

## **Item A: Agency Director's Report**

### **Agency Overview**

01. Alan Hanson was selected as the new Policy and Environmental Manager. He started his duties on January second. Alan most recently led the hemp program at the Department of Agriculture after working many years as an attorney in the banking industry.
02. The 2024 Legislative Session starts February 5, 2024. This is a short session so bills will move very quickly. Director Warren will provide regular updates to the Board on legislation that impacts the agency.

### **2025 Session**

01. The 2025 Session is a full session, so it lasts up to six months. Planning for the 2025 Session is already underway. Agencies can request legislation and must submit a budget request for the 25-27 biennium.
02. Preparations for the 2025 Session involve an iterative process with the Governor's Office, the Board, staff and interested parties. To ensure the agency is prepared to meet submission deadlines, staff will be presenting on budget and legislative concepts beginning at the April 2024 Board Meeting. These concepts will have already been reviewed for alignment with the Governor's priorities.

### **Administration**

01. Several new laws passed in the 2023 Session that impacted public meeting laws. The technology and processes Jennifer Cooper uses to conduct Board meetings is compliant with the new laws. Staff updated processes for program meetings that are subject to the new public meeting laws.

The new laws gave authority to the Oregon Ethics Commission to oversee public meeting law violations. They will be providing training during 2024 on the new laws. One component that is relevant to the Board is related to serial communications that functionally replace a decision being made at a public meeting. While we wait for training and DOJ advice on this component of the law, it is important Board members continue to avoid decision-making conversations outside of our public meetings.

The Board Goals, established during the July 2023 Board Meeting, are being operationalized. The following are some key areas where progress was made:

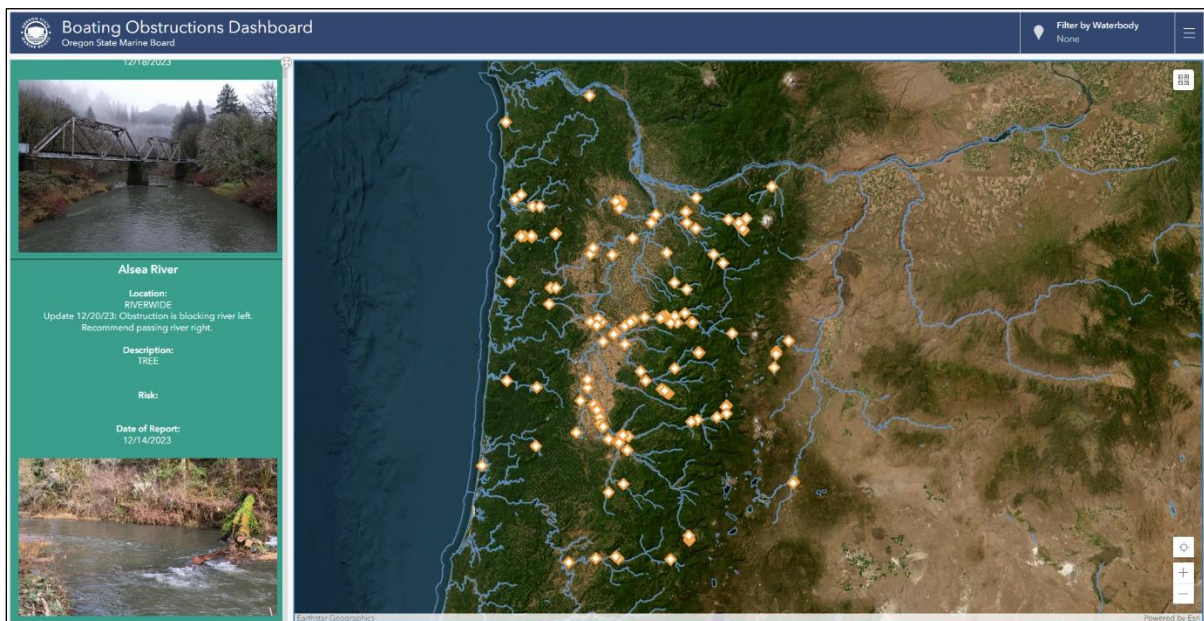
- We are in the final stages of transferring registration printing to the Department of Administrative Services Printing Division. This will allow us to decommission a printer that is difficult to maintain and allow more time for the Public Service Representative 2's to stay current on data entry.
- OPRD completed an ADA manual that relied on OSMB expertise in boating facilities. Disabled community organizations have indicated they appreciate OSMB's engagement in this process.
- Facility staff are modifying the floating restroom design standards to improve access for nonmotorized boaters and improve accessibility on the restroom barge.
- Agency staff have updated the Paddler Safety, Waterway Access Permit, and Personal Watercraft Craft educational rack cards available in English, Spanish, Russian, Simple Chinese and Vietnamese.

- Agency staff have updated the Boat Oregon Classroom Course Materials for obtaining a Boating Safety Education Card which will be available in English, Spanish, Russian, Simple Chinese and Vietnamese for the 2024 boating season.
- Marine Board Member Vice Chair Val Early presented annual awards to marine law enforcement partners at the 2023 Marine Board Post Season Awards Banquet held in Bend, OR.
- Boating Safety Advocates concluded the 2023 season with over 1,300 interactions with boaters on waterways across Oregon in addition to promoting boating and water safety at many community events.
- Boaters who buy a Waterway Access Permit from the Marine Board now will find a message about safety requirements along with a QR code on the permit that takes them to a voluntary nonmotorized education course available in English and Spanish.
- Life saving awards continue to be presented at community events. Staff invite board members closest to the community to participate in the presentation.
- The agency purchased \$10,000 in a multi-media plan to include the BIPOC community through Univision for the 2023 summer season.

## Boating Safety Program

### Waterway Program

01. Agency staff have continued to work with our law enforcement partners to evaluate obstructions in the field and update the reported obstructions dashboard resource to the public online. The agency strives to have the most up-to-date information. With the early December rain event and the river levels rising, existing obstructions are moving downstream and creating new obstructions. Currently there are 149 reported obstructions.



02. Agency staff work closely with our law enforcement partners to complete annual inspections of over 100 motorized law enforcement boats. The agency utilizes a customized Boat Inspection app on Survey 123. The detailed inspection points evaluate hulls, trailers, jet pumps, engines, electronics, upholstery, safety equipment, and other criteria including pictures of inspection points. Agency staff then identify potential areas of maintenance or replacement to maintain high standards of operability. Often larger interval

maintenance or replacement tasks are complete during the off season. The inspection reports also evaluate boat usage and overall conditions for procurement planning. The agency utilizes a Fleet Rankings system for replacement life cycle of approximately 20 years.

