



PE Engineers

## Application for Additional Branches of Engineering

NOTE: This application is to be completed by Oregon registered professional engineers.

The following instructions are provided to assist in completing the application.

Please read the applicable Oregon Revised Statutes (ORSs) and the Oregon Administrative Rules (OARs). To locate the ORSs and the OARs, visit our website at [www.oregon.gov/osbeels](http://www.oregon.gov/osbeels). Click on the "Rules & Statutes" link in the top bar to review the relevant ORSs and OARs.

It is the Applicant's responsibility to review these requirements before applying to the Board.

### Purpose

The purpose of this application is for Oregon PE registrants who qualify for registration in additional branches of engineering and would like recognition of special qualification in more than one branch of engineering recognized by the Board under OAR 820-010-1010.

See the following OAR for detailed information: OAR 820-010-1000(6).

### Application Fees

The application fees are located in OAR 820-080-0010. Application fees are non-refundable, in accordance with OAR 820-080-0005.

### How Applications are Processed

Applications will be processed according to the date received by the OSBEELS office.

### General Instructions

- |        |  |
|--------|--|
| Step 1 | Complete the Application form.   |
| Step 2 | Send application package, including payment, to the Oregon State Board of Examiners for Engineering & Land Surveying (OSBEELS):<br><br>OSBEELS<br>670 Hawthorne Ave. SE<br>Suite 220<br>Salem OR 97301 |

OFFICIAL USE ONLY

DATE RECEIVED

OFFICIAL USE ONLY

DATE PAID

OFFICIAL USE ONLY

ID NUMBER

PE Engineers

## Application for Additional Branches of Engineering

### Form A: Applicant Information

First Name	Middle Name or Initial	Last Name

Name as you want it to appear on your wall certificate and used on your seal. See OAR 820-025-0005.

<input type="checkbox"/> Social Security Number *	Birth Date (M/D/Y)	Address to mail correspondence to
		<input type="checkbox"/> Home <input type="checkbox"/> Business <input type="checkbox"/> Public

**\* If you have a Social Security Number, Oregon law requires that it be used.** If you don't have a Social Security Number, use Form K.

Home Address (include any unit number)	Home Phone

City	State / Province	Zip / Postal Code	Home Email

Business Name	Business Phone

Business Address (include any suite number)	Business Fax

City	State / Province	Zip / Postal Code	Business Email

Address and Email for Public Disclosure - ORS Chapter 192	<input type="checkbox"/> Same as Home Address

City	State / Province	Zip / Postal Code	Email

**NCEES Records** If you are using your NCEES Record as part of this application, you must still complete pages 1-7.

Have you established an NCEES record?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, date transmitted to the Board:

Indicate how you would like to receive the OSBEELS newsletter, **The Oregon Examiner**

Home Address  Home Email  Business Address  Business Email  Public Address  Public Email



**Form B: Registration and Payment**

**Professional Engineering Registration**

Temporary Permit Requested (additional fee applies)

Select branch(es) (must choose at least one): See OAR 820-010-1010 for approved professional engineering exams

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Acoustical (1981-2015 exam)      | <input type="checkbox"/> Electrical                     | <input type="checkbox"/> Metallurgical                                |
| <input type="checkbox"/> Agriculture                      | <input type="checkbox"/> Environmental                  | <input type="checkbox"/> Mining & Mineral Processing (1960-1992 exam) |
| <input type="checkbox"/> Building Systems (Architectural) | <input type="checkbox"/> Fire Protection                | <input type="checkbox"/> Naval Architecture and Marine                |
| <input type="checkbox"/> Geotechnical *                   | <input type="checkbox"/> Forest                         | <input type="checkbox"/> Nuclear                                      |
| <input type="checkbox"/> Chemical                         | <input type="checkbox"/> Industrial                     | <input type="checkbox"/> Petroleum (1981-1986 exam)                   |
| <input type="checkbox"/> Civil                            | <input type="checkbox"/> Manufacturing (1993-2005 exam) |   |
| <input type="checkbox"/> Control Systems                  | <input type="checkbox"/> Mechanical                     |   |

**Payment Method**

Check or Money Order (payable to OSBEELS)

Amount Enclosed:

Debit or Credit Card (Visa, Mastercard, Discover, or AmEx)

Total Charged:

Card Number

Exp. Date

Security Code \*\*

Billing Zip / Postal Code

Signature (serves as payment authorization)

Signature Date (M/D/Y)

\* To apply for Geotechnical, you must have passed the CA Geotechnical Engineering exam

**\*\* Debit or Credit Card Security Codes**

If submitting a payment to OSBEELS for fees by debit or credit card, provide the security code. These codes are a security feature that appears on the back of most Visa, MasterCard, and Discover cards, and on the front of American Express cards. This code is a three or four-digit number which provides a cryptographic check on the information embossed on the card.

