

	<p align="center">DEPARTMENT OF THE STATE FIRE MARSHAL</p> <p align="center">EMERGENCY RESPONSE SERVICES DIVISION</p> <p align="center">STANDARD OPERATING GUIDELINE</p>	<p>Revised:</p> <p>Adopted: 07/11/25</p>
<p>Subject:</p>	<p align="center">Use of Apparatus - Engine Program</p>	<p>Number: EP-1</p>
<p>Approved by:</p>	<p align="center"><i>Mariah Rawlins</i></p>	<p>Date: 07/11/2025</p>

PURPOSE:

This Standard Operating Guideline (SOG) is adopted to provide a standard for the use of Oregon Department of the State Fire Marshal (OSFM)-owned apparatus.

SCOPE:

This SOG applies to all Engine Program recipient agencies.

OVERVIEW:

To define the acceptable use of OSFM-owned apparatus.

PROCEDURE:

1. Allowable use of apparatus by recipient agencies
 - a. Recipient agencies may deploy their OSFM-owned apparatus at their discretion. The apparatus may be used for any incident or event it can support. The apparatus may be used as a first-out engine or held in reserve at the recipient agency's discretion. Recipient agencies shall ensure that all apparatus operators and passengers are duly licensed and qualified to perform their duties while operating the apparatus.
2. Restrictions on use of apparatus
 - a. Outside of assignments made by OSFM, recipient agencies shall not operate the apparatus in a way that would generate income for the operational costs of the apparatus. Rather, recipient agencies shall operate the apparatus for local response, non-compensable mutual aid response, and mobilization through OSFM.
 - b. Recipient agencies shall not operate the apparatus out of state unless it is through reciprocal non-compensatory mutual aid agreements or the Emergency Management Assistance Compact. Use of the apparatus outside of the Oregon Fire Mutual Aid System (OFMAS) is only allowable if documented in a non-compensable mutual aid agreement.

- c. Recipient agencies shall not invoice for use of apparatus in unprotected or under-protected lands or for response to roadway accidents. Invoicing for personnel costs for these types of responses is allowable. Use of the apparatus is not allowable for standby or pre-positioning other than an OSFM response. This type of work is only allowable if assigned by OSFM pursuant to OFMAS or is set forth in a mutual aid agreement.
- 3. State mobilization requirements
 - a. The Engine Program does not require recipient agencies to mobilize, respond, or provide aid. If recipient agencies mobilize at the request of OSFM, their OSFM-owned apparatus must be either first-out or second-out of that apparatus type to a mobilization.
 - i. Example: If your agency sends two type 3 apparatus one must be your OSFM-owned apparatus.
 - b. Mobilization of an OSFM-owned apparatus may be part of a county or multi-county task force or strike team consisting of other apparatus owned by other agencies.
 - c. OSFM-owned apparatus will be reimbursed at the rate in the current Oregon Fire Service Mobilization Plan.
 - d. Personnel time on a state mobilization will be compensated per the current Oregon Fire Service Mobilization Plan.
 - e. Qualified personnel from agencies outside of the recipient agency may be mobilized to a state mobilization with an OSFM-owned apparatus.
 - f. All apparatus staffing and use must comply with any applicable licensing and training standards, applicable OSFM Standard Operating Guidelines, and the current Oregon Fire Service Mobilization Plan.
 - g. OSFM-owned apparatus must be designated as such on the following forms:
 - i. Task Force/Strike Team Resource Form
 - ii. Resource Manifest