### **Outfitter Guide Program**

01. The agency ended the 2023 Outfitter Guide registration year with an all-time high of 1535 registered guides. Of those, 1324 were Oregon residents, 82 were Washington residents, 62 were Idaho residents, and 37 were from California. The remainder were less than a handful from 10 other states.
02. On November 1<sup>st</sup>, the program opened renewals for all guides who have a December 31<sup>st</sup> expiration date. As of January 1<sup>st</sup>, we have completed 638 renewals for 2024, 119 are in the queue to be worked on and 43 are awaiting additional documentation.
03. The bi-annual Guide Advisory Committee (GAC) meeting will be held virtually on January 10<sup>th</sup> at 10am. The agenda includes a review and adoption of the GAC charter, a review of the program fees and expenses, and a look at Washington's guide logbook program.
04. Agency staff attended the [Oregon Outdoor Recreation Summit](#) engaging with Outfitter Guides of all backgrounds from Oregon's urban and rural communities.

### **Law Enforcement Program**

01. On the evening of December 9<sup>th</sup>, the Oregon State Marine Board hosted a post season banquet and awards celebration to recognize all the hard work of our contracted law enforcement partners in keeping Oregon's waterways safe for the 2023 boating season. This event was held in Bend which served as a central location for those traveling from all sections of the state. In all, there were over 110 in attendance, including Marine Board Vice Chair Val Early, Sheriff Brandenburg of Clackamas County and Sheriff Nicole Morrissey O'Donnell of Multnomah County. With the assistance of Vice Chair Val Early and Boating Safety Program Manager Brian Paulsen, six awards were presented during the ceremony. Those awarded were nominated by their peers in which each award had specific criteria that had to be met. The awards presented were as follows:

*Program of the Year:* **Oregon State Police Fish & Wildlife**, East Central Team.

*Instructor of the Year:* **Senior Trooper Jason Stone**, Roseburg Office

*Trooper of the Year:* **Trooper Ben Turner**, North Plains Office

*Trooper of the Year:* **Senior Trooper Brian Jewett**, John Day – Fossil Office

*Officer of the Year:* **Deputy Adam Peterson**, Clackamas County Sheriff's Office

*Officer of the Year:* **Sergeant Steve Dangler**, Multnomah County Sheriff's Office



*Clackamas County Sheriff's Office Deputy Adam Peterson (left) stands with Clackamas County Sheriff Angela Brandenburg (right) with his Officer of the Year Award.*

02. The 2023 Personal Watercraft Operations course was held in Oregon City from November 7<sup>th</sup> through November 9<sup>th</sup>. This course consisted of 10 students from 8 different agencies. This is one of our smaller training events, however, one of the most physically demanding and challenging in that participants are faced with swift moving water, debris, and colder temperatures. This year was exceptionally challenging in that the Willamette River rose substantially due to heavy rains just days before the course. Marine Board Chair Laura Jackson participated in the training by staging in a sit on top kayak which allowed participants to practice making contacts alongside a nonmotorized boat. Each student graduated successfully and has the skills necessary to patrol on personal watercraft efficiently, safely, and effectively.



## Education & Outreach Program

01. The Boating Safety Advocate Program concluded the 2023 season with over 1,300 interactions with boaters on waterways across Oregon in addition to promoting boating and water safety at many community events. The 2023 season included four agency seasonal Boating Safety Advocates who were on staff from August until December of 2023. In 2024 the five seasonal positions will begin in April and continue through September to better align with the peak boating season. It is expected that the differences in program timing and ability to interact with boaters on the water will increase the number of boater interactions the program is able to make in the 2024 season, and that the program will continue to grow for the benefit of all Oregon boaters.
02. Agency staff provided seasonal Boating Safety Advocates with a comprehensive orientation including training in public interaction, boating safety, and boating rules. A special training day was held at Hagg Lake which allowed the new advocates to practice public interaction with support prior to solo public engagement.
03. Boating Safety Advocate activities included direct outreach to boaters at waterway access points, event attendance, and outreach to community groups and organizations. Staff attended a multitude of events ranging from the Woodburn Fire Open House and Safety fair with an attendance of 500 people to the West Coast Giant Pumpkin Regatta with an attendance of over 15,000 people. Advocates were able to distribute and properly fit 94 life jackets on people they contacted as well as distribute whistles, dry bags, safety literature, and advice.
04. The Boating Safety Advocates continue to work on updating and improving outreach materials for the agency. In November and December, the seasonal employees and boating safety staff created four short educational videos covering topics that are boating basics and often overlooked by the boating community. This served to create new outreach material as well as to help the agency develop and refine its video content production methods for the future.
05. Agency staff are developing training and procurement of necessary equipment for expansion into on-water advocate interactions with boaters. This includes credentialing and certification of agency staff to provide on-water instruction to Boating Safety Advocates and procurement of inflatable kayaks for Boating Safety Advocate use.
06. Agency staff have updated the Paddler Safety, Waterway Access Permit, and Personal Watercraft Craft educational rack cards available in English, Spanish, Russian, Simple Chinese and Vietnamese.
07. Agency staff have updated the Boat Oregon Classroom Course Materials for obtaining a Boating Safety Education Card which will be available in English, Spanish, Russian, Simple Chinese and Vietnamese for the 2024 boating season.
08. Agency staff are working to better understand the safety challenges and develop outreach for the ever-evolving wingfoiling and kitefoiling community.
09. Boaters who buy a Waterway Access Permit from the Marine Board now will find a message about safety requirements along with a QR code on the permit that takes them to a voluntary nonmotorized education course available in English and Spanish.

## **Boating Incidents & Fatalities**

01. Oregon had 14 reported recreational boating fatalities in 2023, which is 2 less than the total number for 2022. The oldest victim was 77 and the youngest was 15 years of age; and 12 men and 2 women. Out of the 14 fatalities, only two were wearing a life jacket in which one was an inflatable that malfunctioned. A total of 12 victims drowned and two died of carbon monoxide poisoning.
02. There has been a total of 62 reported incidents in 2023, in which 12 were fatal. Of the 12 fatal incidents, seven are motorized and seven are non-motorized. Three out of the 12 were solo operators. Two of the fatal incidents were double fatalities.
03. There were 2 reported commercial boating fatalities reported in 2023. Both incidents occurred during guided non-motorized whitewater trips on the Rogue River. A life jacket was worn by both victims. The cause of death were medical events that occurred during capsizing on both incidents.

## **Business Services Program**

### **Budget and Finance**

01. The end of December marks the official biennial close for appropriation year 2021-23. While revenue numbers remained unchanged from the last report, the agency did close out any remaining contracts and grants. The final expenditures for the agency came out to \$33.7 million (\$28.4 million in Other Funds and \$5.3 in Federal Funds) which amounts to 92% spending to budget in Other Funds and 70% in Federal Funds.
02. The agency is tracking right on pace towards budgeted revenues at \$5.3 million (other funds) and 25% of budget (Fuel Tax being omitted). Registration & Titling are still showing signs of decline in revenue by -3% in the first six months of the biennium however, December's numbers are still preliminary until month close which is scheduled for January 12<sup>th</sup>. Waterway Access and Guides & Outfitter revenues are both trending upwards showing 20% and 27% increases from the prior biennium, respectively. While the Guides & Outfitter program has seen historical growth recently, Waterway Access sales slightly declined between the last two budget cycles. It's good to see the permit sales off to a better start this year.  
  
