



Request for Retired Status Instructions

NOTE: It is the registrant's responsibility to submit all documentation required. Failure to properly complete the form may result in a delay of processing.

The following instructions are provided to assist in completing the Request for Retirement form. Read the applicable Oregon Revised Statutes (ORS) and the Oregon Administrative Rules (OAR). To locate the ORSs and the OARs, visit our website at oregon.gov/osbeels. Click on the "Rules & Statutes" link in the top bar to review the relevant ORSs and OARs.

Who Should Fill Out the Request for Retirement form?

Registrants who want to request to place their registration(s) as a professional engineer (PE), professional land surveyor (PLS), registered professional photogrammetrist (RPP), and/or certification as a certified water right examiner (CWRE) into the retired status.

Registrants who are placed into the retired status may not practice engineering, land surveying, and/or photogrammetric mapping, as applicable.

Certified as a CWRE?

If a registrant also holds a certification as a CWRE, a request to place their CWRE certification in retirement status is required.

See the following ORS and OAR for detailed information (PE, PLS, and/or RPP): ORS 672.180 and OAR 820-010-0520. See the following ORS and OARs for detailed information (CWRE): OAR 690-014-0050, OAR 820-010-0235, and OAR 820-010-0520.

How Requests are Processed

Requests will be processed according to the date received by the OSBEELS office.

General Instructions

- Step 1 Complete the Request for Retired Status.
- Step 2 Gather completed form(s) and put them together in a single package for mailing.
- Step 3 Submit mail, to the Oregon State Board of Examiners for Engineering & Land Surveying:

OSBEELS
670 Hawthorne Ave., SE
Suite 220
Salem OR 97301
- Step 4 If correspondence has not been received from the OSBEELS within 30 days of submittal, contact us.



Oregon

BOARD OF EXAMINERS
FOR ENGINEERING &
LAND SURVEYING

OFFICIAL USE ONLY

DATE RECEIVED

OFFICIAL USE ONLY

DATE ENTERED

OFFICIAL USE ONLY

ID NUMBER

Request for Retired Status - PE/PLS/RPP

Registrant Contact Information

First Name		Middle Name or Initial	Last Name
Home Phone		Home Email	Birthdate
Home Address (include unit number)			Home Phone
City	State / Province	Zip / Postal Code	Home Email
Registered to practice as: <input type="checkbox"/> PE <input type="checkbox"/> PLS <input type="checkbox"/> RPP			Registration Number
<p>I request to place my registration(s) to practice into retired status.</p> <p>I understand that by placing my registration(s) in the retired status, as defined in the Oregon Administrative Rule (OAR) 820-010-0520, I am no longer authorized to engage in the professional practice of engineering, land surveying, and/or photogrammetric mapping as defined in the Oregon Revised Statute (ORS), Chapter 672.</p> <p>I understand that I have a period of 5 years from the date of my request to place my registration(s) into the active status in accordance with the ORS 672.180 and OAR 820-010-0520.</p>			
Signature			Signature Date (M/D/Y)



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Request for Retired Status - CWRE

Registrant Contact Information			
First Name	Middle Name or Initial	Last Name	
Home Phone	Home Email	Birthdate	
Home Address (include unit number)		Home Phone	
City	State / Province	Zip / Postal Code	Home Email
Registered to practice as:			Certification Number
<input type="checkbox"/> CWRE			
<p>I request to place my certificate to practice into retired status.</p> <p>I am no longer authorized to engage in the professional activities of a certified water right examiner (CWRE) as defined in the Oregon Revised Statute (ORS), Chapter 537 and the Oregon Administrative Rules (OAR), Chapter 820 and Chapter 690.</p> <p>I understand that I have a period of 5 years from the date of my request to place my certification into the active status in accordance with the ORS 672.180 and OAR 820-010-0520.</p>			
Signature			Signature Date (M/D/Y)