

Oregon State Library
BOARD OF TRUSTEES MEETING
February 21, 2014
Concordia University, Portland

Board members present: Ebonee Bell, Aletha Bonebrake, Sam Hall, Susan Hathaway-Marxer, Ismoon Hunter-Morton, Ray Miao.

Guests present: None.

Staff present: MaryKay Dahlgreen, Margie Harrison, Jessica Rondema, Susan Westin.

Chair Aletha Bonebrake called the meeting to order at 10:10 a.m.

APPROVAL OF MINUTES

Hathaway-Marxer had some grammatical corrections to the minutes from the last meeting. **Miao moved to approve the minutes from the December 19th Strategic Planning Meeting and the December 20th Board Meeting. Bell seconded. The motion passed unanimously.** Bonebrake thanked Rondema for her work on the minutes and appreciated the thoroughness.

REPORTS OF BOARD CHAIR AND TRUSTEES

Executive Committee Report

The minutes from the Executive Committee Meeting on January 21, 2014 were included in the Board packet.

Other Board Reports

Bonebrake reported that the Sage Library System of Eastern and Central Oregon is addressing their need for consistent cataloging services and seeking a new fiscal agent.

Dahlgreen reported that Eastern Oregon University can no longer host Sage, as they are with the Orbis Cascade Alliance which has a new ILS that is available only to members. In looking for a new fiscal agent, Sage is considering library districts. Two possibilities are Hood River Library District and Baker County Library District. Buzzy Nielsen of Hood River has been working with attorneys regarding this issue. Dahlgreen has also been consulting with our assistant attorney general regarding liability, as part of the State Librarian's job to clarify library law. Both library districts are willing to consider becoming the fiscal agent and will talk with their boards.

Bonebrake mentioned that Sage has always relied on Eastern Oregon University technology staff to manage the system. They need to get a system manager outside of the university system. They also have an issue with cataloging consistency. They need funding and proper staffing.

Hathaway-Marxer reported that the Multnomah County Library and Board of Multnomah County Commissioners have set up a committee to deal with the transition from a county to a district. Hathaway-Marxer is on this committee. One of the issues they are facing is regarding Multnomah County Library's significant art collection, and the question of ownership. There will be a change in governance in the county, to fill Jeff Cogan's vacancy. Neither candidate is well

known as a library supporter. Those that support libraries are getting them up to speed regarding libraries. Multnomah County Library has a unique district structure but the elected officials of the county are the same officials on the library board.

Dahlgreen explained that in Oregon we have city libraries, county libraries, special library districts, and county service districts. In county service districts, the money goes directly to the district, while the county government is still the governing body. Special library districts have a separately elected board and do not have any county infrastructure. Special library districts do not have to follow the county boundaries. If they are not county-wide, they tend to be school district-wide. The Special Districts Association of Oregon has more information.

Hall reported that the Salem Public Library is trying to get city approval for improvements to a facility for which the local foundation has already raised money. The city is taking a long time to send out the RFP and hire a contractor. These changes may not happen until the fall. The city is looking to make additional improvements to the city center complex. For example, the Police Department is located in the basement of a building that is not seismically sound.

Hall was appointed to the Re-imagining Ready to Read Grant task force, which has met already. Katie Anderson has done a lot of good work. They are looking for feedback from library partners and other key stakeholders on a proposal for a public library youth services grant to replace the existing Ready to Read Grant. These are the only state funds public libraries receive in Oregon. The purpose of changing this is to better align the distribution of state funds with the state education initiatives and library youth services best practices. The survey can be accessed here: www.surveymonkey.com/s/grantproposalkeystakes. They need feedback by March 4th, before they meet on March 7th. A report will be created in time for the Board budget process.

Miao reported that the Deschutes Library Board does not have clear statements of understanding about the roles and responsibilities of friends of the library, foundations, and the library system. They decided to create memorandums of understanding (MOUs), which provide more flexibility than contracts. The Redmond Library has a large art program where they sell art for artists, taking a 20% commission. Dahlgreen expressed interest in seeing copies of these MOUs, which are most likely on the Deschutes Library website. They have what they call a library family, with a representative from every friends group and foundation, who meet quarterly.

Bell reported that Sharon Draper will be featured at Multnomah County Library's teen author lecture. The public event will be held at Portland Community College (PCC) Cascade at 7 p.m. on May 14th. Bell will be teaching a class about serving African American patrons at the library, as a diversity workshop for staff.

Hunter-Morton reported that she is involved with the Cascade AIDS project. They received a matching funding grant to create the Oregon AIDS Library and Archives, which will feature digital versions of the physical archives of Cascade AIDS, including oral histories. They will have travelling exhibits and hope to raise the bar for discussion of HIV and AIDS in Oregon. The 15-month grant is from the Oregon Heritage Commission.

BOARD ORIENTATION PRESENTATION

Dahlgreen demonstrated the State of Oregon's iLearn program, which allows state employees to sign up for in-person and online classes and track their training. There is a slightly out of date training on boards and commissions in state government. Dahlgreen went through portions of the training with the Board. She will be providing them with login information. ALA's United for Libraries also has a series of trustee trainings, focused on libraries. Dahlgreen proposed that the Board members go through these trainings to assist them in understanding their roles.

Bonebrake suggested that the Board go through these trainings individually and spent at least 15 minutes at a given meeting discussing what they have learned using these valuable tools.

The budget kick-off will occur in March. The Board Budget Committee in the past has included a few Board members and select staff and managers. This cycle will be very important. This is a time to look at core purposes and functions.

Bonebrake added appointing Board members to the budget committee to today's agenda under New Business. This will be for the 15-17 budget. The Board creates a budget, which goes to the Governor in August. He creates his balanced budget by December. In January of 2015, when the Legislature meets, they consider the budget. This year, the discussion won't be as much about money as about policy, goals, and objectives. We may not want to do policy option packages, where we ask for additional money. Shawn Range will provide us with the numbers for our current level of services, while the Board will discuss goals.

Dahlgreen will provide the login information for iLearn and United for Libraries to Bonebrake, who will do a preliminary review of the training materials, before sending out information to the Board.

REPORTS OF THE STATE LIBRARIAN

Activities Since the Last Meeting

Dahlgreen went through the budget report in the Board packet. We pay for databases annually out of Services and Supplies, so the expenditure in that line is higher. The quarterly performance report shows our progress on key performance measures that we report to the legislature in August of each year. Last year, there were technical issues with OSLIS, but since they have been resolved, the numbers are going up again. Databases are leveling out, while L-net and Plinkit are rising again.

The number of registered institutions for TBABS has increased. They have been focusing on working with activities coordinators at assisted living facilities. BARD downloads are increasing, especially since the app was introduced. Volunteer hours are down, because we are repurposing volunteers to use them more effectively.

In GRS, the amount of contacts with state government employees is up, but research transactions are down slightly, which is a normal fluctuation. SEIC (State Employee Information Center) registration is higher, and our mailing lists are still very popular. Outreach and training efforts are actively increasing. We now have two full teams of book menders, as well as many genealogy volunteers.

Dahlgreen continued with her report. Multnomah County Library can no longer be the fiscal agent for Answerland virtual reference. She was in contact with Donna Reed from Portland Community College, but they are unable to take this on. Dahlgreen will talk to Caleb Tucker-Raymond at Multnomah County Library to continue brainstorming.

The 2014 Oregon Reads is featuring William Stafford. Dave Hegeman has put together a very attractive exhibit about William Stafford, featuring beautiful broadsides, books, photos, and a piece by Paulann Peterson. Kim Stafford will be presenting an hour lecture on April 16th, the same day as our next Board meeting and the volunteer recognition event. We are hoping the Board members will be able to attend both these events in addition to the meeting.

There has been an increase in BARD downloads since the iOS app was introduced in September 2013. Hunter-Morton expressed interest in seeing how the app works, in order to promote this service to patrons. Dahlgreen suggested that we do a demonstration at the next Board meeting. Westin said that Forest Grove can get an institutional account in order to show patrons how to use the service. TBABS is developing an outreach plan for the year, including educating public libraries about the program.

Dahlgreen attended the COSLA (Chief Officers of State Library Agencies) meeting at the Union League in Philadelphia for strategic planning. This occurred at the same time as ALA Midwinter. COSLA will be hiring an executive director to assist with carrying out the strategic plan members developed. Two main focuses for this planning are strengthening state libraries and being more intentional about advocating for library service.

Current poet laureate Paulann Petersen's second term will expire in April. Dahlgreen was invited by Oregon Humanities help put together the nomination committee for the next poet laureate. The poet laureate is within State Library statute, but the position lives with the Oregon Humanities. The nomination group will be making a recommendation to the governor. Paulann Petersen has been a phenomenal poet laureate, as was Lawson Inada before her.

Last Sunday, the State Library was featured in the travel section of the Oregonian. Photographers took photos of the building in August, while a reporter spoke with us in January. It was a very nice article, which can be accessed on Oregonlive.com. Hall mentioned that it is unfortunate that we are not open on weekends for the public to view the exhibit or use the materials.

The Edge Initiative is a national initiative in which Oregon libraries are participating. It is a way for public libraries to evaluate the effectiveness of their technology, to use for planning purposes. This initiative originated in the Urban Libraries Council, who developed a pilot project with certain states. It has now been rolled out to other states. They want to gather comparison library data. State Librarians who have used this have been impressed. Darci Hanning convinced the OLA Public Library Division that this is should be the technology standard for public libraries. It is free this year, only. This should get us very good data. Miao asked Dahlgreen for a list of the other libraries who have participated in this Edge Initiative.

Our Cultural Competency Committee organized a presentation of NAMI (National Alliance on Mental Illness) for our staff entitled, "In Our Own Voice." Margie Harrison was instrumental in scheduling this event, after she saw it at the state's Diversity Conference. It is a presentation by

two people with mental illness talking about their own experiences, supplemented with a video featuring other people's stories. It was a very valuable training.

Dahlgreen attended the Pendleton Public Library Board retreat in early February with Buzzy Nielsen from the Hood River County Library District. Dahlgreen gave an update on the State Library, while Nielsen talked about Sage Library System. The Umatilla County Special Library District covers the libraries in Umatilla County. Mary Nixon, the new director of the district, mentioned that when the district was created, it was intended to be only a supplement to the cities. Nixon and her board are looking to change the focus and help people understand that the cities need to be involved. Bonebrake thought that Ken Reading had negotiated contracts in the past. Dahlgreen will look into this when she visits the Umatilla County Special Library District in April.

On the way to Pendleton, Dahlgreen and Nielsen visited the new library district in Ione, in Morrow County. It is not part of the Oregon Trail Library district, so they created their own, with 750 people. Their small library was very well weeded in anticipation of joining Sage. They are very excited that they received the Ready to Read grant. Dahlgreen spoke about the State Library and Nielsen had information about districts.

The Children's Services Division of the Oregon Library Association held a strategic planning meeting in February. Dahlgreen and Katie Anderson of Library Development were invited to participate.

Oregon State Government closed early on Friday, February 7th, due to snow, which happens very rarely. Those who came to work were paid for the entire day, since it closed midday. Those who elected to stay home took vacation or other leave for the day.

Scott Gilbert of our IT department took a position at another agency. We are now down to two people in IT, and are currently evaluating our needs. We are also investigating the enterprise-wide IT option. The State Data Center could do our back-ups and possibly our email. We will not be filling this position, due to a hiring freeze for our two current vacant positions.

The Management Team is reading and discussing the book *Good to Great*, by Jim Collins. Dahlgreen aims to use the philosophy of this book as a frame for the organizational structure of the State Library. There is some concern among staff that this means we can no longer work in teams. The idea is to be more outward focused. They have discussed having a facilitator assist the managers with this. Maureen (Mo) Cole, Director of the Oregon City Library, is very interested in *Good to Great*, and has worked with other organizations. Dahlgreen will contact her.

Arlene Weible is working with the Department of Administrative Services to finalize the contract for databases with Gale. The current contract will expire in August. Weible and the Statewide Database Licensing Advisory Committee have put together a great process. Community colleges use our databases, and many are members of the Orbis Cascade Alliance. They often cannot afford Ebsco, but many find Gale to be appropriate for their patrons.

Miao wanted to know about other state libraries, how they operate and about their boards. COSLA has a database which gives a brief overview of each state library.

OPEN FORUM

No one was present to comment.

NEW BUSINESS

Reorganization Report

The portal group and the redesign group have met a few times. Both are being facilitated by Sarah Miller and her staff, Allyson Ford and Susan Allen, and are joined by the four principals: the State Librarian, the State Law Librarian, the State Archivist, and the librarian at the Oregon Historical Society. The situation was more complex than anticipated. Forty-one items were pulled out of the letter from Representative Nathanson and Senator Steiner Hayward. Some of these items were very straightforward, while others were much more complex and prompted discussion, such as federal documents, state documents, and moving collections. We were only given one year of our biennial funding in 2013. In order to receive our second year of funding, we were directed to provide a strategic business plan. We created a draft of the strategic plan, but it was not completed, as we are dealing with multiple agencies and organizations, across branches. Dahlgreen appeared in front of the Subcommittee on General Government yesterday.

