2025 GUIDEBOOK TASK FORCE & STRIKE TEAM LEADER





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CODE OF CONDUCT

It is the duty of personnel mobilized by the State of Oregon to maintain high standards of performance and conduct that will promote public trust and provide the best possible service to the people of Oregon. Personnel are expected to demonstrate cooperation, efficiency, integrity, and accountability in the performance of their duties. It is expected that all resources will conduct themselves in a professional manner, meet the performance standards of their position, and comply with all local, state, and federal laws.

Your actions, behavior, and work ethic will be scrutinized by those with whom you work and interact, and by the citizens being served. You represent the State of Oregon, your county, and your department as an individual and as a team member on the fire line, in camp, and in transit. Work hard, learn as much as you can, and come home safe.

SPECIFIC EXPECTATIONS FOR ALL RESPONDERS

Adhere to applicable safety standards. All mobilized individuals have a responsibility to each other to be alert to and communicate all safety hazards and near misses to the immediate supervisor or the Incident Management Team. All injuries incurred while mobilized must be immediately reported to the immediate supervisor.

Adhere to the chain of command, become familiar with whom you are working, follow directions, and keep your supervisor informed. You are responsible for understanding your assignments and instructions; if in doubt, immediately ask for clarification.

Drive apparatus in a safe and courteous manner at all times. Use all appropriate safeguards, including backing guides. Be considerate of civilian traffic. If traffic is backing up behind your convoy, pull off at the first safe place and allow traffic to pass. All resources are expected to obey posted speed limits and warnings at all times.

Wear your PPE when assigned and an appropriate uniform when in camp.

Maintain a state of readiness at all times. When not assigned, re-supply apparatus, restore equipment, and maintain a state of readiness. You are expected to be able to respond on notice, 24 hours a day.

Harassment of any kind against co-workers, supervisors, citizens, contractors, or others based on race, color, national origin, age, gender, disability, religion, marital status, or any other class protected by civil rights laws will not be tolerated and will result in immediate demobilization.

When not assigned or in camp, conduct yourselves in a manner that will not discredit yourself, your home agency, or the State of Oregon.

Misconduct, insubordination, refusal to follow orders or directives, dishonesty, inattention to duty, carelessness, or any conduct that you know or should know is improper behavior will not be tolerated and may result in immediate demobilization from the incident.

Know and follow the procedures in the Oregon Fire Service Mobilization Plan.

Access to cache and requests for supplies shall be only through your chain of command. Return all procured equipment prior to demobilization.

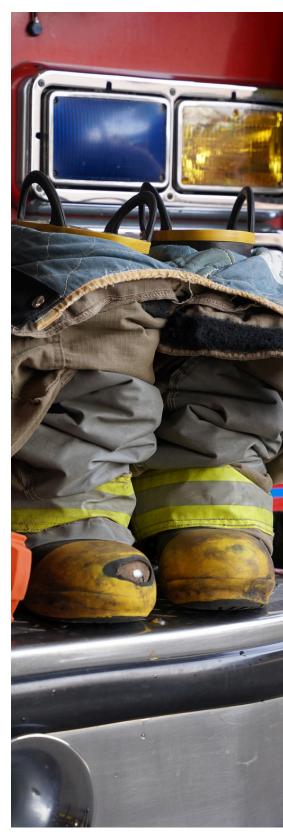
Alcohol and non-prescribed medication other than over-thecounter-medication shall not be transported or consumed. This includes during transit to and from your home departments.

Firearms are not allowed unless it is a requirement of your assigned position.

You are required to report to your immediate supervisor any medical condition that may arise that will interfere with your ability to safely perform your assigned tasks.

Personnel who fail to follow the code of conduct, receive poor performance evaluations, or who do not perform to the expectations of fire leadership may not be allowed on future mobilizations.

Excerpted from the 2025 Oregon Fire Service Mobilization Plan



TASK FORCE/STREAK TEAM EXPECTATIONS

While you are working on this incident, you are asked to adhere to the following guidelines. Providing for public and firefighter safety is always our number ONE priority.

Attend the Operations Period Briefing (Be on Time)

- Meet with your Division/Group Supervisor (DIVS) in the appropriate Division
 Breakout immediately after the briefing to receive and discuss specific details of
 your assignment.
- You are responsible for understanding your assignment and obtaining all necessary information, maps, and an Incident Action Plan (IAP) for each apparatus.
- While you are at briefings, your personnel are expected to be preparing to start work; obtaining meals, water, ice, radio cloning, fuel, etc. Your resources should be prepared to begin work immediately following the Division Breakout.
- Ensure each apparatus officer completes and submits an ICS 214 (Unit Log) for each operational period. You will submit Unit Logs for each apparatus and yourself to the DIVS after each operational period.

Before Leaving the Incident Base

- Brief all personnel assigned to you.
- Ensure that your assigned resources have all necessary equipment and documentation to understand their assignments.
- Check with your DIVS on the status of anything ordered the day prior to determine delivery time and location.

Upon Arrival at your Assigned Division

- Account for all resources assigned to you.
- Debrief with the out-going DIVS or Task Force Leader.
- Personal protective equipment is mandatory for everyone on the line.
- Identify LCES (Lookouts, Communications, Escape Routes, and Safety Zones) and insure that they adequate. You must do this soon after arrival and brief all your personnel.

During the Operational Period

- Account for all resources assigned to you at all times.
- Document any actions, accidents, or agreements in your Unit Log and notify your DIVS when appropriate.
- Make sure your activities are well coordinated with your adjoining Divisions. Share resources when and where appropriate.

