff go through this process there is a need to think about what the capital investments are.

Commissioner Chalfant asked how the department deals with parks that do not have a master plan. Director Wood replied that most parks do have a master plan that are updated periodically; the department continues to identify parks that need them.

Commissioner Rudi asked if the park of the year program will be continuing under the new Governor. Director Wood said that he thinks it will most likely be a decision for the Commission to make; if that is the approach that the Commission wishes to continue.

Commissioner Musser stated that she likes the acquisitions but has a concern that each time an acquisition is made there are new expenses associated with additional and continued maintenance and repairs. She said she is concerned about parks and the future of the system if that continues. She shared, that although she did not like the Park a Year concept, she recognized that that it is a nice way to celebrate improvements; and perhaps if it is continued it does not need to be a new park a year but recognizing and celebrating improvements to existing property.

14. Reports (Information)

- a) Recreation Trails Program
- b) Marine Reserves
- c) Centennial Horizon Update
- d) Oregon Outdoor Recreation Council Year End Report
- e) Key Agency Training

Discussion

14b – Marine Reserves

Commissioner Chalfant asked what the difference is between a marine reserve and a marine protected area. Director Wood replied that in a reserve there is no extraction, it has the highest level of protection.

15. Commission Planning Calendar (Information)

Banks

Tuesday March 15th – Stub Stewart Cabin Loop meeting hall

8:30 - Audit Committee Meeting

10:30 – Workshop Items: Best Practices, Park system Planning, Strategic Heritage Plan,
Delegated Authority

12:00 - Lunch

Tour - Stub Stewart park tour and BV Trail and CZ trail discussion

Wednesday March 16th – Stub Stewart Cabin Loop meeting hall

Exec Session

Business Meeting

Adjourned: 1:40

DRAFT