Prior to our appearance in front of the subcommittee, we submitted two letters. The first letter was from Dahlgreen, specifically asking for our funding. As a note on page 48, the suggestion to increase permanent positions from 19.63 FTE to 39.26 FTE does not indicate a request to double the staff; rather, it reflects a second year of funding for our current FTE. Miller used the language from the redesign workgroup for a second letter, which was signed by the four principals. Both letters went to our fiscal analyst, who provided his analysis. He recommended that the second year of funding be deferred to the Emergency Board, which will meet in May. Shawn Range and Dahlgreen determined that we can survive until May without additional funding. The other aspect of the analysis was that we cannot fill our two open positions. But if we have subsequent vacancies, we can fill those.

Legislative leadership has decided to create a legislative task force to take on this project. This task force will include a number of legislators and other stakeholders. This will be a very open, public process, since it is a legislatively appointed task force. One of the tasks of this group is to create legislation for the 2015-17 biennium, giving the library community a chance to give its input on the potential changes. Proposed legislation should result from this group. We do not yet know who will be on this legislative task force.

The chairs of the Joint Ways and Means Committee, Senator Devlin and Representative Buckley, are meeting today to decide the makeup of this task force and its charge.

Bonebrake commented that other joint legislative task forces have been very productive, highly visible, and carefully monitored.

John Borden, our Legislative Fiscal analyst, recommended deferring receipt of our budget to the E-Board because we did not submit a strategic business plan as requested. The expectation that we were operating under was that all four organizations had a voice in this. Borden's rationale for not releasing the budget was because it was a special purpose appropriation to the emergency board. Since we did not meet the requirement, it will now be a decision of the E-Board.

Dahlgreen believes that changing the structure of this project to a legislative task force will help us demonstrate our current progress and desire to improve our services and programs.

During the budget session, Miller asked that the task force move forward with the work that has already been done, including the 2012 report and the 42 recommendations.

The recommendation from the General Government Subcommittee will still go to the full Joint Ways and Means Committee. Session has to be over by March 8th. In the meantime, we need to continue moving forward. We are making significant progress on several of the items we needed to accomplish. We have discontinued our lecture series, increased GRS outreach efforts, and are currently working to phase out Plinkit over the next 18 months, talking to Oregon Humanities regarding the Center for the Book, talking to the Oregon Poetry Association about their collection, and talking with the president of the Willamette Valley Genealogical Society about working together if they determine how to fund their organization. Dahlgreen and Harrison are planning meetings with other agency libraries about cooperating. Weible has pulled together a meeting of federal document partners to discuss the current situation and concerns.

One major issue is timing, since we need to begin working on our 2015-17 strategic budget plan. Our draft strategic plan was not the plan the legislature was expecting from us. Bonebrake commented that this seems to be a moving target that continues to change on us, and we continue to respond. She feels that we have been doing the best to meet these expectations. She hopes that the legislative task force will take this information and our efforts into account.

Miao asked about Housing and Community Services. They have been working on their reorganization for over a year. We do not know their status, but they have not been tasked with working with other organizations.

Bonebrake stated that the strategic plan needs to follow the goal that we have been charged with, which has not yet been finalized.

Bonebrake stated for the record that the Board has been constrained from talking to their legislators for the sake of developing this cooperative plan. She believes the time has come when public comment is expected and that the Board members can approach legislators to get clarification. We need to verbalize what we have already accomplished regarding the reorganization.

Interacting with other organizations will be implicit in our strategic plan, but the charge for the Board is to ensure that the library survives as an entity and meets the expectations of the legislature.

Dahlgreen has sent a draft of the strategic plan to John Borden to post for the legislators.

Miao asked if there was anything the Board could do to alleviate the anxiety. Unfortunately, the anxiety rests with the budget and the uncertainty. Hall wants the staff to know that the Board is playing attention.

Hathaway-Marxer said we need to be strategic about making the Board more visible, and speaking together as a board.

Bonebrake suggested that a few Board members talk to targeted people, with the voice of the Board.

Dahlgreen showed the Board members how to access OLIS (Oregon Legislative Information System) to listen to recordings of the legislature's public meetings and access related materials.

