



OFFICIAL USE ONLY
DATE RECEIVED

OFFICIAL USE ONLY
DATE PAID

OFFICIAL USE ONLY
ID NUMBER

Name Change & Certificate Reprint

Name currently on file with OSBEELS office

First Name

Middle Name or Initial

Last Name

Certification Number(s) or Registration Number(s), if applicable

Name Change

☐ Change name*

* I have attached a photocopy of a document showing my current legal name (i.e., driver license, marriage certificate, divorce decree, or court order).

Note: if your last name has changed, you should receive correspondence from an OSBEELS Accounts Specialist within 60 days of submittal. Please contact us if this correspondence has not been received regarding your new biennial renewal schedule.

From

To (Name to appear on certificate)

Changes to your address, email or phone number must be made online through your MyOSBEELS portal.
Replacement certificates will be mailed to the address on file in your account.

Signature and authorization

Signature

Signature Date (M/D/Y)



Check the applicable box and enclose the appropriate amount for each request (see OAR 820-080-0010)

☐ Professional Wall Certificate (\$35) ☐ Intern Wall Certificate (\$35) ☐ Biennial Renewal Pocket Card (\$10)

Select payment method (select one)

<input type="checkbox"/> Check or Money Order (payable to OSBEELS)	<input type="checkbox"/> Cash	Amount Enclosed:	
<input type="checkbox"/> Debit or Credit Card (Visa, Mastercard, Discover, AmEx)		Total charged:	
Card Number	Exp. Date	Security Code*	Billing Zip
Signature (serves as payment authorization if paying by debit or credit card)			Date (M/D/Y)

*** Debit or Credit Card Security Codes**

If submitting a payment to the OSBEELS for fees by debit or credit card, please provide the security code. These codes are a security feature that appears on the back of most Visa, MasterCard, and Discover cards, and on the front of American Express cards. This code is a three or four-digit number which provides a cryptographic check on the information embossed on the card.

American Express Card Users: Look for the 4-digit code printed on the front of the card just above and to the right of the main card number. This 4-digit code is the card security code. Visa, MasterCard, and Discover Card Users: Flip the card over and look at the signature box. A special 3-digit code will be located in the signature box. This 3-digit code is the card security code.