



**OREGON OFFICE OF STATE FIRE MARSHAL**

# **INTRODUCTION TO CHS MANAGER**

**Planner & Program User Manual  
2023 Edition**

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## Introduction

The Introduction to CHS Manager Planner/Program User Manual provides instructions to emergency planner and response personnel of local, and state agencies who plan for and respond to hazardous substance incidents (such as chemical spills, explosions, train derailments, and structure fires) in Oregon. CHS Manager can be effectively applied to all types of emergency planning and response activities involving hazardous substances.

**Community Right to Know Report** - The Community Right to Know and Protection Act was passed by the Oregon Legislature in 1985 (ORS 453.307 to ORS 453.520). Oregon's Community Right to Know (CR2K) program is administered by the Oregon Office of State Fire Marshal (OSFM) and meets or exceeds certain requirements of the federal Emergency Planning and Community Right to Know Act. The law requires the OSFM to survey facilities annually to collect, validate, and disseminate information on hazardous substances located throughout the state. This supplemental report summarizes the information reported by facilities on the Hazardous Substance Inventory Report.

This guide will walk you through using CHS Manager from beginning to end. It will provide you with a comprehensive understanding of the following:

1. Introduction to Community Right to Know
2. How to register for the correct User account
3. Program features and how they work
4. Map Features and how they work
5. List Facility Features and how they work
6. How do I...Searching for information
7. How do I...Searching the map
8. Resources available in CHS Manager
9. How to import an ALOHA Plume
10. How to build an Advance Search based on specific criteria
11. How to export Tier II data for CAMEO import
12. Additional Resources





# Part 1: Introduction to Oregon Community Right to Know

## Part 1: Oregon Community Right to Know

The Oregon Community Right to Know and Protection Act (ORS 453.307 to ORS 453.520) requires facilities that possess certain quantities of hazardous substances to submit an annual report to the Oregon Office of State Fire Marshal (OSFM), Community Right to Know (CR2K) program. This law also requires emergency responders to report to OSFM incidents involving the release, or threatened release, of hazardous substances. The federal Emergency Planning and Community Right to Know Act (EPCRA Section 312) requires certain facilities to report hazardous substance information to the State Emergency Response Commission (SERC), Local Emergency Planning Committees (LEPC), and local fire agencies. In Oregon, the State Fire Marshal is designated as the SERC, and this reporting requirement is accomplished by submitting hazardous substance information to OSFM's Community Right to Know program (CR2K). Beginning January 1, 2018, hazardous substance reporting migrated from a paper process to an online program. Reporting facilities are now able to log into the Community Right to Know Hazardous Substance Manager (CHS Manager) and submit the required information. Emergency planners, responders, and the public are also able to use CHS Manager to view submitted information.

As required by law, reporting facilities submit demographic information and hazardous substance details for chemicals on site that meet reportable quantity thresholds. A hazardous substance is defined as a substance for which the Oregon Occupational Safety and Health Administration (OR OSHA) requires the manufacturer to develop a Safety Data Sheet.

The reportable quantity thresholds for most substances are:

- 500 pounds of a solid
- 500 gallons of a liquid
- 500 cubic feet of a vaporous gas
- 500 gallons of a liquefied or cryogenic gas

For highly toxic substances or explosives, the thresholds are:

- 5 gallons of a liquid
- 10 pounds of a solid
- 20 cubic feet of a gas

Extremely Hazardous Substances (EHS) designated by the Environmental Protection Agency are reportable at the specific threshold planning quantity established for each substance. Radioactive substances that are not within a sealed source are reportable at any quantity (OAR 837-085-0070 (2)(a)).

The reportable quantity threshold for gasoline and diesel in underground storage tanks at retail gasoline service stations is 75,000 gallons and 100,000 gallons respectively.

The submitted data is frequently validated to ensure it is correct for those who rely upon it. Types of validation include reviewing submitted reports and calling facilities for clarification, electronic validation through scheduled control queries, and conducting in-person and phone audits to confirm and assist with compliance. A hazardous substance information hotline is available to facilities for assistance with submitting required data.

The public has access to most information at individual facilities, and information about hazardous substance incidents. Information is also accessible by the Oregon's SERC, LEPCs, fire agencies, regional Hazmat teams, county and local emergency planners, county health administrators, Public Safety Answering Points (PSAP 911 call centers), and local and state agencies. The data helps these partners make informed decisions about how to protect life, property, and the environment from hazardous materials incidents.

For more information, please visit our CR2K website or call the Hazardous Substance Information Hotline at 503-378-6835 or 1-800-454-6125. To request or obtain hazardous submit information collected by CR2K, please visit <https://www.oregon.gov/osp/programs/sfm/Pages/OSFM-Reports.aspx>, email [SFM.Cr2K@osp.oregon.gov](mailto:SFM.Cr2K@osp.oregon.gov)



# Part 2:

# Registering as a Planner & Responder

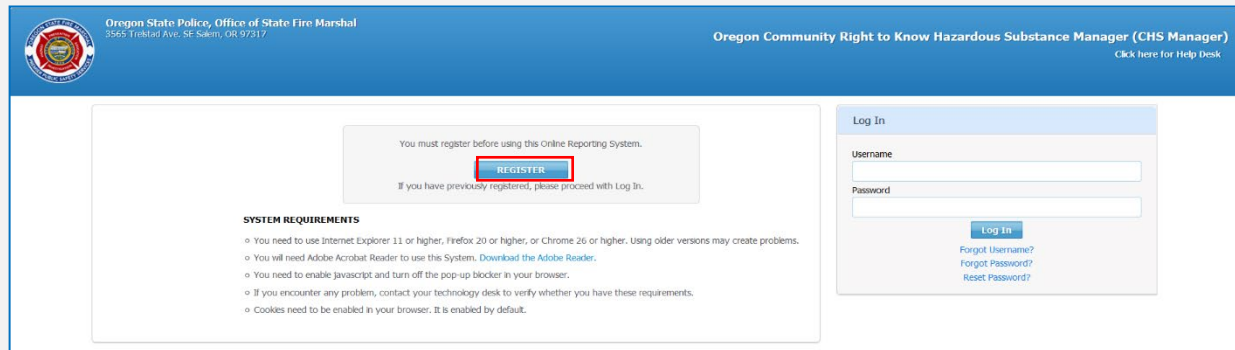


## Part 2: Registering for CHS Manager

To register go to CHS Manager: <https://oregon.hazconnect.com/account/login.aspx>

**NOTE: Due to a limited number of available licenses, currently we have allotted one license per agency. The user name and password can be shared with individuals from your organization as deemed necessary.**

1. Click on the Register Button.



Oregon State Police, Office of State Fire Marshal  
3505 Triebel Ave. SE, Salem, OR 97317

Oregon Community Right to Know Hazardous Substance Manager (CHS Manager)  
[Click here for Help Desk](#)

You must register before using this Online Reporting System.

**REGISTER**

If you have previously registered, please proceed with Log In.

**SYSTEM REQUIREMENTS**

- You need to use Internet Explorer 11 or higher, Firefox 20 or higher, or Chrome 26 or higher. Using older versions may create problems.
- You will need Adobe Acrobat Reader to use this System. [Download the Adobe Reader.](#)
- You need to enable Javascript and turn off the pop-up blocker in your browser.
- If you encounter any problem, contact your technology desk to verify whether you have these requirements.
- Cookies need to be enabled in your browser. It is enabled by default.

**Log In**

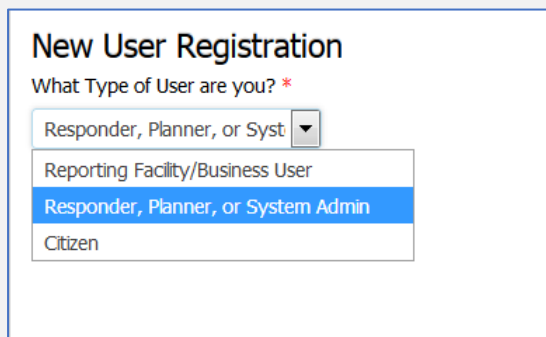
Username

Password

**Log in**

[Forgot Username?](#)  
[Forgot Password?](#)  
[Reset Password?](#)

2. Click the dropdown menu, and select Responder, Planner, or System Admin



**New User Registration**

What Type of User are you? \*

Responder, Planner, or Syst ▼

Reporting Facility/Business User

**Responder, Planner, or System Admin**

Citizen

3. Complete the registration form.
- When choosing a Username, consider creating a generic name for your organization. This will enable us to transfer the account to a new responsible individual in the future.

### New User Registration

Enter a Username and Password and complete the information below. The registration request will be sent to the System Administrator and you will be contacted via Email.

#### User Account Details

Username*	Password *	Retype Password *
<input type="text"/>	<input type="password"/>	<input type="password"/>
Hint Question*	Hint Answer*	
<input type="text"/>	<input type="text"/>	

#### User Contact

First Name*	Last Name*	Agency Name *	Department Name	Title*
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Street 1*	Street 2	City*	State *	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="Oregon"/>	
Zip Code*	Country*	Phone*	Email*	Retype Email*
<input type="text"/>	<input type="text" value="United States"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

- Enter a Hint Question and Answer.
  - This can be used to reset your password if you ever forget it, so be sure to enter a question and the answer to the question. The answer field is case sensitive.

Example: My dogs Name? Answer: Spot

- Under the Roles and Access Section:
  - Choose Statewide Data User and add the appropriate Role (Only select ONE role.)
    - If you are representing a Local Emergency Planning Committee (LEPC), select the Planner Role.
    - If you are representing a State HazMat Team, select the Planner Role.
    - If you are representing a County Emergency Management Office, select the Planner Role.
    - If you are representing a Fire Department, select the Program User Role. (If you need access to plume modeling register as a Planner Role.)

### Roles and Access

☒ Statewide Data User (Access to All Jurisdictions)  
☐ Other users (Access to Limited Jurisdictions)

Roles\*

Planner  
Program User



4. Enter the CAPTCHA characters as shown into the box

Please enter the characters as shown \*

L 2 H N L

5. Submit your registration for review.

**NOTE: Your registration will be reviewed by the CHS Manager System Administrator for approval. You should receive an email notifying you of your account approval.**



# Part 3: Logging into CHS Manager

## Part 3: Logging into CHS Manager

To login go to CHS Manager: <https://oregon.hazconnect.com/account/login.aspx>

Oregon State Police, Office of State Fire Marshal  
3565 Treblest Ave. SE Salem, OR 97317

Oregon Community Right to Know Hazardous Substance Manager (CHS Manager)  
[Click here for Help Desk](#)

You must register before using this Online Reporting System.  
**REGISTER**  
If you have previously registered, please proceed with Log In.

**SYSTEM REQUIREMENTS**

- You need to use Internet Explorer 11 or higher, Firefox 59 or higher, or Chrome 62 or higher. Using older versions may create problems.
- You will need Adobe Acrobat Reader to use this System. [Download the Adobe Reader.](#)
- You need to enable Javascript and turn off the pop-up blocker in your browser.
- If you encounter any problem, contact your technology desk to verify whether you have these requirements.
- Cookies need to be enabled in your browser. It is enabled by default.

**Log In**

Username  
Password

**Log In**  
[Forgot Username?](#)  
[Forgot Password?](#)  
[Reset Password?](#)

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1. Enter your Username and Password into the Log In fields.
2. Click the Log In button
3. You can use the links if you have forgotten your Username and Password, or to reset your password.

**NOTE: You will need to know the answer to the Hint Question.**

When you log in to CHS Manager you will see a popup box telling you when your last success and failed log ins were.

**Information**

Last Login Date 2/18/2020 12:14:13 PM, Last Failed Login Date 10/6/2019 11:00:49 PM

**Ok**

Every time, you log in, you will also see the Disclaimer message:

**DISCLAIMER**

**Under ORS 453.332, site specific information regarding the exact amount and location of a hazardous substance shall be treated as confidential. By clicking "OK", you acknowledge and agree to comply with this requirement.**

INFORMATION CONTAINED HEREIN SHOULD NOT BE CONSIDERED REAL TIME INFORMATION. The information is supplied by facilities who have ultimate responsibility for accurately reporting hazardous substances. Facilities are required to report substantive changes to their information within 30 days and are under no obligation to provide real time data to the State Fire Marshal. Therefore, the State Fire Marshal makes no representations as to the accuracy of information or its suitability for any purpose, and disclaims any liability for error.

MAPPING: This product is for informational purposes and may not have been prepared for, or be suitable for legal, engineering, or surveying purposes. Users of this information should review or consult the primary data and information sources to ascertain the usability of the information.

**Ok**

This message is a reminder that some of the information collected from facilities is considered confidential or sensitive. Confidential information is never released to the



public, whereas, sensitive information can be requested by the public, and the requestor must go through a vetting process prior to information being released.

**Click OK to access Facility Information.**

## **What is the difference between Confidential information & Sensitive Information?**

Facilities are required to report the exact maximum daily amount, as well as the exact storage location of all hazardous substances stored within their facility in a reportable quantity. We never release this information to the public as it is deemed confidential. When members of the public request hazardous substance storage information, they are provided with the name of the substance, and a Maximum Daily Storage Amount Code, and a Code Range.

### **Example:**

<b>Substance Name</b>	<b>Maximum Daily Storage Amount Code</b>	<b>Maximum Daily Storage Amount Code Range</b>	<b>Storage Unit</b>
Diesel Fuel	61	25,000,000-49,999,999	Gallons

Also deemed confidential, is trade secret information.

Sensitive information means all information not available through CHS Manager Citizen access but must be released under ORS 453.327. This includes hazardous substances that have been identified by a facility as explosive, poisonous, radioactive, or a biological or etiological hazard. Members of the public can specifically request this information through a Public Records Request for sensitive information. Under ORS 453.327, the State Fire Marshal may require an individual to provide their name, address and proof of identity when necessary to protect the public safety and welfare. The request must be notarized by a Notary Public to be processed for release of sensitive information.



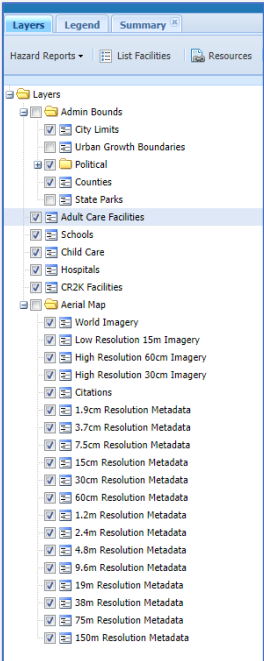
# Part 4: Program Feature Overview

You will notice the screen is divided with a map on the left side, and data on the right had side. At the top of right-hand section, you will see tabs. As you open new windows, additional tabs will be created. This will allow you to easily navigate between different screens, and close out screens you are no longer using.



## Layers

Adjust the layers you see in the mapping program by checking or unchecking the box beside the layer.



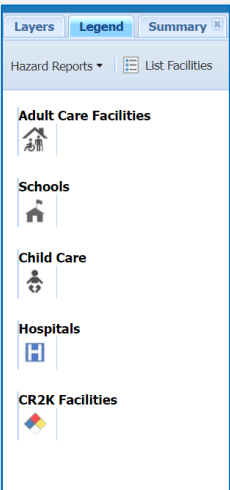
## Summary

This section allows the user to see how many Active and Inactive facilities are in each county. Clicking on any of the numbers will bring up a list of facilities for that county.

Summary Count of Facilities by County			
County Name	State Name	Number of Active Facilities	Number of Inactive Facilities
BAKER	Oregon	144	11
BENTON	Oregon	279	12
CLACKAMAS	Oregon	1073	59
CLATSOP	Oregon	203	12

## Legend

The Legend tab will show what the different icons on the map represent.





When clicking the buttons, a new tab will open allowing you to return to the previous screen, if necessary.

## Hazard Reports

Use this button to quickly return to the Summary or view the facilities with the most Extremely Hazardous Substances (EHS). The “Facilities Not added to GIS Map” feature does not work in this version of CHS Manager.

## List Facilities

Lists all facilities in the database. You may click on the Facility Name or Latest Report to see details for that facility. You may also click on any of the icons to perform various functions.

## Resources

Lists several web pages that may be used as a reference for Emergency Planners and Responders.

## Advanced Reports

This area opens a new window and allows the user to run specialized reports and filter on any condition. Users may export the reports. For detailed instructions on running Advanced Reports see the CR2K Help Desk article “As a Planner/Program User how do I do an advanced search?”

## Update My Profile

Allows user to edit information used to register with CHSM. User may update email address or change password here.

## Offline Reports

The List Offline Reports option is not a usable function. Use the List Offline Exports to retrieve the Advanced Reports exported from the system. To retrieve the Tier II Submit file exported from CHSM for import into CAMEO, use the List Offline Tier 2 Submit option.



















# Part 5:

# Map Feature Overview

# Part 5: Map Feature Overview

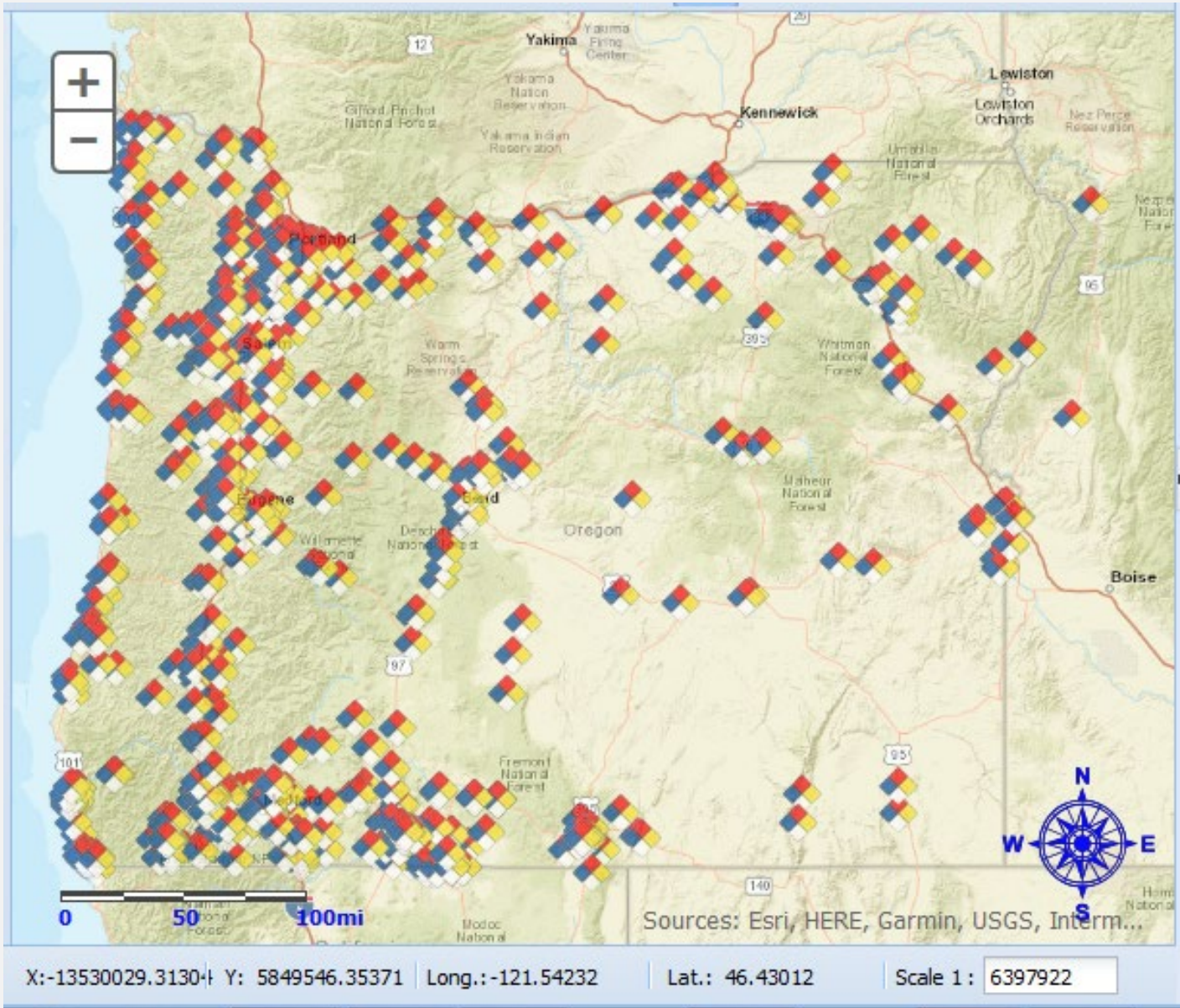
												
Refresh Map	Search	Clear	Zoom In	Zoom Out	Pan	Full Extent	Previous Extent	Next Extent	Identify	Select Feature	Measure	Base Map
Refreshes the page	Search by Layer, Criteria & Text	Clears and resets the map	Zooms in on any area selected	Zooms out of any area selected	Drag the map	Goes back to the entire State view	Previous View	Next View	Identify an icon. Provides facility information	Draw a shape to select feature with the zone	Allows you to put points on the map, and Measure distance, or area	Sets base map. The only option is World Streets

Minimizing the map window will allow you to see additional columns in the facility list. The size of the map window may be adjusted by hovering over the vertical line until you see the curser change to this: 

Then drag the vertical line to the left.



- On the map a user may scroll to zoom in or out.
- Press and hold the left mouse button to drag the map (pan) to the left or right, up or down.
- To identify a facility, click the Identify button, then click the facility, day care center, or hospital icon on the map.







# **Part 6:**

# **List Facility Features**

# **Overview**

## Part 6: List Facility Features Overview

Layers Legend Summary **List Facilities**

Hazard Reports List Facilities Resources Advanced Reports Update My Profile Offline Reports

Search Location:  [Filter](#) [Reset](#)

Active Facilities  [Search Chemicals](#)

Facility ID	Facility Name	Address	Has Multiple Addresses	Facility Type	City	County	LEPC	Fire Department	Facility Status	Latest Report	Hazmat Team Number	Chemical	Map Facility	Worst Case VZone	Most Probable VZone	At-Risk Population	Plume
124085	GAS TRANSMISSION NW CORP	2322 N N PHOENIX RD RD N, Bldg MEDFORD, OR 97535	Single Address	Private Facility	MEDFORD	JACKSON	None	JACKSON CO RFPD #5	ACTIVE	2020 Hazardous Substance Report Annual (02/11/2021)	HM08						
62726	Imerys Perlite USA	N T345 R19E SEC 2.3 & 26 LAKEVIEW, OR 97630	Single Address	Private Facility	LAKEVIEW	LAKE	Klamath/Lake County LEPC	PAISLEY VOL FD	ACTIVE	2020 Hazardous Substance Report Annual (01/07/2021)	HM04						

• This section lists all facilities in the State. The User can click any facility name to see further facility details. When the user clicks on the Latest Report link the system will redirect to the Report Details tab to view the full facility report.

- Blue underlined column headers can be sorted by clicking on the label.
- Columns with white text box under the label can be filtered by typing in text or using the drop down provided.
- To see a specific facility, click on the Facility Name or Latest Report.
- Icons on the right of the screen can be clicked for additional information.



• Clicking on the beaker icon will open a tab to show you the facility chemicals.



• Clicking on the globe icon will show the facility on the map.



• Clicking on the red and black target icon will show you the worst-case vulnerability zone on the map.



• Clicking on the green and black target icon will show you the most probably vulnerability zone on the map.



• Clicking on the people icon will show you the at-risk population.



• Clicking on the cone icon will show you the latest plume saved in the system for this facility. (You can change the plume shown by selecting a different data set saved under the facility.)

## Chemicals

This shows a list of the chemicals being stored at the facility. You can expand each chemical by clicking the plus (+) sign, to show storage location information.

The paper and paperclip icon next to the chemical name can be clicked to access the facilities safety data sheet (SDS). The User can also access Cameo Data Sheets, Chemical Profiles and First Aid Guides. This section can be sorted by any of the blue underlined columns and filtered by CAS Number, Chemical Name, or EHS



## Facility/Report

This shows a list of all the facility's Regulatory Reports, and any facility notes.

## Map Site

Maps the facility on the maps

## At-Risk Sites

Opens a new screen to show a list of sites that are at risk within the surrounding area in the event of an incident. There are tabs to show what Schools, Hospitals, Child Care, and Nursing facilities are in near proximity to the facility.

## At-Risk Population

Opens a new screen to show the population within the threat zone.

## Plan Details

Shows Most Probable Vulnerability Zone and Worst-Case Vulnerability Zone. The user can change the values by going into the edit screen.

## List Audits

Shows a list of any OSFM Audits that have been conducted.

## ALOHA Footprint

Allows you to import ALOHA Footprint into CHSM.

## Site Map

Shows the site map that the facility has uploaded. This is not a requirement for reporting and is optional at the facilities discretion.





# **Part 7:**

## **How do I...**

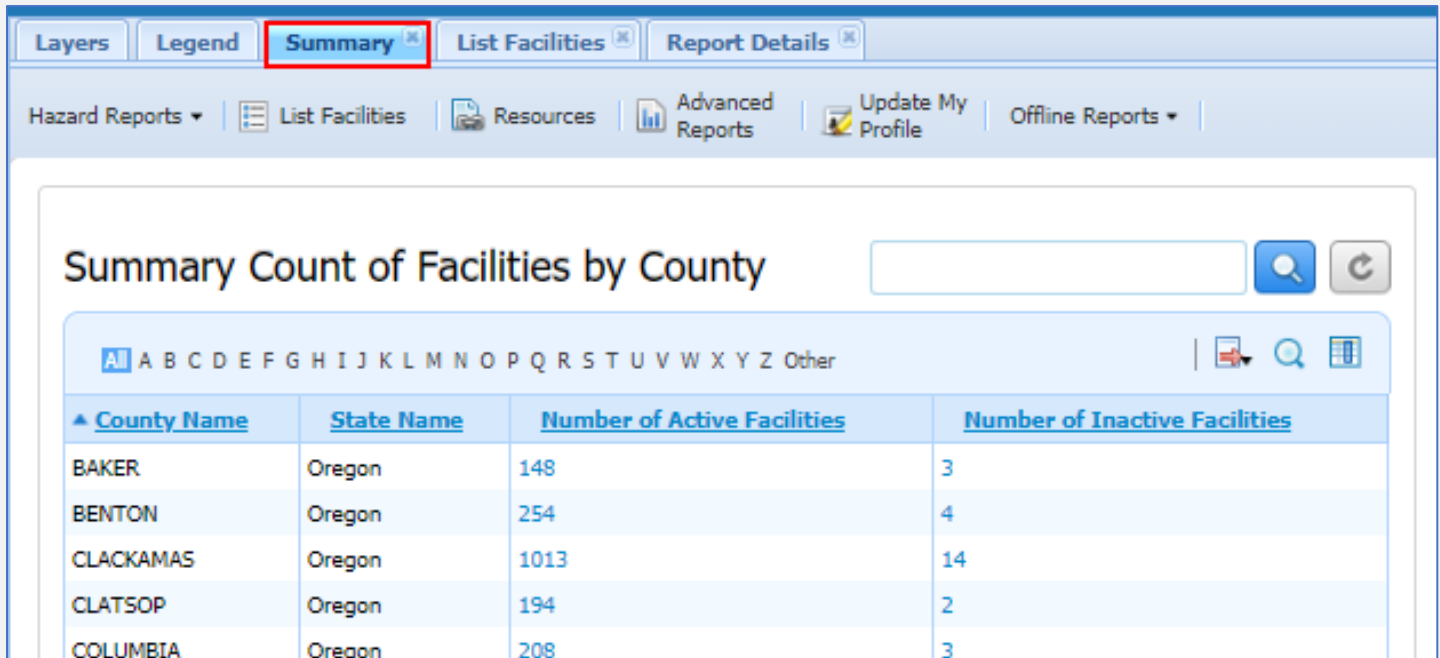
# **Ways to Search for Information**

## Part 7: How do I...Ways to Search for Information

### Locating a Facility

There are several ways to find a facility. This section will review the different ways to access facilities and their information.

### Summary Tab



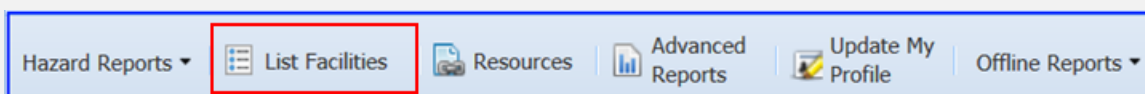
County Name	State Name	Number of Active Facilities	Number of Inactive Facilities
BAKER	Oregon	148	3
BENTON	Oregon	254	4
CLACKAMAS	Oregon	1013	14
CLATSOP	Oregon	194	2
COLUMBIA	Oregon	208	3

From the Summary Count of Facilities by County screen, you can click on the number links under the Number of Active Facilities or Number of Inactive Facilities columns to see a list of either the Active or Inactive facilities that have reported in the selected county.

From the list of facilities, you will be able to view facilities on the map, as well as all facilities information and reports.

### List Facilities

The easiest way to locate a facility is through List Facilities.



1. Click on the List Facilities button.
2. If you know the Facility ID, Facility Name, or the Facility Address you can narrow down the results by entering the information into the filter box and clicking the enter button. (Minimize the information you enter to ensure you get results.

## Examples:



- a. Only enter the Facility Name, and City.

Back ▾	All A B C D E F G H I J K L M N O P Q R S T U V W X Y Z Other								
<u>Facility ID</u>	<u>Facility Name</u>	<u>Address</u>	<u>Has Multiple Addresses</u>	<u>Facility Type</u>	<u>City</u>	<u>County</u>	<u>LEPC</u>	<u>Fire Department</u>	<u>Facility Status</u>
Facility ID	Facility Name	Address	All ▾		City	All ▾	LEPC	Fire Departme	A ▾

- b. Or if you don't know the Facility Name; you can enter just the Street Name, and City.

Back ▾	All A B C D E F G H I J K L M N O P Q R S T U V W X Y Z Other								
<u>Facility ID</u>	<u>Facility Name</u>	<u>Address</u>	<u>Has Multiple Addresses</u>	<u>Facility Type</u>	<u>City</u>	<u>County</u>	<u>LEPC</u>	<u>Fire Department</u>	<u>Facility Status</u>
Facility ID	Facility Name	Address	All ▾		City	All ▾	LEPC	Fire Departme	A ▾

- c. To search for a list of all the facilities reporting a specific County, Fire Jurisdiction, LEPC, or State HazMat Team, you can either enter the information into their perspective filter boxes or select it from the drop-down menu provided.

Back ▾	All A B C D E F G H I J K L M N O P Q R S T U V W X Y Z Other										
<u>Facility ID</u>	<u>Facility Name</u>	<u>Address</u>	<u>Has Multiple Addresses</u>	<u>Facility Type</u>	<u>City</u>	<u>County</u>	<u>LEPC</u>	<u>Fire Department</u>	<u>Facility Status</u>	<u>Latest Report</u>	<u>Hazmat Team Number</u>
Facility ID	Facility Name	Address	All ▾		City	All ▾	LEPC	Fire Departme	A ▾		All ▾

3. To search contiguous addresses, enter the address in the search box.

<b>Search Location:</b>	<input type="text"/>	<b>Filter</b>	<b>Reset</b>
-------------------------	----------------------	---------------	--------------

4. To review the facilities information, click on the facility name.

<div>Back ▾</div> <div>All A B C D E F G H I J K L M N O P Q R S T U V W X Y Z Other</div>									
Facility ID	Facility Name	Address	Has Multiple Addresses	Facility Type	City	County	LEPC	Fire Department	Facility Status
Facility	webinar	Address	All ▾		City	All ▾	LEPC	Fire	All ▾
122594	Webinar Training Site 1	3565 Trelstad AVE SE, Bldg 1 SALEM, OR 97317	Multiple Addresses	Private Facility	SALEM	MARION	None	SALEM FD	ACTIVE



- a. This will show you the facility location, Contiguous storage locations (Multiple Addresses), Emergency Contact phone numbers and allow for Filtering by Location.

Webinar Training Site 1 (Facility ID: 122594)

Webinar Training Site 1, 3565 Trelstad AVE SE, Bldg 1, SALEM, OR 97317, United States  
Status: Active Type: Private Facility

Chemicals are stored at Multiple Addresses  
1. 3454 Trelstad AVE SE, Bldg 2, SALEM, OR 97317  
2. 3565 Trelstad AVE SE, Bldg 1, SALEM, OR 97317

Facility stores High Planning Priority Chemicals.

Emergency Contact: John Smith	24 Hr Phone: 503-399-9999
Emergency Coordinator: Jane Smith	24 Hr Phone: 503-999-9999
Compliance Contact: John Doe	24 Hr Phone: 503-399-9999

Chemicals

Facility/ Report

Map Site

At-Risk Sites

At-Risk Population

Plan Details

List Audits

ALOHA® Footprint

Site Map

Facility Response Plan

Worst Case VZone

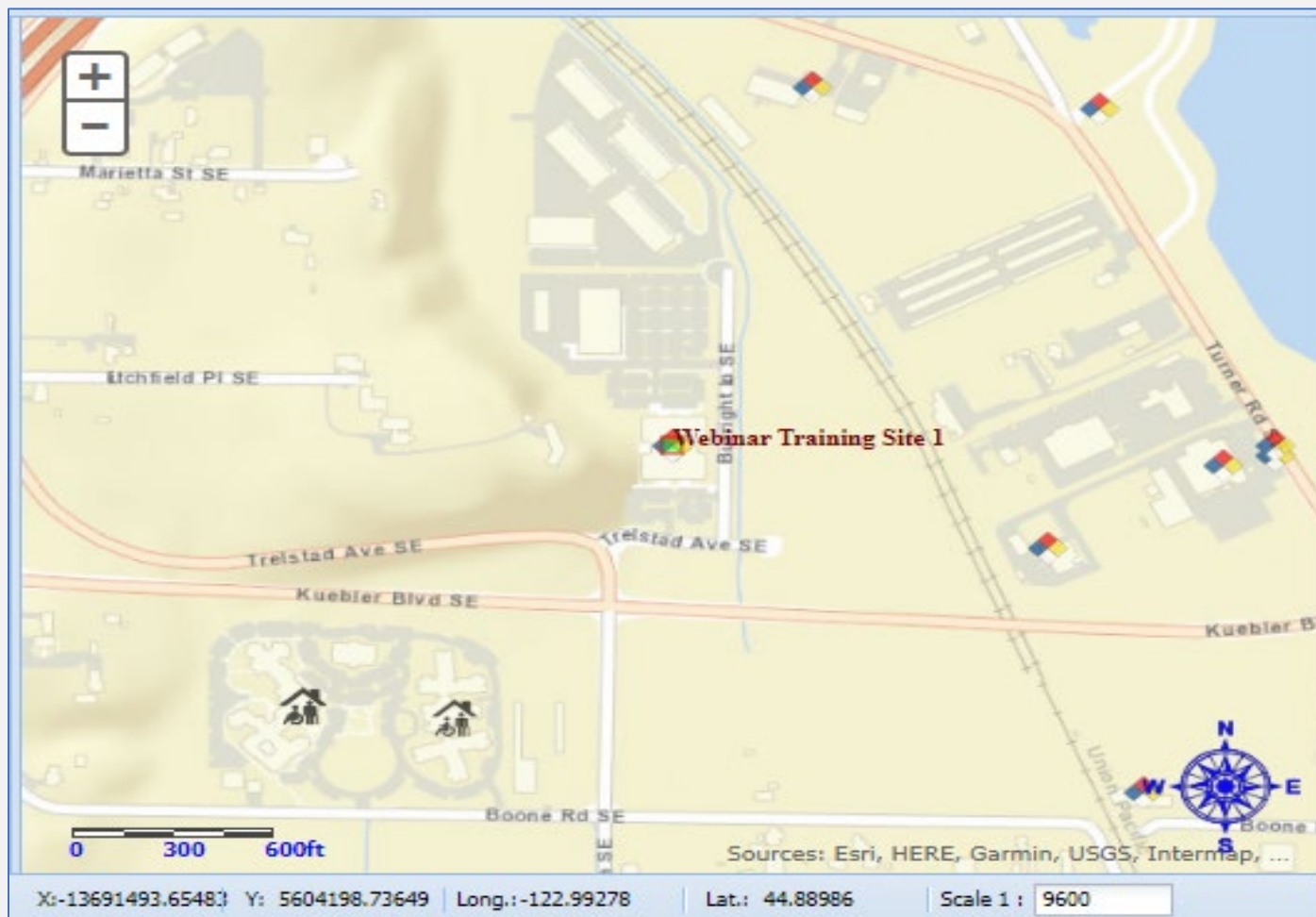
Chemical Listing

Filter by Location

Select All

Click the + icon to view storage addresses and locations

- b. This will also map the site in the map area.



- c. Also, in this screen you can see a list of the chemicals reported. If multiple addresses are reported, it will list the locations and the chemicals stored at those location separately. You can get detailed information for each chemical by clicking the Plus (+) sign next to each substance (See Example below), and access to the Safety Data Sheet (SDS) supplied by the facility. Additional resources are available in the Links column; such as the Cameo Data Sheet, Chemical Profile, and First Aid Guide for each substance.

Chemical Listing

Filter by Location

Select All

Click the + icon to view storage addresses and locations

Back

ABCDEFGHIJKLMNOPQRSTUVWXYZ Other

5. To view the facilities latest report, click on the Latest Report link.

Back           ABCDEFGHIJKLMNOPQRSTUVWXYZ Other										
Facility ID	Facility Name	Address	Has Multiple Addresses	Facility Type	City	County	LEPC	Fire Department	Facility Status	Latest Report
Facility	webin	Address	All		City	All	LEPC	Fire	All	
122594	Webinar Training Site 1	3565 Trelstad AVE SE, Bldg 1 SALEM, OR 97317	Multiple Addresses	Private Facility	SALEM	MARION	None	SALEM FD	ACTIVE	2021 Hazardous Substance Report Update (12/07/2021)



a. This will show you the latest report submitted by the facility.

View Report Homepage for Webinar Training Site 1 (ID: 122594)

List Submissions

Step 1 ✓ Step 2 ✓ Step 3 ✓ Step 4 ✓ Step 5 ✓ Step 6 ✓ Step 7 ✓ 0 Notes

Report

2021 Update Hazardous Substance Report(Webinar Training Site 1) - 79424

Change Facility

Submission Status : Completed Status Date : 12/7/2021

Last Updated : 12/7/2021 Submission Type : Online

Submitter Username : OSFM Staff [CHSMgrUser]

Print Report

Facility Information

Facility ID	122594	LEPC	None
Facility Name	Webinar Training Site 1	Lat/Long	44.8864/-122.988
Division or Department		Occupied	Yes
Facility Status	Active	Maximum Number of Occupants at one time	300
Facility Status Reason	Active - Storing Chemicals above Reportable Quantities	Facility Type	Private Facility
Status Change Date	10/18/2021	NAICS 1	336411, 336412
Physical Location	Webinar Training Site 1, 3565 Trelstad AVE SE, Bldg 1, SALEM, OR 97317, United States	NAICS 1 Description	Aircraft Manufacturing,Aircraft Engine and Engine Parts Manufacturing
County	MARION	NAICS 2	
City	SALEM	NAICS 2 Description	
Fire Department	SALEM FD	Description of Business Activities	Aircraft stuff
Site Phone	503-934-9999	Dun & Brad No	n/a
Owner/Operator	Jane Smith, 3565 Trelstad AVE SE, Building 1, SALEM, OR 97317, United States, jane.smith@state.or.us, 503-399-9999	Tax ID Number	12- 3456789
Is NFPA Placard	No	Parent Company Address	
Other Placard	No	Billing Address	Webinar Training Site 1, Jane Smith, 3565 Trelstad AVE SE, Building 1, SALEM, OR 97317, United States, 503-999-9999,
Is Storing Facility Plan	No	Mailing Address	Webinar Training Site 1, Jane Smith, 3565 Trelstad AVE SE, Building 1, SALEM, OR 97317, United States, 503-999-9999
Plan Location		Company Sold To Name	New Owner
Is Facility With Sprinkler	No		Phone: 503-999-9999
			Email: email@email.com

Reporting Exemption Reasons

Reporting Exemption Status: Not Exempt.

You have marked the following Exemption Reasons:  
☒ 1. This facility is open for business but no longer storing chemicals in reportable quantities as of this date:

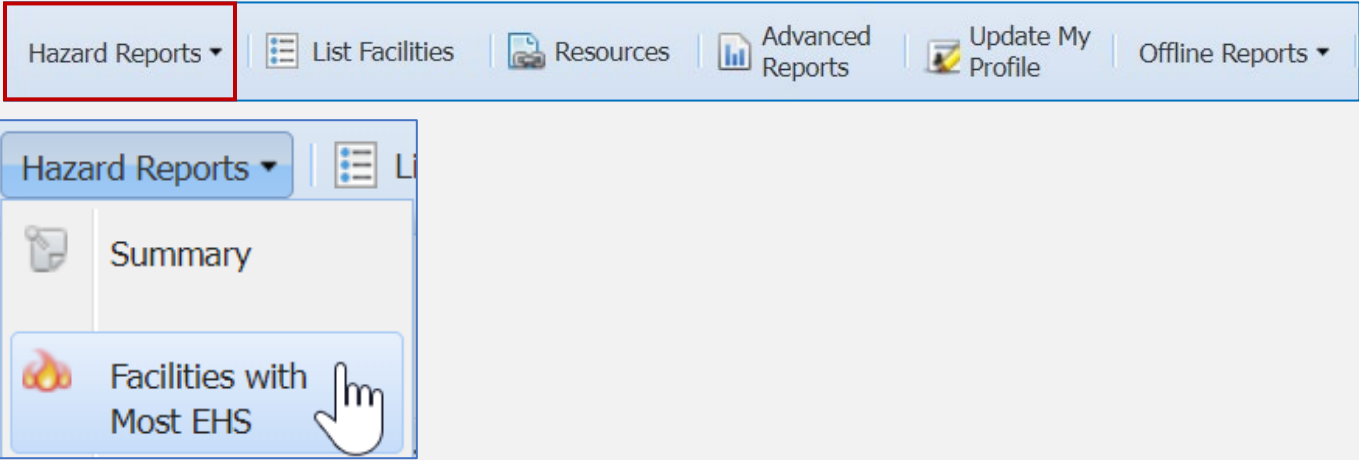
b. Through the latest report you will also have access to any Site Plans or Facility Emergency Response Plans that the facility has uploaded.

Attachments		
Description	File	File Type
Site Plan	<a href="#">SitePlanDocument.pdf</a>	application/pdf
Facility Emergency Response Plan	<a href="#">EmergencyPlanDocument.pdf</a>	application/pdf

28 | Page

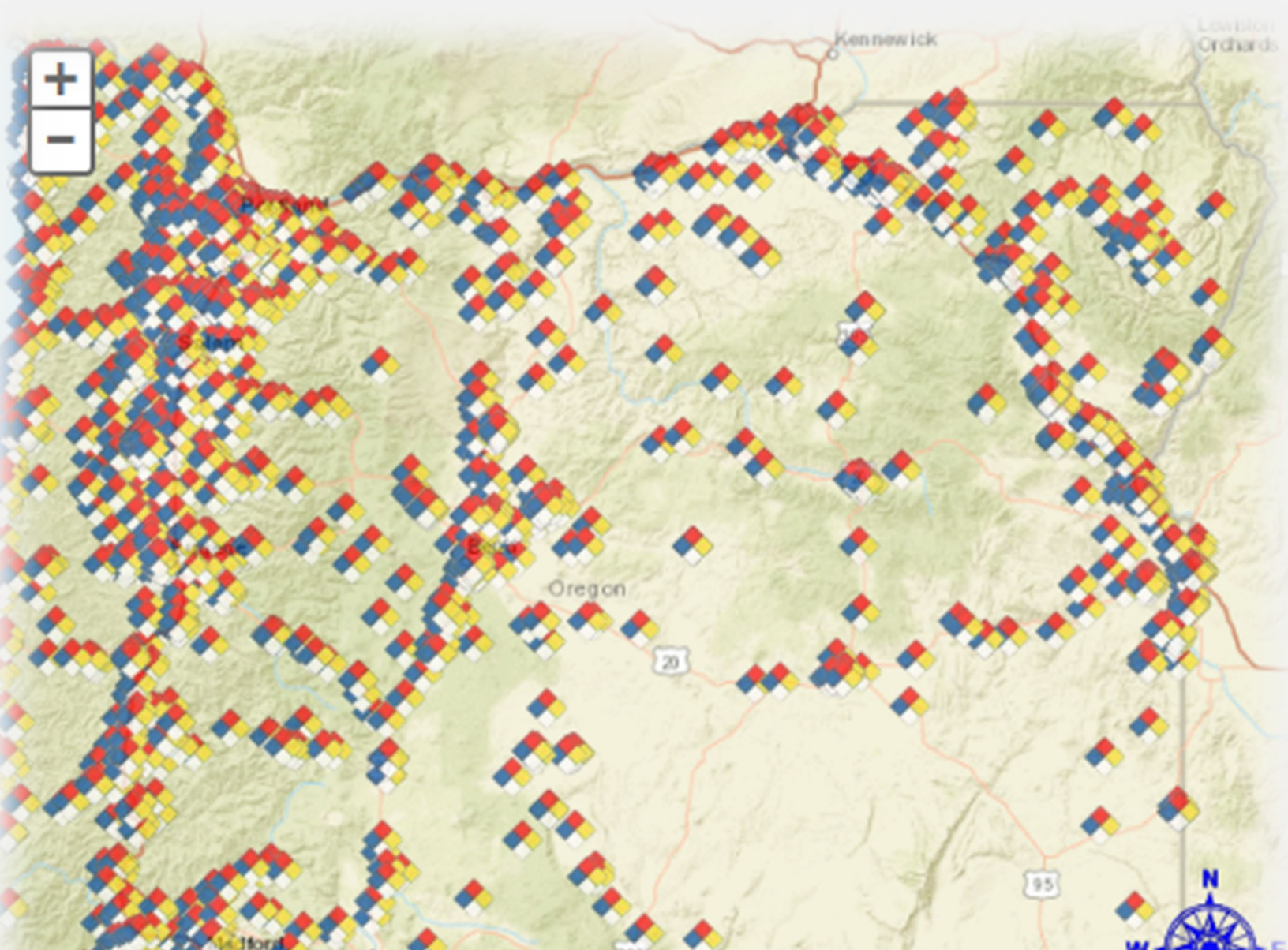
# Facilities with Most Extremely Hazardous Substances (EHS)

To get a list of facilities reporting the most EHS substances, click on the Hazard Report button, and select Facilities with Most EHS from the dropdown menu.



Use the filter and sort options to narrow down your search.

Facilities with Most EHS							<input type="text"/>		
Facility ID	Facility Name	Maximum Daily EHS Amount (in lbs)	County	# of EHS Chemicals	# of EHS Exceeds TPQ Chemicals	Facility Address			
Facility ID	Facility Name		All			Facility Address			



## Part 8:

# Searching the Map

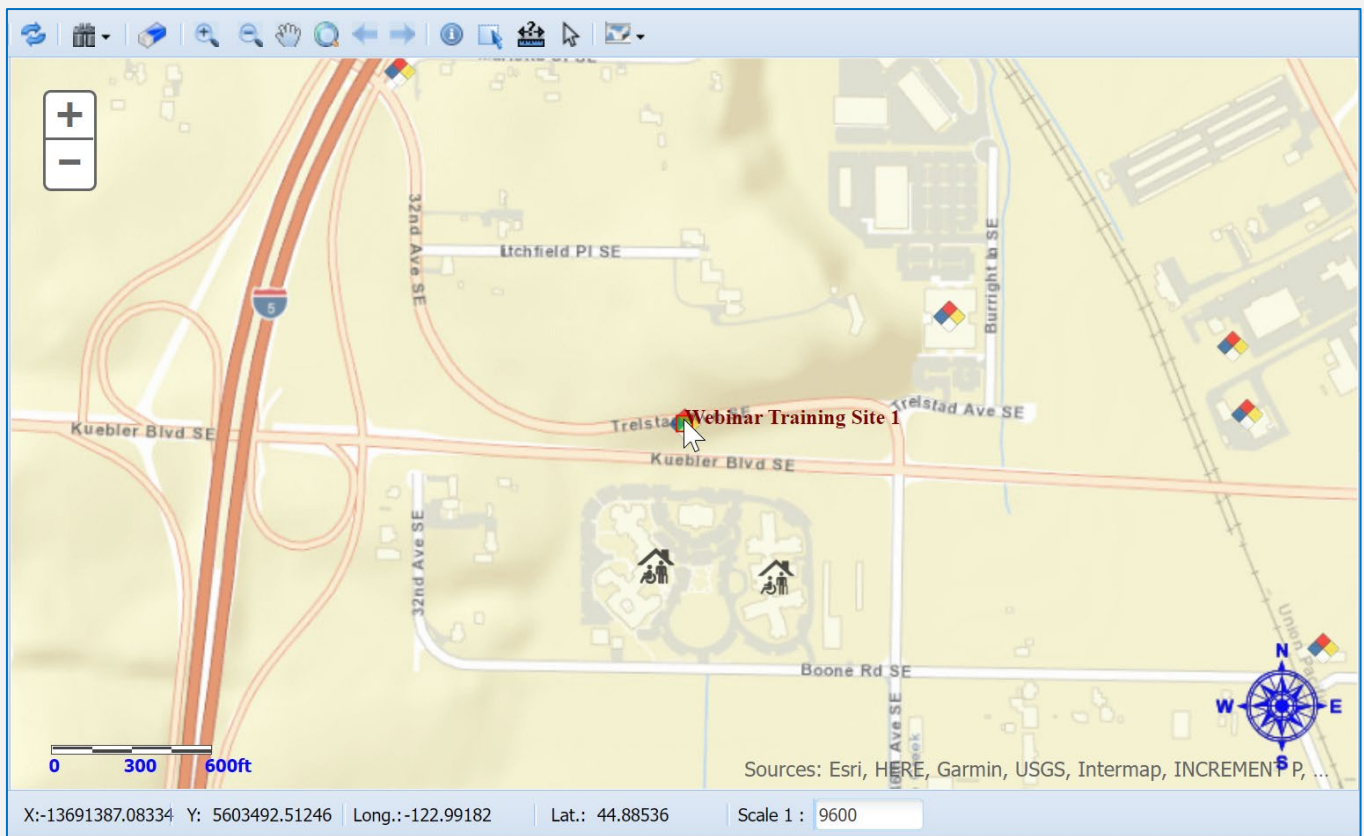
## Part 8: Searching the Map

### Identifying a Facility from the Map

1. Click the Identify Button

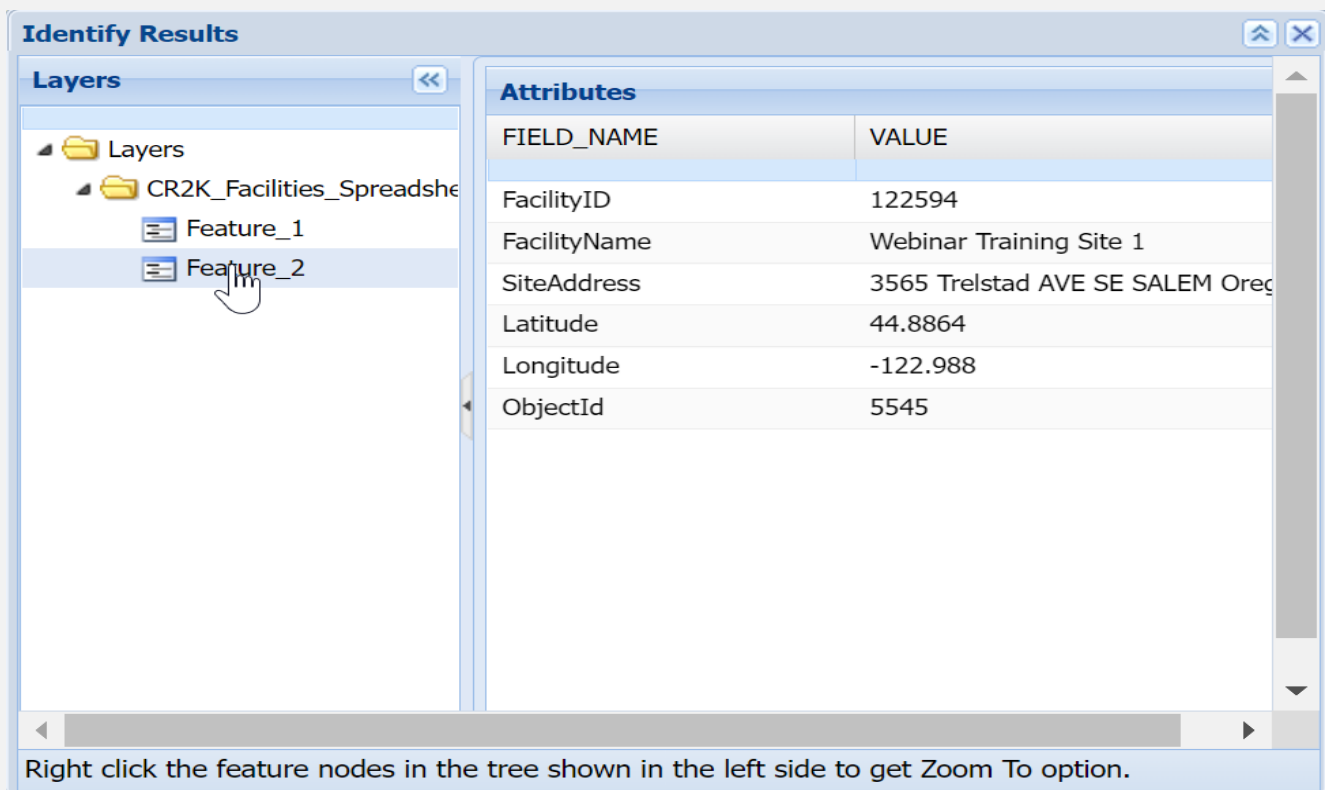


2. Then Click on the Facility you wish to identify



3. The Identify Results box will appear on the screen.
4. If multiple facilities have reported at the same location, they will be listed as different features. Click on each feature to view facility information.

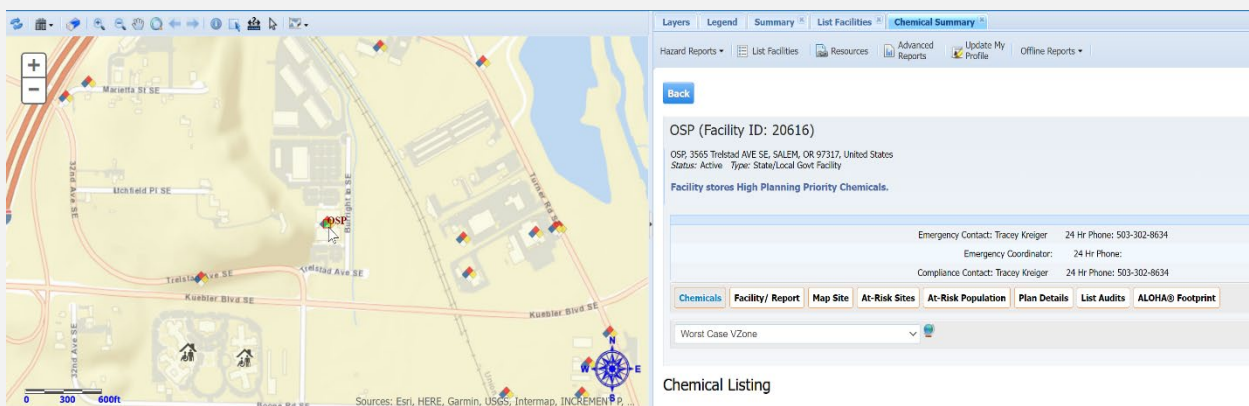




- To view the facility information and reports, a single left mouse click on the Facility Icon on the Map will load the facility information on the right hand side.

## Interactive Map

- Zoom to an area on the map, once the facility is located; a single left mouse click on the Facility Icon on the Map will load the facility information on the right hand side. The Interactive Map only works for CR2K Facilities; other icons will use the Identify Button to bring up the information.





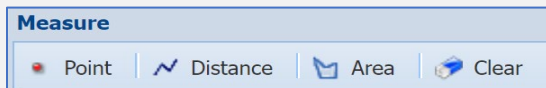
## Using the Measuring Tools

The measurement tool allows you to put points on the map, as well as measure both distance and area.

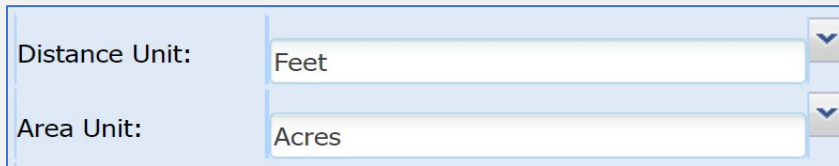
1. Click on the Measure Icon



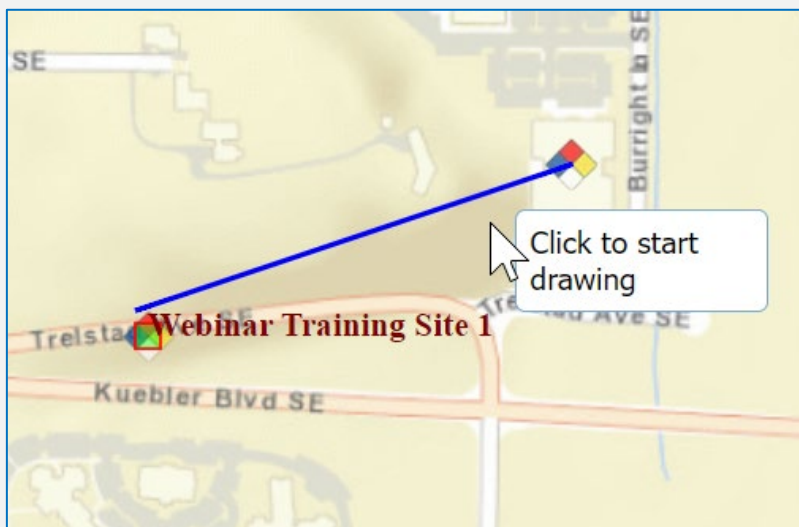
2. Select whether you want to enter points, measure distance, or measure area.



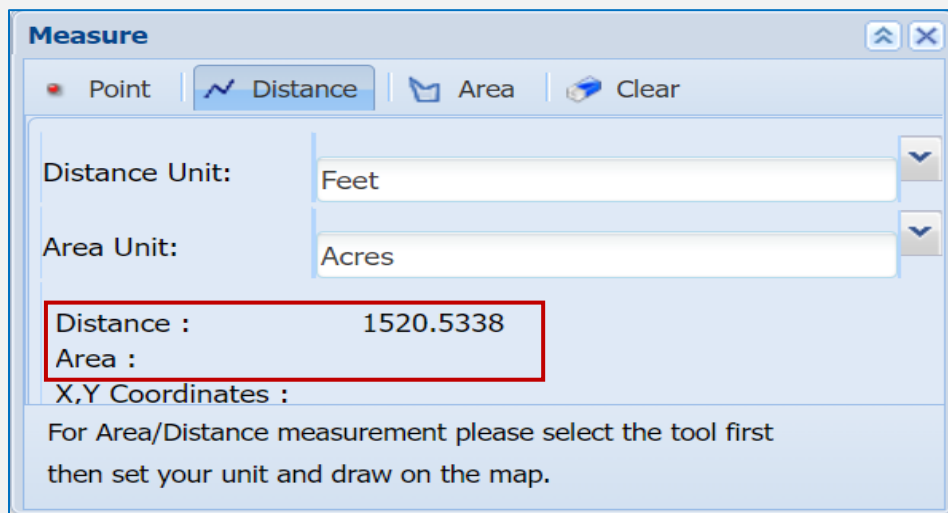
3. Then select your Distance Unit of Measure or Area Unit of Measure from the dropdown menus.



4. To measure the distance between two points, click on the first map point, then click on the second map point. This will draw a red line. Double click to get distance.