- Meet with your DIVS before1400 (day shift)or 0200 (nightshift) to request any resources, supplies, or equipment needed for the next operational period.
- Update your DIVS on fire and weather conditions as appropriate.
- Develop contingency tactics, and always have alternate plans in place.
- Make notes that may be relevant to complete evaluations and an After Action Review prior to demobilization. Unsatisfactory performance will not be tolerated; it is to be identified and dealt with immediately. If you are unable to resolve the performance problem, it shall be brought to the attention of the DIVS. Outstanding performance needs to be documented and recognized. Be prepared to make recommendations on what type of recognitions might be appropriate to the DIVS.
- All accidents or injuries must be documented and reported immediately.

Before Leaving the Assigned Division

Account for all assigned resources.

Debrief with the in-coming DIVS or Task Force Leader.

Upon Returning to the Incident Base

- Ensure that all of your assigned resources have returned to camp and are accounted for.
- Debrief with your DIVS.
- You must remain available to return to work at any time, 24 hours a day

Internal/External Political Concerns

The needs of the local jurisdiction and community must be an important consideration in all interactions. Ask your DIVS how you can cooperate with the Incident Information Officers when you come in contact with community members or media.

Task Force/Strike Team Leader Mobilization Checklist #1

FOR **ASSEMBLING** THE TASK FORCE/STRIKE TEAM

Personnel and apparatus that do not meet the response standards of the Mobilization Plan may be rejected by the Incident Commander without state reimbursement for travel or any other response costs.

ш	Assemble Task Force/Strike Team (TF/ST) at Point of Departure.
	Brief all personnel on code of conduct and expectations.
	Confirm all personnel have adequate personal gear for a minimum of seven days and are self-sufficient for 72 hours with adequate food, drinking water, and sleeping bags.
	Confirm all personnel are fit for duty.
	Confirm all personnel are properly trained and equipped with appropriate structural, wildland, or other necessary PPE for the type of incident to which you are
	responding.
	Confirm all apparatus meet applicable standards, are properly and adequately equipped, in good repair, and capable of meeting travel and firefighting requirements.
	Confirm all apparatus have the ability to utilize State FireNet.
	Confirm all apparatus are fully fueled and personnel have travel funds.
	Ensure TF/ST Resource Form has been completed and submitted to the AOC by the FDBC.
	You must receive explicit approval to mobilize from the AOC.
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Ц	Ensure one Resource Manifest Form is completed for each apparatus, including command and support apparatus.
	, , , , , ,
	command and support apparatus. Ensure one Task Force/Strike Team Apparatus Form has been completed for each
_	command and support apparatus. Ensure one Task Force/Strike Team Apparatus Form has been completed for each apparatus. Brief all personnel on incident, travel route, communications en route, pre-determined
	command and support apparatus. Ensure one Task Force/Strike Team Apparatus Form has been completed for each apparatus. Brief all personnel on incident, travel route, communications en route, pre-determined fuel or rest stops, safety issues, and second-in-command. Advise AOC of departure time, travel route, and estimated time of arrival. (503-373-

Task Force/Strike Team Leader Mobilization Checklist #2

FOR TASK FORCE/STRIKE TEAM ARRIVAL AT AN INCIDENT

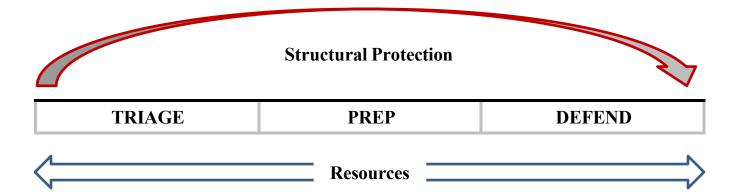
Personnel and apparatus that do not meet the response standards of the Mobilization Plan may be rejected by the Incident Commander without state reimbursement for travel or any other response costs.

Prior to arrival at the incident, ensure all apparatus are fully fueled and ready to begin operations. This final fueling is not reimbursable.
Advise AOC of arrival time. (503-373-0001)
Arrive at requested time and location. Collect Resource Manifests and Apparatus Forms. TFL ONLY meet Resource Unit Leader (RESL) at designated location to complete check-in.
Initiate ICS-214s (Unit Logs) for each apparatus. Complete this form daily and provide to Division/Group Supervisor (DIVS). Document actions, accidents, agreements, and other relevant information.
Determine availability and location of food, water, and fuel.
Determine location of sleeping areas. Find a safe, comfortable, and quiet place for the TF/ST to sleep and establish camp.
Visit Communications Unit and ensure all apparatus have radios with incident communications plan.
Confirm your group has access to systems or paperwork to complete structural triage work (paper forms or electronic system).
Determine what level of medical care is available, its location, and how to access it.
Locate your DIVS and obtain your initial assignment and/or briefing. Confirm how to contact them.
Find out where and when operational briefings occur and be on time for briefings . Attend all briefings; get updated maps, and Incident Action Plans (at least one per apparatus).
When possible, debrief with the Task Force/Strike Team Leader(s) you are relieving.

Task Force/Strike Team Leader Mobilization Checklist #3

FOR **DEMOBILIZING** THE TASK FORCE/STRIKE TEAM

Ensure all damage claims have been reported to Division/Group Supervisor (DIVS) and documented appropriately.
Each apparatus operator must complete Incident Demobilization Vehicle Safety Inspection Form. Any failed items must be reported to DIVS.
Ensure all ICS-214s (Unit Logs) have been given to DIVS.
Ensure the return of all borrowed equipment and resources to the appropriate party.
Complete evaluations for all resources assigned to you.
Receive evaluation from DIVS.
Complete Task Force After Action Review.
Ensure all personnel have sufficient rest prior to demobilization.
Make sure all apparatus are fully fueled.
Brief all personnel on travel route, communications en route, pre-determined fuel or rest stops, safety issues, and second-in-command.
Check out with the Resource Unit Leader (RESL). Provide RESL with Demobilization Vehicle Safety Inspection Forms, evaluations, Task Force After Action Review Form, and any other documentation you have. RESL must sign all Manifests and return hard cards.
Advise the AOC of departure time and ETA. (503-373-0001)
Advise the AOC and your Fire Defense Board Chief of arrival. (503-373-0001)
Each apparatus must record their in-station time on their Manifest.



