

	<p style="text-align: center;">OFFICE OF STATE FIRE MARSHAL <i>INCIDENT MANAGEMENT TEAMS</i> STANDARD OPERATING GUIDELINES</p>	<p>Number: IMT-I-1103 Adoption Date: March 2012 Author: Safety Working Group Review/Revision Date:</p>
<p>OSFM Approved: <u>Mark Wallace</u> Date <u>7/2/12</u> Mark Wallace, State Fire Marshal</p>		<p><u>Mariana Ruiz-Temple</u> Date <u>9/9/12</u> Mariana Ruiz-Temple, Emergency Response Mgr</p>
<p>SUBJECT: The investigation of accidents during a mobilization.</p> <p>OBJECTIVE: Determine which situations require an Accident Investigation Team (AIT), and which positions make up an Initial AIT.</p>		

I. SCOPE

This plan will be followed whenever there is an accident on-scene during an OSFM IMT mobilization.

II. DEFINITIONS

Catastrophe: an accident which leads to the hospitalization of three or more people.

III. INITIAL ACCIDENT INVESTIGATION TEAM

An Initial Accident Investigation Team (AIT) will be made up of two team members from the third-up IMT team, (the last team to be called in the event of multiple mobilizations at one given time). Those team members are the Safety Officer (SOFR) and Law Enforcement Officer (LEO). The Initial AIT will respond to the scene and determine if additional resources are necessary, including Subject Matter Experts (SMEs) and additional overhead.

IV. DETERMING THE AIT

When an incident occurs that is out of the ordinary the IC will notify the OSFM Agency Rep immediately to determine what type of AIT will be activated. In some cases the initial AIT may be activated. However there are circumstances where the authority having jurisdiction will be the lead investigator; this may include a state or federal agency or a law enforcement agency. In all cases the OSFM and IC will discuss the appropriate team or individuals that need to be mobilized for the event.

V. SITUATIONS WARRANTING AN AIT

Below are a number of situations which will warrant an AIT. This list is not comprehensive, there may be situations that are not listed below:

- Near Miss
- Unusual Circumstances
- Request by IC or Agency Administrator
- 1-2 firefighter(s) injured or hospitalized

VI. SITUATIONS WARRANTING OUTSIDE INVESTIGATION

Below are a number of situations which will warrant an outside investigation. Individual situations will be evaluated by OSFM for the appropriate response. This list is not comprehensive, there may be situations that are not listed below:

- Fatality
- 3 or more firefighters injured or hospitalized
- Motor vehicle accident with injuries
- Motor vehicle accident with significant damage
- Hit and run
- Law enforcement investigations e.g., assault, harassment, menacing etc.

