

	<p><b>DEPARTMENT OF THE STATE FIRE MARSHAL</b></p> <p>EMERGENCY RESPONSE SERVICES DIVISION</p> <p><b>STANDARD OPERATING GUIDELINE</b></p>	<p><b>Revised:</b></p> <p><b>Adopted:</b> 07/11/25</p>
<p><b>Subject:</b></p>	<p><b>Incident Readiness - Engine Program</b></p>	<p><b>Number:</b> EP-2</p>
<p><b>Approved by:</b></p>	<p><i>Mariah Rawlins</i></p>	<p><b>Date:</b> 07/11/2025</p>

**PURPOSE:**

This Standard Operating Guideline (SOG) is adopted to provide an incident readiness standard for an Oregon Department of the State Fire Marshal (OSFM)-owned apparatus.

**SCOPE:**

This SOG applies to all Engine Program recipient agencies.

**OVERVIEW:**

All OSFM-owned apparatus are required to be properly stored and in a state of readiness.

Failure to follow storage requirements could result in the termination of the Intergovernmental Agreement (IGA).

**PROCEDURE:**

1. General Expectations
  - a. Recipient agencies are responsible for ensuring the OSFM-owned apparatus is properly maintained and tools and equipment are ready for use.
  - b. Recipient agencies should ensure that personnel are trained to safely and effectively operate the OSFM-owned apparatus.
2. Storage and Readiness
  - a. Recipient agencies are expected to store their OSFM-owned apparatus indoors in a secure, climate-controlled environment. Outdoor storage for a limited period of time, in extenuating circumstances is allowable.
  - b. Connection to shore power while parked will be required; connection to an air supply is preferred but not mandatory.
  - c. The apparatus must be maintained in a response-ready condition, except while out of service for routine maintenance or repairs.

3. Inspections

- a. Recipient agencies shall permit OSFM to inspect and make copies of all maintenance and repair records.

4. Readiness Status

- a. If an OSFM-owned apparatus is considered out of service for 5 days or more, or does not meet incident response readiness condition, inform the OSFM Engine Program as soon as possible by emailing [engineprogram@osfm.oregon.gov](mailto:engineprogram@osfm.oregon.gov) .
  - i. Once the apparatus is back in service, notify the OSFM Engine Program as soon as possible.