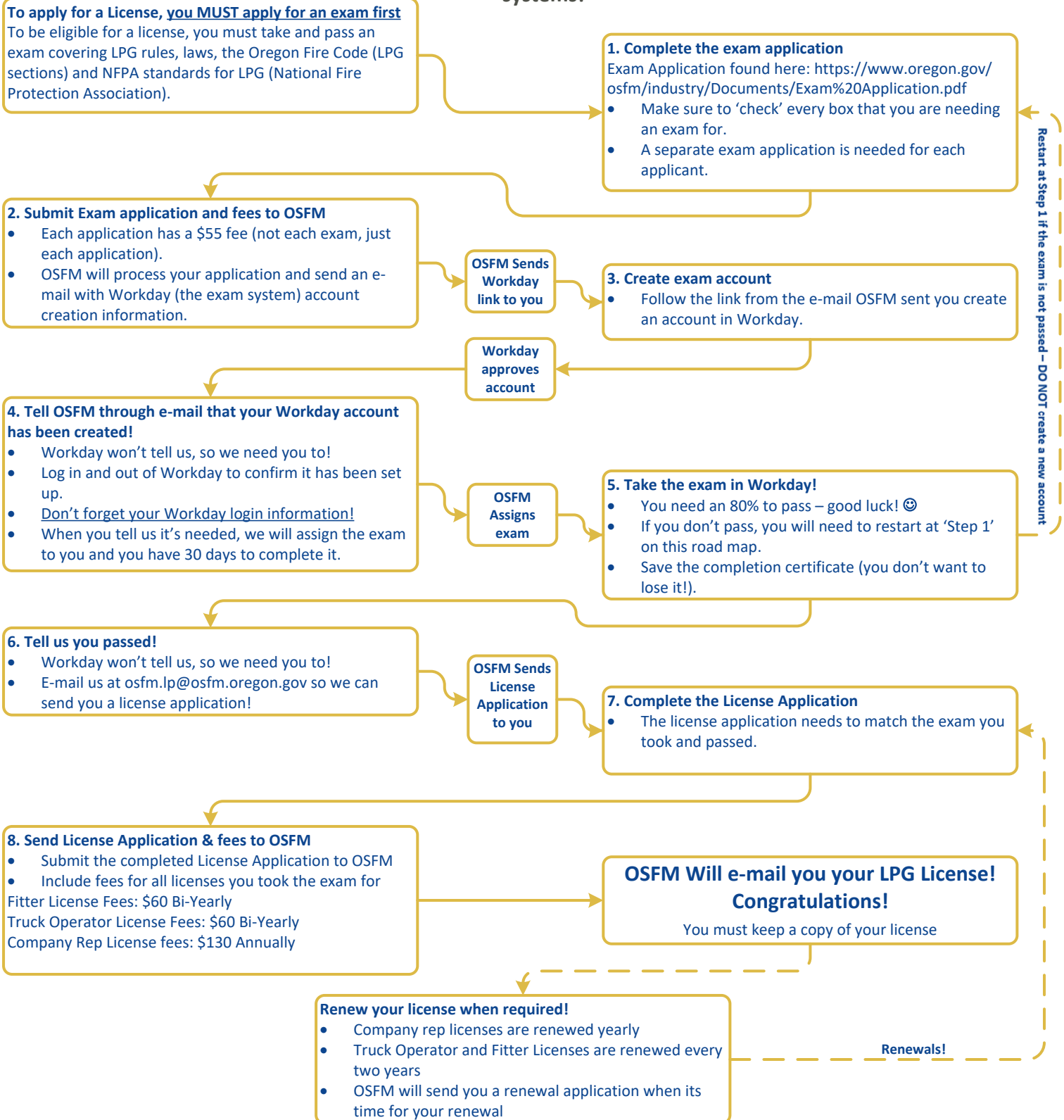




# LPG Licensing Road Map

Do you work on or are going to work on LPG systems or are a truck operator for LPG? In Oregon, ALL work done on LPG systems must be completed by persons licensed for LPG work through the Oregon State Fire Marshal (ORS 480.432). This workflow and checklist will help you get your license completed and you ready to work on LPG systems!



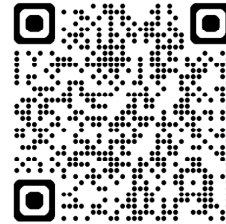


# LPG Licensing Checklist



Do you work on or are going to work on LPG systems or are a truck operator for LPG?? In Oregon, ALL work done on LPG systems must be completed by persons licensed for LPG work through the Oregon State Fire Marshal (ORS 480.432). This workflow and checklist will help you get your license completed and you ready to work on LPG systems!

## LPG EXAMS & LICENSES



- ☐ Always get the most recent & up to date exam application from the OSFM LPG website  
<https://www.oregon.gov/osfm/industry/pages/lpg.aspx>
- ☐ Fill out the exam application for each individual applicant
- ☐ Check each exam that is required for the license(s) you need
- ☐ Box checked for the Safety Exam
- ☐ Submit Exam Application to OSFM with required exam fees (\$55 per exam application)
- ☐ Received exam online setup instructions from OSFM
- ☐ Created exam account in Workday using the instructions from OSFM
- ☐ Verified Workday account is working by logging out and then back into Workday
- ☐ E-mail OSFM at [osfm.lp@osfm.oregon.gov](mailto:osfm.lp@osfm.oregon.gov) to let us know your Workday account has been created & you are ready for exams to be assigned
- ☐ Received e-mail from OSFM that exam has been assigned (it will have the deadline for the exam in it)
- ☐ Take the exam in Workday!
- ☐ Completed Safety Exam Module
- ☐ Completed Fitter Exam Module (if required for you)
- ☐ Completed Truck Operator Module (if required for you)
- ☐ Completed Company Rep Exam Module (if required for you)
- ☐ Download the exam certificate to prove you passed! Also – congratulations!
- ☐ E-mail OSFM that you passed the exam, OSFM will send you the License Application
- ☐ Complete the License Application
- ☐ Submit completed License Application with fees to OSFM, \$60 for Truck Operator and Fitter, \$130 for Company Rep
- ☐ Received E-mail with Valid LPG License from OSFM
- ☐ Retain a copy of your license
- ☐ RENEW your license when its time!
  - Company Rep Licenses renew yearly
  - Truck Operator is every other year
  - Fitter licenses are every other year

