

2024 CHARTER VESSEL LICENSE APPLICATION INSTRUCTIONS

Return to: OSMB -Charter Desk PO Box 14145 Salem OR 97309-5065	For questions, call or email: (503) 378-2633 outfitter.guide@boat.oregon.gov boat.oregon.gov
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Note: Charter licenses are issued **only** to USCG inspected vessels carrying **7+ passengers** for hire. “6-pack” or UPV vessel operators must use the Outfitter Guide Application. An “optional” charter registration is available to uninspected passenger vessels, provided they meet all the Oregon Charter Vessel requirements in ORS 830.430-465 and ORS 250-015. Please allow at least 10 business days for processing. Remember, if your charter license has expired, you may not advertise or solicit charter activities until your Charter Vessel License renewal has been reissued.

Applicant Requirements:

- ✓ A completed **Application**
- ✓ Certificate of **Insurance**
- ✓ \$5000 **Surety Bond** (if taking deposits in advance over \$100/person)
- ✓ US Coast Guard **Certificate of Inspection**
- ✓ US Coast Guard **Operator License** for all operators

Non-Refundable Fee

Oregon Registered Boat	\$50/ 1 yr, \$100/ 2 yrs	California Resident	\$1315/ 1 yr, \$2630/ 2 yrs
USCG Documented Boat	\$100/ 1 yr, \$200/ 2 yrs	Alaska Resident	\$100/ 1 yr, \$200/ 2 yrs
Washington Resident	\$865/ 1 yr, \$1730/ 2 yrs	Elsewhere	\$100/ 1 yr, \$200/ 2 yrs

- ✓ Make checks payable to the Oregon State Marine Board (OSMB).

Please Note:

Liability Insurance

Proof of liability insurance covering occurrences by the charter vessel operator and business and their employees which result in bodily injury or property damage must be current and on file at the Marine Board. The Certificate of Insurance must cover not less than \$500,000 combined single limit per occurrence general liability insurance. The certificate must match the name and/or business name on the application, list the Marine Board as the certificate holder, list the descriptions of operations (activities) covered, and the vessel certificate of number or USCG official number.

US Coast Guard Certificate of Inspection

A copy of the current annual United States Coast Guard Certificate of Inspection (COI) is required for vessels carrying 7 or more passengers in federally navigable waterways. Charter boats operating on sole-state water require a “Certificate of Inspection” by a certified marine surveyor consistent with USCG standards for a passenger vessel. A current certificate must be on file at our office at all times.

United States Coast Guard (USCG) Operators License

A valid USCG Operators License must be carried by any operator of the vessel and be endorsed for the area of operation. A copy of the USCG Operators License must be submitted with the application. A full list of navigable waters may be found at http://www.uscg.mil/d13/docs/CG_Navigable_Waterways.pdf

Surety Bond

A Surety Bond or Letter of Credit issued by a financial institution in the amount of \$5,000 naming the Oregon State Marine Board must be submitted for any charter vessel owner or operator who accepts deposits of more than \$100 per person. A deposit is any advance payment.

Equipment -See OAR’s 250-015-0010 through 250-015-0035

The adopted Code of Federal Regulations provides technical detail and specifications for safety equipment on certain passenger carrying vessels. US Coast Guard inspected Charter Boats will carry equipment as defined on the USCG Certificate of Inspection.

An Optional or Charter Boats operating on sole-state waters will carry equipment as defined in OAR 250 Division 015.



License Period
 1 Year 2 Years

2024 CHARTER LICENSE APPLICATION

Optional Charter?
 Yes No

Business Information: Business Corporations and Assumed Business Names must be currently registered with Oregon SOS Business Registry.

Corporation/Partnership/Other Business Name:
 (INC, LLC, LLP, etc.)

Assumed Business Name(s):
 (ABN or dba)

Mailing Address:	City	State	ZIP
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Physical Address:	City	State	ZIP
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Phone:	E-mail:
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Alternate Phone:	Webpage Address:
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Applicant Information: (Enter address if different from above)

Applicant Legal Name:	First:	MI:	Last:	Suffix:
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Mailing Address:	City	State	ZIP
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Physical Address:	City	State	ZIP
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Phone:	E-mail:
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Alternate Phone:	Webpage Address:
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Date of Birth: (mm/dd/yyyy)	Driver's License#:	State Issued:	USCG License Document No:
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Liability Insurance Information: (A copy of the certificate must be faxed, mailed or emailed)

Insurance Agent & Company:	Policy Number:	Expiration Date: (mm/dd/yyyy)
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Activity Covered:

