



Oregon State Marine Board  
PO Box 14145  
435 Commercial St NE, #400  
Salem OR 97309-5065  
(503) 871-4941

Date Received: \_\_\_\_\_

## Marine Event Permit Application

### IMPORTANT:

- *Application for a permit to hold a marine event, regatta, or parade. This permit must be filed and completed at least 30 days to an event (ORS 830.375).*

### Instructions

Marine Event Permits are used to inform boaters there are organized boating water events of limited duration conducted according to a prearranged schedule. The term Marine Event includes Regattas, Boat Races, Marine Parades, Tournaments or Exhibitions. This permit applies to waters of this state outside of the US Coast Guard jurisdiction. US Coast Guard permits all marine events on Federally Navigable Water including all tidally influenced waters in Oregon. Contact US Coast Guard – Marine Event Sector at (503) 240-9319 for more information.

### Step 1: Complete the following elements of the application

Section (1) – (19): the statement of purpose that includes:

- Names of the entities who will be responsible for the event.
- The name, location, and description of the event.
- A scale drawing or detailed map of the event.

Section (20): Endorsers.

- County Sheriff or enforcement agency signature and date.
- Land managing agency signature and date.
- Additional endorsements if necessary.

### Step 2: Submit the completed and signed application

- Please allow 30 days for this application to be processed by the Marine Board.
- Some events are subject to public comment and/or consultation of other Jurisdictional agencies.
- Once approved, you will receive a permit approval letter.
- It is the responsibility of the applicant to ensure that the permit has been approved. The original application will be returned to the applicant when the permit is authorized. This permit must be available for inspection on the event date(s) indicated.

Send completed applications to:

**Randy Sigman, Waterways Coordinator**  
[randy.sigman@boat.oregon.gov](mailto:randy.sigman@boat.oregon.gov)  
Oregon State Marine Board  
PO Box 14145  
Salem, OR 97301



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|  |  |                                  |               |
|--|--|----------------------------------|---------------|
| 1. Name of event:  |  | 2. Waterway:                     |               |
| 3. Applicant name:   |  | 4. County:                       |               |
| 5. Agency (if applicable):   |  |                                  |               |
| 6. Event website:  |  |                                  |               |
| 7. Address:  |  |                                  |               |
| 8. Date(s) of event:   |  | 9. Start time:                   | 10. End time: |
| 11. Description of event: (Note: Attach a section of a chart or map with boundaries) |  |                                  |               |
| 12. Number of participating boats:   |  | 13. Size of participating boats: |               |
| 14. Number and description of boats provided for safety and conduct of the event:    |  |                                  |               |
| 15. Estimated number of spectator boats:   |  |                                  |               |
| 16. Event organizer:   |  |                                  |               |
| 17. Event organizer cell phone number:   |  |                                  |               |
| 18. Location of Chair during the event:  |  |                                  |               |
| 19. The undersigned has full authority as spokesman for the sponsor:                 |  |                                  | Date:         |

20. ENDORSERS: Please attach any conditions for issuance to a separate page.

**FIRST ENDORSEMENT:** County Sheriff or enforcement agency

|            |          |          |
|------------|----------|----------|
| Signature: | Agency:  | Date:    |
| <br><br>   | <br><br> | <br><br> |

**SECOND ENDORSEMENT:** Land managing agency (Federal, state, and local)

|            |          |          |
|------------|----------|----------|
| Signature: | Agency:  | Date:    |
| <br><br>   | <br><br> | <br><br> |

**ADDITIONAL ENDORSEMENT:** Complete if more agencies are involved

|            |          |          |
|------------|----------|----------|
| Signature: | Agency:  | Date:    |
| <br><br>   | <br><br> | <br><br> |

(OAR 250-010-0095 (2))