Expenditures picked up in the second quarter, increasing to 18% of budget at \$5.6 million.
03. Starting in November, the Marine Board sends out thousands of renewal notices to all boaters whose registration tags expire at the end of 2023. It's an important period in the agency's revenue cycle as the large majority of registration revenue is received during this time. Last fiscal year, approximately 41.5% (\$2.88 million) of registrations were processed during the busy renewal months (November – January). So far this renewal season, the agency has received \$2.0 million in registration revenues.

## **GIS and Planning Coordinator**

01. The Oregon Outfitter Guides Dashboard was released. This dashboard allows customers to search by area and type of activity offered, as well as giving the ability to download a list of guides based on the search.
02. Part one of the Boater Survey (formerly known as Triennial Survey) was released. This survey ran from mid-October through November. Respondents were asked to provide details of boat use from January through June of 2023. Over 700 responses were received

providing details on over 1100 boat trips with over 4000 boat use days. These numbers will be conflated once part two survey has ended. Part two, which asks for details of boat use from July through December of 2023, will be released early in the first quarter of 2024.

03. Updated the Clean Marinas Map to highlight the Golden Anchor award winner. This award is given to facilities that are going above and beyond with their efforts to protect the environment.
04. Collaborating as an inter-agency workgroup to establish a GIS data standard for recreational data in Oregon. This enhances the collaboration and data sharing capabilities between state and federal partners. The draft GIS Data Standard has been presented for peer review at a State GIS Forum and was available for public review and comments. Next steps include revisions, another comment period, review, and final approval by OGIC.
05. The HB 2549 report for the legislature was completed. HB 2835 (2019) requires state agencies who close or restrict waterway access to report these impacts to the legislature and HB 2549 (2021) requires state agencies to provide these reports to OSMB so they can be compiled and displayed on a map.
06. Developed a survey for internal use to streamline and prepare an updated data inventory to comply with Oregon's Open Data Program requirements.
07. Updates were made to all the Boating Obstruction Reporting Tool surveys, removing questions and fields that were no longer being used. A new dataset was published and the updated layer was pushed into all the agency maps. Newly added to the obstruction display is a "date of report" to show boaters when the obstruction was first reported.

### Business Services Communications

Date	News Release Title
12/20/2023	<a href="#">Guide Advisory Committee Meeting Virtually January 10, 2024</a>
12/15/2023	<a href="#">Is a Boat on Your Gift List?</a>
11/30/2023	<a href="#">Clatsop County Honored with National Award for Westport Park Boating Facility Makeover</a>
11/06/2023	<a href="#">Motorboat Registration Renewal Reminders Coming</a>
10/26/2023	<a href="#">Marine Board to Open Rulemaking, Approves Grant Increase for Buena Vista Construction</a>
10/23/2023	<a href="#">Boating Safety Heightened Awareness Patrols Coming to Tillamook County Waterways</a>
10/20/2023	<a href="#">Marine Board Seeks Survey Participation from Boaters</a>
10/18/2023	<a href="#">Marine Board Meeting in Umatilla, Pendleton October 24, 25</a>
09/07/2023	<a href="#">Marine Law Enforcement Special Emphasis Patrol Coming to Lincoln County Waterways</a>
08/30/2023	<a href="#">Labor Day Boating Fun and Friendly Reminders</a>

### Media Monitoring

01. The agency's *Your News* media monitoring service captured agency media stories via traditional radio, television and print using Boolean search terms for relevant results.
02. The following analytics include October through January 2, 2024. Total story count = 77. Total audience reached = 888,287 (statewide). Total calculated ad value = \$18,696. Publicity value = \$56,078.

03. Story topics included the October Board meeting, abandoned derelict vessel program with DSL, vessel turn-in program via Metro, impacts of poachers and the Turn In Poachers (TIP) Campaign with OSP and ODFW, registration renewal reminders and what to know when gifting paddlecraft for Christmas, recreational immunity and other agency-generated news releases.

**2024 Boat Shows**

01. The agency will participate in the 64<sup>th</sup> Annual Portland Boat Show, January 10 – 14, 2024 at the Portland Expo Center. We are in D-Hall, right through the main doors.
02. Boating Facilities is the main feature, using an interactive game to help engage with boaters and educate around the opportunities and challenges of access development or improvements.
03. The agency plans on attending the following shows:

Show Name	2024 Dates	Location	Organizer
Portland Boat Show	<b>January 10 - 14</b>	PDX Expo Center	O'Loughlin Trade Shows
Eugene Boat & Sportsmen's Show	<b>February 2 - 4</b>	Lane Co. Event Center, Eugene	Exposure Shows
Willamette Sportsman Show	<b>February 9 - 11</b>	Linn Co. Fairgrounds, Albany	Jefferson Baptist Church
PNW Sportsmen's Show	<b>February 14 -18</b>	PDX Expo Center	O'Loughlin Trade Shows
Saltwater Sportsmen's Show	<b>February 24 -25</b>	Marion Co. Fairgrounds, Salem	O'Loughlin Trade Shows
Central Oregon Sportsmen's Show	<b>March 7-10</b>	Deschutes County Fair & Redmond Expo Center	O'Loughlin Trade Shows

**Direct Email Communication**

01. The [Opportunities and Access Report](#) (OAR) continues to receive new subscribers. As of December 22, 2023, the list contained 2,241 subscribers with an open rate of 43.77% and click rate of 2.69%.
02. The Fall edition of the Boat Oregon Newsletter was distributed on September 28, 2023.
03. The Winter edition of the new CVA Newsletter, "Excrement Gazette," was distributed to facility managers, Clean Marina participants and other personnel who maintain pumpouts, dump stations and floating restrooms, on December 21, 2023.



# Oregon State Marine Board

## Operation Results for the 2021-23 Biennium

As of June 30, 2023

Dollars in Thousands



### Other Funds

Revenue	Budget	Actuals	% of	Projected
	2021-23	6/30/2023	Budget	2021-23
Fuel Tax	\$ 8,580	\$ 10,705	125%	\$ 10,705
Registration	14,383	14,245	99%	14,245
Titling	3,006	2,885	96%	2,885
Waterway Access	2,030	2,804	138%	2,804
Aquatic Invasive Species	909	905	99%	905
Guides & Outfitters	656	757	115%	757
Mandatory Education	277	464	167%	464
Towed Watersports	11	40	358%	40
Floating Homes	47	57	121%	57
Other - Charters, Penalty, Interest, Misc.	374	737	197%	737
<b>Total</b>	<b>30,273</b>	<b>33,598</b>	<b>111%</b>	<b>33,598</b>

