

OREGON STATE LIBRARY

Library Services and Technology Act
Grant Modification Request

This form, with signature, may be scanned, faxed or emailed to ferol.weyand@state.or.us

**Library Support and Development Services
Oregon State Library
250 Winter St. NE
Salem, OR 97301
FAX 503-378-6439**

LSTA Contract Number:

Project Title:

Grantee:

Submitted by:

Return to (address):

1. Type of modification to the grant contract: (can be more than one)

Change the approved budget to transfer more than 10% of the total LSTA award to different budget lines. (Complete nos. 2, 3, and 4 below)

Ask Oregon State Library for approval for creating subgrants or contracting for a planning consultant. (Complete nos. 2 and 4 below)

Change the scope or objectives of the approved project. (Complete nos. 2 and 4 below).

Change the ending date of the grant to: _____

(Note: Extensions will not be granted past June 30 of the ending year of the grant. Complete nos. 2 and 4 below; under number 2, estimate the unobligated grant balance as of the last day of the current grant period).

Other:

2. Description/Justification of Modification Request

(Attach pages if needed)

3. Budget Amendment

double click table to enter data, single click elsewhere on form to close table

Budget Categories	Approved Budget	Requested Adjustment	Amended Budget
Personnel	\$0.00		\$0.00
Fringe Benefits	\$0.00		\$0.00
Travel	\$0.00		\$0.00
Equipment	\$0.00		\$0.00
Supplies	\$0.00		\$0.00
Contractual	\$0.00		\$0.00
Library Materials	\$0.00		\$0.00
Other	\$0.00		\$0.00
Total Direct Charges	\$0.00		\$0.00
Indirect Charges	\$0.00		\$0.00
Total Grant	\$0.00		\$0.00

4. Authorization of Grantee for Modification Request

Signature of official authorized to enter into contracts

Typed name and title

5. Oregon State Library Approval

Library Support and Development Program Manager Date

Oregon State Librarian Date

This document amends the grant award contract upon approval by the State Librarian. Keep this document with all existing copies of the grant award contract.

6. Change in reporting structure in cases of extensions

Activity report for period: Due:

Financial report for period: Due: