

Oregon Incident Reporting Advisory Committee



Supporting and improving the Oregon Fire Incident Reporting System

MEETING MINUTES

Tuesday, February 14, 2018
11:00 a.m. – 12:00 p.m.
OSFM Headquarters
3565 Trelstad Avenue SE
Salem, OR 97317
Madsen Conference Room

Attendees/Representing

Jason Andersen - Portland Fire & Rescue
Dean Chambers - Salem Fire Department*
Candice Clark - Committee Support
Kelsey Dietrick - Tualatin Valley Fire & Rescue*
Dave Gulledge - Committee Chair
JW Roberts - Umatilla County Fire District #1*
Paul Rydings - Jackson County Fire District #3*
Gert Zoutendijk - Lake Oswego Fire Department*

*indicates remote attendance

Welcome/Introductions – Meeting started at 10:00 a.m.

Dave welcomed members and asked if they all received the agenda and DRAFT December 05, 2017, meeting minutes.

Approval if meeting schedule

Committee members approved meeting quarterly on the Second Wednesday of May, August, and November.

Update on Action Items

Dave let members know that Incident Type 100 - Fire, other has been inactivated in the state reporting system.

- He asked members' not using the state's reporting systems; Oregon Fire Bridge™ or Image Trend Elite to work with their vendors.

Selection/prioritization of Items

Dave let members know that he would like input and feedback as to what items we discuss.

Discussion TBD (based on agenda item 4)

Members discussed and approved adding Incident Type plus one code 5532 - Smoke Alarm Installation and also Actions Taken plus one code 751- Installation of Smoke Alarm.

- Dave will communicate this change to the right audience once it is completed using the A&I NFIRS Users Listserv, Gate Wye, and email.

Members discussed adding BHO/Marijuana facility to Property Use, tracking marijuana related fires, and creating a plus one code for Fire Suppression Factor 222 - Illegal or clandestine drug operation (MJ/BHO involvement).

- Members have agreed to table this action item for now.
 - Dave asked members to let us know if they think of any specific ways to capture these calls that would benefit the whole state.

Members discussed Aid Given or Received and Standby or Move-up calls.

- Dave asked the committee to come up with generic ways to capture these calls that would benefit the whole state.

Members discussed confined fires (113-118) and bark dust fire requirements.

- Some members would like to make only the Basic Module required removing the Fire Module.
- Dave will look into Oregon's requirement and informed members that the national is looking at adopting Oregon's requirements. He could look at making only a few items in the Fire Module required.
- Dave will analyze the confined fires data, look at amending the Oregon requirements, and draft new requirements to share with the committee members at the next meeting.

Dave will email the list of plus one codes to committee members for consideration of official adoption at the next meeting.

Other Business

- Members discussed the use of incident type call 352 – Extrication of victim(s) from vehicle versus using Rescue & EMS (321-324).
- Dave provided an update on the Analytics & Intelligence Units vacant Research Analyst 2 position.
- He informed members that OSFM created a Conflagration/Mobilization web page with information to assist their agency with incident reporting when they respond to a conflagration or mobilization.

Next meeting

Wednesday, May 9, 2018, 10:00 a.m. – 12:00 p.m. at OSFM Headquarters.

- Dave asked members to RSVP as soon as possible letting us know if they will attend in person or via teleconference so that we can make proper sized conference room arrangements.

Meeting adjourned at 11:58