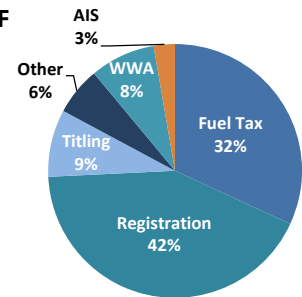
  

Expenditures	Budget	Actuals	% of	Projected
	2021-23	6/30/2023	Budget	2021-23
Law Enforcement	\$ 10,770	\$ 10,129	94%	\$ 10,770
Facilities	9,625	8,366	87%	9,625
Administration & Education	7,776	7,613	98%	7,776
Aquatic Invasive Species	1,701	1,320	78%	1,701
Guides & Outfitters	840	813	97%	840
Towed Watersports	50	10	19%	50
Abandoned Derelict Vessels	150	153	102%	150
<b>Total</b>	<b>30,912</b>	<b>28,404</b>	<b>92%</b>	<b>30,912</b>

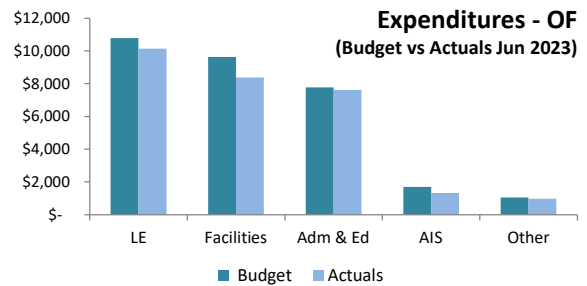
  

Surplus (Deficit) in the Period	Budget	Actuals	Projected
	\$ (639)	\$ 5,194	\$ 2,686

### Sources of Revenue - OF (Actuals Jun 2023)



### Expenditures - OF (Budget vs Actuals Jun 2023)



### Federal Funds

Revenue	Budget	Actuals	% of	Projected
USCG Recreational Boating	\$ 4,428	\$ 4,326	98%	\$ 4,428
USFWS - CVA & BIG	2,070	905	44%	2,070
ARPA - CSFRF	1,000	1,000	100%	1,000
US Bureau of Reclamation	63	-	0%	-
NOAA Grant	100	100	100%	100
<b>Total</b>	<b>7,660</b>	<b>6,330</b>	<b>83%</b>	<b>7,597</b>

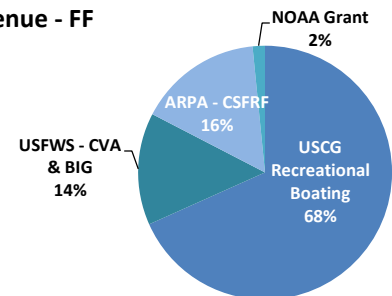
  

Expenditures	Budget	Actuals	% of	Projected
Law Enforcement	\$ 4,183	\$ 4,055	97%	\$ 4,183
Facilities	2,070	808	39%	\$ 2,070
ARPA - CSFRF	1,000	237	24%	\$ 250
Administration & Education	344	247	72%	\$ 344
Aquatic Invasive Species	63	-	0%	-
<b>Total</b>	<b>7,660</b>	<b>5,348</b>	<b>70%</b>	<b>6,847</b>

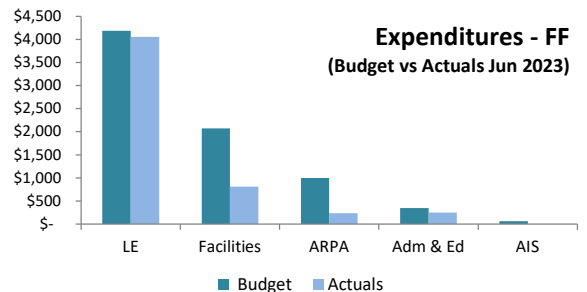
  

Surplus (Deficit) in the Period	Budget	Actuals	Projected
	\$ -	\$ 983	\$ 750

### Sources of Revenue - FF (Actuals Jun 2023)



### Expenditures - FF (Budget vs Actuals Jun 2023)



### Cash Balance

Beginning Cash Balance	\$ 5,512	\$ 12,122	\$ 12,122
Total Surplus (Deficit) in the Period	(639)	6,177	3,436
Transfers and Other Adjustments	337	-	-
<b>Ending Balance</b>	<b>\$ 5,211</b>	<b>\$ 18,299</b>	<b>\$ 15,558</b>

# Oregon State Marine Board

## Operation Results for the 2023-25 Biennium

As of December 31, 2023\*

Dollars in Thousands



### Other Funds

Revenue	Budget	Actuals	% of	Projected
	2023-25	12/31/2023	Budget	2023-25
Fuel Tax	\$ 11,000	\$ -	0%	\$ 11,000
Registration	14,395	3,444	24%	14,395
Titling	2,301	437	19%	2,301
Waterway Access	2,381	663	28%	2,381
Aquatic Invasive Species	775	163	21%	775
Guides & Outfitters	667	188	28%	667
Mandatory Education	439	124	28%	439
Towed Watersports	40	8	21%	40
Floating Homes	37	14	37%	37
Other - Charters, Penalty, Interest, Misc.	379	289	76%	379
<b>Total</b>	<b>32,412</b>	<b>5,329</b>	<b>16%</b>	<b>32,412</b>

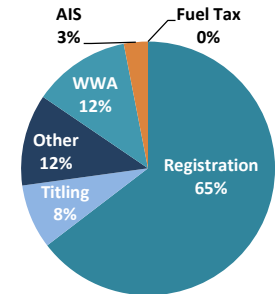
  

Expenditures	Budget	Actuals	% of	Projected
	2023-25	12/31/2023	Budget	2023-25
Law Enforcement	\$ 11,169	\$ 2,281	20%	\$ 11,169
Facilities	9,353	906	10%	9,353
Administration & Education	8,084	2,104	26%	8,084
Aquatic Invasive Species	1,736	119	7%	1,736
Guides & Outfitters	869	175	20%	869
Towed Watersports	135	3	2%	135
Abandoned Derelict Vessels	150	-	0%	150
<b>Total</b>	<b>31,497</b>	<b>5,588</b>	<b>18%</b>	<b>31,497</b>

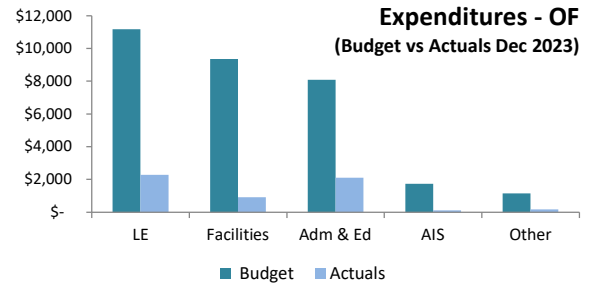
  

<b>Surplus (Deficit) in the Period</b>	<b>\$ 915</b>	<b>\$ (259)</b>	<b>\$ 915</b>
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### Sources of Revenue - OF (Actuals Dec 2023)