American Express Card Users: Look for the 4-digit code printed on the front of the card just above and to the right of the main card number. This 4-digit code is the card security code. Visa, MasterCard, and Discover Card Users: Flip the card over and look at the signature box. A special 3-digit code will be located in the signature box. This 3-digit code is the card security code.



**Form C: General Questions**

Answer the following questions See OAR 820-020-0045

Have you ever had any criminal convictions? \*  Yes  No

Have you ever had a professional engineering, land surveying, or photogrammetric mapping registration denied, revoked, suspended, surrendered, stipulated, on probation, or been subject to any restriction or disciplinary action in any jurisdiction?  Yes  No

*If the answer is "Yes" to any of the above stated questions, submit a written explanation and a copy of any and all board orders including but not limited to final orders, letters of reprimand, stipulations, settlement agreements, or criminal conviction and sentencing records, as applicable.*

*All information provided with your response will be considered public information unless required to be kept confidential by state or federal law.*

\* You are not required to report any criminal convictions received before the age of 18.

**Form D: Verification Summary**

*Summarize Active Oregon Registration*

Registration Number	Branch	Renewal Date (M/D/Y)

*Summarize Additional Branch of Professional Engineering Examination*

Branch of Examination	NCEES Exam or other? (If other, please specify)	Exam Date (M/D/Y)

Jurisdiction

For examinations passed before October 2010, if the Applicant did not pass the examination in Oregon, official verification must be provided by the NCEES licensing jurisdiction. For examinations passed in October 2010 or later, the Board may verify passage with NCEES.

See the following OAR for detailed information: OAR 820-010-1000.



**Form E: Social Security Guidelines**

As part of your application for an initial or renewed occupational, professional or recreational license, certification, or registration issued by OSBEELS, you are required to provide your Social Security number. This is mandatory. The authority for this requirement is ORS 25.785, ORS 305.385, 42 USC § 666 (a) (13). Failure to provide your Social Security number, if you have one, will be a basis to refuse to issue or renew the license, certification, or registration you seek. Additionally, as a state agency, OSBEELS may use your Social Security number for the purpose of debt collection, pursuant to ORS 293.226(4). This record of your Social Security number will be used for child support enforcement, tax administration purposes (including identification), and collection actions only, unless you authorize other uses of the number. Although a number other than your Social Security number appears on the face of the licenses, certificates, or registrations issued by OSBEELS, your Social Security number will remain on file with OSBEELS.

If, the U.S. Social Security Administration has not issued you a Social Security number, these guidelines must be followed:

1. Complete and sign an Attestation and Request for Exemption from Social Security Number Requirement Form K;
2. You are attesting to the fact that no Social Security number has been issued to you by the U.S. Social Security Administration;
3. You are acknowledging that knowingly supplying false information under this section is a Class A misdemeanor, punishable by imprisonment of up to one year and a fine of up to \$6,250.

*By providing the following signature, you are agreeing to comply with the guidelines listed above.*

Signature

Signature Date (M/D/Y)

**Form F: Applicant Signature**

I hereby certify under penalty of perjury that the information provided on this application is true and correct, and that the accompanying documents, if included, are genuine. I am the Applicant named in this application, I have read the contents thereof and, to the best of my knowledge and belief, the foregoing statements are true and correct in every respect.

Signature

Signature Date (M/D/Y)

**Form G: Attestation and Request for Exemption from Social Security Number Requirement**

I, \_\_\_\_\_ attest and certify that I have not been assigned a U.S. Social Security number, and agree that if a U.S. Social Security Number is assigned to me, I will report it to the Oregon State Board of Examiners within 30 days. I understand that, under Oregon law, providing false information is grounds for denial, suspension, or revocation of registration issued by the Oregon State Board of Examiners for Engineering and Land Surveying.

Signature

Signature Date (M/D/Y)