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## OREGONSERVES COMMISSION

### EXECUTIVE COMMITTEE MEETING AGENDA

**Meeting Date and Time:** June 13, 2025, from 12:30 pm to 1:00 pm

**Join by Phone:** (612) 328-1310 Passcode: 3 2 3 6 6 6

[Join Meeting on Zoom](#)

**Public Access and Accommodation Information:** OregonServes Commission meetings are open to the public, follow public meeting laws, and are recorded. Agenda times are approximate and may change. To submit a written or verbal public comment, request accommodations, or request materials in an alternative format, please [complete our online form](#) or [email us](#). Written comments must be received at least 12 hours before the meeting, and verbal comments are limited to 3 minutes per person or group. Accommodation requests should be submitted at least 48 hours in advance. Our meetings and documents are formatted to meet accessibility standards. If you encounter any barriers or have suggestions for improvement, we welcome your feedback.

#### 12:30 pm – Meeting Opening

*Facilitated by Meeting Chair*

- Call Meeting to Order
- Review Agenda
- Approve Previous Meeting Minutes

#### 12:35 pm – Commission Operations Report

*Presented by the Director*

- Report out on Operational and Strategic Updates
- Updates on Commission committees and workgroups
- Review of July Commission Meeting Agenda

#### 12:55 pm – Meeting Wrap-Up

*Facilitated by Meeting Chair*

- Recap decisions and next steps

#### 1:00 pm – Meeting Adjourned

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## **OREGONSERVES COMMISSION**

### ***EXECUTIVE COMMITTEE MEETING MINUTES***

**Meeting:** April 11, 2025

**Location:** Virtual

**Format:** Meeting minutes follow the flow of the meeting agenda for clarity.

#### **Executive Committee Members in Attendance**

- Daniel Altamirano Hernandez, OregonServes Commission (OSC) Vice-Chair
- Sierra Barnes, Public Policy Committee Chair

#### **Commission Staff in Attendance**

- Carie Bauer, OregonServes Commission Director
- Kelly Hale McNabb, Office of Workforce Investments (OWI) Office Support Specialist

#### **Meeting Opening**

- Meeting chaired and called to order at 12:31pm by Vice-Chair Altamirano Hernandez.
- Meeting quorum was confirmed.
- No public comments were received.
- Vice-Chair noted that the meeting agenda listed the minutes subject for approval as full commission meeting minutes, not executive committee meeting minutes. Commissioner Barnes motioned to approve the March 2025 Executive Committee Meeting Minutes. Vice-Chair Altamirano Hernandez seconded the motion. Minutes approved.

#### **Director Report-Out**

##### *Legislative Updates*

- Director Bauer notified the committee that HB3754 did not move forward in the 2025 Oregon Legislative Session process. HB3754 requested funding for OSC emergency response training and coordination activities, and that administration of the Oregon Volunteers in Disaster (ORVID) system be moved to the Oregon Department of Emergency Management (ODEM).

### *Federal Updates*

- Director Bauer provided a status report on the Executive Order compliance requests sent to state commissions by AmeriCorps, the federal agency. She also provided updates on the grant application deadlines and appropriations processes that would impact commission and programmatic funding, including notification received that AmeriCorps would no longer continue to fund Public Health AmeriCorps programs nationwide.

### *Operational/Strategic Updates*

- Director Bauer provided information on the impacts of the federal administration's actions on the commission and grantees, including the logistics of the grant funding application process. She also addressed issues of staffing and capacity due to the affected timelines for operational grant awards from AmeriCorps and the failure of HB3754, which will prevent the commission from providing statutorily mandated services.

### **Commission Meeting Planning**

- The May Commission Meeting Agenda was reviewed and suggestions for guest speakers were provided by committee members.

### **Special Directives and Next Steps**

- Commissioner Barnes will invite Director Bauer to a Pacific University Board Meeting.
- Director Bauer will inquire availability of America's Service Commissions (ASC) Executive Director, Kaira Esgate, and Senior Advisor, Tyler Wilson, to attend a future OregonServes Commission meeting.
- Director Bauer requested to provide full legislative session results update at future commission meeting after sine die.
- Support Specialist McNabb will finalize scheduling for future Public Policy and Membership Committee meetings, and the September Commission meeting and retreat. Commissioner Barnes requested the retreat not be scheduled prior to or on September 18.
- Next Commission Meeting is May 9, from 11:00am to 12:30pm.
- Next Executive Committee Meeting is June 13, from 12:30pm to 1:00pm.

### **Meeting Closing**

- Meeting adjourned at 1:08pm by Vice-Chair Altamirano Hernandez.