### Expenditures - OF (Budget vs Actuals Dec 2023)



### Federal Funds

Revenue	Budget	Actuals	% of	Projected
	2023-25	12/31/2023	Budget	2023-25
USCG Recreational Boating	\$ 4,649	\$ -	0%	\$ 4,649
USFWS - CVA & BIG	2,326	39	2%	2,326
ARPA - CSFRF	-	-	0%	-
<b>Total</b>	<b>6,974</b>	<b>39</b>	<b>1%</b>	<b>6,974</b>

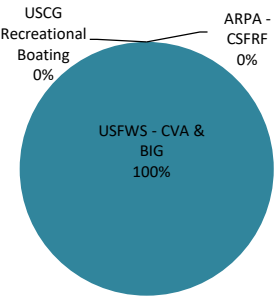
  

Expenditures	Budget	Actuals	% of	Projected
	2023-25	12/31/2023	Budget	2023-25
Law Enforcement	\$ 4,334	\$ -	0%	\$ 4,334
Facilities	2,326	349	15%	2,326
ARPA - CSFRF	750	49	6%	750
Administration & Education	315	97	31%	315
Aquatic Invasive Species	-	-	0%	-
<b>Total</b>	<b>7,724</b>	<b>495</b>	<b>6%</b>	<b>7,724</b>

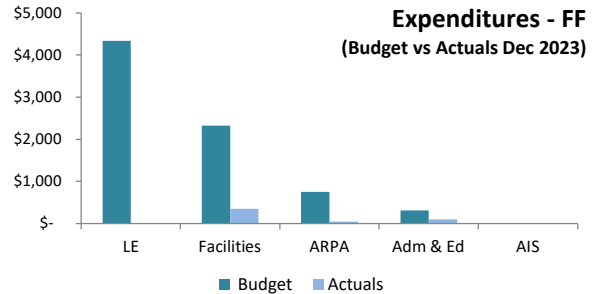
  

<b>Surplus (Deficit) in the Period</b>	<b>\$ (750)</b>	<b>\$ (456)</b>	<b>\$ (750)</b>
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### Sources of Revenue - FF (Actuals Dec 2023)



### Expenditures - FF (Budget vs Actuals Dec 2023)



### Cash Balance

Beginning Cash Balance	\$ 9,817	\$ 18,299	\$ 18,299
Total Surplus (Deficit) in the Period	165	(715)	165
Transfers and Other Adjustments	-	-	-
<b>Ending Balance</b>	<b>\$ 9,982</b>	<b>\$ 17,584</b>	<b>\$ 18,464</b>

\* Since month-end closing is scheduled on 01/12/2024, December's figures are preliminary.

## Boating Facilities Program

01. December storm damage caused damage to two facilities and significant cleanup of debris and sediment at numerous boating access sites.

City of Wheeler had a small landslide that caused debris to travel through a storm drain located near the short-term tie-up dock. A large amount of gravel has accumulated under the dock and gangway. The City has closed the dock and is pursuing permits to remove the material.

Tillamook County Parks Mapes Creek boat ramp has been significantly damaged. Concrete boat ramp planks are gone or damaged and there is a significant amount of sediment on the ramp. In both cases the facility owner has reported the damage to the County Emergency Management Coordinator to be included in the potential request for FEMA funding. Staff has offered boating access site owners technical assistance to evaluate sites, provide recommendations and estimates if needed.



02. The Port of Arlington notified staff that the fire suppression staging dock is listing and requested assistance. Staff inspected the facilities on January 3 and discovered that the bottom of the concrete dock pod is broken allowing the pod to fill with water. During the inspection staff also noticed two areas on the main walkway were listing in opposite directions, stressing connections and dock sections. The main walkway docks were original U.S. Army Corps of Engineers docks from 1972. Staff will be working with the Port on a Small Grant to address the immediate situation and then for a long-term solution on the main walkway.



03. Self-adjusting boarding docks are used on reservoirs with large water fluctuations. The docks are attached to a concrete guideway with roller guide system that allows the docks to raise and lower as the water level fluctuates. The docks have three 20-foot sections for a maximum of 60 feet of available dock. Ideally this allows 40 feet to be used to launch and retrieve and 20 feet to stage in preparation of loading and unloading. The self-adjusting docks require more staff time to operate and maintain the docking system because the docks have difficulty rising back up the ramp especially when water levels rise quickly, the roller guides have difficulty with rocky sediment and the short length of dock causes extreme delays when parking or retrieving your tow vehicle. As an example, you during low water you would walk 500 feet to the first parking space at Prineville State Park, 1,300 feet at Signal Point on Lookout Point Reservoir, 1,100 feet at Hewitt Park on Brownlee Reservoir, or 700 feet at Joseph Stewart County Park on Lost Creek Reservoir. Staff have been working on modifications to the self-adjusting boarding dock design for several months and shared ideas with facility owner maintenance staff. The goal is to have the modified design be able to use existing guideway systems, adjust to water level fluctuations easily and have up to 100 feet of docks available. The design is being reviewed by a structural engineer and two facility owners have applied for grants to demo the new design.



04. Staff are working on a modified design for the floating restroom. The modified design utilizes the existing barge but replaces the superstructure. The current design has two toilet stalls centered on the barge with a shared maintenance room. The modified design will separate the toilet stalls and create a covered center area. This design provides a larger maneuver area for people with mobility devices and the covered area reduces the likelihood of bird droppings being on the door and handle. Additionally, the covered area will also provide some protection from wind and heat on the door. The toilet systems will continue to be flushing style toilet. We are also looking at ways to incorporate a nonmotorized landing dock that will allow the boat to be out of water while someone uses the restroom. This would reduce the amount of freeboard nonmotorized boaters would encounter using the floating restroom. The modified design is still a few months away and needs to be shared with facility maintenance staff for comments as well.



05. All Waterway Access Grant funding has been fully obligated for the 2023-25 biennium. If an opportunity arises to increase funding limitation, staff would like to seize the opportunity to fund many other projects.

06. The Facilities Program is featured this year at the Boat and Sportsman Shows. One of the most common questions Facilities' staff receive is about the length of time it takes to make improvements. We decided to take this opportunity to educate and inform recreational boaters about the process through a game called "Build Our Access Today". The game allows the participant to choose their adventure from new construction or major renovation, replace and expand a boat ramp or replace docks in the same footprint with no ground disturbing activities. We are hopeful this will be an entertaining process with great conversations coming out of the activity. Additional highlights include the Grant History Map highlighting nearly \$50 million in boating access improvements over the last 3.5 biennia, life jacket loaner stations, pumpouts, dump stations and floating restrooms, nonmotorized education, waterway access permits etc.



07. Non-grant boating access site updates:


- a. Staff met with the Port of Gold Beach manager Walter Scherbarth and Commissioner Andy Wright to tour their facilities and discuss infrastructure needs and challenges.





There is a combination of recreational and commercial needs, some are eligible for grant funding. The short and long term tie-up docks are in poor condition, the parking area needs surface maintenance, and there is a variety of accessibility improvements that could be made. The Port was scheduled to meet with Business Oregon in early 2024. Staff encouraged them to discuss the Port Planning and Marketing Program to complete an updated Strategic Plan to help guide future Port investments.