PURPOSE

This structural protection plan is designed to provide structural resources with common expectations, procedures, and terminology in order to execute efficient structural protection during wildland fire/urban interface incidents.

PROCEDURE

The components of effective structural protection are based on the integrated actions surrounding three critical actions: Structural Triage, Structural Preparation and Defensible Tactical Action. The successful implementation of these actions is based on the following critical factors: TIME, RESOURCES and FIRE CONDITION. These factors must be strongly considered in the decision making of when and how to execute the critical structure protection actions.

I. Structural Triage

Utilization of the OSFM Structural Protection Checklist should be utilized when triaging structures with the goal of placing each structure in one of the following categories. These categories will be utilized to determine the structural prep and defensible actions given consideration of available time, resources, and fire condition.

Stand Alone (Low Risk) ☐ Safety zone present ☐ Requires little or no attention ☐ Will require patrol or homeowner presence after fire passage	Prep and Go (High Risk) ☐ No safety zone present ☐ If time allows, rapid mitigation, apply foam or gel ☐ Set trigger point for safe retreat ☐ Go to nearest safety zone, return to area after fire passage
Prep and Hold (Moderate Risk) ☐ Safety zone present at or near structure for apparatus and firefighters ☐ Structure has a higher probability of ignition without firefighter intervention	Check and Go (Extreme Risk) No safety zone present Inadequate time for mitigations If time allows, ensure lives are not threatened Set trigger point for safe retreat Go to nearest safety zone, return to area after fire passage

II. Structure Preparation

Structural preparation is executed based on the Structural Protection Checklist and is a factor of TIME, RESOURCES and FIRE CONDITION. If a fire front is imminent or highly likely the goal is to defend what can be saved and accomplish as much of the Structure Prep Priorities as feasibly possible. This section is intended to provide structural protection resources with a clear guideline of what structure prep objectives are expected based on the mode of operation. This is a critical component of the structure prep plan, if there are other actions not addressed in this plan it is recommended that those actions are discussed with the appropriate supervisors.

Prioritize Structural Prep Actions based on the greatest chance of savable probability. Complete prep actions on the structures using the following order.

- 1. Low Risk-Stand Alone. Reinforce and ensure prepped for standalone defense.
- 2. Moderate Risk- Prep and Hold. Time sensitive, these structures provide biggest gains.
- 3. High Risk- Prep and Go. Time sensitive.
- 4. Extreme Risk- Check and Go

Structure Prep Priorities

The following outlines the order of priority in which preparation should be conducted. Two general levels of structure prep are identified: Surface Prep and Full Prep. The three critical factors of time, resources, and fire condition will determine which level and priority should be accomplished. This determination may occur in conjunction with the Division/Group Supervisor.

Depending upon these critical factors, attempt to accomplish as much as feasibly possible starting with Surface Prep priorities down through the Full Prep priorities. *The ultimate goal with any of the following prep work is to minimize or eliminate the direct flame contact to the edge of a combustible building material.*

SURFACE PREP

Should always be completed first. Allows crews to conduct initial prep work without physically altering structures or property providing crews opportunity to conduct work if fire front is not imminent and it is unclear if fire front will affect the area.

Priority #1 ROOF (critical ignition component)

• Clean out gutters and ember traps at the vertical intersections and horizontal surfaces, remove receptive fuel beds, leaves, needles, debris and any other flammable materials on or attached to the roof.

Priority #2 INTERIOR

- Close windows.
- Turn lights on, close interior doors and unlock and shut exterior doors.

Priority #3 EXTERIOR

- Relocate easy to move flammable/combustible items surrounding structure (lawn furniture, toys, propane cylinders, gas cans etc.) to an area of cover or outside preparation perimeter (garage, shed, barn etc.).
- Clear decks, walkways and other areas of light receptive fuels (leaves, needles ect.). Consider base of exterior walls, decks or other areas of adjoining combustible surfaces of the structure.

FULL PREP

<u>Complete Surface Prep priorities first</u> and then determine which of the following Full Prep tasks need to be/can be completed.

Priority #4 EXTERIOR

- Remove receptive fuels adjacent to the structure 5-10 feet (fine dead fuels, leaves, grass, bark dust, firewood, etc).
- Cover attic and basement vents. (metal window screen is preferable).
- Shut off gas, LP/NG.
- Remove attached fences 10 feet from structure for access and removal of combustibles.

Priority #5 SECONDARY PRIORITIES

- Remove vegetation within 30 feet of structure scatter flat.
- Limb trees 5 to 7 feet from ground.
- Remove debris and ember traps around structure.
- Remove lawn furniture and toys- place in home if possible.
- Remove and scatter wood pile or cover to avoid ignition by ember shower.
- Move cars if possible.
- Construct hand-line around structure, outbuildings, or immovable fuel sources/hazards.
- Consider burn out operations.
- Consider use of sprinkler kits. Only if adequate structural prep has been obtained.
- Consider use of structure wrap.
- Consider extreme prep tactics (additional limbing or falling of trees).
- Consider egress preparation. Limbing/brushing 5 to 10 feet on either side of road/driveway.
- Consider the need for Safety Zone preparation.
- Plug downspouts and fill gutters with water.

FIRE IMMINENT

Consider when fire front is imminent and structure is categorized as defensible.

- Determine defensible action.
- Stretch hose lines.
- Ladder roof, hose to roof.
- Initiate Structural Prep Checklist if not already complete- Complete as much as possible before initiating defensible stand.
- Consider burn out operations.

