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## PERMANENT ADMINISTRATIVE ORDER

**OSFM 1-2026**

CHAPTER 837

**DEPARTMENT OF THE STATE FIRE MARSHAL**

**FILED**

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ARCHIVES DIVISION  
SECRETARY OF STATE  
& LEGISLATIVE COUNSEL

FILING CAPTION: Updating the SERC executive committee membership and adding an information coordinator requirement for LEPCs.

EFFECTIVE DATE: 01/30/2026

AGENCY APPROVED DATE: 01/21/2026

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### RULES:

837-095-0030, 837-095-0050

AMEND: 837-095-0030

RULE TITLE: SERC Executive Committee

NOTICE FILED DATE: 11/25/2025

RULE SUMMARY: Removed NASTTPO position from SERC Executive Committee.

### RULE TEXT:

- (1) The State Emergency Response Commission shall maintain a SERC Executive Committee whose purposes include but are not limited to:
- (a) Advising the SERC on the designation of Emergency Planning Districts consistent with Oregon Administrative Rules (OAR) 837-095;
  - (b) Advising the SERC on the creation, modification, or dissolving of Local Emergency Planning Committees (LEPC) and on the confirmation of appointments to those committees;
  - (c) Reviewing plans developed by Local Emergency Planning Committees and making plan recommendations to the SERC;
  - (d) Supporting Local Emergency Planning Committee efforts to implement EPCRA and ORS 453.520;
  - (e) Supporting and assisting SERC and Local Emergency Planning Committee efforts to enhance hazardous materials emergency preparedness and response capabilities;
  - (f) Coordinating hazardous materials training, education, exercises, and outreach activities as well as grant and technical assistance opportunities in support of the SERC and Local Emergency Planning Committees; and
  - (g) Setting priorities for spending Oregon's allocation of federal Hazardous Materials Emergency Preparedness (HMEP) funds and evaluating requests from LEPCs to fund planning, training, and exercise projects using HMEP funds.
- (2) The membership of the SERC Executive Committee shall be by agency or organization, each with one representative and one alternate. The SERC Executive Committee shall consist of the following:
- (a) The director or a designee of the following state agencies:
    - (A) Oregon Department of the State Fire Marshal

(B) Oregon Department of Emergency Management

(C) Oregon Department of Transportation

(D) Oregon State Police

(E) Oregon Governor's Office

(F) Oregon Health Authority

(G) Oregon Department of Environmental Quality

(b) A representative from each of the following organizations or groups:

(A) Local Emergency Management

(B) Oregon Emergency Management Association

(C) Local Emergency Planning Committees

(D) Industry

(E) Oregon Fire Chiefs Association

(F) Oregon Regional Hazardous Materials Emergency Response Teams

(G) Oregon State Sheriffs' Association

(H) Oregon Tribes

(I) Association of Oregon Counties

(3) The SERC Executive Committee shall adopt bylaws and establish such policies and procedures as necessary to conduct its work.

STATUTORY/OTHER AUTHORITY: ORS 476.030(2)

STATUTES/OTHER IMPLEMENTED: ORS 453.520

AMEND: 837-095-0050

RULE TITLE: Local Emergency Planning Committees

NOTICE FILED DATE: 11/25/2025

RULE SUMMARY: Added information coordinator position.

RULE TEXT:

- (1) A Local Emergency Planning Committee (LEPC) shall be formed in each EPD. Membership in the LEPC should be guided by the EPCRA and be reflective of the stakeholders within each EPD.
- (2) The duties and responsibilities of the LEPC should be consistent with the intent of EPCRA and focus on enhancing hazardous materials emergency planning, preparedness and response capabilities within the EPD.
- (3) Each LEPC shall appoint a chairperson and adopt such policies and procedures as are necessary to conduct its work.
- (4) Each LEPC shall appoint an Information Coordinator to assist the LEPC Chair, as required under EPCRA.
- (5) Each LEPC shall maintain and provide to the SERC a list of contact information for all committee members.
- (6) Each LEPC shall prepare an emergency plan, or annex to an appropriate county emergency operations plan, in accordance with EPCRA.
- (7) Each LEPC shall review its community emergency response plan annually and submit the reviewed plan to the SERC for review and recommendations.

STATUTORY/OTHER AUTHORITY: ORS 476.030(2)

STATUTES/OTHER IMPLEMENTED: ORS 453.520