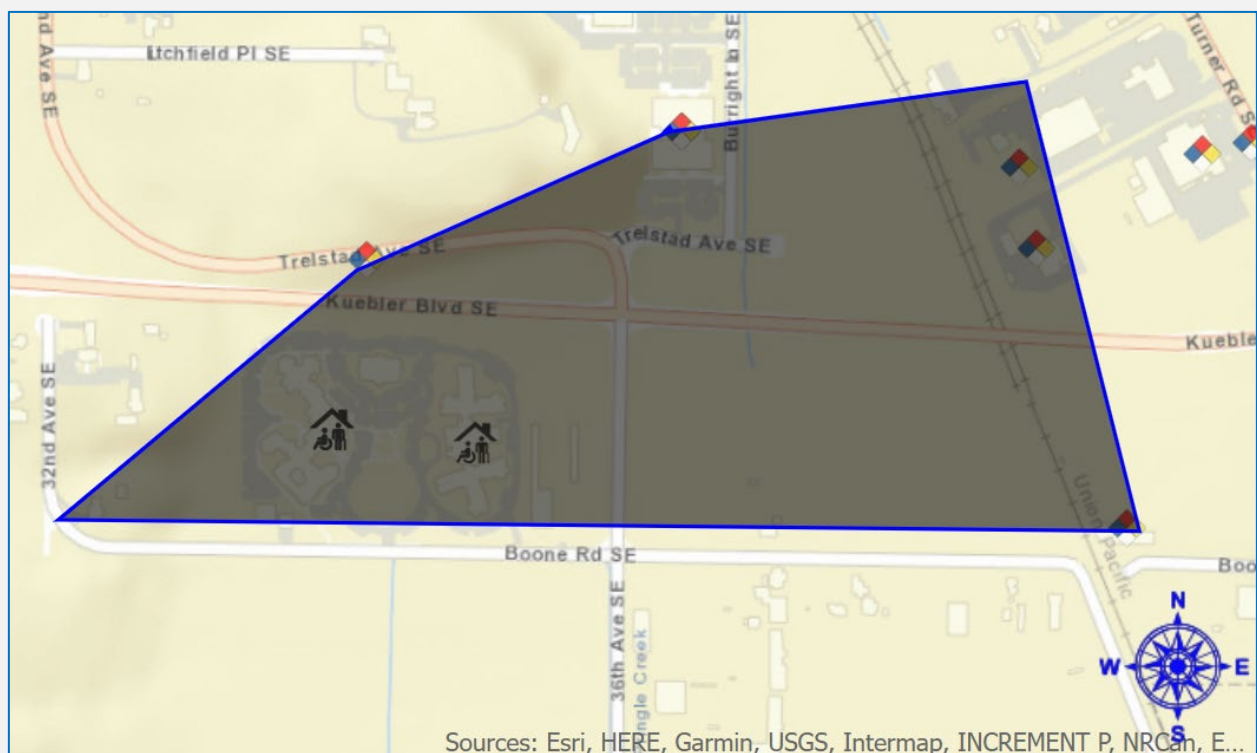


5. The distance will be displayed in the Measure popup box.

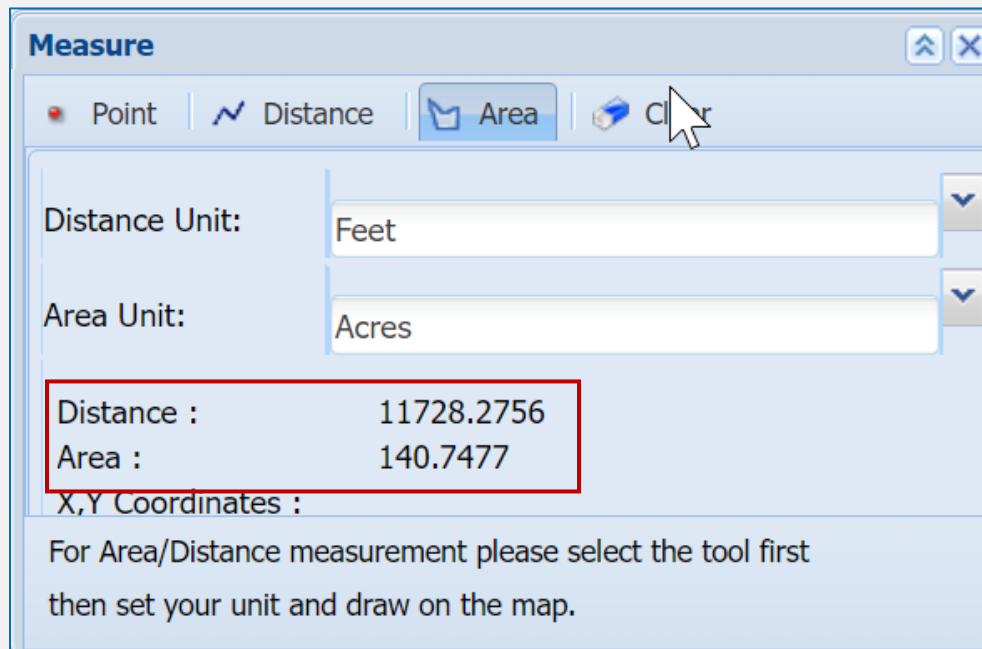


The screenshot shows a 'Measure' popup window with a light blue background. At the top, there are four tabs: 'Point' (with a red dot icon), 'Distance' (with a blue line icon and selected), 'Area' (with a blue polygon icon), and 'Clear' (with a blue eraser icon). Below the tabs, there are two dropdown menus: 'Distance Unit:' set to 'Feet' and 'Area Unit:' set to 'Acres'. A red rectangular box highlights the 'Distance : 1520.5338' and 'Area :' lines. Below these, it says 'X,Y Coordinates :'. At the bottom, a message reads: 'For Area/Distance measurement please select the tool first then set your unit and draw on the map.'

6. To measure an area, click on the area button. Set the area unit, then click on your first point, then any additional points. Double click to close the area block.



7. The area measurement will appear in the popup box.



The screenshot shows a 'Measure' popup window with a toolbar at the top containing 'Point', 'Distance', 'Area', and 'Clear' buttons. The 'Area' button is selected. Below the toolbar, there are two dropdown menus: 'Distance Unit:' set to 'Feet' and 'Area Unit:' set to 'Acres'. A red rectangular box highlights the measurement results: 'Distance : 11728.2756' and 'Area : 140.7477'. Below this box is the text 'X,Y Coordinates :'. At the bottom of the window, a message reads: 'For Area/Distance measurement please select the tool first then set your unit and draw on the map.'

Distance :	11728.2756
Area :	140.7477



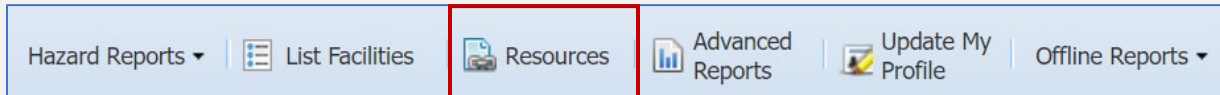
# Part 9:

# CHS Manager Resources



## Part 9: Resources

### Resources Button



The resource button provides links to additional resources available through CHS Manager.

Clicking on the links will take you to external web pages.

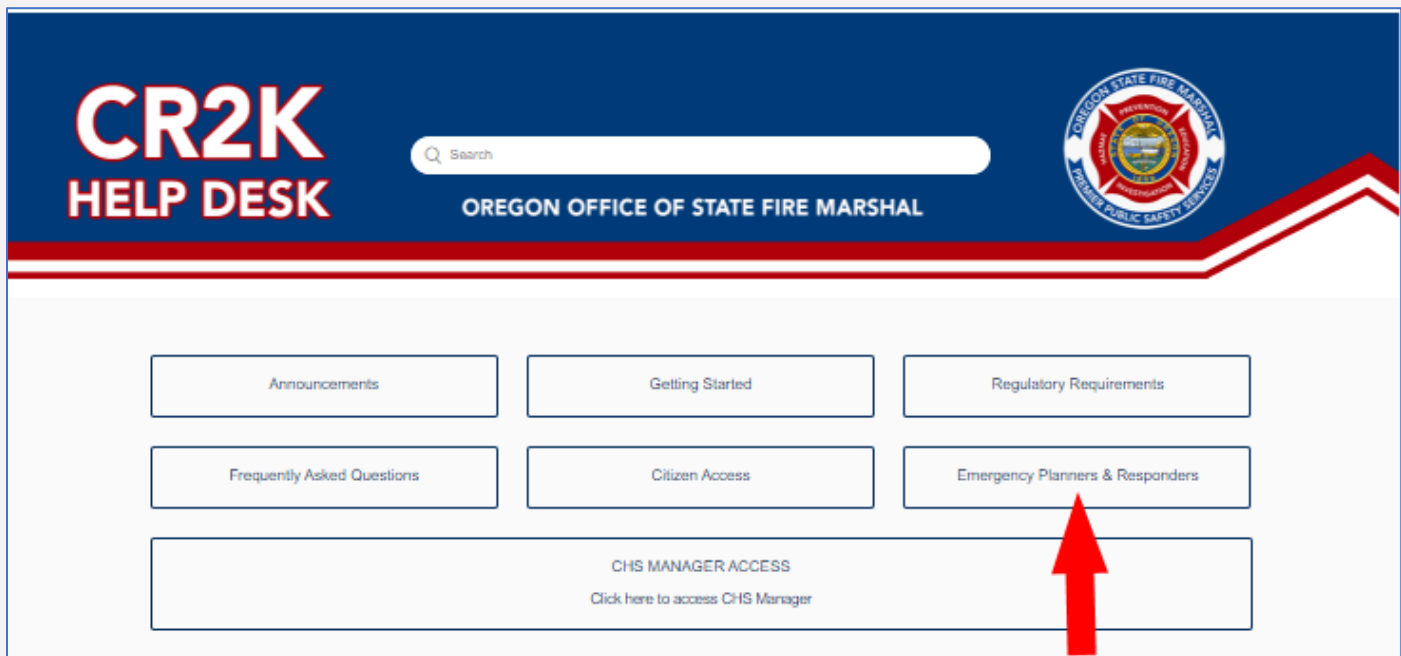
Resource Links	
A B C D E F G H I J K L M N O P Q R S T U V W X Y Z Other	
Description	Link
Planner Responder User Manual	<a href="https://www.oregon.gov/osp/Docs/CR2K-PlannerResponderUserManual.pdf">https://www.oregon.gov/osp/Docs/CR2K-PlannerResponderUserManual.pdf</a>
Community Right to Know Website	<a href="http://www.oregon.gov/OSP/SFM/pages/cr2k_home.aspx">http://www.oregon.gov/OSP/SFM/pages/cr2k_home.aspx</a>
CHS Manager Planner & Responder Training Video	<a href="https://oregon.hazconnect.com/Resources/CHS_Manager_%20Planner_Responder_Training.mp4">https://oregon.hazconnect.com/Resources/CHS_Manager_%20Planner_Responder_Training.mp4</a>
CR2K Help Desk	<a href="https://cr2khelp.zendesk.com/hc/en-us">https://cr2khelp.zendesk.com/hc/en-us</a>
EPA - Emergency Planning & Community Right-To-Know Act (EPCRA)	<a href="https://www.epa.gov/epcra">https://www.epa.gov/epcra</a>
FEMA Website	<a href="https://www.fema.gov/">https://www.fema.gov/</a>
Oregon State Emergency Response Commission (SERC)	<a href="https://www.oregon.gov/osp/programs/sfm/Pages/SERC.aspx">https://www.oregon.gov/osp/programs/sfm/Pages/SERC.aspx</a>
EPA - Emergency Response	<a href="https://www.epa.gov/emergency-response">https://www.epa.gov/emergency-response</a>
CAMEO Software Suite	<a href="https://www.epa.gov/cameo/what-cameo-software-suite">https://www.epa.gov/cameo/what-cameo-software-suite</a>
CAMEO Chemicals	<a href="https://cameochemicals.noaa.gov/">https://cameochemicals.noaa.gov/</a>
1 2 » Last» Page 1 of 2 Total Results:16 Rows per page 10	

## Accessing the CR2K Help Desk

A link to the CR2K Help Desk is available in the banner at the top of the screen.

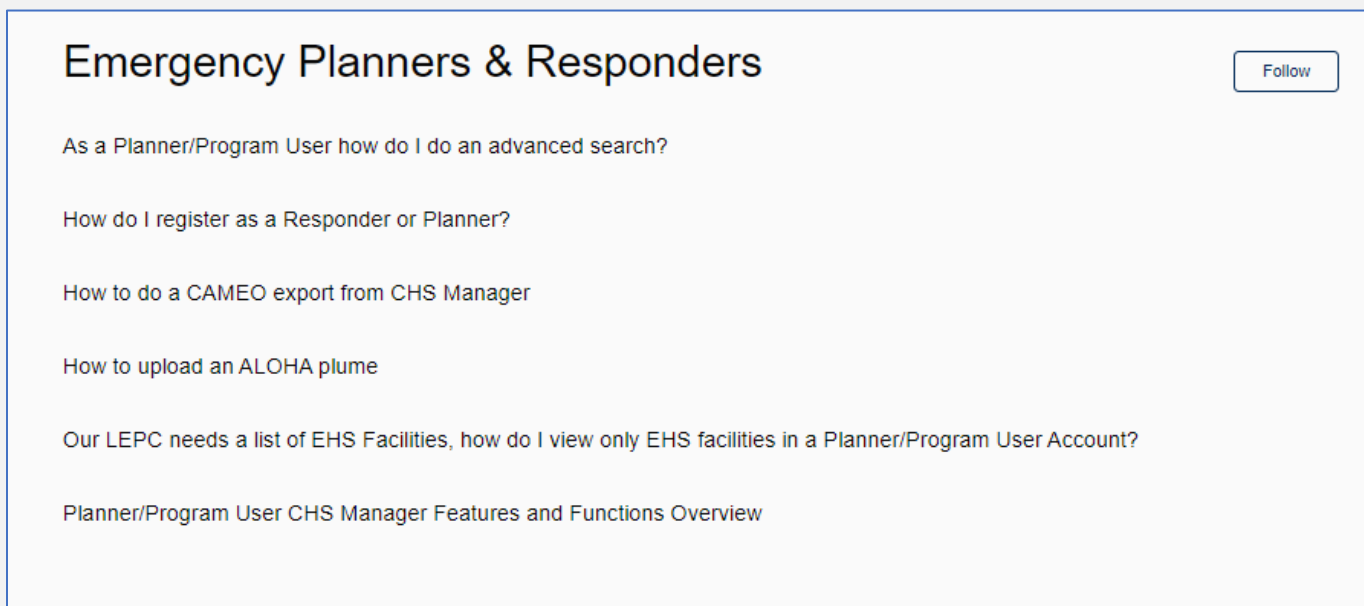


There is an entire section dedicating to assisting our Emergency Planners & Responders as they navigate through CHS Manager.



In this section you will find articles related to how Emergency Planners & Responders can utilize CHS Manager as a tool.

### Example:





# Part 10: Importing ALOHA Plumes

## Part 10: Importing and viewing ALOHA Plumes

After exporting your plume model from ALOHA in \*.pas format, you can import it into CHS Manager.

1. On the List Facilities tab, select the Facility Name to open the Chemical Summary page.
2. Click the ALOHA Footprint button to view the List ALOHA Footprints screen.
3. To add your exported plume, click on the plus (+) button.

Worst Case VZone

### List ALOHA® Footprints

ALOHA® Document ID	Title	Description	Upload Date	Make as Default	Delete
12	ALOHA Gaussian threat zone ANHYDROUS AMMONIA	Time: June 28, 2018 1400 hours PDT (user specified) Chemical Name: ANHYDROUS AMMONIA Wind: 15 miles/hour from NNW at 20 feet THREAT ZONE: Model Run: Gaussian Red : 4.1 miles --- (300 ppm = IDLH) Orange: 5.5 miles --- (200 ppm) Yellow: greater than 6 miles --- (100 ppm)	03/02/2020	<input type="checkbox"/>	

Total Results:1 Rows per page: 25

4. In the Add New ALOHA Footprints screen, click the Choose File button to select the \*.pas exported plume file.
5. Click Open.

### Add New ALOHA® Footprints

Select File File Name

**Choose File** No file chosen

Document Title Upload Date

12/08/2021

Description

☐ Mark as default



- You can add a Document Title or a Description.
- To make this ALOHA Footprint the default shown plume check the "Mark as default" box.
- Click Upload.

### Add New ALOHA® Footprints

Select File  
 No file chosen

File Name

Document Title

Upload Date

Description

☐ Mark as default

- Under List ALOHA Footprints, the user can see the Upload Date, and have the options to mark the checkbox to set the default, or to delete the ALOHA Footprint.

List ALOHA® Footprints					
ALOHA® Document ID	Title	Description	Upload Date	Make as Default	Delete
12	ALOHA Gaussian threat zone ANHYDROUS AMMONIA	Time: June 28, 2018 1400 hours PDT (user specified) Chemical Name: ANHYDROUS AMMONIA Wind: 15 miles/hour from NNW at 20 feet THREAT ZONE: Model Run: Gaussian Red : 4.1 miles --- (300 ppm = IDLH) Orange: 5.5 miles --- (200 ppm) Yellow: greater than 6 miles --- (100 ppm)	03/02/2020	<input type="checkbox"/>	

## Viewing Plume Data

There are two ways to utilize the Worst Case VZone feature.

- After uploading a Plume .pas file, select the uploaded Plume data file name from the Worst Case VZone drop-down.

2. Click the Globe Icon to plot the threat zone on the map.

ChemicalsFacility/ ReportMap SiteAt-Risk SitesAt-Risk PopulationPlan DetailsList AuditsALOHA® Footprint

Site MapFacility Response Plan

Worst Case VZone

Worst Case VZone

Most Probable VZone

ALOHA Gaussian threat zone ANHYDROUS AMMONIA

List ALOHA® Footprints

ALOHA® Document ID	Title	Description	Upload Date	Make as Default	Delete
12	ALOHA Gaussian threat zone ANHYDROUS AMMONIA	Time: June 28, 2018 1400 hours PDT (user specified) Chemical Name: ANHYDROUS AMMONIA Wind: 15 miles/hour from NNW at 20 feet THREAT ZONE: Model Run: Gaussian Red : 4.1 miles --- (300 ppm = IDLH) Orange: 5.5 miles --- (200 ppm) Yellow: greater than 6 miles --- (100 ppm)	03/02/2020	<input type="checkbox"/>	

Total Results:1 Rows per page 25

The selected Plume data will load on the map to the left.

Hazard ReportsList FacilitiesResourcesAdvanced ReportsUpdate My Profile

Compliance Co

ChemicalsFacility/ ReportMap SiteAt-Risk SitesAt-Risk Population

Site MapFacility Response Plan

ALOHA Gaussian threat zone ANHYDROUS AMMONIA

List ALOHA® Footprints

ALOHA® Document ID	Title	Description
12	ALOHA Gaussian threat zone ANHYDROUS AMMONIA	Time: June 28, 2018 1400 h 15 miles/hour from NNW at ppm = IDLH) Orange: 5.5 m

Webinar Training Site 1

Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, E...

ale 1 : 63778

## Viewing previously uploaded Plume Data

1. From the main page go to List Facilities and locate the Facility with the Plume Data, Click on the Plume Icon.

Layers Legend Summary **List Facilities**

Hazard Reports List Facilities Resources Advanced Reports Update My Profile Offline Reports

Search Location:  **Filter** **Reset**

Active Facilities  **Search Chemicals**

Back **All** A B C D E F G H I J K L M N O P Q R S T U V W X Y Z Other

Facility ID	Facility Name	Address	Has Multiple Addresses	Facility Type	City	County	LEPC	Fire Department	Facility Status	Latest Report	Hazmat Team Number	Chemical	Map Facility	Worst Case VZone	Most Probable VZone	At-Risk Population	Plume
Facility	webinar	Address	All		City	All	LEPC	Fire	All		All						
122594	Webinar Training Site 1	3565 Trelstad AVE SE, Bldg 1 SALEM, OR 97317	Multiple Addresses	Private Facility	SALEM	MARION	None	SALEM FD	ACTIVE	2021 Hazardous Substance Report Update (12/07/2021)	HM13						

Total Results: 1 Rows per page: 10

2. In the Map Plume popup, select the previously uploaded Plume file.
3. Click Show Plume.

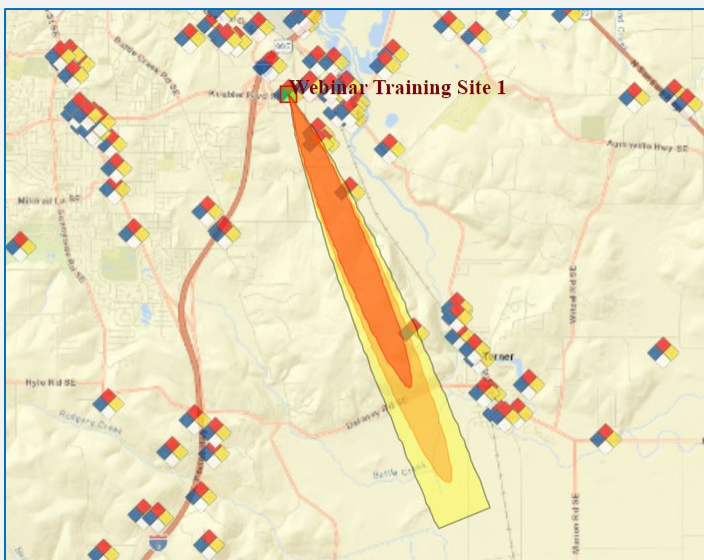
**Map Plume**

Pick a Plume to Map:

ALOHA Gaussian threat zone ANHYDROUS AMMONIA

**Show Plume** **Close**

4. Click Close on the Map Plume popup. The Plume data loads on the map to the left.





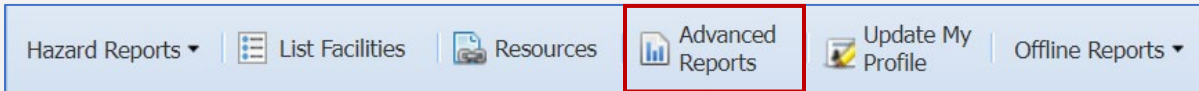
# Part 11:

## How to build an Advanced Report

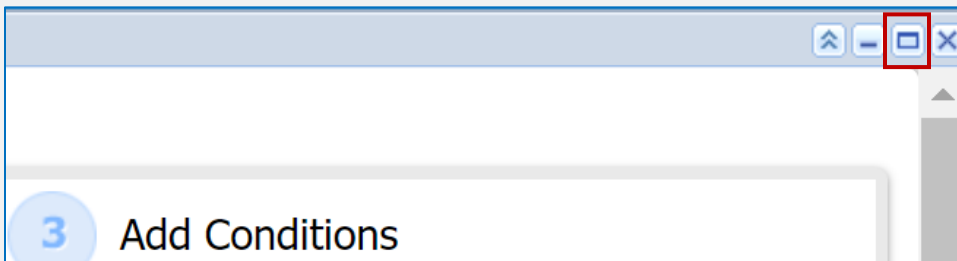


## Part 11: How to Build an Advanced Report

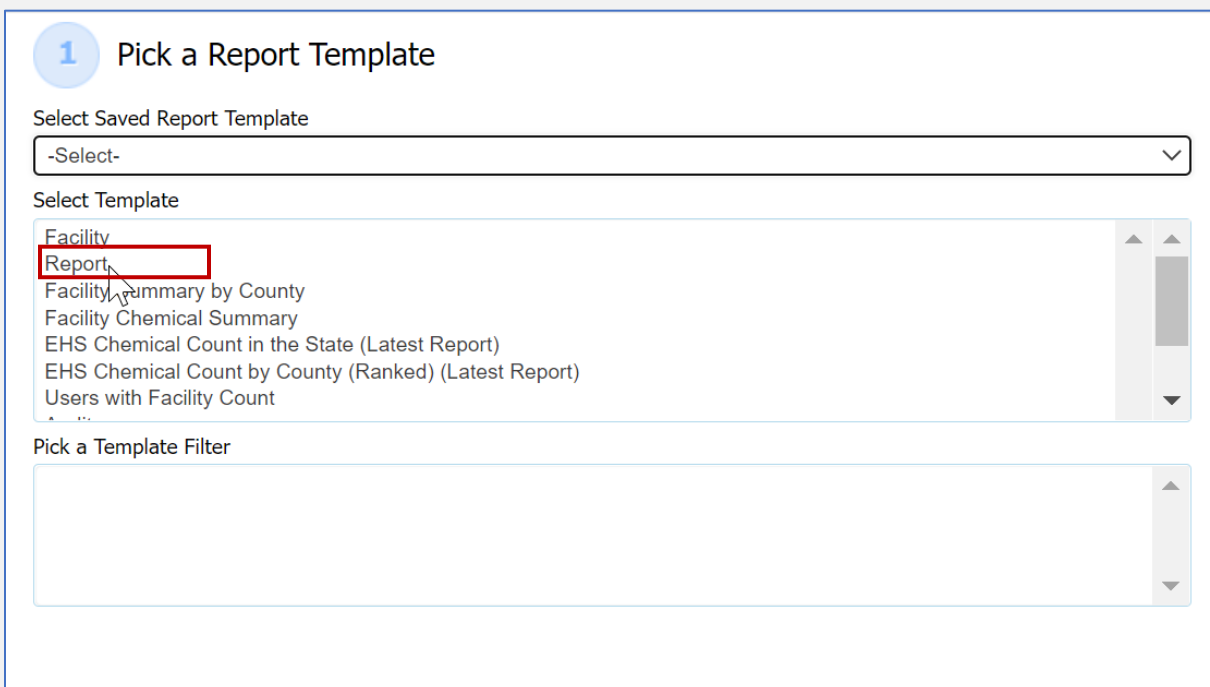
1. Click on the Advanced Reports button



2. When the window opens, you can expand the view by clicking the Expand window button in the upper right corner.



3. Select **Report** from the **Select Template** list

A screenshot of a web form titled '1 Pick a Report Template'. The form has three main sections: 'Select Saved Report Template' with a dropdown menu showing '-Select-'; 'Select Template' with a list of options where 'Report' is highlighted by a red box and a mouse cursor is pointing at it; and 'Pick a Template Filter' with an empty text input field. The list of options under 'Select Template' includes 'Facility', 'Report', 'Facility Summary by County', 'Facility Chemical Summary', 'EHS Chemical Count in the State (Latest Report)', 'EHS Chemical Count by County (Ranked) (Latest Report)', and 'Users with Facility Count'.

4. Select the fields you want to see in your report by clicking on each one. The selected fields will show in the **Selected Fields** section.

**2 Select Report Fields**

- Facility Closed Date
- Facility Type
- ☒ Facility Location and Nature of Business
  - Facility Name
  - Facility ID
  - Client System ID
  - Street Address 1
  - Street Address 2
  - Street Number
  - Street Direction
  - Street Name
  - Street Type
  - Street Unit
  - Street Unit Description

**Selected Fields**

- Facility Location and Nature of Business ▶ Facility Name
- Facility Location and Nature of Business ▶ Facility ID
- Facility Location and Nature of Business ▶ Street Address 1

5. Add Conditions to your search, this is not a required field.

**Example:** To search by Fire Department, select Fire Department in the drop-down menu. Check the box next to the department (you can select multiple) and click Add.

3 Add Conditions

Fire Department

☒ TUALATIN VALLEY F&R
 ☒ ADAIR RFPD

☐ ADRIAN RFPD
 ☐ AGNESS-ILLAHE VOL

☐ ALBANY FD
 ☒ ALFALFA FIRE DISTRICT

NOT

AND

OR

(

)

Preview Conditions

([Fire Department] like « TUALATIN VALLEY F&R»  
 OR [Fire Department] like «ADAIR RFPD» OR [Fire  
 Department] like «ALFALFA FIRE DISTRICT»)

Clear

Add Conditions

- To apply the condition, click Add Condition. It will now show in the Conditions Applied box.
- Once you have added all your search conditions, click Run.

3 Add Conditions

Fire Department

☒ TUALATIN VALLEY F&R
 ☒ ADAIR RFPD

☐ ADRIAN RFPD
 ☐ AGNESS-ILLAHE VOL

☐ ALBANY FD
 ☒ ALFALFA FIRE DISTRICT

NOT

AND

OR

(

)

Preview Conditions

Clear

Add Conditions

Conditions Applied

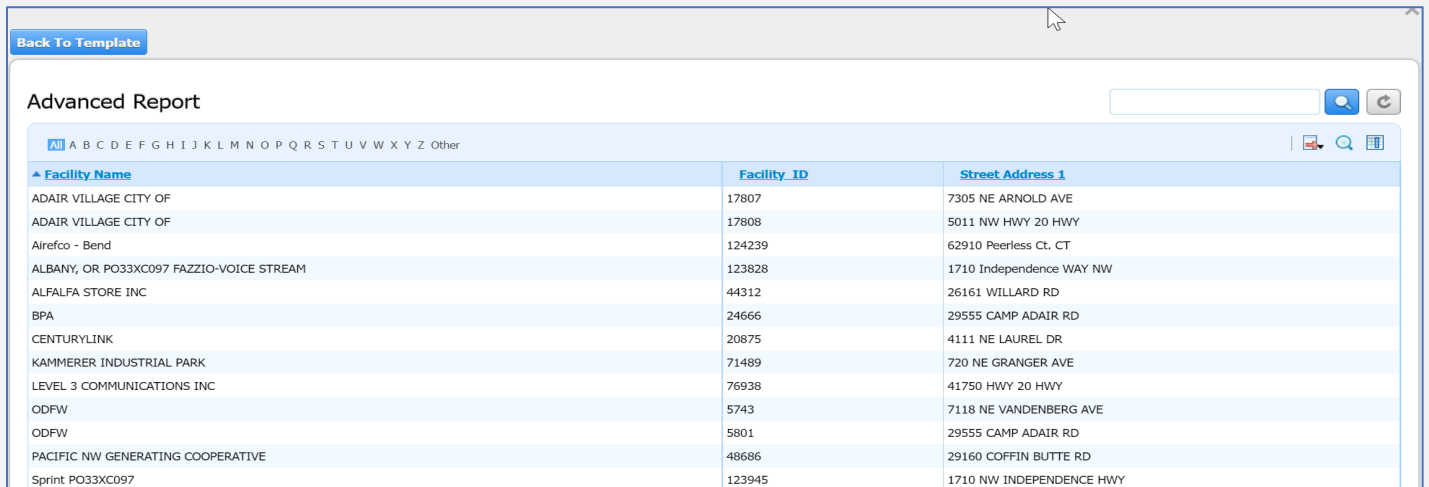
(Fire Department like TUALATIN VALLEY F&R OR Fire Department like ADAIR RFPD OR Fire

Test

Run

47 | Page

Your Report will open in a popup window.



Back To Template

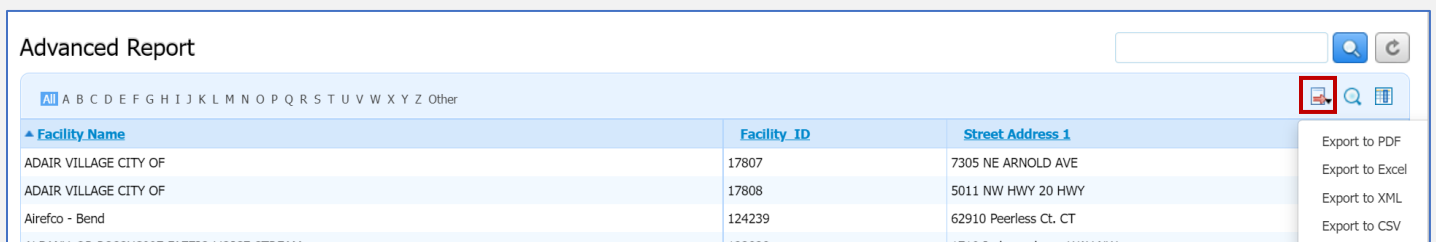
Advanced Report

Facility Name Facility ID Street Address 1

ADAIR VILLAGE CITY OF	17807	7305 NE ARNOLD AVE
ADAIR VILLAGE CITY OF	17808	5011 NW HWY 20 HWY
Airefco - Bend	124239	62910 Peerless Ct. CT
ALBANY, OR PO33XC097 FAZZIO-VOICE STREAM	123828	1710 Independence WAY NW
ALFALFA STORE INC	44312	26161 WILLARD RD
BPA	24666	29555 CAMP ADAIR RD
CENTURYLINK	20875	4111 NE LAUREL DR
KAMMERER INDUSTRIAL PARK	71489	720 NE GRANGER AVE
LEVEL 3 COMMUNICATIONS INC	76938	41750 HWY 20 HWY
ODFW	5743	7118 NE VANDENBERG AVE
ODFW	5801	29555 CAMP ADAIR RD
PACIFIC NW GENERATING COOPERATIVE	48686	29160 COFFIN BUTTE RD
Sprint PO33XC097	123945	1710 NW INDEPENDENCE HWY

## Exporting a small Advanced Report

After running, the report can be Exported in your choice of format by clicking the Export Icon in the upper right corner of the report popup screen.



Advanced Report

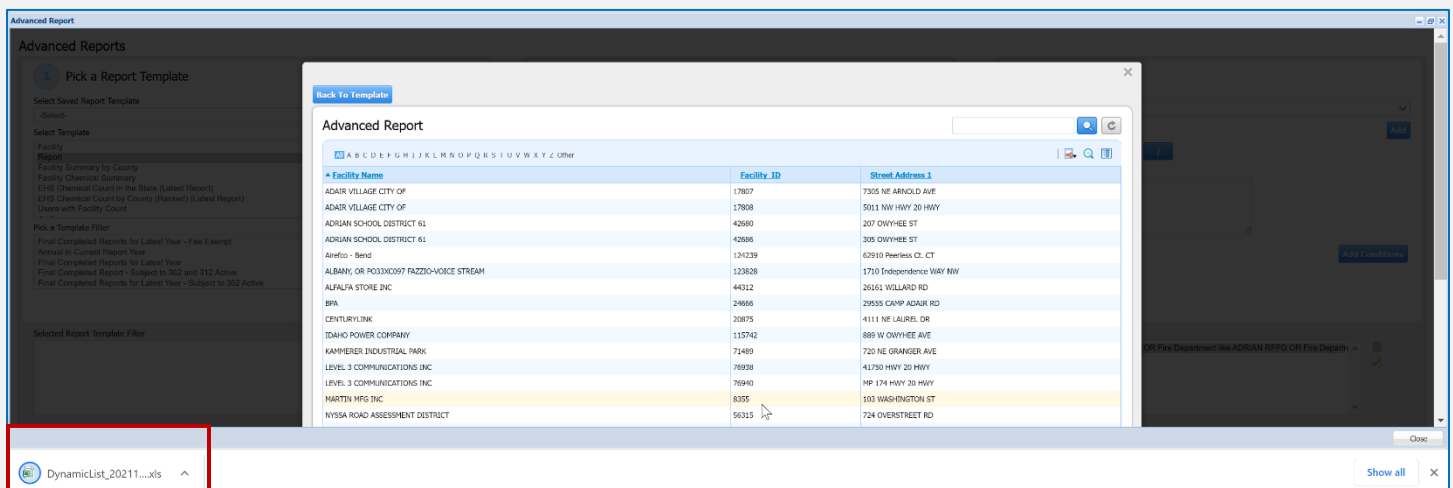
Facility Name Facility ID Street Address 1

ADAIR VILLAGE CITY OF	17807	7305 NE ARNOLD AVE
ADAIR VILLAGE CITY OF	17808	5011 NW HWY 20 HWY
Airefco - Bend	124239	62910 Peerless Ct. CT
ALBANY, OR PO33XC097 FAZZIO-VOICE STREAM	123828	1710 Independence WAY NW

Export to PDF  
Export to Excel  
Export to XML  
Export to CSV

1. Click the Export Icon and select the format for your report.

Smaller reports will download directly through the browser. Most browsers will show you a download progression at the bottom of the browser window. Once the download is complete, it can be opened and saved.



Advanced Reports

Pick a Report Template

Select Saved Report Template

Select Template

Report

Facility Summary by County

Facility Chemical Summary

EHF Chemical Count by State (Latest Report)

EHF Chemical Count by County (Ranking) (Latest Report)

Users with Facility Count

Pick a Template Filter

Final Completed Reports for Latest Year - Free Example

Annual by Current Report Year

Final Completed Reports for Latest Year

Final Completed Report - Subject to 302 and 312 Action

Final Completed Reports for Latest Year - Subject to 302 Action

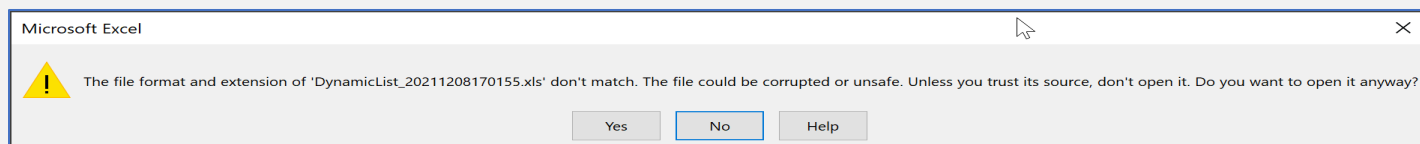
Selected Report Template Filter

DynamicList\_20211...xls

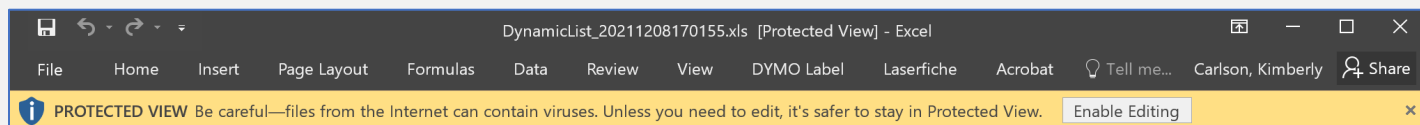
Show all



When you open an Excel report you will get a message similar to the screenshot below, click **Yes**.

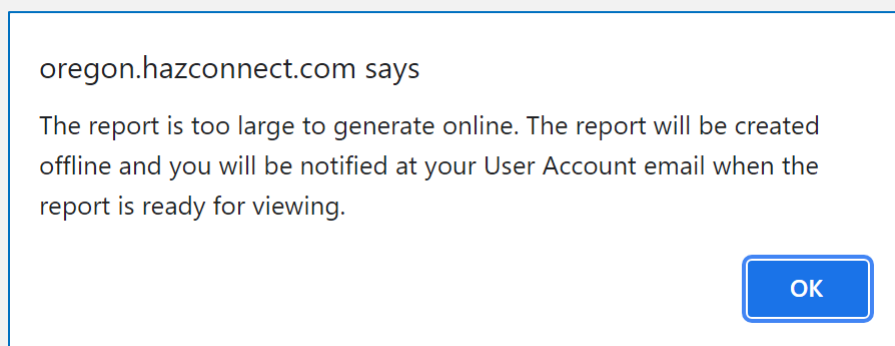


The report will open in protected view. Click on the "Enable Editing" button at the top of the screen.



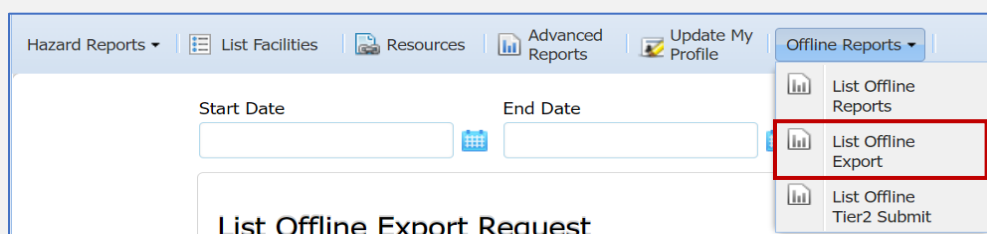
## Exporting Large Advanced Reports

Some reports are too large to export online, and you will receive a message saying your report will be processed offline. Select Ok.



Once your report is done processing, you will be able to access it under the Offline Reports Button.

1. Select List Offline Exports from the dropdown list, then select the report from your list.



2. Once the file exports offline, in the Export Mode column it will show the file type with "View". Click on View to open your report. Most browsers will show you a download progression at the bottom of the browser window. Once the download is complete, it can be opened and saved.

Start Date  End Date  [Filter](#) [Reset](#)

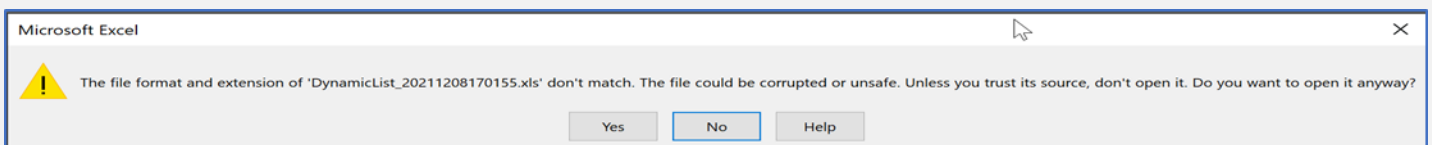
List Offline Export Request  [Search](#) [Refresh](#)

[Back](#) [Print](#) [Download](#) [Search](#) [Grid](#)

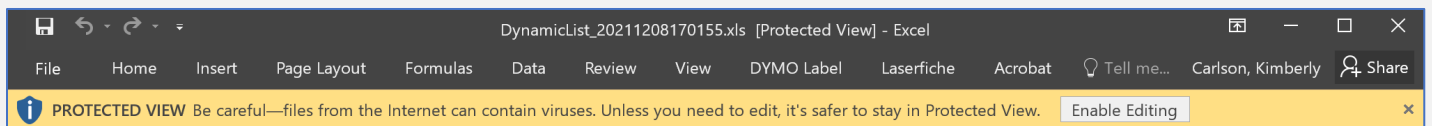
Request ID	Initiated Date	List Type	Export Mode	Status
Request ID				
2350	12/8/2021 5:18:42 PM	DynamicList	EXCEL <a href="#">View</a>	Completed

Total Results:1 Rows per page 25

When you open an Excel report you will get a message similar to the screenshot below, click **Yes**.



The report will open in protected view. Click on the "Enable Editing" button at the top of the screen.

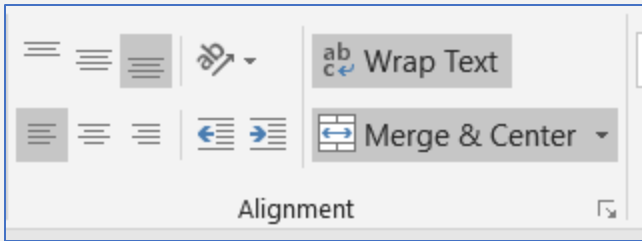


## Formatting Exported Reports for Easier Viewing

Select the top rows (Usually 1 through 3) up to the row just above the column headings.

A screenshot of an Excel spreadsheet. The first three rows (rows 1, 2, and 3) are highlighted with a red border. Row 1 contains the text "Advanced Report". Row 2 is empty. Row 3 is empty. Row 4 contains column headers: Facility ID, Facility Name, Street Address 1, City, State, Zip Code, County, NAICS, Nature of Business, Report Year, Report Class, Is Latest Report, Report Submission Status, CAS Number, Chemical Name. Row 5 contains data: 122594, Webinar Training Site 1, 3505 Treilstad AVE SE, SALEM, Oregon, 97317, MARION, "336411, 336412", Engine Parts Manufacturing, 2019 Annual(Revision), Yes, Completed, 68476346, DIESEL.

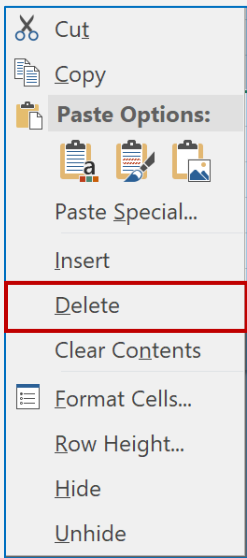
In the Alignment section of tools, click the Wrap Text button to unwrap the text. Click on the Merge & Center button to unmerge the cells.



Press Ctrl + End on your keyboard to go to the end of the document. Select all the rows from the last cell (the cell that was highlighted when you dropped to the end of the document) up to last row that does not contain data.

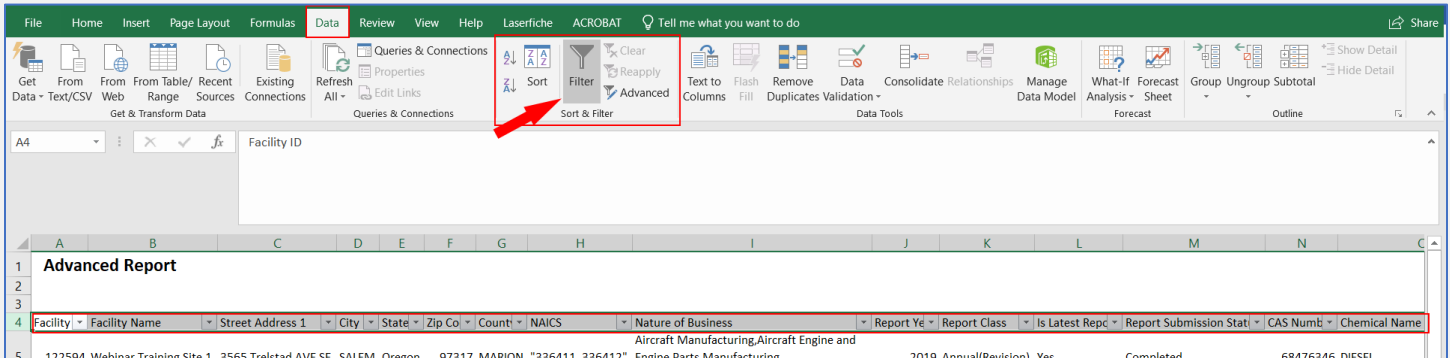
	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1	<b>Advanced Report</b>														
2															
3															
4	Facility ID	Facility Name	Street Address 1	City	State	Zip Code	County	NAICS	Nature of Business	Report Year	Report Class	Is Latest Report	Report Submission Status	CAS Number	Chemical Name
5	122594	Webinar Training Site 1	3565 Trelstad AVE SE	SALEM	Oregon	97317	MARION	"336411, 336412"	Aircraft Manufacturing,Aircraft Engine and Engine Parts Manufacturing	2019	Annual(Revision)	Yes	Completed	68476346	DIESEL
6	122594	Webinar Training Site 1	3565 Trelstad AVE SE	SALEM	Oregon	97317	MARION	"336411, 336412"	Aircraft Manufacturing,Aircraft Engine and Engine Parts Manufacturing	2019	Annual(Revision)	Yes	Completed	7664939	SULFURIC ACID
7	122637	Test Facility	3565 Trelstad AVE	SALEM	Oregon	97317	MARION	"532284, 721214"	Recreational Goods Rental ,Recreational and Vacation Camps (except Campgrounds)	2019	Update	Yes	Completed		0 TRAFFIC PAINT
8	122637	Test Facility	3565 Trelstad AVE	SALEM	Oregon	97317	MARION	"532284, 721214"	Recreational Goods Rental ,Recreational and Vacation Camps (except Campgrounds)	2019	Update	Yes	Completed	N/A	BIODIESEL
9	122637	Test Facility	3565 Trelstad AVE	SALEM	Oregon	97317	MARION	"532284, 721214"	Recreational Goods Rental ,Recreational and Vacation Camps (except Campgrounds)	2019	Update	Yes	Completed	N/A	BIODIESEL
10	123717	Whosy Whatsy	4760 Portland RD	SALEM	Oregon	97303	MARION	713120	Amusement Arcades	2019	Annual(Revision)	Yes	Initiated	N/A	33-9012 WET ST
11															
12															
13															
14															
15	This report was exported by the Oregon Community Right to Know Hazardous Substance Manager (CHS Manager) version 5.3 on 05/07/2020 at 05:32:11 PM														

Right-click your mouse and delete the rows.



Press Ctrl + Home on your keyboard to return to the top of the document.

Highlight the column header row. Click on the Data Tab, in the Sort & Filter section, click on the Filter button.

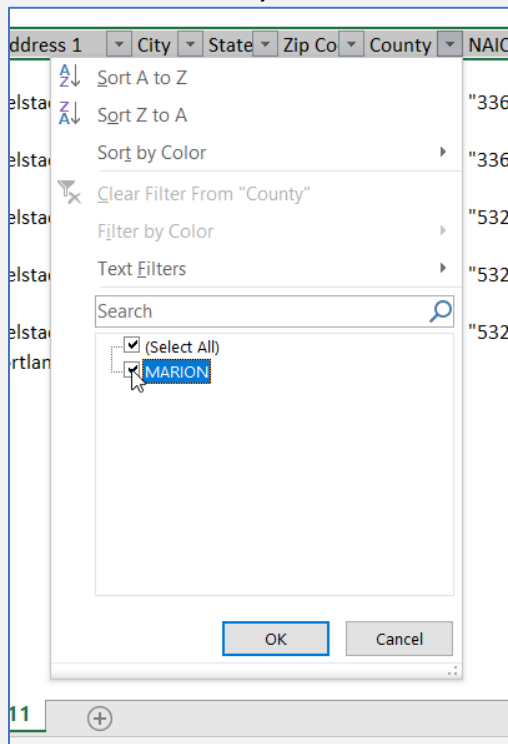


You can now filter by each column to narrow down your record search.

To find only records in a certain county, click on the filter arrow, unselect all, and click the checkbox next to the county you are wanting records for.

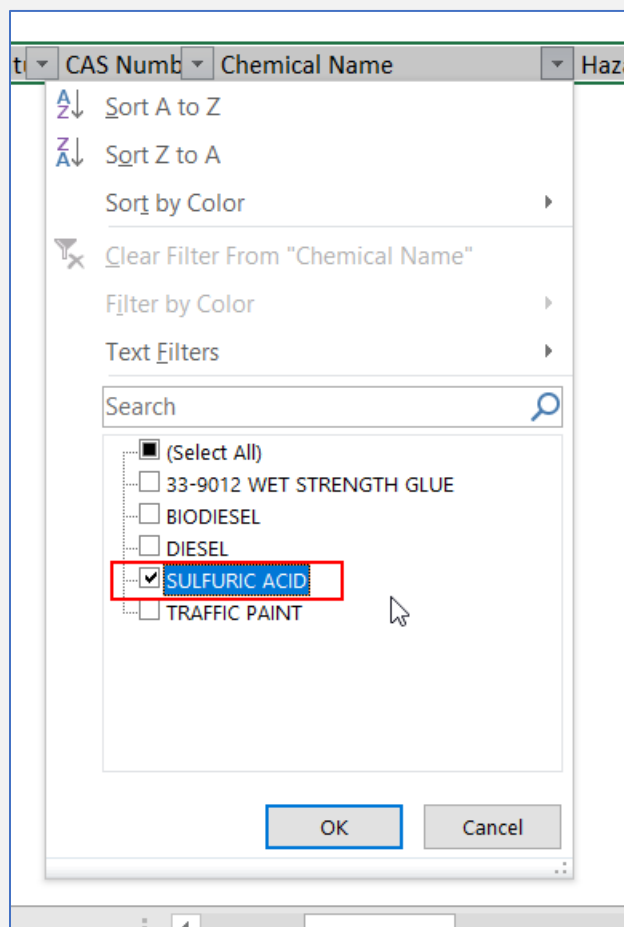
You can filter your records by multiple columns, by selecting each filter button on the columns you need to filter. For example, to see all the facilities reporting Lead Acid batteries in a quantity over 1,000 lbs. in Marion County do the following steps.

1. Filter the County column to only show Marion County.

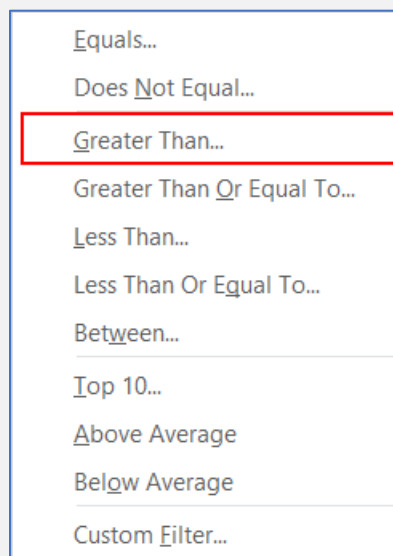
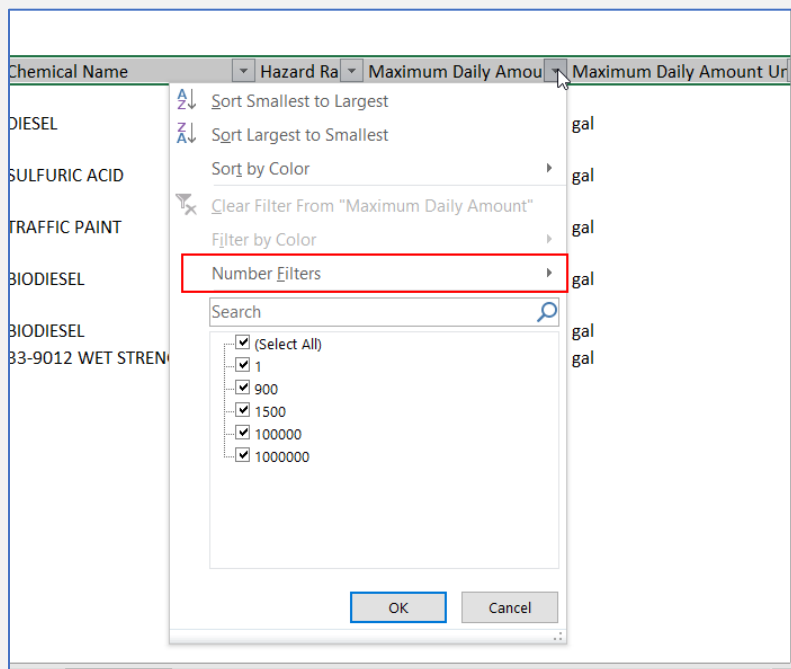




2. Next filter the Chemical Name column to only show Lead Acid Batteries.



3. Lastly, filter the Maximum Daily Amount column, select the Number Filters, then select Greater Than.



4. Enter the amount and press ok.

Custom AutoFilter

Show rows where:

Maximum Daily Amount

is greater than 1000


☒ And ☐ Or

Use ? to represent any single character  
Use \* to represent any series of characters

OK Cancel

ment Arcades	2019 Annual(Revision)	Yes	Initiated	N/A	33-9012 WET STRENGTH
--------------	-----------------------	-----	-----------	-----	----------------------

The only results showing in your page will meet the filter criteria you specified.

To clear out your filters and view all entries, click on the filter icons  and select "clear filter from..." Be sure to clear out each filter you previously applied. This will restore your report to all results.



# Part 12:

## Exporting Information from CHS Manager For CAMEO

## Part 12: Exporting Information from CHS Manager for CAMEO Import

1. Click on the List Facilities button
2. Scroll to the bottom of the page
3. Click on the "Export to Tier2 Submit" Button
4. On the message saying, "Report is too large to generate online," click OK
5. Click on the "Offline Reports" Button.
6. Select "list Offline Tier2 Submit" from the dropdown list
7. When your report is complete, click the "View" link to download the \*.zip file
8. Open CAMEO
9. Import \*.zip file.

Layers Legend Summary Offline Export **List Facilities**

Hazard Reports **List Facilities** Resources Advanced Reports Update My Profile Offline Reports

Search Location:  [Filter](#) [Reset](#)

Active Facilities  [Search Chemicals](#)

Facility ID	Facility Name	Address	Has Multiple Addresses	Facility Type	City	County	LEPC	Fire Department	Facility Status	Latest Report	Hazmat Team Number	Chemical	Hap Facility	Worst Case VZone	Most Probable VZone	At-Risk Population	Plume
124085	GAS TRANSMISSION NW CORP	2322 N N PHOENIX RD RD N, Bldg MEDFORD, OR 97535	Single Address	Private Facility	MEDFORD	JACKSON	None	JACKSON CO RFPD #5	ACTIVE	2020 Hazardous Substance Report Annual (02/11/2021)	HM08						
82726	Imerys Perlite USA	N 1345 R19E SEC 2 3 & 26 LAKEVIEW, OR 97630	Single Address	Private Facility	LAKEVIEW	LAKE	Klamath/Lake County LEPC	PAISLEY VOL FD	ACTIVE	2020 Hazardous Substance Report Annual (01/07/2021)	HM04						
112731	In-House Flooring & Design	680 SE 13TH ST SE ONTARIO, OR 97914	Single Address	Private Facility	ONTARIO	HALHEUR	Malheur County LEPC	ONTARIO RFPD #7-302	ACTIVE	2020 Hazardous Substance Report Annual (02/04/2021)	HM14						
122994	Rodda Paint CO	950 SE Geary ST SE, Bldg ALBANY, OR 97322	Single Address	Private Facility	ALBANY	LINN	Mid-Valley LEPC	ALBANY FD	ACTIVE	2020 Hazardous Substance Report Annual (02/20/2021)	HM05						
123947	#11 La Grande	2910 Mulholland DR LA GRANDE, OR 97850	Single Address	Private Facility	LA GRANDE	UNION	None	LA GRANDE FD	ACTIVE	2021 Hazardous Substance Report Update (03/24/2021)	HM12						
121558	10 BARREL BREWING CO	62950 18TH ST BEND, OR 97701	Multiple Addresses	Private Facility	BEND	DESCHUTES	None	BEND FD	ACTIVE	2020 Hazardous Substance Report Annual (Revision)(11/23/2021)	HM13						
121588	12TH & MAPLE WINE CO Building 5	1242 SE Maple ST SE DUNDEE, OR 97115	Single Address	Private Facility	DUNDEE	YAMHILL	None	DUNDEE FD	ACTIVE	2020 Hazardous Substance Report Annual (02/16/2021)	HM09						
102501	12TH AND MAPLE WINE COMPANY	1242 SE MAPLE ST DUNDEE, OR 97115-9653	Single Address	Private Facility	DUNDEE	YAMHILL	None	DUNDEE FD	ACTIVE	2020 Hazardous Substance Report Annual (02/16/2021)	HM09						
124281	152nd	5349 NE 152nd PL PORTLAND, OR 97230	Multiple Addresses	Private Facility	PORTLAND	MULTNOMAH	Multnomah County LEPC	PORTLAND FIRE & RESCUE	ACTIVE	2020 Hazardous Substance Report Annual (02/15/2021)	HM07						
122647	181st Shell	18031 SE Stark ST PORTLAND, OR 97223	Single Address	Private Facility	PORTLAND	MULTNOMAH	Multnomah County LEPC	PORTLAND FIRE & RESCUE	ACTIVE	2020 Hazardous Substance Report Annual (02/15/2021)	HM07						

1 2 3 ... Last Page 1 of 1367

Total Results:13661 Rows per page: 10

[Synchronize with GIS Data](#) [Export to Tier2 Submit](#)





# **Part 13:**

## **Community Right to Know**

### **Contact Information**

## Part 13: Additional Assistance & Resources

### CHS Manager

<https://oregon.hazconnect.com/Account/Login.aspx>

### CR2K Help Desk

<https://cr2khelp.zendesk.com/hc/en-us>

## Community Right to Know Contact Information

### Hazardous Substance Information Hotline

**Toll Free in Oregon 800-454-6125**

**Phone: 503-378-6835**

### CR2K Email

[hazmatsurvey@osp.oregon.gov](mailto:hazmatsurvey@osp.oregon.gov)



Published February 2022

Produced by

Oregon Office of State Fire Marshal

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<https://www.oregon.gov/osp/programs/sfm/Pages/Community-Right-To-Know.aspx>

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Oregon State Police

**OFFICE OF STATE FIRE MARSHAL**

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