The Board will move ahead with the Budget and Strategic Planning Committee, while the library continues to accomplish reorganization items that have already begun.

Carlton Watkins Album Loan to Portland Art Museum

Carlton Watkins was a photographer in the 1860s who photographed the Columbia Gorge in Oregon. About ten years ago, we discovered an album in our collection featuring his photographs of the Columbia River, which was created as a railroad presentation album. It was in very poor shape when it was found. Jim Scheppke worked with Terry Toedtemeier, curator of photography at the Portland Art Museum (PAM), to secure funding to restore the book. It is worth a very large amount. It was exhibited in a custom-built case with alarms at the State Library for a period of time. Then the art museum asked to borrow it and have been displaying it for a number of years. Our agreement with PAM expired in December, and they have asked to extend it. Dahlgreen recommends extending our loan agreement because they can keep the album safe and cover the insurance. **Hall moved to extend the agreement for the Carlton Watkins album loan to the Portland Art Museum. Mia seconded the motion. The agreement will now be for five years instead of three. The motion passed unanimously.**

Hall mentioned the idea to resurrect the materials from our past Carlton Watkins exhibit. We may have these prints still in our collection. Harrison will look into this for a future exhibit. Ideas for a friends group to sell mementos featuring beautiful pieces of our library building were discussed.

TBABS Endowment Fund

Westin addressed the Board regarding the TBABS Endowment and Expendable Funds. At the Board retreat in December, the Board discussed our current standing with the Endowment Fund, its interest, and the Donation/Expendable fund. There is \$1.39 million currently in the Endowment Fund. The interest has \$30,000. The Expendable/Donation fund is at about \$157,000. Because the interest rate on the Endowment Fund is 0.54%, Westin and Range were looking into other investment options. Both the State Treasury and the Assistant Attorney General explained that it would be a statutory requirement to change our investment. Taking the funds out of the Treasury and putting them into a private foundation would also be a statutory change. In this case, the Board would no longer have control over the funds.

The TBABS Fund Development Policy states that its purpose is to “ensure long, strong future for TBABS by building an additional source of income that will supplement the federal contributions, the state general fund, and other donations in funding TBABS to achieve its service objectives and the goals in any current TBABS long range plan.” Westin asked if the Board wanted to put parameters around the fund, or define “a long, strong future.” The State Librarian recommended the creation of a task force to look at the purpose of the Endowment fund, to determine if there is any way a situation to use the fund, if the Board would like to

maintain a certain amount in the fund, or pursue a statutory change. The State Librarian and Westin agree that two or three Board members on this task force would be beneficial, as well as a few Advisory Council members and approximately three staff members. The Expendable Fund should receive more funds than initially projected, with the spring appeal.

Bonebrake asked if the presence of these funds have been a problem for us when trying to justify state funding. For the past three biennia, the state has not given us what we have asked for in general fund, citing the availability of funds in the Expendable Fund which was originally intended to be used for enhancements.

Dahlgreen and Westin believe that the Board, which has responsibility for the Expendable Fund and the Endowment Fund, should consider the issues surrounding these funds, which were created to ensure sustainability for the TBABS program.

Bonebrake stated that we need to be clear with what we do with the money and why.

For Westin, more transparency in how the money is used will be beneficial when talking with potential donors. Bonebrake agreed that a task force is a good idea.

Hall wants to know what legal agreements we have made with the donors, and how much discretion does the Board have in using portions of the money. He wants to know if money has been donated with the understanding that the principle would never be used, but only the earnings.

Bonebrake confirmed that this is something the task force will explore. The group will bring a report to the Board in June including history, legal issues, and ideas or recommendations regarding the Endowment Fund.

Hall made a motion to create this task force to look at the TBABS Endowment Fund. Hathaway-Marxer seconded the motion. The motion passed unanimously.

Westin will lead this task force. Hathaway-Marxer suggested inviting a third party person outside the library with fiduciary management skills to serve on this task force.

Bonebrake agreed that seeking outside advice would be beneficial. But some work needs to be done beforehand, to see what we can do within the confines of the statute.

Hathaway-Marxer and Hunter-Morton agreed to serve on the TBABS Endowment Fund Task Force. Westin will select members of the staff and the TBABS Advisory Council to join this group.

Dahlgreen commented that we should be careful about requesting statutory changes. Bonebrake agreed that this is not the time.

This task force should begin meeting as soon as possible, even though the action may not take place until the 2017-19 biennium.