- b. The Klamath Dam Removal project is moving forward with removal of the JC Boyle dam on track for 2024. Staff continues to participate on the California-Oregon coordination meetings and Oregon specific meetings. Oregon Department of Fish and Wildlife and Bureau of Land Management are still working through agreements for operation of parcel B lands. These areas would have the future boating improvements, the Board looked at during the tour in 2022.
- c. Director Warren, Boating Facilities Manager Janine Belleque and retired engineer Jeff Smith attended the Clatsop County Commission meeting November 8, 2023 and presented the SOBA President's Award to the Commission. The Commission was extremely pleased with the national recognition and appreciated our attendance.
- d. Staff met with City of Portland and Columbia Slough Watershed Council to discuss life jacket loaner stations and nonmotorized boating access improvements in Columbia Slough. The City of Portland was supportive of making accessible nonmotorized boating access improvements in the Slough. Potential projects still have to go through the City's budget and priority process.
- e. On November 20 representatives from Cities of Sheridan, McMinnville, Lafayette, Dayton, Yamhill County, Yamhill Soil and Water Conservation District, Travel Oregon, Willamette Valley Visitors Association, Visit McMinnville, MacYak and staff met to discuss improving access to the Yamhill, South Yamhill and North Yamhill Rivers for boating, angling, and splashing. City of Willamina, Oregon Department of Fish and Wildlife and Oregon State Parks were unable to attend the meeting. Recreational boating access for kayaks, canoes, standup paddleboards and drift boats are desired. Currently, there is one boat ramp at Dayton Landing, a carry down access at Lafayette Locks and informal-user made access at four locations. Planning, community engagement and facilitation exceed available staffing resources for all interested parties. Staff has contacted the National Parks Services (NPS) to discuss potential technical assistance from the Rivers, Trails and Conservation Assistance (RTCA) Program to facilitate community outreach and discussions on creation of a watertrail. The Willamette Valley Visitors Association has agreed to be the lead and is preparing to apply for RTCA technical assistance. Staff have participated on other RTCA projects such as the Klamath Dam Removal and Rogue River trail after the Gold Rey Dam was removed.
- f. Jackson County hosted the second public meeting on November 13 to present modified conceptual designs for Upper Rogue Regional Park. The meeting was attended by an estimated 20-30 people with majority of comments and discussion in support of concept 2 and 3. There was considerable recognition by attendees that previous public comments were taken into consideration and incorporated into the modified conceptual designs. Jackson County has requested that staff proceed with concept 3 and advance the design to permitting level.
- g. Ashley Massey has done a fantastic job representing the agency on the Willamette Water Trail and Recreation Studio for several years. The Studio is evolving and becoming more focused on access related items, as a result Janine Belleque will be

participating on the Studio. The Studio meets quarterly and is attended by local and state government as well as Willamette Riverkeepers, eNRG Kayaking, Travel Oregon and Willamette Valley Visitors Association.





- h. Sportcraft Landing and Jon Storm Memorial Park on the Willamette River in Oregon City are impacted by the I-205 seismic bridge work. Separate from the ODOT project, the Clackamas County Water Environmental Services (CCWES) will be installing a new Tri-City Water Resource Recovery Facility outfall pipe. The in-water portion of the work is anticipated to occur during the 2024 summer. A portion of the debris deflection boom will be removed to allow for boring equipment to install the pipe. Once the work is completed the debris deflection boom will be reinstalled. There will be some additional equipment (barge, work boats) in the water associated with the project. Because the limited amount of parking is already impacted by the bridge project, staff has requested that the contractor minimize use of the parking area.
- i. November 15-16, 2023 staff took U.S. Fish and Wildlife Service (USFWS) on a tour of Boating Infrastructure and Clean Vessel Act funded projects along the south coast and a few Sportfish Restoration funded projects. The Federal Program Coordinator tested pumpouts and dump stations, observed how staff perform facility inspections infrastructure conditions and compliance with state and federal grant conditions, observed active construction at Bandon and took lots of photos documenting credit signage, site conditions and use. The tour was very beneficial to USFWS, providing insight on how projects are implemented, inspected and enforced during the term of the federal grant. OSMB continues to be recognized as a leader for boating access development but also proactive management of grant funded projects over the term of the grant. USFWS is very appreciative of these opportunities to tour sites.

2021-23 Grant and Project Construction Status		
1672	Westport: Clatsop County, construction, replacement of ramp, boarding docks. Add vault toilet, short term tie-up, kayak launch, asphalt parking	Final reimbursement completed. Reference April and July 2022 Board Report for photos.
1674	Amacher Park: Douglas County, replace parking, add nonmotorized ready area at ramp	This project is completed. Warranty inspection was completed and the project has been accepted.
		
1675	Boardman Marina: Boardman Parks and Recreation District, consultant services	Final reimbursement processed.
1676	Morgan Lake: City of LaGrande, install vault toilet, develop educational messaging.	The project is completed, and final reimbursement made.




		
1677	Cook Park: City of Tigard, consultant services	Final reimbursement processed.
1678	Buena Vista: Polk County, replace ramp, parking, add vault toilet, boarding docks and kayak launch.	Final inspection completed and waiting for completion of punch list items.
		
1679	Scappoose Bay Marina: Port of Columbia County consultant services	Consultant has submitted permit applications. Final reimbursement processed.
1680	Eastside and Empire Boat Ramps: City of Coos Bay, replace boarding docks	Final reimbursement processed.
		
1681	Sandy Beach: OPRD, repair short term tie-up dock and debris boom	Repairs are completed and final reimbursement processed.
1682	Wyeth: US Forest Service, replace ramp, repair road and parking area	Final reimbursement has been processed.
		
1683	Tualatin River Equitable Public Access campaign: Tualatin Riverkeepers	Final report has been received and final reimbursement is processed.

			
1684	Butteville Landing: Marion County, install piling, gangway and nonmotorized boat dock system	Project is withdrawn to resolve LUBA appeal.	
1686	Howard Buford Recreational Area: Lane County, consultant services	Consultant has completed design concepts, permit application and archaeological report. Final reimbursement request processed.	
1687	Luckiamute State Park: OPRD, consultant services	Final reimbursement processed.	
1688	Baker Park: City of Grants Pass, overlay existing asphalt parking area	Project is completed and final reimbursement completed.	
			
1691	Hood River Marina: Port of Hood River, replace boarding docks	The dock installation is completed the Port has completed sidewalk and abutment work. Final reimbursement processed.	
			
1696	Upper Regional Rogue Park: Jackson County, Archaeologic and Hydro Survey and reports, wetland delineation.	Project is complete and final reimbursement made.	
1697	Howard Prairie Resort: Jackson County, replace and relocate marina, short term tie-up docks and gangways	Marina dedication June 9. Final reimbursement processed.	



