



LPN or RN by Endorsement Application Steps

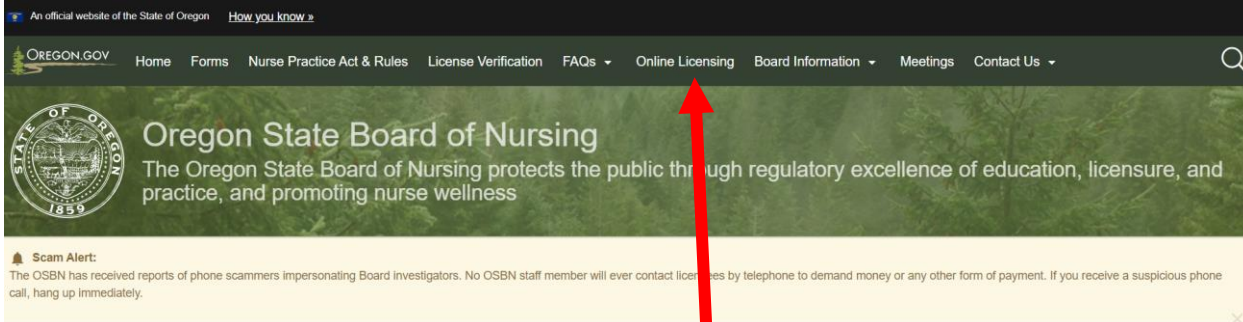
Eligibility

Applicants must:

- Hold an active LPN/RN in another state or have held a LPN/RN license in another state and complete the required amount of Continuing Education per 851-031-0008.
- Complete 1 hour pain management training from OR Pain Management Commission within the last 36 months

Step 1: Create a log in for OSBN computer system, if you do not already have a log in

Visit <https://www.oregon.gov/osbn> Use a computer, the website does not display on phones/tablets.



Click here to start

OSBN Nurse Portal

If this is the first time you are logging into the OSBN Licensing portal since October 10, 2022, you must create a new user account. Click "Create an Account" and agree to the terms and conditions. When you are asked if you have had an account before, click "yes" if you currently hold or have previously held an Oregon license. Follow the directions to create an account. If you are a current or former licensee, you will need to search for your name and verify your identity with your year of birth and last four digits of your SSN. Use your personal email address to establish your account; emails sent to your work or school email may be blocked by the institution.

☆ All applicants for a new license type or reactivation of a license must provide fingerprints for a state and federal criminal history record check after they submit an application. [Click for information on Fingerprint Requirements.](#)

Create a new account

Don't have an account?

Create an account to apply for a license or maintain your existing license.

[Create an Account](#)

Didn't receive the verification email after registering?

Note: Registration link in the verification email is only valid for 24 hours. If you have exceeded this time, please restart the registration process.

1. Check your Spam, Junk, Trash, Deleted

Already have an account?

Authorized User Sign In

Email Address (required)

Password (required)

- Enter your full legal name as shown on your government issued ID.
- Make sure your Social Security number and date of birth are correct.

OREGON STATE BOARD OF NURSING

- Before you can log in for the first time, **you must validate your email address.**
- You will receive a validation email at the address you registered with.
- Check your inbox. If nothing is there, check your junk mail, spam, and trash folders.
- Click on the link in the message to validate your email address.

Step 2: Log into the OSBN computer system

OSBN Nurse Portal

! If this is the first time you are logging into the OSBN Licensing portal since October 10, 2022, you must create a new user account. Click "Create an Account" and agree to the terms and conditions. When you are asked if you have had an account before, click "yes" if you currently hold or have previously held an Oregon license. Follow the directions to create an account. If you are a current or former licensee, you will need to search for your name and verify your identity with your year of birth and last four digits of your SSN. Use your personal email address to establish your account; emails sent to your work or school email may be blocked by the institution.

☆ All applicants for a new license type or reactivation of a license must provide fingerprints for a state and federal criminal history record check after they submit an application. [Click for information on Fingerprint Requirements.](#)

Create a new account

Don't have an account?

Create an account to apply for a license or maintain your existing license.

[Create an Account](#)

Didn't receive the verification email after registering?

Note: Registration link in the verification email is only valid for 24 hours. If you have exceeded this time, please restart the registration process.

1. Check your Spam, Junk, Trash, Deleted Items, or Archive folder.
2. Resend the verification email.
3. If you are still not getting the verification email read our more Detailed FAQs or

[Resend Verification Email](#)

Already have an account?

Authorized User Sign In

Email Address (required)

Password (required)

[Forgot your password?](#)

[Sign in using our secure server](#)

Step 3: Select and submit application: cost \$195

☆ All applicants for a new license type or reactivation of a license must provide fingerprints for a state and federal criminal history record check after they submit an application. [Click for information on Fingerprint Requirements.](#)

Welcome to the Oregon State Board of Nursing Nurse Portal Dashboard. You may use this portal to submit an application, check the status of an application, renew a license, update your name or address, and use the Message Center to communicate with Board staff.

Your Licenses with OSBN

[Apply for License](#)

License Number	License Type	License Granted Date	License Expiration Date	License Status
No licenses found				

License data provided by the OSBN State Board of Nursing

∨ **Initial CNA by Endorsement**

∨ **Initial LPN or RN by Endorsement** ←

∨ **Initial LPN or RN by Examination**

Be sure to select the correct license level and education source.

Carefully fill in each of the required sections, errors will delay application processing.

Background Questions

- Answer disclosure questions truthfully.
- If you are not sure about disclosing something, you may disclose it for Board staff to determine if it is relevant.
- Not answering truthfully can delay the application process.
- If you answer yes to a disclosure question, provide a detailed explanation.
If you answered, yes to a disclosure question and provided an explanation: Use the tool at the bottom of the page to upload supporting documentation. Or email to OSBN using the Message Center.

Nursing Education

Select the correct degree and school.

If you do not see your school in the drop down, scroll to the bottom and select “other”. This will allow you to type in the school information.

Have your school send your transcripts to: osbn.transcripts@osbn.oregon.gov

License Verification

Send your exam state license verification to OSBN using NURSYS.com.

If you took your Exam in Canada, please contact their Board to have the license verification sent to

osbn.LicenseVerifications@osbn.oregon.gov

Fingerprint Directions

The state of Oregon contracts with Fieldprint Inc. to collect digital fingerprint images from applicants for the background check. Fieldprint Inc has collection sites in every state. Applicants may have their fingerprints imaged by **appointment only** at any Fieldprint site across the country. Use this link <http://www.fieldprintoregon.com> to register, enter the code: **FPORBoardNursingDAS**

Do not submit fingerprints before application.