III. Defensible Tactical Action

The following tactical actions allow firefighters combating an urban interface wildland fire to utilize common terminology and actions in order to safely and effectively defend structures.

Primary Tactical Action

Primary tactical actions are based on the triage category and level of structure prep accomplished prior to arrival of fire front. Primary tactical action may be supplemented or transition to another primary action or secondary tactical action as needed.

1. STAND ALONE

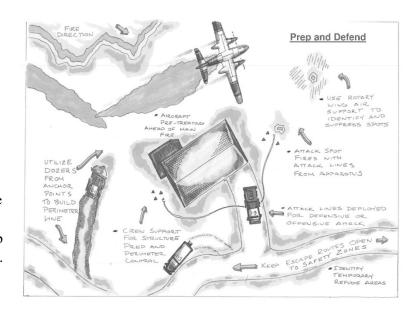
Triage Category: Low Risk

- **Purpose:** Adequate safety zones and escape routes allow for safe and effective preparation and defensible stand.
- **Indicators:** Structure requires little or no preparation or protection.
- **Actions:** Ensure adequate structural preparation measures are in place. If needed, make defensible stand as fire front approaches.
- **Considerations:** Situational awareness. Tactical patrol before and after fire front. Increased possibility of occupants holding in place.

2. PREP & DEFEND

Triage Category: Moderate Risk

- Purpose: A tactic used when it is possible for fire resources to stay and defend structures as the fire front arrives.
- Indicators: Safety zones and escape routes are present and adequate time allows for safe preparation of structure for defense prior to fire front impact.
- Actions: Aggressive structure prep following Structure Prep Checklist. Adequate time, resources and conditions to make a defensible stand as fire front approaches.

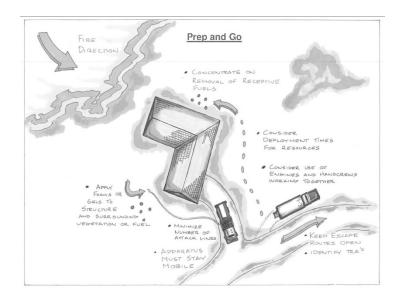


- **Considerations:** Situational awareness, escape routes and safety zones must be identified and maintained. Utilization of PACE planning in case of adverse fire behavior changes. Fire behavior must allow for firefighters to safely remain in place and engage the fire.

3. PREP & GO

Triage Category: High Risk

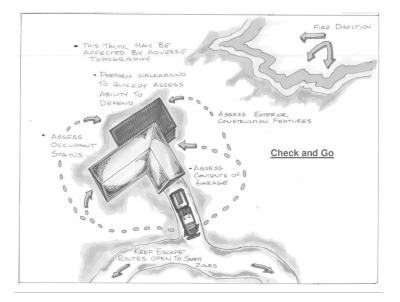
- **Purpose:** No safety zone present.
- **Indicators:** Time allows for rapid mitigation measures.
- **Actions:** Rapid triage, prep and retreat to Safety Zone
- Considerations: Set trigger point for safe retreat and return tactical action.



4. CHECK & GO

Triage Category: Extreme Risk

- **Purpose:** Inadequate defensible space prohibits safe defense actions.
- **Indicators:** Extreme fire behavior, compressed time constraints.
- **Actions:** Rapid evaluation to check for occupants who may require removal or rescue, then withdraw to a Safety Zone.
- **Considerations:** Retreat and return tactical action when able.

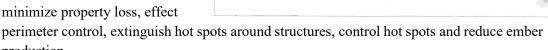


Secondary Tactical Action

Secondary tactical action should be utilized to supplement and support the primary tactical action.

1. RETREAT & RE-ENGAGE

- Purpose: Follow up tactic used when Check and Go, Prep and Go or Bump and Run tactics are initially used.
- **Indicators:** When there is insufficient time to safely set up ahead of the fire or the intensity of the fire would likely cause injury to personnel located in front of the fire.
- **Actions:** After retreating to Safety Zone, return behind the fire front to search for victims, minimize property loss, effect



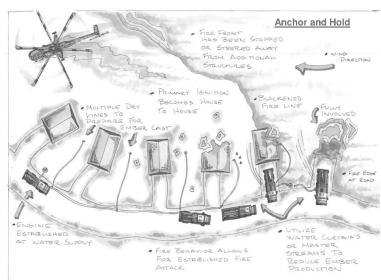
Considerations: Adequate escape route and safety zone.

2. ANCHOR & HOLD

production.

- Purpose: Defend exposures, stop structure to structure ignitions, reduce ember production and extinguish structure fires.
- **Indicators:** Primary mechanism of fire spread is STRUCTURE to STRUCTURE in common neighborhoods or commercial areas.
- **Actions:** Tactical utilization of control lines and large water streams from fixed water supplies.
- Considerations: Only utilized

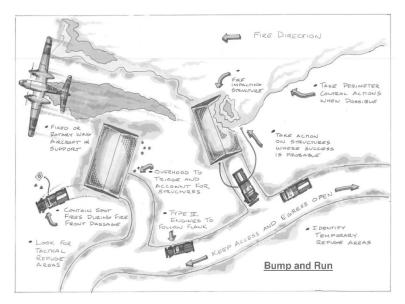
when water supplies are abundant.



Utilization of gels and class "A" foams to assist in mop-up and prevent secondary ignitions.

3. BUMP & RUN

- Purpose: Often used when inadequate resources are available to conduct perimeter control or other structure defense tactics
- Indicators: Defensive tactic when fire front impact is imminent. Offensive tactic when resources are attempting to steer the fire to an established end point where other resources have prepared control lines. Structure prep is minimal due to compressed time constraints.



- **Actions:** Resources move ahead of the fire front to extinguish spot fires, hot spots and defend structures. Resources remain mobile, able to maneuver quickly, leapfrogging from one structure to another.
- **Considerations:** Situational awareness and utilization of PACE Planning. May involve direct attack with fireline and firing operations. FFs must move if structures become involved and quick knockdown cannot be achieved. Utilization of additional resources behind "bump and run" for perimeter control and tactical patrol.

4. TACTICAL PATROL

- **Purpose:** Tactic used before or after fire front that relies on mobility of assigned resources to continually monitor assigned areas
- **Indicators:** Before or after fire front in which the fire may pose a risk to structures from fire brands or smoldering combustibles in void spaces, roofs, in rain gutters and stored material near buildings. Also, in areas away from the fire in which there is predicted to be significant ember showers and there is an accumulation of receptive fuels.
- Actions: Patrol area where the fire has passed but there is still a risk to structures from fire brands
- **Considerations:** Patrol areas downwind of potential ember showers. This tactic should also be considered to extinguish hot spots (mop up) or secondary structure ignitions, and address safety issues such as power lines, hazard trees and other hazards.

SPRINKLERS

When ordering a sprinkler kit, also order a pump kit.

Advantages

- Useful where resources cannot stay to defend the structure due to:
 - Egress narrow one lane roads; no easy turn around
 - Erratic or extreme fire behavior
 - Resource shortage- not enough engines to assign one engine to every structure
- Creates a micro climate around protected resource

Disadvantages

- · Cannot replace firefighters on the ground
- Takes time to install
- Lag time from order to arrival
- Equipment intensive

SPRINKLER KIT CONTENTS

TOOLS

- 1 EA Instructions
- 1 EA Carton, 16" x 14" x 12"
- 1 EA Packsack, Waterproof, w/ Straps
- 1 EA Bag, Cotton, Lunch or Tool, 10" x 24"
- 1 EA Saw, Pruning, 10"
- 1 EA Wrench, Adjustable, 10"
- 1 EA Wrench, Spanner, 11"
- 1 EA Hammer, Claw
- 1 LB Nails, Duplex, Double Head, 16d, 3"
- 12 EA Pin, Panel, Hold down, 8"
- 8 EA Stake w/Clamp, Sprinkler, Metal, 18" x 1" x 1"
- 2 EA Block, Wood 2" x 4" x 6"
- 2 EA Cord, Nylon, 1/8" x 100 ft
- 12 Tie Wraps, One Way, 15" 17"

WATER HANDLING

- 4 EA Pressure regulator, RV 40 -50
- 5 LG Hose, Garden, Synthetic, 3/4" NH x 50 ft
- 5 EA Gasket, Garden Hose, 3/4"
- 1 EA Nozzle, Garden Hose, 3/4" NH, Adjustable, Brass
- 1 EA Nozzle, Plastic, 60 GPM, 1 1/2"
- 4 EA Sprinkler Assembly, 1/2", Sprinkler Heads w/ Couplings
- 4 EA Tee, Hoseline, 1 1/2" x 1 1/2" x 1" w/ Cap
- 2 EA Valve, Wye, Gated, Brass, 3/4"
- 4 EA Valve, Shut Off, Ball, Brass, 3/4" NH
- 1 EA Reducer, 1 1/2" NH-F to 1" NPSH-M
- 4 EA Reducer, 1" NPSH-F to 3/4" NH-M

GUIDELINES FOR SPRINKLER SET UP

- Where possible place the sprinkler high to simulate rain. Structures are designed to resist rain.
- All combustible material that is adjacent to the building or under decks must be wet.
- Easily ignited surface material on the building must be made wet and all parts of a wood roof
- Avoid direct hitting of windows and doors or any location that would allow water to enter the building
- Test the set up to be sure all sprinklers are working properly and all targeted parts are getting wet.
- The sprinklers do not need to be operated for a long period before the fire arrives (approx. 1 hr), but should be working for the entire fire front passage
- Protect the hose lines by burying them or keeping them under sprinkler protection
- Pump sites should be sprinkler protected if they are on vegetation or other fuel.

OSFM STANDARD FLAGGING

- Red & white striped with "hazard" printing: general hazard
- Yellow & black striped with "bees" printing: bees
- Orange & black skull & crossbones with "killer tree" printing: hazard trees
- Blue with "water" printing: water supply
- Hot pink with "escape route" printing: escape route
- Light purple with "triaged" printing: triaged structures
 - Write date, time, & TF identifier on flagging

HELICOPTER AND TANKER CARRYING CAPACITIES TANKERS

TANKERS

Super Tanker 747 19,000 gallons
VLAT DC-10 12,000 gallons
C-130 3,000 to 3,500 gallons
Scooper 1,000 gallons
Super Scooper 1,600 gallons

HELICOPTERS TYPE 1

Chinook 2,400 bucket, 2,800 internal tank Skycrane 2,650 gallons 1,000 to 1,200 gallons Flackhawk 700 to 1,000 gallons 700 to 1,000 gallons

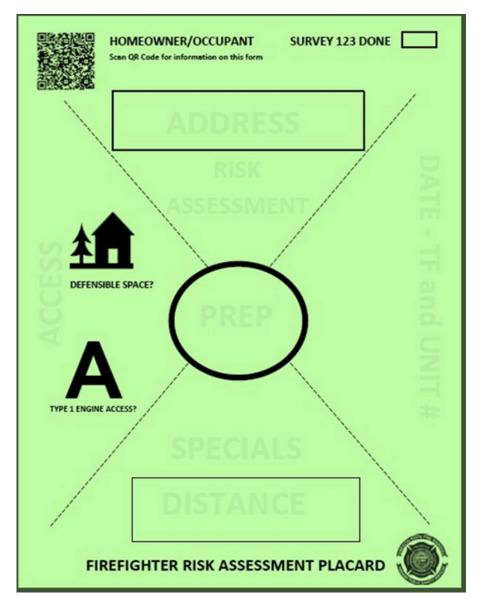
TYPE 2

Huey 300 to 360 gallons

FIREFIGHTER RISK ASSESSMENT PLACARDS

The OSFM uses green placards to give firefighters real-time information and a snapshot view of what preparations have been completed or need to be done to a home or property. This information is intended to keep you safe in the event you have to come back to protect the properties identified. Placarding is a tool for the IMT to implement at their discretion, making the decision in concert with local stakeholders and agency administrators.

You may be approached by an occupant or property owner who has questions or concerns regarding the green placards. To help you answer their questions, you may refer them to the QR Code on the front of the placard or provide them with a copy of the one-pager included in your placarding kit called, "What does this green placard mean." Be sure to communicate any concerning interactions with your Division Group Supervisor so the IMT can address them appropriately.



FORMS - USE AND PURPOSE

TF/ST Leaders are encouraged to have copies of the following forms on hand when they assemble at the Point of Departure (POD).

Task Force/Strike Team Resource Form (Pg 19)

This form is submitted to the AOC for approval prior to mobilization to an incident. This form will provide information about the incident and TF identifier. All apparatus and personnel must be included on this form and it should align with the Manifests provided during check- in.

Resource Manifest Form (Pg 20)

The Manifest provides the information required by OSFM to reimburse local departments for their participation in mobilizations. Each mobilized unit (engines, command, and support) must have their own Manifest. All personnel names and departments must be included on this form. Incomplete or inaccurate forms may result in the delay or denial of reimbursement.

The engine boss of each responding unit should start their Manifest at the time of mobilization. Manifest completion is ultimately the responsibility of the TF/ST Leader. Upon arrival, the RESL will collect and verify your Manifests. Upon demobilization, the RESL will use the form to demobilize the unit and provide a hard-card copy for each apparatus. Your Fire Defense Board Chief or the OSFM can supply you with these forms.

Apparatus Form (Pg 21)

This form is part of the check-in process and is submitted to the RESL upon arrival. This form is used by both Safety and Operations.

ICS-214/Unit Log (Pg 22)

This form is to be completed by each unit daily and submitted to DIVS. Detail actions, accidents, agreements, contact with homeowners, lost equipment, injuries, and other pertinent information.

Incident Demobilization Inspection Form (Pg 23)

Each apparatus must have a demobilization inspection conducted by the AO. This process can be facilitated by the IMT's Safety Officer.

Engine Company or Crew Performance Rating (Pg 24)

Each Task Force/Strike Team will be evaluated by their DIVS.

TF/ST Leaders are expected to conduct evaluations on each apparatus under their direction. These evaluations are to be reviewed, signed, and provided to the IMT prior to demobilization. OSFM forwards copies of all evaluations to the Fire Defense Board Chief.

Task Force After Action Review Form (Pg 25)

Each TF/ST Leader is expected to facilitate an After Action Review using the provided form, which is provided to the RESL during the demobilization process. This process should take approximately 20 minutes and the intention is to identify successes and challenges, both operationally and logistically.

TASK FORCE/STRIKE TEAM RESOURCE FORM

Do not depart until approved by the AOC

AO	C to con	nplete top s	section & send to Fire De	efense	Board Chief			
Inci	dent Nan	ne:						
Sta	ging Loca	ation:		Requ	ested Arrival at	Stagin	g (date & time):	
						-	· · · · · · · · · · · · · · · · · · ·	
Ord	er #:			Task	Force / Strike T	eam Ic	lentifier:	
Oth	er Inform	ation (closed	roads, fuel availability, etc.	.):				
Cou	ınty Send	ding Resource	es:					
FDE	BC to co	mplete the l	bottom portion & send it	back	to AOC osfma	aoc@o	sfm.oregon.go	V
Fire	Defense	Board Chief	f:		Cell Phone:			
Tas	k Force /	Strike Team	ı Leader:		Cell Phone:	Agen	су	
Opt	ional Ass	sistant or	Trainee TFL:		Cell Phone:	Agen	ıcy:	
OSFM- Owned	Kind/ Type	Apparatus#	Agency		Apparatus Office Engine Bo		Cell Phone	# of Personnel
List	Commar	nd Vehicle inf	formation below. If applicat	ole list S	Support Vehicle	inforn	nation below	
	CMD							
Ti	RAILER							
List	additiona	al agencies re	esponding:					
*	**By sub		form, I affirm that assign					toms of
Nar	ne.	IIIN	ess using the Wildland F	ire CO	Date:	iiig i	JUI	

AOC Email: osfmaoc@osfm.oregon.gov Phone: 503-373-0001 Fax: 503-378-5329

	F	RESOURC AOC: 50			
Task Force/Resource Name:		7,100,0		Assignment (IMT members only):	
Order#			Incide	nt Name	
Apparatus / Vehicle #:	Reso	urce Kind / Type		Apparatus Home Agency:	OSFM: Y / N
Last Name, First		Position		Home Agency	
Notes:		•			
Resource left POD (Co	ontact AOC):		Resource arrived home:	
Date / Time			Date /	Time	
		ІМТ	Use O	nly	
Check-in	RE	SL Initials		Demob	RESL Initials
Date / Time			Date i	/ Time	
IF MOBILIZED FROM ANOT			lobili	zation Date:	
BLUE: FSC (Check-in) PINE	K: FSC ([Demob) GRI	EEN:	RESL (Demob) HARD: Agend	У
Each apparatus should ha Task Force/Resource Na IMT Assignment: Leave	me: Na	me of Task	Ford	:e	

Order #: Order number issued by AOC Incident Name: Name of the incident APP / VEH #: Apparatus or vehicle number

Resource Kind/Type: Apparatus kind and type (i.e. E6 for Type 6 engine)

Apparatus Home Agency: Agency owning the apparatus/vehicle

Enter the names of individuals on apparatus.

Enter position for each individual (i.e. ENG, AO, FF).

Enter home agency for each individual on apparatus. Enter date and time Task Force leaves the POD for the incident. Upon arrival back at home station, enter date and time.

Task Force/Strike Team Apparatus Form- (One per apparatus, submit to RESL)

Conflagration Name						
Department Name			Appa	aratus #		County
Defense Board Chief			24 hı	Contact N	umber	
Apparatus Type			Fuel	Year Type:	Diesel:	Mileage:
Eng		7		Chassis:	Yes	No No
WT				o & Roll:	Yes	No No
Other			•			
Other			C.A.F	bed Foam F.S.	Yes Yes	No No
Pump Capacity (GPM):			Foan	n Quantity		
Water Tank size:			Cla	ss A:		Class B:
Amount of Hose (in feet)		•	•		•	
3/4"	1.75"					LDH
1"	2.5"				Hard S	Suction
1.5"	3"					Size
Communication Capabiliti	es			_		
Cell Phone #						
Frequency Capabilities State Fire Net Ye			No			
Mobile radio	:S [INO	800Mhz	,	VHF
Portable radio (number of e	ach)			800Mhz		VHF
Is Portable radio field progra	,	2		Yes		No
Is Mobile radio field progran				Yes		No
Equipment Equipment	Yes		No			nments
Generator	103		140		0011	imono
Extrication Tools						
Chain Saw						
Brush/Hand Tools						
Floto Pump						
Food / Water						
AED / Defibrillator						
ALS Equip/Personnel						
First Aid Kit						
SCBA (quantity)						
Other (Describe)						

ACTIVITY LOG (ICS 214)

1. Incident Name:			2. Operational Period: Date Front Time Front Property of the P	om: Date To: om: Time To:
3. Name:		4. IC	S Position:	5. Home Agency (and Unit):
6. Resources Assig	gned:			
Nar			ICS Position	Home Agency (and Unit)
7. Activity Log:				
Date/Time	Notable Activities			
8. Prepared by: Na	ame:		Position/Title:	Signature:
ICS 214, Page 1			Date/Time:	

Incident Demobilization Vehicle Safety Inspection

Vehicle Operator is to complete items & submit to Resource Unit Leader (RESL)

Incident Name		Order No.								
Veh Lic#		Agency								
Type (Eng., Bus, Sedar	1)	Odometer	Read	ding			Veh. I)#		
Inspection	Items	*	Pas	s	Fai	I		Comments		
Gauges and lights										
2. Seat belts		*								
3. Glass and mirrors		*								
4. Wipers and horn		*								
5. Engine Compartment	İ	*								
6. Fuel system		*								
7. Steering		*								
8. Brakes		*								
9. Drive line U-joints. Cl	neck pla									
10. Springs and shocks		*								
11. Exhaust system		*								
12. Frame		*								
13. Tire and wheels		*								
14. Coupling devices										
15. Emergency exit (Bu	ıses)									
16. Pump Operation										
17. Damage on incident	İ									
18. Other										
	* Safety	y Item - Do	not F	Rele	ease	Un	til Repaired			
Additional Comments										
HOLD FOR	REPAI	RS					RELI	EASE		
Date	Time			Da	ite			Time		
Inspector Name (Print)				Оре	erator	Naı	me (Print)			
Inspector Signature				Оре	erator	Sig	nature			

If losses or damages are noted, report to the Safety Officer and Finance Section Chief.

OREGON STATE FIRE MARSHAL ENGINE COMPANY / CREW PERFORMANCE EVALUATION

INSTRUCTIONS: The immediate supervisor, TF/ST Leader or Assistant shall complete this form for each engine company/crew. This evaluation shall be reviewed with the Company Officer / Crew Boss, who will acknowledge such by signing at the bottom of the form. The supervisor shall deliver this form to the planning section before leaving the incident. A copy of this report will be sent to the crew's home department through their county Fire Defense Board Chief.

THESE RATINGS ARE TO BE USED ONLY FOR DET	ERMIN	ING EN	IGINE	COMP	ANY/C	REW	PERFOR	RMANCE				
Engine Company / Crew Name (department)		5. Fire Name										
2. Engine Company Officer / Crew Boss				6. Location of Fire (complete address or nearest town)								
3. Engineer / Assistant Crew Boss				7. Date of Assignment								
Crew Members (List all members in the company/crew)		From:				8. Num	To: ber of Shifts / Hours Worked				
0.514.5			10					·				
SFM Engin	e Con	npany	//Cre		rtorm	ance		ation e performance / general con	nmonte			
Rating Factors Place an "X" in the box that best describes the performance of the engine company/crew. * Deficiencies and areas for improvement must be explained in remarks	Excellent	Above Average	Satisfactory	Needs Improvement	Unacceptable	Not Observed		additional sheets as needed)	mments			
9. Engine Company / Crew Performance												
Physical Condition / Able to Perform												
Meets Training Qualifications / Standards												
Meets Engine and Equipment Standards												
Proper PPE for ALL Members								encies and areas for improvadditional sheets as needed)	rement			
Follows Directions and Works as a Team								,				
Use of Safe Practices												
Fireline Conduct												
Off Line Conduct												
Other (specify)												
10. Supervisory Performance												
Engine Company Officer / Crew Boss												
Engineer / Assistant Crew Boss												
Names of Outstanding Workers (include comments)								ne Engine Company / Crew and areas that need improveme				
By signing below, the Engine Company Officer / Crew	Boss a	cknow	/ledges	s reviev	wing th	e cont	tents/co	mments on this form.				
13. Engine Company Officer / Crew Boss (signature)			14 . Er	ngine C	ompan	y Office	er / Crew	Boss (print name)	15. Date			
16. Evaluated By (signature)	17 . Ev	/aluate	d By (p	rint nan	ne)			18. ICS Position	19. Date			

Task Force

After Action Review (AAR)

Incident:
TF#:
Date:

Complete and return to RESL at Demob

1.	What was planned? (Spend about 25% of total time on this question and the next)
2.	What actually happened?
3.	Why did it happen? (Spend about 25% of total time on this question)
4.	What are we going to do next time? (Spend about 50% of total time on this question)

Task Force After Action Review (AAR)

Instructions & Examples

1. What was planned? (Spend about 25% of total time on this question and the next)

Review the intent of the mission:

Key task assignments; desired "end state" (what does "Right" look like?).

Example: TF1 was assigned structure triage, prep and protection on Deer Creek road with approximately 40 primary Structures and 20 secondary structures. The TF was to locate safety zones and escape routes. Then gather other important information including evacuation status, water supply and other intelligence. After that information was gathered the TF was to map and locate all structures, triage the structures and prep them as time allowed. When and if assignment was complete the TF would be in patrol mode and respond to request as needed.

2. What actually happened?

Establish the facts

Pool multiple perspectives to build a shared picture of what happened.

Example: TF1 responded to Deer Creek Road and established and located safety zones and escape routes. TF1 only triaged 21 primary structures and 9 secondary structures in the operational period. The TF met with homeowners that we made contact with that took time and some locked gates hindered our triage work. Little to no prep work was done because the TF spent time communicating with homeowners and some homeowners did not want any fuel mitigation done near the home.

3. Why did it happen? (Spend about 25% of total time on this question)

Analysis of cause and effect

Focus on WHAT, not WHO; draw out explanations of what occurred.

Example: Homeowners not all evacuated, some evacuated residents closed and locked gates when leaving. No maps were available prior to our arrival so locating structures took longer. Once the structures were located and mapped triage can happen faster.

4. What are we going to do next time? (Spend about 50% of total time on this question)

Correct Weaknesses

Focus on items you can fix, rather than external forces outside of your control.

Sustain/Maintain Strengths

Identify areas where groups are performing well and should sustain. This will help repeat success and create a balanced approach to the AAR.

Example: Communicate with homeowners to leave gates open when evacuating. Get maps from local fire district if overhead team maps are not available yet. (The local fire district almost always has paper maps to make copies) Possibly assign a local fire district rep to the TF for the first couple hours for local knowledge and Info.

	1. Inci	dent Name				3. Operational Period Date/Time
COMMUNICATIONS PLAN	so	FM Standard	Comm	Plan	ed Summer 2024	On Arrival, 1st. Op. Period
				Mode	sic Radio Channel Utilization A=Analog D=Digital M=Mixed	
Radio Type / Cache	ī	equency	Tone	Mode	of the biginal in	Screen Reads
O O O	RX:	154.2800	156.7	>	boidost Tootion Frograms, Mutter Aid Tootion	EIBE NET
Coff	TX:	154.2800	156.7		incident i actical Frequency, Mutual Ald i actical	777 20 -
OSFM	RX:	153.8975 153.8975	156.7 156.7	A	Incident Tactical Frequency, Mutual Aid Tactical	FM TAC 2
	1 7.	100.0970	100.7	T		
OSFM	RX:	154.2875 154 2875	156.7 156.7	>	Convoy channel, Incident Tactical Frequency, Mutual Aid Tactical, VFIRE25*	FM TAC 3
	1 ?	104.2070	100.7	T		
OSFM	RX:	155.1675	156.7	≻	Incident Tactical Frequency, Mutual Aid Tactical	FM TAC 4
	TX:	155.1675	156.7	:		
OSEM	RX:	154.2725	156.7	Δ	Incident Tactical Frequency, Mutual Aid Tactical,	EM TAC S
<u> </u>	TX:	154.2725	156.7	,	VFIRE24*	
Ō	RX:	151.1375	156.7	<u>.</u>	Incident Tactical Frequency, VTAC 11*	FM TAC 6
Ċ	TX:	151.1375	156.7		including included by	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
I/O	RX:	154.4525	156.7	>	Incident Tactical Frequency, VTAC 12*	FM TAC 7
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<u>Q</u>	TX:	158.9475	136.5		actival of Communication Repeated, Cr. Cr. Cr.	
OSEM	RX:	155.1675	136.5	Δ	or Command Repeater ODS	EM ODS B
G <u>₹</u>	TX:	150.8050	136.5		or Collillatio Repeater, Of O	
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ODF	RX:	151.3400	156.7	⊳	ODF Red Net, On scene Tactical - Cannot be used in	
<u> </u>	TX:	151.3400	156.7		absence of ODF or without permission	
ODF	RX:	151.3100	156.7	Δ	ODE White Net Air-to-Ground	MHITE NET
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	INCIDENT RADIO COMMUNICATIONS PLAN Radio Type / Cache 1 Radio Type / Cache 2 OSFM 3 OSFM 4 OSFM 5 UO 7 I/O 8 OSFM 9 OSFM 10 I/O 11 I/O 12 I/O				1. Incident Name CSFM Standard Comm P RX: 154.2800 156.7 TX: 154.2800 156.7 TX: 154.2875 156.7 TX: 154.2875 156.7 TX: 154.2875 156.7 TX: 155.1675 156.7 TX: 154.2725 156.7 TX: 154.2725 156.7 TX: 154.2725 156.7 TX: 154.4525 156.7 TX: 154.4525 156.7 TX: 153.8975 156.7 TX: 153.8975 136.5 TX: 153.8975 136.5 TX: 154.4525 156.7 TX: 154.4525 203.5 TX: 155.4750 CSQ TX: 155.4750 CSQ TX: 155.4750 156.7	Incident Name

NFES 1330



This document was prepared by:

OREGON STATE FIRE MARSHAL

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