		
1699	Hewitt Park, Low Water Ramp: Baker County, add vault toilet	The project is completed. Dedication June 13. Final reimbursement processed.
		
1701	Depoe Bay Harbor: City of Depoe Bay, replace boarding docks	The docks are installed and final reimbursement is processed.
		
1703	Cedaroak: City of West Linn, parking improvements	The paving has been completed. Final reimbursement processed.
1704	McKay, Miller's Landing Columbia Parks: Bend Park and Recreation District. Nonmotorized access site feasibility study	Project is completed and final reimbursement made.
1705	Pickett Park: Douglas County, vault toilet and parking improvement	Final reimbursement is processed.
		
1706	Tenmile County Park: Coos County, curbing, sidewalks and curb cut improvements	Final reimbursement processed.

			
1707	Willamette Riverkeepers: River Discovery Paddle Program	WRK has submitted an interim report previously provided to the Board. Final report previously provided and final reimbursement made.	
			
1708	Maupin Park: City of Maupin, consultant services	Final reimbursement processed.	
1709	Lower Columbia Estuary Partnership: paddle access on Columbia and Willamette Rivers	LCEP has submitted their final report and reimbursement is complete.	
1710	Yellowjacket Lake: Oregon Dept. of Fish and Wildlife, nonmotorized dock, accessible routes and parking.	Final reimbursement processed.	
1712	Boones Ferry Ramp: Clackamas County, replace boarding docks	Dock installation is complete and final reimbursement is complete.	
			
1713	Adventures Without Limits: Paddle access project and site videos	Final report received. Final reimbursement processed. Videos shared with Board report.	

		
1714	Lakeshore access: City of Estacada, consultant services	The consultant has finalized design and engineering. Final reimbursement completed.
1715	Columbia Slough Watershed Council: Equitable access to the outdoors program	CSWC submitted an interim report previously provided to the Board. Final report and reimbursement completed.
		
P-39	McCuddy's Marina: McMarine, LLC, replace pumpout and dump station	Equipment installed and operational. Final reimbursement completed.
<b>2021-23 Small Grants Project Construction Status</b>		
2122-01	Port of Toledo: Airport Ramp, repair boarding docks and crack seal, restripe parking area	Project completed; final reimbursement processed. Reference April 7, 2022, Board Report for photos.
2122-02	Port of The Dalles: Port restroom, replace sewer line between restroom and city collection line	Project completed; final reimbursement processed.
2122-03	Nehalem Bay State Park: OPRD. Re-roof flush restroom nearest the ramp	Project complete. Final reimbursement processed. Reference April 7, 2022, Board Report for photos.
2122-04	One Source Serenity, Veterans Healing on the Water. Opportunity for veterans to experience nonmotorized boating on Diamond Lake, North Umpqua River and Winchester Bay.	Project completed and final reimbursement completed.
		

2122-05	Coyote Creek: ODFW, Archaeological survey and report for nonmotorized boating access future improvements.	The archaeological work was completed. Final reimbursement completed.
2122-06	Detroit Lake Marina: Replacement of sewer line from pumpout to holding tank damaged in fire September 2020.	Project completed. Final reimbursement issued. The Marina sent a video of the pumpout working instead of photos.
2122-07	Port of Garibaldi: replace transportation trailer used for floating restroom in Tillamook Bay.	Final reimbursement completed.
2122-08	Pacifica: A Garden in the Siskiyou. Provide kayaks, paddles, life jackets and an equipment trailer for outdoor school and youth camp participants to experience nonmotorized boating on Heron Pond.	Project complete and final reimbursement completed.



2122-09	Campbell Park: Benton County, replace vault toilet	Project completed. Final reimbursement completed.
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Before:



After:



2122-10	Salmonberry Park: Benton County, replace vault toilet.	Project completed. Final reimbursement completed.
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Before:






After:





2122-11	Empire Boat Ramp: City of Coos Bay, replace wale boards, repair welds, and pile hoops	Project completed, and final reimbursement completed.
2122-12	Chinook Landing: Metro, replace flush restroom sewer pumps	Project complete and final reimbursement processed.

2122-13	Columbia View Docks: City of St. Helens, install security cameras	Installation completed and final reimbursement completed. Here is the link to the live view cameras. <a href="#">.Courthouse Docks   City of St Helens Oregon</a>
2223-01	Port of Cascade Locks: replace pumpout and dump station.	Equipment ordered and installed. Final reimbursement processed.
		
2223-02	Clackamas County: Barton Park crack seal and stripe	Project completed and final reimbursement completed.
		
2223-03	Hood River Outrigger Canoe Club: Huli drills in swimming pool	Project completed and final reimbursement processed.
		
2223-04	City of Reedsport: Bumble Bee and Rainbow Plaza overflow parking area grade and gravel parking area	Project completed and final reimbursement completed.
2223-05	Team River Runner: Purchase automated defibrillator, kayak trailer and training	Training completed and equipment purchased. Final reimbursement processed.
2223-06	Wylde Wind & Water: Viento y Agua summer camps equipment purchases	Equipment purchases completed. Final reimbursement completed.
		

2223-07	Fortaleza Altravez Barreras: Latinx Paddle trip and boating safety training	Final report submitted. Final reimbursement processed.
		
2223-08	Klamath County: Bare Island floating restroom guideline cable purchase	Grant withdrawn by applicant.
2223-09	Oregon Dept. of Fish & Wildlife: Taylor Lake access road grading and gravel and vehicle control blocks	Grant withdrawn by applicant.
2223-10	Helensview School: equipment purchases to expand outdoor education	Final reimbursement completed.
		
2223-11	Metro: Chinook Landing roadway repair	Final reimbursement completed.
2223-12	Douglas County: Cooper Creek, Ben Irving, Scottsburg and Scott Creek parking area crack sealing and striping.	Final Reimbursement completed
2223-13	Tualatin Riverkeepers: Two paddle events	Final Reimbursement completed.
		

2023-25 Grant Status		
1717	State Parks: Mayer State Park ramp, docks, parking and vault toilet.	Contract awarded and under construction
1718	Port of Bandon: Ramp, docks, marina, short-term tie-up and nonmotorized launch	Contractor mobilized and under construction.
1719	Lower Columbia Estuary Partnership: 20 youth events	Interim report pending.
1720	City of Umatilla: Marina specialty reports	In process
1721	City of Umatilla: Nugent Park ramp, docks and parking.	Design and permitting in process
1722	Port of Columbia County: dredging	Design finalized and ready for bid.
1723	Port of Columbia County: upland parking, walkway and island improvements	Design is being finalized and ready for bid.