Dahlgreen said that we have an obligation to give donors an accurate answer to how we are using the money they provide. A statutory change recommendation may result from the task force, but

the goal should be to determine if we are using the money appropriately. Hall added that a policy change is more important for us than a statutory change.

Extending Services to the Unserved Grant Program

Board members have reviewed the materials regarding this issue in the Board agenda packet. Hunter-Morton expressed interest in this committee. Bell and Hall would also like to participate in this group.

Miao made a motion to create this committee to look at extending services to the unserved grant program. Bell seconded. The motion passed unanimously.

Dahlgreen will convene this meeting, and include a staff member from Library Development and a member from the LSTA Advisory Council. The committee will provide a report to the Board at the August meeting.

Budget Committee Appointment

The final committee is the Budget and Strategic Planning Committee. Bonebrake will convene this committee. Hall and Hathaway-Marxer also expressed interest. Miao was also interested, but we need to decide how many Board members can serve. Four Board members is a quorum. Hathaway-Marxer agreed to back-fill for Miao for this committee.

Dahlgreen thinks we should have a meeting of this committee once we hear about the legislative task force.

Hall wanted to know if the Board can influence the membership on the legislative task force.

The Oregon Library Association (OLA) has a legislative committee that sets direction, as well as a lobbyist. They are all aware of the current situation.

Dahlgreen read the following portion of *Analysis: State Library Reorganization*, a document from John Borden of the Legislative Fiscal Office:

“Since a detailed strategic business plan was not able to be finalized as requested, the Co-Chairs of the Joint Committee on Ways and Means have directed that a legislative workgroup, to include stakeholder participation, be formed to continue the reorganization effort and produce draft legislation for introduction during the legislative session in 2015.”

Dahlgreen will look into getting clarification about this task force.

Hunter-Morton wanted to state that we did an amazing job on all the work that that went into formulating plans for this reorganization, and that we worked hard to be comprehensive and strategic. This result is unexpected.

Dahlgreen will review the public meeting laws to find out if there is a limit on the number of Board members that can serve on the budget committee and the rules regarding posting an agenda and press release.

The budget committee will have their first meeting via telephone, possibly next Tuesday evening at 7 p.m. The public can call in if they want to participate in the meeting. Dahlgreen will send out phone information.

This committee has two focuses that blend together. It will work on the budget for next biennium, and correlate it with the strategic plan.

Bonebrake asked that other conveners of Board committees announce to the rest of the Board when their meeting are scheduled.

Miao read the reports on the services to the unserved included in the Board packet. He thought that the last two were very good; addressing the concerns he had about the goals, measuring the outcomes, and sustainability of the project. The first one was written in an unusual style, without addressing any of his concerns.

Hathaway-Marxer wanted to discuss recommending Representative Nancy Nathanson to be on the legislative task force. Hall will talk to a legislator he knows to find out if this is appropriate.

Miao commented that Dahlgreen is handling these circumstances very well.

PLANS FOR NEXT MEETING

The next Board meeting is scheduled to be held on Wednesday, April 16th at the Oregon State Library in accordance with the OLA Conference at the Salem Convention Center from April 16th – 18th. We will be hosting a volunteer recognition event, which will begin at 10:00 a.m. At noon, Kim Stafford will be giving a lecture about William Stafford. The Board meeting will start around 1:00 or 1:30 p.m.

Rondema will send out a message on Monday with links to OLA Conference information. Please let her know by the end of the week if you are planning to attend (Friday, February 28th). We can pay for registration and hotel.

The Board decided to hold the December Board meeting in Salem, because it is a two-day meeting.

Remaining 2014 Board meetings:

- June 20th in Monroe in Benton County
- August 15th at the Driftwood Public Library in Lincoln City
- October 17th in the Oregon State Library in Salem
- December 11th and 12th at the University of Portland

The meeting adjourned at 2:35 p.m.

ACTION ITEMS

- Dahlgreen will send login information for trainings to Bonebrake.
- A BARD demo might be on the agenda for the next Board meeting.
- Miao asked Dahlgreen for a list of the other libraries who have participated in the Edge Initiative.

- Harrison will look into resurrecting the materials from our past Carlton Watkins exhibit for a possible future exhibit.
- Dahlgreen will seek clarification about the legislative task force.
- Dahlgreen will research the public meeting laws regarding the budget committee meetings and sending out agendas in advance.
- Rondema will send information to the Board members about registering for the OLA Conference.