



Oregon

John A. Kitzhaber, M.D., Governor

Department of State Police
Law Enforcement Data System

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April 7, 2011

To: All of Our Law Enforcement Partners

Re: Possible Change to Validations Requirements for Property Records

I have attempted to include the email address of all of the LEDS Representatives at law enforcement offices throughout the state in this email. If I missed any agency, I apologize.

At LEDS we have been looking for efficiencies in our policies and procedures, especially if efficiencies may be passed on to our user agencies. We have an opportunity to change how annual validations are processed for property records, and we request your input as to support for or opposition to the proposed change.

Currently all property records, including articles, vehicles, guns, license plates, boats, vehicle and boat parts, and securities are validated between 60 and 90 days after initial entry, and validated again on the anniversary of the month when they were entered for the duration of the retention period in LEDS/NCIC. NCIC policy requires only the initial validation and leaves any further validation requirements up to the individual state CJIS System Officers. LEDS has included these records in the annual validation policy as a means of ensuring verified, complete and accurate records.

As a means of relieving some of the administrative burden that annual validations causes for our partners, LEDS proposes that we will move to process only initial validations for all property records. Annual validations would no longer be required. This change would be for property records only, and will have no effect on person records. We would hope that agency administrative resources could become more focused on person record validations with the goal of meeting validation timelines.

If your agency finds that the annual validation process is a valuable tool in your records management system, and would like to continue with the annual validations of property records, please let us know by responding to this email. If your agency would like to see the annual validations process discontinued, you may also respond to the email. For those who do not respond, silence means agreement, and I will count the unreturned response as a vote to discontinue the validations.

If the change is implemented, we will expect your continued due diligence in conducting the initial validations of all records. We will also expect that annual validations for person records will be accomplished within established timelines. This has been a challenge for several agencies.

If we all agree to this change, LEDS will forward a request to NCIC to change how the validations are currently prepared and sent to us. We hope to possibly put this change into effect by July 1, 2011. LEDS looks forward to your responses and we will communicate again on the results received.

If you have any questions concerning this proposal or need more information, please contact me at (503) 378-3055, extension 55007 or email to dan.malin@state.or.us.

Dan Malin, Auditor
Law Enforcement Data System