1724	City of Sutherlin: Fords Pond permitting	Permits in process
1725	Forest Service: Sutton Lake boat ramp and boarding docks	Permits secured and preparing bidding documents
1726	Tualatin Riverkeepers: expanded equitable access	In process
1727	City of Coquille: Sturdivant Park boat ramp	Design package sent to City and City preparing for bids.
1728	Adventures Without Limits: Multiple opportunities for increased participation	In process.
2324-01	Wylde Wind & Water: Implementation of Viento y Agua and Free Saturday Program	Completed. Final report provided. Final reimbursement processed.
2324-02	Linn County: McCartney Park hydraulic analysis	Consultant hired.
2324-03	City of Wheeler: City Park gangway repairs	Contractor hired. See note about storm damage.
2324-04	Crook County: Ochoco Park, parking renovation	Work completed. Final reimbursement processed.
		
2324-05	Columbia Slough Watershed Council: expanded paddle programs	Opportunities in progress.
2324-07	City of Coos Bay: Empire Dock Storm Damager Repair.	Fabricator making repairs.
2324-08	Willamette Valley Visitors Association: Yamhill and South Yamhill Trail Development.	Project completed and final reimbursement processed.
2324-09	Team River Runner: Trailer, Raft, Frame, Shed.	Trailer and Shed purchased.
		

## Registration Program

### Team Updates

01. Our temporary employee, Emily, continues to be a great asset to our team. She is a fast learner and has helped in many areas of our operations. Having her in reception has been a great help, allowing our title specialists to focus on title approvals and taking customer phone calls. She has also been a big help with mail, printing, validating, entering sold boat notices and agent reports. This has allowed our data entry employees to focus more of

their time doing data entry instead of the other various duties that need to be done within the team. Her time is coming to an end in February, and she will be missed.

**Processing Times**

- 01. Processing times for transactions vary as to the type of transaction as shown below.
- 02. Any requests by phone or email to expedite a title are completed within 48 hours.

Transaction Type	Online	By Mail or at the agency Drop Box	Boat Registration Agent
Registration Renewal	Next business day	1-2 weeks	2-3 weeks
Titles (transfer, new)	11-13 weeks	12-18 weeks	16-18 weeks
Floating Homes	Current		

- 03. We are currently at the tail end of our backlog from the end of season influx of applications. Processing times will drop quickly as subsequent months contain fewer transactions. We are focused on reducing our processing times as much as possible before boating season starts in June. Having DAS P&D scan our documents has made processing transactions more efficient. Once our printing has moved over to their facility, we will see another jump in our efficiency as more applications can be data entered before reaching a title processor.

**Coast Guard Action Plan Completed**

- 01. Registration section worked with Boating Safety Program manager Brian Paulsen to update our systems to include boat model as required by the Coast Guard. The due date for this new requirement is approximately a year away, so having this done early is a great accomplishment. This change adds a model field to boat titles and certificates of number.

**Current Efficiency Projects**

- 01. **Printing at DAS Printing & Distribution:** 2025 Decals are still being printed in house. P&D has been working to program their interface with our FTP file transfer to receive our data and translate it into a template for printing. They are currently testing this aspect and we expect them to take over printing of our 2025 decals within the next few weeks. Once this is completed, we will work on transitioning title printing over to their operation. We hope to eventually have all printing and mailing duties moved over to P&D in 2024.
- 02. **Online Agent Portal:** Our vendor is working to map out what this tool might look like, gain a better understanding of what programming will be needed, and the extent of the functionality needed to accomplish our goals with this tool. Having a portal that is easy to use, efficient and accurate are some of these goals. The timeline is not yet determined, but we hope to have a beta version available in 2024 and work toward having a finished product for 2025.



**Item B: BSA Program Update**

01. The Board will hear a presentation from Justin Lauer on the agency's Boating Safety Advocate Program.

## Item C: KPM Update

01. The Board asked Director Warren to prioritize establishing new metrics that provide a better understanding of the agency's effectiveness. Staff completed a proposed set of metrics to replace the current Key Performance Measures.
02. Procedurally, staff is seeking input from the Board on the proposed metrics at the January 2024 meeting. Staff will use that input to revise the metrics and bring an action item to a future Board meeting for the Board to approve the final changes. The Board's approved measures will be submitted as part of our 2025 Agency Request Budget. Changes are evaluated by the Governor's Office, and if included in the Governor's Recommended Budget, are presented to the 2025 Legislature. The Legislature would have the final approval on changing the metrics. They can accept them, revise them further or approve portions of the changes.
03. Current Key Performance Measures
  - Number of boat patrol hours conducted on the water.
  - Number of boat operators arrested for Boating Under the Influence.
  - Boating fatalities per 100,000 registered boats.
  - Percent of inspected boaters who are in compliance with the requirements to carry a mandatory boater education card.
  - Number of gallons of human waste sewage not deposited in Oregon waterways as a result of Marine Board facilities.
  - Ratio of matching funds from other sources to Marine Board funds.
  - Average number of days it takes to process and award grant funds.
  - Average number of days it takes to process requests for reimbursements.
  - Percent of best management practices met by the Board.
  - Number of (AIS) inspections.
  - Customer Service – Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent".
04. Proposed Measures
  - [Mandatory Measure] Customer Service – Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent".
  - [Mandatory Measure] Percent of best management practices met by the Board.
  - Percentage of boater contacts that result in a determination that the boater is fully compliant.
  - Percentage of title applications resulting in title issuance or deficiency letter in under 60 days.
  - Boating Opportunity and Access Score. A composite score will be developed based on these factors-
    - # of projects that OSMB provided technical assistance during the reporting period
    - # of sites OSMB provided maintenance assistance program funding during the reporting period
    - # of grants funded during the reporting period
    - # of dollars matched of funded grants during the reporting period
    - # of persons participating in non-government organizations funded grants during the reporting period.

## **Item D: Legislative Session Update**

### **2024 Session**

01. The 2024 Session begins February 4, 2024 and ends no later than March 10, 2024. The short session timelines result in things moving very quickly with some of the first deadlines for bills to stay alive coming a week after the Session begins.
02. Short Session bills are introduced by legislative members, committees, and the Governor. Agencies do not have agency requested bills during a short session.
03. Staff will have access to bills being introduced sometime after January 22<sup>nd</sup> and before the Session starts. After staff conduct an initial bill review, Director Warren will update the Board on bills that impact OSMB.

### **2025 Session**

01. The 2025 Session is a full session, so it lasts up to six months. Planning for the 2025 Session is already underway. Agencies can request legislation and must submit a budget request for the 25-27 biennium.
02. Preparations for the 2025 Session involve an iterative process with the Governor's Office, the Board, staff and interested parties. To ensure the agency is prepared to meet submission deadlines, staff will be presenting on budget and legislative concepts beginning at the April 2024 Board Meeting.

**Item E: Executive Session ORS 192.660(2)(h)**

01. The Board will meet in executive session pursuant to ORS 192.660(2)(h) to discuss Boaters Rights Association v. Clackamas County Sheriff's Office et al.

**Item F: Board Meeting Timelines**

01. Staff will be working off the following timelines for future Board Meeting topics. The Board may direct staff at any time to change the timeline or topic.

April 2024	Grants
October 2024	Waterway Access Program
October 2024	Grants
October 2024	eBER Statistics Update