## CONTINUING EDUCATION (CE) AUDIT PROCESS

## **Description:**

Each renewal cycle, 8% of registered architects who submitted renewal applications are randomly selected for the CE Audit. This flowchart depicts the process the staff and the Board follow to conduct the CE audit.

## **Important Dates:**

Individual registrations expire December 31 every other year.

CE may be completed within the 60 day grace period after December 31 if the Late CE Fee was paid during the online renewal.

CE audit begins early April.