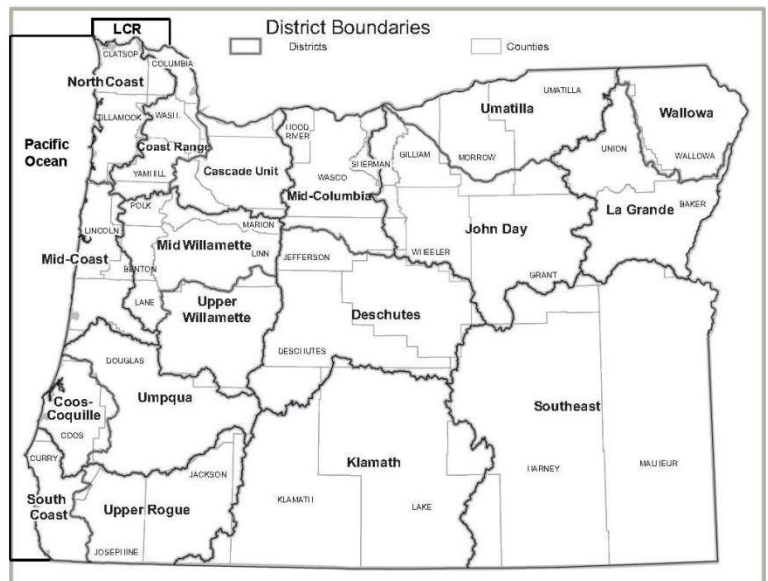
Insurance Provider Address/City/State/Zip	Insurance Provider Phone:
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Surety Bond: \$5000 Surety Bond is required if you or your agent accept any money over \$100/pp in advance of service.
 Do you or your agent accept deposits of more than \$100? No Yes (If yes, a bond must be on file w/ OSMB)

Service(s) Provided: Fishing Sightseeing Other (list) _____

Area of Operation: Mark all that apply. This is for informational use only and is not a restriction.

- Coos-Coquille
- Deschutes
- John Day
- Klamath
- La Grande
- Lower Columbia River
- Mid-Coast
- Mid-Columbia
- Mid-Willamette
- North Coast
- NWWD – Coast Range
- NWWD – Cascade Unit
- Pacific Ocean
- South Coast
- Southeast
- Umatilla
- Umpqua
- Upper Rogue
- Upper Willamette
- Wallowa



Employee Information: List all agents, operators and deckhands. Oregon Revised Statute 830.460(2)(d) requires charter operations to provide the OSMB the names of all employees, agents and other persons who physically assist passengers of the charter boat with angling, sightseeing or other recreational activities. (Attach an additional copy of this page if necessary.)

Full Legal Name:	Date of Birth:	Address:	USCGL Doc#:
Full Legal Name:	Date of Birth:	Address:	USCGL Doc#:
Full Legal Name:	Date of Birth:	Address:	USCGL Doc# if:
Full Legal Name:	Date of Birth:	Address:	USCGL Doc# if:
Full Legal Name:	Date of Birth:	Address:	USCGL Doc# if:

Vessel Information:

Vessel Name:	Vessel Length:	Hull Material:	State Registration No or USCG No:
Number of Passengers (excluding crew):	Hailing Port:	Distance from Port:	<input type="checkbox"/> Less than 20 miles from port <input type="checkbox"/> More than 20 miles from port <input type="checkbox"/> Inland Lakes or Rivers

Owner/Operator/Employee Disclosure: Your responses can have legal consequences - please verify.

Yes	No	In the last 24 months have you, the operator, agent or deckhand of the charter boat been convicted of:
<input type="checkbox"/>	<input type="checkbox"/>	Any criminal offense or violation of ORS 477, fire prevention laws and/or ORS 496, 497, 498, 501, 506, 508, 509, 511, 530 or 704 or a rule adopted pursuant to this chapter or ORS chapter 477, 496, 497, 498, 501, 506, 508, 509, 511, 530 or 704, or for a violation of a law or rule regulating the safety and welfare of the public?
<input type="checkbox"/>	<input type="checkbox"/>	Any criminal offense or violations of ORS 830, boating laws?
<input type="checkbox"/>	<input type="checkbox"/>	Had a US Coast Guard operator license revoked, suspended or denied?
<input type="checkbox"/>	<input type="checkbox"/>	Been denied the right to apply for a charter license, permit or certificate by another state or by an agency of the United States?
<input type="checkbox"/>	<input type="checkbox"/>	Have had a charter license, permit or certificate suspended, revoked, or cancelled by another state or by an agency of the United States?

If any items are marked "Yes", explain, below, including the date(s), law enforcement agency or court, and outcome or scheduled court date. Use an additional page if necessary and include copies of any applicable documentation.

I, the undersigned, do hereby make application for license to operate a charter vessel in Oregon. I certify that all information provided on this application is true and correct to the best of my knowledge, and further, that I will maintain in full force and effect, the required insurance when engaged in carrying passengers for hire. If I accept deposits in excess of \$100 per person, I will maintain a \$5,000 bond. I certify that the vessel complies with all applicable provisions of Oregon Revised Statutes 830.430 through 830.460 and Oregon Administrative Rules, Division 250-15 as applicable.

APPLICANT NAME: (Printed) _____

APPLICANT SIGNATURE: _____ DATE: _____

--OSMB use only--

Insurance exp:	Surety Bond: Y N	Fees rcvd: \$	#	
USCG License exp:	Business Name Reg: Y N	Decal Number issued:		
Certificate of Inspection exp:	Date Issued:	1 yr / 2 yrs	Exp:	Initials: