

## Task Force/Strike Team Leader Mobilization Checklist #2

### FOR TASK FORCE/STRIKE TEAM **ARRIVAL** AT AN INCIDENT

Personnel and apparatus that do not meet the response standards of the Mobilization Plan may be rejected by the Incident Commander without state reimbursement for travel or any other response costs.

- Prior to arrival at the incident, ensure all apparatus are fully fueled and ready to begin operations. This final fueling is not reimbursable.
- Advise AOC of arrival time. (503-373-0001)
- Arrive at requested time and location. Collect Resource Manifests and Apparatus Forms. **TFL ONLY don mask and meet Resource Unit Leader (RESL) at designated location to complete check-in.**
- Initiate ICS-214s (Unit Logs) for each apparatus. Complete this form daily and provide to Division/Group Supervisor (DIVS). Document actions, accidents, agreements, and other relevant information.
- Determine availability and location of food, water, and fuel.
- Determine location of sleeping areas. Find a safe, comfortable, and quiet place for the TF/ST to sleep and establish camp.
- Visit Communications Unit and ensure all apparatus have radios with incident communications plan.
- Confirm your group has access to systems or paperwork to complete structural triage work (paper forms or electronic system).
- Determine what level of medical care is available, its location, and how to access it.
- Locate your DIVS and obtain your initial assignment and/or briefing. Confirm how to contact them.
- Find out where and when operational briefings occur and **be on time for briefings**. Attend all briefings; get updated maps, and Incident Action Plans (at least one per apparatus).
- When possible, debrief with the Task Force/Strike Team Leader(s) you are relieving.

**“How can we accomplish this task while minimizing human contact or contact where humans have recently been?”**