

REQUEST FOR OREGON STATE FIRE MARSHAL RECORDS

If there are fees associated with your request, you will receive a fee letter with information on how to submit payment.

Mail to: **Oregon State Fire Marshal**
Attn: Public Records
3991 Fairview Industrial Dr. SE
Salem, OR 97302

Questions? Call (503) 934-8200 or email OSFM.RecordsRequest@osfm.oregon.gov

Please select the option that best describes which requester type you represent:

☐ Private Citizen or Business ☐ Attorney ☐ Insurance ☐ Government Agency ☐ Law Enforcement ☐ Media ☐ Other

Requester Information: (please enter your contact information)

Name of Requester/Firm/Company:	Telephone Number:
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Mailing Address:

City:	State/Zip:
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Contact Person e-mail address: <i>(optional)</i>
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Reason for Request: <i>(required)</i>	Date Needed by:
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Requested Records (required) Please describe in detail the records you are requesting and use complete addresses:

Incident Information: (use this section to request records related to a specific incident)

Date of Incident:	Time: <input type="checkbox"/> AM <input type="checkbox"/> PM
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Location of Incident/Street Address:	City:	County:
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Type of Incident/Description of events:

Please allow up to 30 days for your request to be processed. All reports requested are subject to release per state and federal public record statutes. Records may contain exempt and non-exempt materials and are subject to redaction.